ST. MARY'S
Lutheran Church
Kenosha, Wisconsin ELCA

Council Meeting Minutes

August 20, 2026

ATTENDANCE: S. Bear, A. Beer, S. Raszkiewicz, K. Richter, A. Schroeder, C. Scotese, D. Taylor, Pastor J. Miller-Stubbendick

ABSENT: D. Larsen, P. Mason, L. Zanin

Discussion Topics

1. **Call to order**: Meeting called to order at 6:54PM
2. **Opening Prayer/Devotion**: Keith
3. **Approval of Council Agenda for August 20, 2026: Stephanie R.** made a motion to approve the agenda; **Sandy B.** seconded. All in favor.
4. **Approval of Council Meeting Minutes July 16, 2026: Sandy B.** made a motion to approve the meeting minutes; **Stephanie R.** seconded. All in favor.
5. **Treasurer's report:** – None
6. **President's report:** – Helpers for Coffee Hour on 9/6: A. Beer, C. Scotese, S. Bear, S. Raszkiewicz, A. Schroeder, D. Taylor, K. Richter, D. Larsen, and P. Mason.
7. **Pastor Jordan's Reports -** See attached. 10% will return to SMLC. Check or cash. Including whole congregation with activities. Met with consortium of four ELCA Congregations and they would like to continue combined services for the holiday weekends. Council meetings moved from September 17 to September 24 and October 15 to October 22.
8. **Old Business**
   a. **Annual Meeting Recap** – Nothing from the Treasurer's Report impacts the MMRP 2026-2027. The Internal Audit Report identified concerns about errors/gaps with bookkeeping. There is not concern about anything fraudulent or nefarious. However, details are being reviewed to make sure items reconcile more cleanly within Quickbooks/ledger records. A review of how to document process/procedures for bookkeeping is occurring because of nuances related to benevolent causes. There is question about how much information should be on the website from the annual report. This led to discussion about scammers using emails to connect with church members. Beth will be asked to send a reminder about how to handle these emails.
   b. **Adventures in Renewal Update (Stephanie)** – There are ten people interested in AIR. Stephanie will be reaching out to three more people and then will coordinate with PJMS, Pastor Becky Erb Strang, and Danette Braun. Stephanie provided a summary for new council members.
9. **New Business**
   a. **Streaming/Wifi process review** – There was initially a wifi issue. However, there then was an update to Art's computer. Art said one of the switches was damaged with the power outage/streaming issues. It is $230 for the replacement switch. Streaming and YouTube Channel has not been used for several weeks, but it is believed this is now fixed. Stephanie identified value in identifying who should be the point of contact if the wifi is out. If wifi is out during Beth's office hours, contact Beth. However, if outside of Beth's Office Hours, contact Andrea Beer, preferably via text.
   b. **Liaison Assignments** – See table below with "Ministry Reports & Motions"
   c. **Council Connection Sign-up** – Passed around for sign up; See updated table below "2026-2027 Council Connections"
   d. **Council Installation** – 9/12 and Rally Day, 9/13
   e. **Preaching Schedule** – Pastor Jordan was able to have a weekend off from preaching when Pastor Debbie was here. This schedule change is to provide continuity to have one weekend

off/month from preaching.

f. **Keys to Kenosha (November 7, 2026, from 10AM-4PM)** – This is an opportunity to have people visit St. Mary's and learn about the church, as well as programming and outreach work connected to St. Mary's. Council agreed to this event last spring. A team will need to be assembled.

MINISTRY REPORTS & MOTIONS			
Ministry	**Liaison**	**Notes**	**Motions**
Church in Society	Patti/Carole	Meetings are second Thursdays @ 1:30PM	None
Education—> Faith Formation	Andrea		None
Finance/Audit	Keith		None
Friendly Center	Lisa		None
I. Technology	Andrea	Joan, Kendra, and PJMS need new computers. Would need up to $2,000 for replacement costs. Motion made by K. Richter for "IT to purchase a new computer for PJMS and Joan not to exceed $1800/computer." D. Taylor seconded. All in favor.	Yes
Nominating	Dana		None
Personnel	Andy		None
Property	Keith		None
Reconnect Hospitality & Fellowship	Patti	Meetings occur as needed	None
Stewardship	Stephanie		None
WMA	Debbie	Meetings are Second Tuesdays @ 6PM; Dr. Richard Sjoerdsema is the chair of WMA	None

Youth/Sunday School	Sandy	Youth will be doing booth at Labor Fest on 9/7, Pennoyer Park 11AM-4PM	None

10. *Discussion points that need to be highlighted and motions that are needed from Council (anything over $500)*

PARKING LOT		
Topic	**Date Entered**	**Notes/Updates**
Volunteer/Staff Appreciation	19 Jun 2025	
Collecting Information on members' businesses and skills	14 Dec 2023	
Getting to Know a St Mary's Member	14 Dec 2023	
Church Service Analysis Update		
Protecting Places of Worship	16 Nov 2023	Mentioned again 11/20/25
Ministry Role and Responsibilities		
Church Renewal	21 Aug 2025	
Kenosha Pride	18 Jun 2026	This is an annual July event; let's discuss in (say) April, so that we have enough time to plan and prepare

11. Council Connection concerns: August – Keith – none

DOCUMENT UPDATES				
Title	Date Entered	Committee	Notes	Due Date
Emergency Closure		Executive		
Constitution/By-Laws Reformat/Rewrite		Executive	1/15/26: A. Beer brought up that it is important that this document get updated/complete re-write and on it.	
Memorial Giving Policy		Finance		

DOCUMENT UPDATES				
Chapel Lounge Monitor Training/Guidance				
150th Anniversary Historical Booklet/Video	17 Nov 2025		Keith	30 June 2026

12.

ACTION ITEMS				
Item	Date Entered	Notes	Responsible person if applicable	Due Date
Adjust formatting of the Council Minutes	08/20/26	Request made to assist with storage in binder.	S. Raszkiewicz	09/24/2026

14. **UPCOMING EVENTS**
    A. **August 23:** Spirit Deadline for September Spirit
    B. **August 28-August 31:** Pastor Jordan off from preaching
    C. **September 05:** No Saturday service
    D. **September 06:** Combined ELCA Worship, SMLC
    E. **September 13:** Rally Day
    F. **September 17-September 20:** Pastor Jordan off from preaching
    G. **September 23:** Spirit Entry Deadline
    H. **October 3:** 2:30PM Pet Blessing
    I. **October 2-4:** Shalom Spaghetti Dinner
    J. **October 19-21:** Fall Leadership Conference at Lutherdale
    K. **November 05:** Harvest of Hope Benefit for ELCA Outreach Center
    L. **November 7:** Keys to Kenosha 10AM-4PM
    M. **November 8:** Youth-led Service

15. Prayer Requests/Closing Prayer: Keith
16. Adjournment – Meeting adjourned at 9:05PM

2026-2027 Council Connections					2026-2027 Ministry of the Month Temple Talk			
Aug 26	Keith	**Feb 27**	Stephanie		**Aug 26**	Youth	**Feb 27**	Finance/ Stewardship

Sept 26	Andy	**Mar 27**	Carole		**Sept 26**	WELCA/Property	**Mar 27**	Friendly Center
Oct 26	Andrea	**Apr 27**	Dana		**Oct 26**	WMA	**Apr 27**	Nominating
Nov 26	Sandy	**May 27**	Debbie		**Nov 26**	Caring Ministry	**May 27**	Nominating
Dec 26	Lisa	**June 27**	Sandy		**Dec 26**	Endowment	**June 27**	CIS
Jan 27	Patti	**July 27**	Patti		**Jan 27**	Personnel	**July 27**	Education/ Faith Formation

August 2026 TREASURER'S REPORT

(See next page)

Pastor Jordan Miller-Stubbendick

Pastor's Report

August 20, 2026

St. Mary's Lutheran Church, Kenosha, Wisconsin

(See next page)

St. Mary's Lutheran Church - Treasurer's Report - July 31, 2026

	General Operating Fund	
last mo	Beginning Balance	0.00
	July Income	46,072.02
	July Expenses	(50,250.85)
	Cumulative Profit (Loss) **YTD**	(4,178.83)
3258	**Dedicated Accounts**	
	Operating Reserve Beginning Balance	4,058.62
	-Receipts	0.00
	-Disbursements	0.00
	Operating Reserve Ending Balance	4,058.62
3271	Long-Term Reserve Beginning Balance	54,544.46
	-Receipts	0.00
	-Disbursements	0.00
	Long-Term Reserve Ending Balance	54,544.46
3270	Building/Grounds Beginning Balance	2,424.69
	-Receipts	
	-Disbursements	0.00
	Building/Grounds Ending Balance	2,424.69
3272	Investment Accounts Beginning Balance	125,088.04
	-Receipts -	
	Investment Accounts Ending Balance	125,088.04
3200	Other Dedicated Accounts Ending Balance	100,399.93
	Total Fund Balances	282,336.91
	Bank / Investment Account Balances	
	Checking Account	35,242.80
	Money Market Account	45,647.64
	Investment Accounts CD opened Trustone	201,446.47
	Total Current Assets	282,336.91
	Difference	0.00
	Mortgage Balance	243,688.81

St. Mary's Lutheran Church

Statement of Financial Position

As of July 31, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1130 Operating Checking	35,242.80
1140 Money Market	45,647.64
Total Bank Accounts	**$80,890.44**
Other Current Assets	
1120 Investment Accounts	201,446.47
Total Other Current Assets	**$201,446.47**
Total Current Assets	**$282,336.91**
Fixed Assets	
1520 Building	6,986,000.00
1525 Building Improvements	476,608.60
1540 Furniture and Equipment	1,048,000.00
Total Fixed Assets	**$8,510,608.60**
TOTAL ASSETS	**$8,792,945.51**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100*OE Accounts Payable	866.66
Total Accounts Payable	**$866.66**
Credit Cards	
2150 Credit Card	1,381.28
Total Credit Cards	**$1,381.28**
Other Current Liabilities	
2450 Other Withholdings	834.56
Total Other Current Liabilities	**$834.56**
Total Current Liabilities	**$3,082.50**
Long-Term Liabilities	
2920 Mortgage Thrivent 2018	243,688.81
Total Long-Term Liabilities	**$243,688.81**
Total Liabilities	**$246,771.31**

St. Mary's Lutheran Church

Statement of Financial Position

As of July 31, 2026

	TOTAL
Equity	
3200 Temp. Restricted Net Assets	0.00
3201 Primary Dedicated Accounts	
3206 Quilters Group	4,155.86
3208 CIS Fair Trade Coffee Fund	613.80
3219 Altar Guild & Flowers	3,465.10
3236 Sunday School Education	6,175.04
3237 Reconnect Fellowship Events	6,474.11
3246 Fish/Fusion	958.31
3258 Operating Reserve	4,058.62
3270 Building and Grounds	2,424.69
3271 Long Term Reserve	54,544.46
3272 Long Term Investment-Thrivent	125,088.04
3274 Seminarian Assistance	3,974.86
3410 Dedicated General	41,105.21
Total 3201 Primary Dedicated Accounts	**253,038.10**
3207 ELCA Outreach Center	200.00
3212 Shalom Center/Int/ Net.	500.00
3213 Afghan Resettlement	3,132.63
3221 Music Ministry	7,994.38
3226 Caring Ministries	5,524.40
3231 Sanctuary (Sound, Video)	4,671.44
3243 Church in Society	129.58
3250 Friendly Center	-38.35
3251 Welcome Displays-Narthex	563.19
3254 Nursery Mtc/Expenses	1,179.13
3257 CPR & AED Recertification	266.26
3268 Gym Equipment Fund	535.13
3278 ELCA World Hunger	500.00
3288 150th Anniversary Event	1,550.00
3291 Security System Installation	1,146.10
3293 SupplyPastorPresideCommunionSaturdayService	2,507.86
Total 3200 Temp. Restricted Net Assets	**283,399.85**
32000 Retained Earnings	8,266,953.18
Net Income	-4,178.83
Total Equity	**$8,546,174.20**
TOTAL LIABILITIES AND EQUITY	**$8,792,945.51**

St. Mary's Lutheran Church

Profit and Loss by Month

July 2026

	Jul 2026	Total
Income		
4001 Envelope-Offerings	33,127.08	33,127.08
4002 Cash Offering	465.00	465.00
4004 Building Rentals	0.00	0.00
4005 Thrivent Choice Dollars	947.00	947.00
4007 Building Fund	130.00	130.00
4140 EFT Offerings	11,380.44	11,380.44
4500 Interest Income	22.50	22.50
Total for Income	**46,072.02**	**$46,072.02**
Gross Profit	**46,072.02**	**$46,072.02**
Expenses		
5200 Worship		
5206 Worship Supplies	161.54	161.54
Total for 5200 Worship	**161.54**	**$161.54**
5600 Youth		
5601 High School/Confirmation	1,954.87	1,954.87
Total for 5600 Youth	**1,954.87**	**$1,954.87**
6400 Pastoral Payroll Expenditures		
6401 Senior Pastor Salary	9,143.46	9,143.46
6402 Senior Pastor Housing	2,769.24	2,769.24
6403 Minister of Pastoral Care Salary	0.00	0.00
Total for 6400 Pastoral Payroll Expenditures	**11,912.70**	**$11,912.70**
6600 Staff Salary & Wages		
6602 Bookkeeper	1,785.00	1,785.00
6603 Organist	1,200.00	1,200.00
6605 Administrative Assistant	4,139.89	4,139.89
6606 Youth Director	875.00	875.00
6607 Parish Nurse	866.66	866.66
6609 Childrens Ministry Director	1,099.05	1,099.05
6610 Pianist	726.93	726.93
6611 Sound / Video Technician	200.00	200.00
6612 Adult Choir Director	0.00	0.00
6615 Hand Bell Choir Director	0.00	0.00
6618 Care Ministry Coordinator	1,325.28	1,325.28
Total for 6600 Staff Salary & Wages	**12,217.81**	**$12,217.81**
6700 Partnership Ministries		
6710 Greater Milwaukee Synod ELCA	2,917.00	2,917.00
6782 ELCJHL	416.67	416.67
Total for 6700 Partnership Ministries	**3,333.67**	**$3,333.67**

St. Mary's Lutheran Church

Profit and Loss by Month

July 2026

	Jul 2026	Total
6800 Staff Benefits & Expenses		
6801 FICA	1,631.99	1,631.99
6802 Pension	763.24	763.24
6803 Health, Disability, Group Life,	41.90	41.90
6805 Conferences & Retreats	0.00	0.00
Total for 6800 Staff Benefits & Expenses	**2,437.13**	**$2,437.13**
7000 Administrative Expenses		
7001 Office Supplies	305.63	305.63
7005 Technology Hardware Software &	908.34	908.34
7006 Payroll Processing	498.49	498.49
7008 Bank Fees	178.95	178.95
7009 Technology & Website	163.60	163.60
7015 Online Giving Fees	139.50	139.50
7016 Misc Admin Expense	42.00	42.00
7210 Office Equipment Maintenance	182.33	182.33
7760 General Insurance	5,352.78	5,352.78
Total for 7000 Administrative Expenses	**7,771.62**	**$7,771.62**
7200 Facilities		
7201 Heat	500.07	500.07
7202 Electric	2,066.59	2,066.59
7203 Telephone & Internet	580.46	580.46
7204 Water / Sewer	47.82	47.82
7206 Building Maintenance	242.41	242.41
7208 Equipment Maintenance	1,190.38	1,190.38
7209 Custodial Supplies	268.36	268.36
7211 Janitorial Service	1,522.42	1,522.42
Total for 7200 Facilities	**6,418.51**	**$6,418.51**
7406 Mortgage Principal	3,345.01	3,345.01
7407 Mortgage Interest	697.99	697.99
Total for Expenses	**50,250.85**	**$50,250.85**
Net Operating Income	**-4,178.83**	**-$4,178.83**
Net Income	**-4,178.83**	**-$4,178.83**

Pastor's report
August 20, 2026
Pastor Jordan Miller Stubbendick
St. Mary's Lutheran Church, Kenosha, Wisconsin

On Sunday, September 6, St. Mary's will host a Kenosha ELCA combined worship service. During that service, three participants from the Greater Milwaukee Synod's accompaniment trip to Palestine that I co-led will be with us in worship. They will present on their experience. After worship, we will have a sale of olive wood items and crafted by Christians in the Holy Land, as well as items like tote bags with traditional Palestinian embroidery and body care products featuring Dead Sea salt. Leftover items will be sold from September-December during Church in Society's monthly fair trade sale.

For Rally Day, on Sunday, September 13, we will offer a backpack blessing. This will be open to K-12 students and teachers, and will take the place of Kids' Connection for that day.

I am happy to share that for the 2026-2027 school year, students from Spirit Alive and Trinity/Lakeside Lutheran Churches will be joining our FISH confirmation program! Kendra, Pastors Wesley and Becca and myself will take turns teaching throughout the year.

I would like to offer a blessing of the animals service again this year. I am thinking of holding it on Saturday, October 3 at 2:30 pm. This would allow time for those who wish to attend the Saturday service to also attend the blessing of the animals service, with a break in between to take their pets home before coming back to church.

On Sunday, November 8, we will have a youth-led service, where the youth will do the readings, serve as communion assistants, and possibly be involved in music as well. They will do pretty much all of the service but the sermon.

I will be out of town the following weekends:

Friday, August 28-Monday, August 31
Thursday, September 17-Sunday, September 20
Thursday evening, October 15-Monday, October 19
Wednesday, November 25-Sunday, November 29
Saturday, December 26-Thursday, December 31

I will not be able to attend the September or October council meetings as they are currently scheduled.

ST. MARY'S
Lutheran Church
Kenosha, Wisconsin ELCA

- Ver: 2024-09-19

Property Committee Meeting Minutes

Date: July, 6th 2026

MOTIONS TO BRING TO COUNCIL:

HIGHLIGHTS/TOPICS FOR COUNCIL GUIDANCE:

ATTENDANCE: Dave Frost, Dave Sandahl, Chris Johnson, Keith Richter, Ralph Tollas, Dave Raszkiewicz.

ABSENT:

DISCUSSION TOPICS

1. **Call to order: 8:30 AM**
2. **Opening Prayer/Devotion:**
3. **Distribute Property Committee Agenda**
4. **Approval of Property Committee Meeting Minutes from 5/14/26.**
5. **Old Business:**
    A. Midwest alarm installed a new FOB reader and ten FOB's and provided 40-50 more FOB's to be distributed. List individuals who have FOBs.
    B. Measure outrigger pockets for lift to create something that will meet our needs.
    C. Two air handling heating units circa 1974 have failed in the basement. We replaced shut off valves to isolate the main line to two units that supply heat to basement "classrooms"(storage), Little Bear area, small "classrooms" and the gym. Premistar has not responded to evaluate a cost to replace and correct issues. Both units are not online.
6. **New Business**
    A. Review expense 7/1/2025-5/31/26 expense report.
    B. Upgraded fluorescent lighting in 1E.
    C. AED Centers in the basement(between Big Bear and Little Bear room) and in Fellowship Hall need to be replaced. Nurse Sue is looking into the replacement cost for new AEDs.

a. Need to look into the necessity of having two one in the Fellowship Hall and basement (is one needed in the basement?)
b. Nurse Sue provided a request to the Foundation to replace the AEDs for $5000 and it was rejected.

D. Light bulb out in sanctuary

7. **Parking Lot items (if applicable):**
   A. Dave Raszkiewicz concrete bench ends for use at exterior of east narthex entrance area: bench ends have been power washed, recommended to NOT use solid core plastic wood and use treated lumber instead, with red stain. [bench length for 3 people ~49-1/2", plan to cut 8' 2"x4" in half for bench] *No change*
   B. Gym Floor cleaning set up time, next year's budget. Gym Floor (in summer: midweek after 08/11/26, from account 7206 Building Maintenance): Deep clean, rinse, and buff with neutral cleaner. (Firehouse Estimate $1,827.15).
   C. Upgrade fluorescent lighting in 1W, Choir, Sacristy, Sunday School Office, 3W, and 4E.
   D. Lift to clean ceiling fans? Need outriggers for lift. (See Above)
   E. Paint East Narthex South wall. *No change, waiting for quotes to patch, prime, and paint*
   F. Repair Sanctuary East & West drywall walls and paint. Need Elastopatch *Need an estimate. Angie Brienen.*
8. **Upcoming Calendar of Events:**
   a. Next Property Committee Meeting Monday, August 3rd at 8:30 PM 1W.
9. **Closing Prayer**: Amen, Alleluia.
10. **Adjournment: 9:40PM**

Meeting Minutes Submitted by: David Raszkiewicz