Cornerstone
Neighbourhood Church

General Rental Application

APPLICATION DATE: _____ _____ _____
Day Month Year

APPLICANT: _____

CONTACT NAME: _____

CONTACT PHONE: _____ EMAIL _____

ALTERNATE CONTACT: _____

ALTERNATE PHONE: _____ EMAIL _____

TYPE OF EVENT: _____

DATE REQUESTED: _____ _____ _____
Day Month Year

TIME REQUESTED: FROM _____ am / pm TO _____ am / pm

ESTIMATED NUMBER OF ATTENDEES: _____

PLEASE INDICATE IF APPLICABLE: ☐ Cornerstone member ☐ Non-profit organization

SPECIAL SET UP REQUIREMENTS: _____

ITEM	RATES	HOURS	COST	PAYMENT METHOD
Upstairs Sanctuary	$100 / hour			
Downstairs Hall	$50/hour			
Media Tech	$25/hour			

_____ _____
Applicant Name (printed) Applicant Signature

☐ $50 Booking Deposit submitted Date: _____

☐ 50% Damage Deposit submitted Date: _____

☐ Balance of payment received Date: _____

☐ Insurance Certificate received Date: _____

☐ Copy of government issued I. D.

Please return completed form to admin@cornerstoneneighbourhood.com