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Church Council Manual

Section: Organization	Terms of Reference
Effective Date: 2025-August-27 Reviewed/Revised Date:	CT #12: Staff Compensation Committee

Reference

Bylaw 9 Duties of the Congregational Council, its Officers, and its Boards
Section 1 h. create and disband such committees as may be necessary or advisable;

Membership

The membership of the Committee shall include:

- The Congregational Chair, who shall serve as chair of this committee
- The Congregational Treasurer
- One other member from the Congregational Council
- The Pastor (ex-officio)

Mandate

- To review compensation for employees of the congregation, with the exception of the pastor, whose compensation is reviewed by the Mutual Ministry Committee.
- Making compensation recommendations for newly created positions and/or for new employees.
- Other tasks as assigned by the Congregational Council

Reporting

The Staff Compensation Committee reports to the Congregational Council and provides recommendations with regard to salaries of the above-mentioned.

Meetings

The Committee shall meet at least twice per year, at the call of the chair. Additional meetings may be held as necessary.