Personal Data Inventory

Date _____

IDENTIFICATION DATA

Name: _____ Phone: (_____) _____

Cell: (_____) _____ E-mail: _____

Address: _____ City: _____ State: _____ Zip: _____

Sex: _____ Age: _____ Date of Birth: _____

Occupation: _____ Place of Business: _____ Phone: (____) _____

Marital Status: Single: __ Engaged: __ Married: __ Separated: __ Divorced: __ Widowed: __ ___

Education (Circle Year Completed): Grade School: 1 2 3 4 5 6 7 8 High School: 9 10 11 12 College: 1 2 3 4 5 6 +

Major: _____ Other training (List Types): _____

_____

Referred here by: _____

HEALTH INFORMATION

Rate your current physical health: Good: _____Average: _____Declining: _____Poor: _____

Height: _____ Weight: _____ Recent weight changes: Lost: _____Gained: _____

List all important past or present illnesses, injuries or handicaps: _____

_____

Date of last medical examination: _____ Results: _____

Physician's name: _____

Have you ever had a severe emotional upset? _____

Have you ever had a problem with alcohol or drug abuse (prescription or non prescription)? _____

Have you ever been physically abused as a child or as an adult? _____

Have you ever been sexually molested, either as a child or as an adult? _____

Have you seen a psychologist, psychiatrist or/and counselor? _____

If yes, list counselors or therapists, and dates: _____

_____

Are you willing to sign a release of information form so that your counselor may write for helpful social, psychiatric, or medical report? Y / N

Have you ever been arrested? Y / N If yes, for what reason? _____

Have you ever used drugs for other than medical purposes? Y / N

Are you presently taking any medication? Y / N Prescribed? Y / N By whom? _____

Over the counter? _____ Medication and dosage? _____

_____

RELIGIOUS BACKGROUND

Current church you attend (if any): _____

Are you a member of a church? Yes ___ No ____ If yes, what is the name of the church? _____

Pastor: _____ Phone: (_____) _____

Church attendance per month (Circle): 0 1 2 3 4 5 6 7 8 9 10+

Church attended in childhood: _____ Baptized? Yes _____ No _____

Religious background and current church attended by spouse, if married: _____

Are you saved? Yes _____ No _____ Not sure what you mean? _____

How often do you read the Bible? _____

Explain any significant religious changes in your life, if any: _____

_____

How would you describe your personal relationship with Christ?_____

_____

MARRIAGE INFORMATION

Note: If never married, check here ___, and skip to the "Information About Children" section.

Name of spouse: _____Phone: (_____) _____

Address: _____ City: _____ State: _____ Zip: _____

Occupation: _____ Place of Business: _____ Phone: (_____) _____

Your spouse's age: _____Education (years): _____ Is your spouse willing to come in for counseling? _____

Have you ever been separated? Yes _____ No _____When? From _____ To _____

Has either of you ever filed for divorce? Yes _____ No _____ When? _____

Date of this marriage: _____ Your ages when married: Husband: _____ Wife: _____

How long did you know your spouse before marriage? _____ Length of steady dating with spouse: _____

Is this your first marriage? _____ Give brief information about any previous marriages: _____

_____

INFORMATION ABOUT CHILDREN:

*PR	Name	Age	Sex	Is child still living in your home? (Y/N)

*Check this column if child is by previous relationship

Basic Information Sheet Name _____

BRIEFLY ANSWER THE FOLLOWING QUESTIONS:

1. What is the main problem, as you see it? What brings you here?

2. What have you done about it?

3. What can we do? What are your expectations in coming here?

4. As you see yourself, what kind of person are you? Describe yourself.

5. Is there any other information we should know?

CONSENT TO BIBLICAL COUNSEL/DISCIPLESHIP

On the date set forth below, it is agreed that _____ ("Counselor") will provide biblical counseling services to _____ ("Counselee") on the following terms and conditions:

Biblical Counseling: This is a ministry of the Gospel of Jesus Christ and is part of Counselor's practice of religion. Counselee has indicated that Counselee is a Christian and is voluntarily seeking religious guidance (biblical counseling) from Counselor, as a part of Counselee's practice of religion. The goal of biblical counseling is to help Christians become more like Jesus Christ in attitude, thought, and action. Counselor's goal in providing counseling is to help Counselee live life in a God-honoring way. This includes, but is not limited to, providing biblical counsel to assist in meeting the challenges of life, shedding the sin that so easily entangles, learning to develop, cultivate, and live in relationships that please God, giving thanks to God in all circumstances, living in a community of other believers through participation in a local church, and learning to rely on the Holy Spirit for direction as Counselee seeks to know God through the Bible. Although the biblical advice Counselor provides is intended to be practical, it is entirely Counselee's decision how to (and whether to) implement that advice. Counselor wants to help Counselee love God and love others through this process.

Biblical Basis: Counselor believes that the Bible provides sufficient guidance and instruction for faith and life. Therefore, counseling is based on biblical principles rather than those of secular psychology or psychiatry. Counselor is not licensed or certified as a psychotherapist, psychologist, psychiatrist, mental health professional, marriage and family therapist, or social worker, and is not acting in such capacities. If Counselee is unwilling to use the Bible as the final authority in counseling or is unwilling to do the homework assigned, Counselee should not proceed with this counseling.

Professional Advice: Counselor is not providing legal, tax, financial, medical, or other technical or professional advice and Counselor undertakes no duty to recognize or opine when such advice is actually needed, and the parties further agree that no fiduciary or professional client relationship is being created between Counselor and Counselee as a result of this relationship. While the counselee may provide renumeration for the ministerial services provided pursuant to this agreement, such renumeration does not change this relationship from a religious to a "professional" or "fiduciary" relationship.

Confidentiality: Confidentiality is conditional. Although confidentiality is often one aspect of the counseling process and Counselor intends to guard the information received from Counselee, there are a number of situations when it may be necessary or prudent (as determined in Counselor's sole discretion) for Counselor to share information with others. Counselee agrees that Counselor may share information in at least the following circumstances:

- When Counselor is uncertain how to address a problem and needs to seek the advice from a pastor, supervising counselor, or educator. (Proverbs 11:14; 24:6).
- When there is concern that someone is being or may be harmed unless other persons or protective services intervene (Romans 13:1-7).

• When Counselee expresses clear and specific suicidal intent, Counselor may take reasonable measures for the safety of Counselee. Reasonable measures may include notifying police if the Counselee will not cooperate to involve him or herself in a watch-care program or facility.
• If Counselor has reasonable cause to believe that an adult is in need of protective services, Counselor may take reasonable measures to prevent harm. Reasonable measures may include directly advising the potential victim of a threat or intent and/or informing the appropriate protective and/or law enforcement agencies.
• If there is a claim of, the observance of, or clear reasonable cause to suspect the physical or sexual abuse of a child with whom Counselor comes into contact or who is associated with someone to whom Counselor is in contact with, reasonable measures may be taken to ensure the child's protection and/or to fulfill the legal mandate to report such harm to the appropriate governmental protection agencies.
• When Counselor becomes aware of any other criminal activity Counselee is engaged in and Counselee refuses to bring to the appropriate biblical and/or legal authorities.
• When counseling someone who is under familial authority (e.g. wife to husband, child to parent) and if deemed safe by Counselor, Counselor may encourage Counselee to inform Counselee's familial authority of critical issues and/or Counselor may inform the familial authority (Ephesians 5:22-6:4).
• When a person refuses to renounce a particular sin and/or refuses to confess it to those impacted, Counselor may in Counselor's discretion, seek the assistance of a trusted member or leader of any involved church to encourage repentance and/or reconciliation (Proverbs 15:22, 24:11; Matthew 18:15-20).
• When Counselor deems it appropriate or necessary to discuss information with a training observer or an assisting advocate who is involved or observing counseling.
• When Counselee makes a complaint against Counselor, an ACBC counselor, or a counseling center or other related organization, it is agreed that the dispute will be handled biblically, outside the court, and may involve sharing information with an assisting local Church Shepherd and/or the appropriate person(s) within the ACBC organization for complaint resolution purposes.

Please be assured that our counselors strongly prefer not to disclose your personal information to others (if not needed), and they will make every effort to help you find ways to resolve a problem as privately as possible.

Liability: It is intended that the Holy Scriptures (the Bible) shall be the authority governing the counseling process, and that God's glory is the ultimate goal. However, failure of Counselor to interpret or apply the Bible in any particular way shall not subject the Counselor to liability or give rise to complaint by anyone. There shall be no legal or other liability that attaches to Counselor or any related institution or person for any advice, methods, conduct, or any act or omission related in any way to the service that is provided, and Counselee acknowledges that Counselee is voluntarily seeking this counsel (free from coercion, duress, or pressure) with a full understanding of the nature, purpose, and effect of this agreement.

Termination: At any time and for any reason, Counselor or Counselee may terminate counseling. However, termination will not preclude Counselor from making the disclosures set

forth above if deemed appropriate by Counselor, or if compelled by other legal means. Counselor is not required to keep records, but if records are made, Counselor may destroy any such records without incurring liability.

Resolution of Conflicts: On rare occasions, a conflict may develop between a Counselor and a Counselee. In order to make sure that any such conflicts will be resolved in a biblically faithful manner (the Bible prohibits lawsuits in court among believers; 1 Cor. 6:1-8), the parties agree that if a conflict arises, the conflict will be resolved according to the ACBC dispute resolution proceedings, which are then operative. That conflict resolution policy may be found at https://biblicalcounseling.com/acbc-member-complaint-case-policy/.

BY SIGNING THIS DOCUMENT, YOU ARE IRREVOCABLY WAIVING ANY RIGHT THAT YOU MIGHT HAVE TO A TRIAL BY JURY OR JUDGE IN A JUDICIAL PROCEEDING.

If any provision of this agreement shall be held invalid, illegal, or unenforceable, only that provision shall be stricken and the remainder of the agreement shall be in no way affected.
By signing below, the parties agree to the terms and conditions set forth in this document and acknowledge that Counselor would not enter into this counseling relationship without each term set forth above.

All of the above is understood and agreed:
[PRINT NAME] _____ Dated: _____
[SIGNATURE] _____