St. George's Anglican Church
Parish Council Minutes: Tue. October 6, 2026 (11am)

Chair: Christine Conkin **Prayers:** Christine Conkin
Minutes: Amanda Unrau

Attendees: The Rev Christine Conkin, Leslie Glazier, Marilyn Pattison, Sheila Hofmeyr, Martha Stein Marriott, The Rev. Don Walls, Rosamund Soares, Rick Young, Jeanette Muzio, Barbara Underhill, Gary Moss

Regrets: Joy Warkentin, Stephen Koning

Meeting called to Order: 11:00am

Connection time

- Discussions in groups of 3 - encourage us to think about how we operate as a team, particularly as we engage in conflicted conversations.

Reflection re: last meeting and "5 Dysfunctions of a Team"

- The recent requests to revisit decisions has Parish Council reflecting on how we operate as a team, what our business is, and how we do it.
- How do we engage in conflict? Both the fear of conflict and our feelings reside in our bodies. How do we engage in a robust conversation with heightened emotions? Our history and background come into play.
- We identified examples of things we are "not allowed" to talk about, things seen as taboo, we don't want to be seen as politically incorrect or lacking compassion – what holds us back is how we are perceived by others, our image.
- Artificial harmony (when we hold back) is not helpful. We want to passionately share what we actually feel and believe.
- If we struggle to trust each other to have robust conversations, then we haven't committed to decision making – so we are not holding ourselves and each other accountable; this impacts the functioning of the team and how we do business. Parish Council is about *how* we do business, not just what the business is.

Approval of Minutes: September 1st, 2026 meeting.

Amendments:

- Financial report – the 3rd bullet: the CTF is split into three funds (not two) & clarify: we want to identify which funds are restricted or not restricted. The restrictions: there are certain things we can spend the money on and certain things we cannot; and also instances we need to ask Diocese about and instances we do not.

MOTION: To approve minutes from September 1st, 2026 meeting, as amended.
Moved: Rick Young; Seconded: Jeanette Muzio; Carried.

- Not everyone may know that the minutes are printed in the Narthex and posted online – Amanda to include in Setting Sail.

Follow up re: acquiring an AED machine - forming a working group (attached letter with info Joy provided last spring)

- We posted in Setting Sail to canvass for interested peoples; so far Bruce Winter & Sue Morrison interested, Jeanette Muzio will join with one other, Christine to check with Joy Warkentin when she is back in town.

Follow up re: building a labyrinth - Landscape Review Working Group

- A landscape review working group is being formed. There are still some people to ask, then they need to decide how much and what type of consultation.

Finances: Barbara (see attachments)

- A revision summary report will be sent out after the meeting as some addition errors were identified. (Cash subtotal was incorrect & under previous balance for CTF, the total was correct but the sub numbers weren't.)
- Barbara got notification of the Q3 CTF report so that will be updated for next meeting. It went down to $13,000 for year but is now back up. She added more detail regarding the repairs and maintenance building fund.
- Nothing concerning in reports.
- Donations are down, but they usually go up at year end. We can highlight that in the Stewardship campaign.
- The orange box on the back of the report shows 15k is covered by the building fund, so net operating would be basically 0. Christine and Barbara to discuss how to accurately show the operating actuals, as it is actually balanced.
- Barbara is balancing presenting the information in a way that can be understood by everyone while still maintaining proper accounting methods.

MOTION: To approve October Treasurer's Summary report including August 2026 Actuals vs Budget Summary.
Moved: Barbara Underhill; Seconded: Jeanette Muzio; Carried.

Stewardship: Barbara to lead the process, looking for a teammate

- Diocese requirements are that at least once a year we talk about money - all other things are not required (talking about pledges etc.).
- Barbara understands the process and can speak globally and put key points forward; she is looking for a teammate that is willing to talk to parishioners about money and can make the ask. (Barbara will be away mid-November to mid-December, want to start planning right away.)
- In terms of pledging, we don't include SJOT because it is a money flow-through, Stewardships is about money coming into the church.
- Barbara to chat with Marilyn about her past involvement with Stewardship.

Facilities (Gary) (report attached with agenda)

Discussion:

- Questions arose when we were chosen to be audited regarding our insurance; if there was a fire at the hall, we probably wouldn't replace it so is there a way to recognize that in the insurance?
- Steve talked to Diocesan Insurance Administrator: we cannot get an insurance quote that deletes the replacement coverage and leaves all else as is. They do offer insurance on a demolition basis, but then we have to select a nomination (a demolition value) – the insurance costs less, but compensation is much less as well. We can choose a cash settlement option but would only be paid out the depreciated value (which neither we nor the Diocese knows).

- We do not pay property tax on the building so we don't get valuations from the city.

- Action items:

Upper Hall building roof

- We finally received the report (attached); the suggested maintenance estimate is $3000 plus GST.

MOTION: I move the approval of this recommendation from Gary of up to $3500 plus GST from our operating fund.
Moved: Marilyn Pattison; Seconded: Rick Young; Carried.

Lower hall kitchen lighting

- We need light covers or shatterproof LEDs, the covers are difficult & ballasts are too old to replace the bulbs with LEDs, estimate just under $1000 to replace lights and ballasts.

MOTION: That we approve this cost, of up to $1500 from our operating fund.
Moved: Leslie Glazier; Seconded: Sheila Hofmeyr; Carried.

Church lighting

- We have bulbs but need to get up to replace them, estimated $700 for a scissor lift rental, which Thiago is qualified to use (if we hired someone would cost more).

MOTION: That we approve up to $1000 from the operating fund for a scissor lift rental to replace the bulbs in the Sanctuary.
Moved: Sheila Hofmeyr; Seconded: Marilyn Pattison; Carried.

Ministry follow-ups:

- Fall (W Wed) programming: The Spirituality of Aging;
  - This begins tomorrow; Martha Stein Marriott and Barbara Colebrook Peace are co-facilitators, Zoom will be available.
  - Can attend as one-off, no need to do all four. 9:45am coffee, discussion 10-11:30am.

- UVic collaboration;
  - Happening in November and December (the event is online, was in Setting Sail and will run again closer to).

- "Stewardship of our Faith" at Remembrance service
  - Elaine Perry spoke about her work in creation of care this past Sunday.
  - Encouragement to think about how our spiritual lives are engaged with the rest of our lives; the interaction of faith with military service (there will likely be something about this in the service). If you think of anything let Christine know, or if you can think of anyone who might want to reflect on their life and faith.

- Bp Anna visiting Sun. Nov 15: how to use the time with her that day?
  - Is there anything we want? Should we combine services? What time? What book? Have her do some teaching? (Hybrid service can be done, but not well.)
  - We can request Bishop Anna to do more than just the service, would be nice to have a casual discussion with the parishioners over coffee.
  - We will combine the services, with the liturgy at Christine's discretion.

Martha will talk to Ros about focusing a Sunday on Social Justice.

Adjourn: 12:30pm

Next meetings: FIRST Tuesdays, 11am – Nov 3, Dec 1

Glory to God, whose power working in us can do infinitely more than we can ask or imagine. Glory to God, from generation to generation in the church, and in Christ Jesus, forever and ever. Amen.

ATTACHMENTS:

Letter from Joy:
261006.Ltr_AED information

Treasurer's Summary:
261006.Rpt_Treasurer's Summary Report_Oct 2026-revised

St. George Budget vs Actuals:
261006.Rpt_YTD Operating Actuals to Budget - Aug 2026

Upper Hall Roof Report:
261006.Rpt_3909 St. George's Lane inspection report & photos

Church Lighting:
261006.Est_replace church lights estimate