

ST PAUL'S VESTRY / CORPORATION MEETING MINUTES

MEETING INFORMATION

Objective: Parish Business

Date: 2026-08-24

Location: In-person

Corp Responsibilities:

Rev. Wally Cox (Rector):
Worship, Staff,
Personnel, Pastoral Care

Paul Dowie
(Rector's Warden):
Buildings

Present: Rev. Wally Cox (c), Gay Gering (c),
David Heritage, Nancy Whistance-Smith,
Jim Egeto, Debbie Liska, Junior Stanley,
Ryan Young

Gay Gering
(People's Warden):
Congregational Liaison

David Heritage
(Treasurer): Financials

Regrets: Paul Dowie

Preparation for Meeting

Please Read & Bring:

ACTION Items from Previous meeting		Responsible	Due Date
1	Upgrade the hardware for our security system quote	Corp	2025
2	Playground Renovation Proposal from Little Angels Daycare – no further information – <i>Little Angels currently seeking quotes.</i>	Corp	TBA
3	Speak with the Diocesan lawyers to get their perspective on our properties	Corp	Ongoing
4	Reinvigorate the spring/fall cleanup day.	Paul	Ongoing
5	Service Teams – There have been some concerns with service teams being expected to help with coffee clean-up. Gay is drawing up a protocol for service teams and their leaders which was shared at the Feb Vestry Meeting. The Wardens and Michelle will meet in March/April with the Service Teams to reorganize the teams and leadership. This will be formalized by the end of June. Vestry values the ministry and passion of Betty Kavuma for weekly coffee hour. The Wardens/Michelle are looking to balance Betty's commitment to this ministry with the weekly need to set up and take down tables (which may involve service teams). Vestry also believes that during warmer months of the year we would like to support Ch by having coffee time	Rev. Wally	Ongoing

	once a month at that location after the service. <i>This is an important area for Rev. Wally, so he will engage with this.</i>		
6	Debbie/David to update Collection Handling Procedure for circulation to Vestry and other volunteers. David will review the process document that Debbie has created. This document will then be passed on to Vestry before the end of June and implemented immediately.	Debbie/ David	Motion in August
7	Jim to coordinate banner storage arrangements with the Altar Guild and Rosalie.	Jim	Ongoing
8	Vestry noted the value of a future discussion regarding the front of the sanctuary, including: - Treatment/removal of existing speakers - Positioning of the high altar	Corporation	Ongoing

AGENDA ITEMS

1	Opening Reading from Acts 6:1-6 & Prayer Approval of Minutes from Last Meeting (June 15, 2026) – Motion: Ryan(M), Jim(S) Approval of Agenda – Motion: Junior(M), Gay(S)	Rev. Wally
2	Parish Ministry 2.1 What Recently Happened in the Parish – V June 16 th – 18 th – Clergy Camp – Rev. Wally and Rev. Eric in attendance June 21 st – 4 th Sunday after Pentecost – Father’s Day and National Indigenous Peoples Day. Rev. Wally Cox presided and Michelle Shurek preached. June 27 th – Community Dinner June 28 th – 5 th Sunday after Pentecost – Rev. Wally Cox presided and preached July 1 st – 31 st – Rev. Eric on leave July 5 th – 6 th Sunday after Pentecost – Rev. Wally Cox presided and preached July 11 th – Ribbon Skirt Workshop July 12 th – 7 th Sunday after Pentecost – Rev. Wally Cox presided and preached July 19 th – 8 th Sunday after Pentecost – Rev. Wally Cox presided and preached Dedication of Nolan Hebert July 25 th – Community Dinner July 26 th – 9 th Sunday after Pentecost – Rev. Wally Cox presided and preached July 30 th – Funeral of Lorraine Bednar August 2 nd – 10 th Sunday after Pentecost – Rev. Eric Kregel presided and Rev. Wally Cox preached August 9 th – 11 th Sunday after Pentecost – Rev. Eric Kregel presided and Rev. Wally Cox preached August 16 th – 12 th Sunday after Pentecost – Rev. Wally Cox presided and Rev. Eric Kregel preached August 16 th – August 22 nd – Rev. Wally on Reading/Study Week	

August 22nd – Community Dinner

August 23rd – 13th Sunday after Pentecost – Rev. Eric Kregel presided and Rev. Wally Cox preached

DISCUSSION:

2.2 Looking Ahead on the Calendar – V

August 30th – 14th Sunday after Pentecost – Rev. Wally Cox to preside and preach

September 6th – 15th Sunday after Pentecost – Rev. Wally Cox to preside and preach

September 13th – 16th Sunday after Pentecost – Rev. Wally Cox to preside and preach

– Coffee and Conversations after the service with Junior

September 19th – Diocesan Kids Ministry Training Day

September 20th – 17th Sunday after Pentecost – TBA

September 26th – Community Dinner

September 27th – 18th Sunday after Pentecost – Rev. Eric Kregel to preside and preach

– congregants encouraged to wear Orange Shirts

September 30th – National Day for Truth and Reconciliation

October 4th – 19th Sunday after Pentecost – Rev. Wally Cox to preside and preach

October 11th – 20th Sunday after Pentecost – Rev. Wally Cox to preside and Rev. Eric

Kregel to preach – Coffee and Conversations after the service with Junior

October 18th – 21st Sunday after Pentecost – Rev. Wally Cox to preside and preach

October 23rd and 24th – Diocese of Edmonton Synod

DISCUSSION:

2.3 Community Outreach and Reconciliation update – V

Michelle Shurek has been on approved leave throughout July and August.

July Community Dinner was served by members of St. Paul's, with Rev. Wally hosting. 60 guests attended the dinner.

August Community Dinner was served by members of St Peter the Apostle and members of St. Paul's, with Junior Stanley hosting. 68 guests in attendance.

Rev. Wally discussed with Inskip (our Community Dinner Chef) whether St. Paul's needs to increase rostered positions for each dinner to help with meal preparation, which Inskip has requested we start from September onwards.

Rev. Wally, Rev. Eric, and Junior have also been in discussion about how to better leverage the Community Dinners for the purpose of community outreach and engagement. These discussions will continue.

DISCUSSION: There is some concern that we are not allocating enough money to Inskip to allow him to provide as nutritious food as possible (while still being aware of cost). Vestry and Corporation are in agreement that allocated funds should be increased to \$500 per meal.

2.4 Youth Update – V

David Parker is setting up and offering a youth games night in late September

DISCUSSION:

2.5 Safe Church – V

DISCUSSION: Debbie will offer another safe church training session in October

2.6 Service Teams

DISCUSSION: After upcoming Sunday services, Vestry will be helping Rev. Wally speak to parishioners who may be interested in joining a Service Team this fall.

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Financial

3.1 Financial Report – V

David will send out the current financial report by email within the next week

Motion: That Vestry Accepts the Financial Report – (M), (S)

DISCUSSION:

David

3.2 Money Handling Protocols

DISCUSSION: The instructions for money handling are now complete and made available for all Vestry members to use. Training will take place in September for both Sunday money counting and Emergency Evacuation of the Building due to fire. The Administrator under the guidance of Rev. Wally will be responsible for making any changes going forward. The goal is to have two vestry members count the offering each Sunday. One of the members is to be the Vestry-on-Duty that week.

Debbie

4

Property

4.1 Property Report – Update - V

Paul

4.1.1 Doors:

Completed
No Change

4.1.2 Steeple painting: We have sent photos and a scope of supply to BPCoatings asking for a budget quote. Work should be able to be done next summer after hopefully the city has finished the roadwork around the front of the church allowing us to get a lift to access the steeple around the front.

4.1.3 Estimate to move hall storage and Storage Cleared

Completed
Completed

4.1.4 Hall painting:

We'll definitely need a coat of paint in the hall if we move the storage - a quote will also be obtained for this.

4.1.5 Hall lighting: quote for dimmable led lighting of \$2900 – *dimmers not configured/working yet.*

Completed

4.1.6 Hall flooring: Chuck got a quote from After 8 Flooring – New Quote \$39,970 Upgraded lino and \$4685 for rear entry hallway.

Completed

4.1.7 Hall Roof Leak

?

4.1.8 Hatch Open/Close Mechanism – Update.

Completed
On hold

4.1.9 Office Roof leak – no new ingress so far this year – significant cost to repair or replace so decided to leave until required.

4.1.10 – Daycare noticeboard – request.

Completed

DISCUSSION:

- 5 **Personnel**
 5.1 Youth Worker update
 A promising candidate has applied for the youth worker position and will have a second interview with Corporation in the near future.
 DISCUSSION:
- 6 **Focus on Mission**
 6.1 FoM Report – V
 DISCUSSION:
- 7 **Diocesan Matters**
 7.1 Journeying Together to a Good Future

 Diocesan Children's Ministry! Gathering on Saturday September 19th at St. Matthias Church from 1:30 – 4:30 pm. This will be an afternoon to meet others, share ideas, and view resources recommended by others in this Diocese.

 The 70th Synod of the Diocese of Edmonton – Friday, October 23, 2026 will be at All Saints' Cathedral, 10035 103 Street NW: Registration (and light supper) will commence at 5:00pm, Eucharist and various business at 6:30pm. Saturday, October 24, 2026 will be at St. Matthias, 6210 188 Street NW: Doors open at 8:30am, Call to Order at 9:00am.
 DISCUSSION:
- 8 **Other Business**

 Business Arising from Previous Meetings
 8.1 Anglican Foundation Grant
 a) Community Garden – will be discussed with the Diocese
 b) Mustard Seed Partnership against Food Poverty – not pursued at this time
 c) Youth Exchange Trip – will be discussed with the Diocese
 DISCUSSION:

 8.2 Affordable Housing Project update
 DISCUSSION: St. Paul's is in discussions with the Diocese and a partner about exploring the development of the property to the west St. Paul's (currently a parking lot) for low income housing.

 New Business
 8.3 Kids Church will start the 6th September
 a) Space for Sunday School – the John room will be used
 b) Furniture removal and purchase
 DISCUSSION:

 8.4 Marigold Ensemble
 DISCUSSION: It was agreed to provide four days of free practice space to this ensemble before their next concert.

Gay

8.5 Camp Nakamun 2027 Retreat

DISCUSSION: Vestry agreed that May 14-16, 2027, are good dates to book the next church retreat at Camp Nakamun.

8.6 Vestry Fire Safety and Financial Training

DISCUSSION: Vestry will meet after the service on Sept 13th for half an hour of training.

8.7 Messy Church

DISCUSSION: Yo'vella would like to introduce Messy Church to St. Paul's in October

8.8 Livestream Costs

DISCUSSION: We are looking into the increase in cost with Vimeo. We do not want ads in our services.

8.9 Live Games night With Yohanna

DISCUSSION:

8.10 Christmas Bus Tour with Junior

DISCUSSION:

8.11 September Coffee Time Donations to Burundi for Medical Health Cards

DISCUSSION: We are in favor of letting the congregation know about supporting this Diocesan initiative where every \$5 gives an adult and all children in their household access to medical care for a whole year.

9 Upcoming Meetings

Vestry Meetings will be the third Monday of each month at 7:00 pm with the exception of December where we will meet Saturday Dec. 5th from 9:30 to noon.
Next Meeting - Sept 21st in person at St. Paul's

10 Closing

Vestry moved to close: David (M), Debbie(S)

"The grace of our Lord Jesus Christ, the love of God, and the fellowship of the Holy Spirit be with us all, now and forever." Amen.

New Action Items

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