DEC meeting of June 27, 2026.

Members: The Rev. Canon Peter Clarke, Gail Shewchuk, Stan Berry, the Rev. Don Thompson, the Rev. Rose Howell, Brian Vance, Cheryl Anderson, Bishop David Greenwood, Tammy McKeachnie, the Rev. Fr. Leon Cadsap, Jamie McIlvenna, Candace Mahaffey, Pam Berry, the Hon. Judge Bill Paul (Chancellor)

Present: The Rev. Canon Peter Clarke, Gail Shewchuk, Stan Berry, the Rev. Don Thompson, Brian Vance, Cheryl Anderson, Bishop David Greenwood, Tammy McKeachnie, the Rev. Fr. Leon Cadsap, Candace Mahaffey, Pam Berry

Regrets: The Rev. Rose Howell

Absent: the Chancellor

Meeting opened with prayer at 7:00 pm by Bishop David

MOTION: Brian / Tammy: approve DEC minutes from June 25, 2026, as distributed (see 0.) DEC Minutes from June 25, 2026).
Carried.

Committees entered their breakout rooms for 40 minutes.

MINISTRY COMMITTEE

1. Dean and Cathedral Rector -- Bishop gave update.

2. CCLI -- Some parishes are struggling going from YouTube to CCLI's Songselect Lyric Videos service. Tammy is contacting them to try and help them transfer over.

3. Catechism – paper version of Catechism is ready. Plan to use the Parish of All Saints' Fort McMurray as a pilot project to look at improvements. Future enhancement will include 39 articles (Bishop will discuss with Leon).

4. Acolyte and Server Guide is in progress.

5. Sunday School resources from Diocese of Louisiana (through Forward Movement Publications). Too expensive for us to use across the diocese ($100+ per 'box'). Each themed box (the themes are belonging, peace, faith, love), contains a small stuffed animal, a story and a small activity. Would like to create Athabasca-specific 'boxes' (by parish participation) to have items on hand in the parishes in conjunction with the Sunday School lessons on the website. Possibly integrate with QR codes (for example, click on the QR code and get a song with actions or a bible reading)?

6. Altar Guild guide – Tammy is amalgamating resources to present to DEC.

PROPERTY COMMITTEE

7. LLB Repairs –
    a. About $50,000 in insurance funds is left. Service Master put in a claim for $30,000, Brian asked for details and has heard nothing since February. Will probably need to consult with the chancellor.
    b. Seeping in church basement – no progress since June
    c. Rectory damage – two possible claims. Insurance appraiser is waiting to hear from insurance company and contractor involved.

8. Fort Chipewyan Rectory. Waiting for new pricing quote regarding demolition.

9. Solar Power –

    a. Parish of Athabasca. Installation has been problematic (getting built to code and proper approvals). Is operating since a week ago.

    b. Bishop's Lodge – getting quotes. Could possibly get Provincial Community Enhancement Grant as well as Anglican Foundation. Comment made to pick current efficiency panels and long-lasting panels.

    c. Slave Lake – looking into solar as well and grants.

10. Goodwin – church and cemetery. Volunteer group (museum society) would like to obtain the church and cemetery and take care of them. Deconsecrating of the church is planned for September 17, Thursday, at 2 pm.

MOTION: Brian / Pam: DEC advise the Debolt and District Pioneer Museum Society that the Diocese is very interested in transferring the church, its property, and the cemetery for a nominal fee, and would like to determine the particulars involved.

Carried with two abstentions.

11. Malvern House Repairs – haven't heard from Terry if repairs have been completed or what final costing was. Brian will follow up.

12. Fairview – no progress with Harple since Bishop's conversation. Bishop will send him a follow-up email tomorrow.

13. Concerns with shingles in Fort McMurray (St. Thomas') – half a dozen blew off – Brian will discuss with Bishop offline.

MANAGEMENT COMMITTEE

14. Gift motion(s) from the Parish Financial Assistance Fund. No motion suggested. Felt that while two parishes met the criteria for the fund, did not want to provide a gift as it might be creating a dependency on the fund, rather than independence. Requested the

Bishop and Regional Dean consider and report back with a strategy to help the parishes flourish.

15. Recommendation regarding CRA

MOTION: Cheryl / Gail: In preparation for the CRA requirement that as of 2027 all documents must be filed online:

1. Have the bishop on the T1235, The List of Directors/Trustees and like Officials of each parish. (The online process of filing this information in the form)

2. Give the bishop level 3 access for each parish.

3. Each parish treasurer must have either a MyBusiness account or MyRepID account so they can file with the CRA and submit their T3010 each year online.

4. The bishop gives level 3 access for each parish to the diocesan treasurer and one other person who is capable and willing to be a contact person for the parishes that have issues when dealing with CRA.
   A, should circumstance change and two people are unable to execute changes, the diocese will better be able to handle such change on how to communicate with CRA.

5. DEC will develop a guideline for updates to the CRA contact information for all parishes.

Proposed amendment by Peter: remove "and one other person who is capable and willing to be a contact person for the parishes that have issues when dealing with CRA.
A, should circumstance change and two people are unable to execute changes, the diocese will better be able to handle such change on how to communicate with CRA."

6 in favour. 5 opposed. Amendment passed.

Amended motion now reads:

In preparation for the CRA requirement that as of 2027 all documents must be filed online:

1. Have the bishop on the T1235, The List of Directors/Trustees and like Officials of each parish. (The online process of filing this information in the form)

2. Give the bishop level 3 access for each parish.

3. Each parish treasurer must have either a MyBusiness account or MyRepID account so they can file with the CRA and submit their T3010 each year online.

4. The bishop gives level 3 access for each parish to the diocesan treasurer.

5. DEC will develop a guideline for updates to the CRA contact information for all parishes.

   10 in favour – one abstention
   Amended motion carried.

16. Canon for Parish Review.

Motion: Stan / Cheryl: DEC propose the updated Canon XVII to Synod, as distributed.
Carried unanimously.

Next meeting: September 24th at 7 pm via zoom

Gail, Pam, and Candace gave their regrets as they will be at the ACW conference.

8:51 pm – Closed with prayer