



Diocese of Saskatchewan

THE ANGLICAN CHURCH IN THE NORTH

Rectory Policy

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Approved by: Executive Committee	
Prepared by: The Rt. Rev. Richard Reed	

I. OBJECTIVES

- a. This policy ensures that when permission to rent a rectory is given by the Bishop and Executive Committee, parishes understand their responsibilities as outlined in the Canons and Constitution of the Diocese of Saskatchewan and as directed to landlords in *The Residential Tenancies Act, 2006*.
- b. This policy ensures that income generated from renting a rectory in a parish without a resident priest is stewarded responsibly to support the timely return of ordained ministry to that parish. It upholds the historic and ongoing role of the rectory as a vital asset for Anglican pastoral leadership.

II. DEFINITIONS

- a. **Rectory** – A house within a parish which can be used to house a cleric and their family.
- b. **Vacant Parish** – A parish church in which there is no presently appointed priest-in-charge, interim priest, or rector.

III. SCOPE

This policy applies to all vacant parishes within the diocese that own a rectory.

IV. POLICY

- a. Rental Authorization
 - Parishes must obtain written approval from the Bishop before renting the rectory.

- Rental agreements must be for a fixed term and include provisions for regular property maintenance and inspection.
- Tenancy agreements must be in writing, and in accordance with *The Residential Tenancies Act, 2006*, and approved by the Bishop in consultation with the Diocesan Chancellor before signing.
- Tenancy agreements will include one month's rent as a security deposit.
- No tenancy agreement may exceed one year. With the permission of the Bishop, tenancy may be extended month-to-month, or a new tenancy agreement signed, in accordance with this policy.

b. Allocation of Rental Proceeds

- After deducting only necessary, documented expenses such as repairs, insurance, and property taxes directly related to the rectory, all rental proceeds must be placed into a dedicated and restricted reserve fund.
- These funds are to be used exclusively for the ministry costs associated with appointing and supporting a new priest. Eligible uses include (but are not limited to): housing allowances or rectory refurbishment, supplemental stipends during transition, or costs related to training and onboarding new clergy or interns.

c. Fund Management

- The reserve fund must be held in a separate, interest-bearing account clearly identified as "Rectory Transition Reserve – [Parish Name]".
- Annual reports on the fund balance, income, and any expenditure must be submitted to the Diocesan Finance Office with the parish annual reports.
- Funds may only be released upon the Bishop's written approval when a new priest is appointed or when exceptional circumstances (e.g., major rectory capital repairs) are demonstrated, and articulated in writing to the Bishop and Executive Committee.

d. Theological and Pastoral Rationale

- The rectory exists to support the rector in living among and serving the parishioners effectively as part of their remuneration. It is both practical housing and a symbol of the church's ongoing ministry in a specific place. By reserving the majority of rental income for future priestly ministry, vacant parishes actively prepare for and invest in the restoration of that vital pastoral presence.

V. REPORTING AND MONITORING

The wardens of a vacant parish with a rectory report to the bishop or his designate regarding the operations and management of said rectory. Failure to comply with this policy may result in the Diocese assuming direct management of the rectory and its income.

VI. REVIEW OF POLICY

This Policy will be reviewed every three years or as directed by the Bishop of Saskatchewan.