

AGM AGENDA

ONE GOD, ONE CHURCH, ONE MISSION, ONE BY ONE.

DATE	24 th September 2027	TIME	7PM
VENUE	Northstar Church (Multi-Purpose Room)	CHAIR	Don Kroeker

MEETING PURPOSE: *This is our Annual General Meeting required by the Government.*

AGENDA

#	TIME	AGENDA ITEM	DESCRIPTION / ACTION REQUIRED	LEAD
1	[5 min]	Welcome & Call to Order	Opening welcome, prayer, confirmation, call to order and motion to appoint Chair of the Elders Borad as Chair of the Meeting. (Don Kroeker)	Ps. John/Chair
2	[2 min]	Confirmation of Quorum	Confirm quorum in accordance with the Church's bylaws / governing documents.	Chair
3	[3 min]	Approval of Agenda	Motion to approve the AGM agenda, including any approved additions or amendments.	Chair
4	[3 min]	Approval of Previous Minutes	Review and motion to approve the minutes of the previous EGM (May) & Meeting of Special Resolution (June)	Chair
5	[10 min]	Financial Report	This will give a snapshot of the current financial position of Northstar Church and will Highlight some of the blessings God has bestowed upon the church.	Treasurer
6	[10 min]	Budget 2026-2027	Review and motion, discuss and approve the proposed 2027-2028 Budget.	Treasurer/Chair
7	[10 min]	Interpretation of Nomination Policy	Discussion and clarification of the application and interpretation of the policy.	Treasurer/Chair
8	[15 min]	Elections / Appointments	Elections, confirmations, appointments, or terms of service as required by the bylaws. Please see Attached Document.	Chair
9	[10 min]	Children's Pastor Discussion	Here we will celebrate the arrival of Children's Pastor and the future of this position	Ps. John
10	[15 min]	Members Questions / New Business	Here will be an opportunity to ask questions or make edifying statements regarding the direction and operation and mission of the church.	Ps. John / Chair
11	[15 min]	Closing Prayer & Adjournment	Insert motions, resolutions, bylaw matters, or other business requiring member discussion or decision.	Chair

ADDITIONAL AGENDA ITEMS

#	TIME	AGENDA ITEM	DESCRIPTION / ACTION REQUIRED	LEAD
+	-	[Add agenda item]	[Add description, discussion purpose, motion, or decision required]	[Person Leading]
+				
+				
+				

MOTIONS / DECISIONS TO RECORD

#	MOTION / DECISION	RESULT
1		[Carried / Defeated]
2		[Carried / Defeated]
3		[Carried / Defeated]

MEETING PREPARATION

☐ Notice issued ☐ Quorum requirement confirmed ☐ Previous minutes attached ☐ Financials attached ☐ Motions circulated ☐ Ballots / voting materials prepared

EDITING NOTE: Duplicate, delete, or reorder agenda rows as needed. Replace all bracketed text with meeting-specific information.

ELECTIONS & APPOINTMENTS

SUPPLEMENTARY DOCUMENTATION • AGENDA ITEM 8

PURPOSE: This schedule supports the Elections / Appointments portion of the Annual General Meeting and provides a clear record of the individuals presented for service.

1. FINANCE COMMITTEE

NOMINEE / APPOINTEE	ACTION	OUTCOME
Jeremy McLean	[Elect / Appoint / Confirm]	[Carried / Defeated]
Jannett Barker	[Elect / Appoint / Confirm]	[Carried / Defeated]
Annette Jones	[Elect / Appoint / Confirm]	[Carried / Defeated]
Larry Epp	[Elect / Appoint / Confirm]	[Carried / Defeated]
James Waddell	[Elect / Appoint / Confirm]	[Carried / Defeated]
Lee MacInnis	[Elect / Appoint / Confirm]	[Carried / Defeated]

2. TREASURER

NOMINEE / APPOINTEE	ACTION	OUTCOME
Jarrett Dyck	[Elect / Appoint / Confirm]	[Carried / Defeated]

3. NOMINATING COMMITTEE

NOMINEE / APPOINTEE	ACTION	OUTCOME
Marydel Potter	[Elect / Appoint / Confirm]	[Carried / Defeated]
Jannett Barker	[Elect / Appoint / Confirm]	[Carried / Defeated]
Colby Rankin	[Elect / Appoint / Confirm]	[Carried / Defeated]
Cyndi Logan	[Elect / Appoint / Confirm]	[Carried / Defeated]

4. ELDERS

NOMINEE / APPOINTEE	ACTION	OUTCOME
Matthew Isaak	[Elect / Appoint / Confirm]	[Recorded]
Pieter Van Jaarsveld	[Elect / Appoint / Confirm]	[Recorded]

5. CHURCH CLERK

NOMINEE / APPOINTEE	ACTION	OUTCOME
Jannett Barker	[Elect / Appoint / Confirm]	[Recorded]

6. HEAD TELLER

NOMINEE / APPOINTEE	ACTION	OUTCOME
Elizabeth Kroeker	[Elect / Appoint / Confirm]	[Recorded]

7. CHEQUE SIGNERS

NOMINEE / APPOINTEE	ACTION	OUTCOME
John Tullett	[Elect / Appoint / Confirm]	[Recorded]
Annette Jones	[Elect / Appoint / Confirm]	[Recorded]
Hannah Fletcher	[Elect / Appoint / Confirm]	[Recorded]
Matt Isaak	[Elect / Appoint / Confirm]	[Recorded]
Cyndi Logan	[Elect / Appoint / Confirm]	[Recorded]
James England	[Elect / Appoint / Confirm]	[Recorded]
Colby Rankin	[Elect / Appoint / Confirm]	[Recorded]
Kara Erickson	[Elect / Appoint / Confirm]	[Recorded]
Rachel Green	[Elect / Appoint / Confirm]	[Recorded]

MEETING RECORD

Motion / Resolution	[Record the wording of any omnibus or individual motion]
Moved / Seconded	[Names]
Vote / Outcome	[Carried / Defeated / Confirmed / Other]
Clerk Notes	[Add any required notes or exceptions]

NOTE: The action and outcome fields are intentionally editable so the clerk can adapt the record to the procedure required by Northstar Church’s governing documents.

Northstar Church
Extraordinary General Meeting MINUTES
May 31st, 2026

Chairpersons: Matt Isaak & Don Kroeker

Church Clerk: Janet Barker

Quorum reached at 53% (62 out of 117)

1. To appoint Matt as Chairperson for the purposes of this meeting – moved Rob Green, seconded Johnnymack Williams, carried by show of hands
2. Meeting called to order at 6:50 pm, following a time of worship, devotional, communion and testimonies.
3. Motion to amend the Agenda to remove items number 11 and 12 to do with special resolutions and accept it as amended – moved Susan Shaw, seconded – Nicole Audet, carried by a show of hands.
4. Motion to accept Minutes of Sept 21st, 2025 General Meeting – moved Ron Penner, seconded Sheila Pritchard – carried by a show of hands.
5. Business arising from the minutes – none.
6. Membership Report – 3 members withdrew their names, 29 new people were accepted into membership.
7. Members were given an opportunity to ask questions about other reports.
 - a. What does the future of the men's group look like now, particularly Monday night Bible Study? – the committee Chair was not in attendance so no response was available.
8. Discussion ensued regarding the societies act. We are currently in contravention of our bylaws (our bylaws state that elections can only take place at the AGM in September). If we continue with the nominations presented by the nominations committee that require a vote, we will be in willful contravention of the societies act and the directors (Elders) will be held liable. However, as it sits, three of the board member's terms expire as of this meeting. Without being able to vote on them – which we cannot currently do due to the societies' act – we do not have a functioning board.
9. The following two motions were moved by Janet Barker, seconded Rachel Green:
 - a. Motion 1: that we move forward with any business we can accomplish at this meeting but table all nominations requiring voting until the next Annual General Meeting
 - b. Motion 2: that we hold another extraordinary business meeting as soon as possible to address the extension of the current elders' terms until that annual general meeting in September.
 - c. Motion 1 and Motion 2 were carried by show of hands
10. Motion – moved by Ron Penner, seconded Sheila Pritchard that before the next election of board members we have some Biblical teaching on what is a board member and an Elder and/or a Deacon. The motion was not carried.
11. Motion – moved by Rachel Green, Colby Rankin – that before we vote on governance policies and bylaws that there will be theological teaching. The intent of the motion is to make sure we can make an informed decision as a body. Carried by show of hands.
12. The board is recognizing Travis Englund's 22 years of service on the board. He is stepping away for a well-deserved break. The board wanted to recognize this and say thank you.

13. As Travis was acting Treasurer and is stepping down, the board has the authority to and will now appoint Jerrett Dyck as treasurer until the September business meeting.
14. Finance presentation by Jerrett Dyck – we have a preliminary budget, but with all of the changes this year, we need a little more time to develop a solid budget – approximately three more months of time. This budget will hold us over for the next three months until September when we will have a more fulsome budget with a stronger feel for what our stable giving is and what has been extraordinary. We thought it was prudent to go with a little more status quo for now and present a more solid, reflective budget for 2026 – 2027 in September.
15. Motion – to accept the interim budget until September – moved Crystal Allen, seconded Leslie Rankin. Carried by show of hands.
16. The community meals have been wildly successful. They are costing roughly \$500 per week. Moving forward, we are hoping to mitigate costs, possibly by having local businesses sponsor a meal, but at the moment the meals will cost approximately \$24,000 per year. We are asking that the membership approve this expenditure over and above the previously presented budget.
 - a. MOTION: to approve an addition, over and above the previously accepted budget, of \$24,000 to cover the cost of the community meals for one year – moved Rachel Green, seconded Rick Meier. Carried by show of hands.
17. Opportunity for any further questions was given.
18. Motion to adjourn – moved Travis Englund, seconded Rob Green, carried by show of hands.
19. Meeting adjourned at 8:26 PM.

Northstar Church
Extraordinary General Meeting MINUTES
June 28th, 2026

Quorum reached – 56 of 115

1. Meeting called to order at approximately 12:05 pm by Don Kroeker
2. Motion to accept Don Kroeker as chair – Moved Dora Stobbe, seconded Heather Isaak.
No questions – carried by show of hands
3. Special Resolution – as provided to the church in advance; the one-time extension of the current board members' terms until the September AGM.
 - a. MOTION: to accept the first special resolution as presented. Moved Rob Green, Leslie Rankin – carried by show of hands
4. Special Resolution – regarding the nomination process and committee, as provided to the church in advance, the purpose of which was a better documented process and the inclusion of finance committee members by election.
 - a. MOTION: to accept the second special resolution as presented. Moved Johnny Mack, seconded James Wadell.
 - i. Question: Does this special resolution immediately dissolve the existing finance committee?
 1. No, the existing committee remains in place until the September General Meeting.
 - a. NEW MOTION: Motion to defer the nominating committee policy until the September AGM. Moved Maria Englund, seconded Roberto Dezubiria. Discussion ensued. Motion did not carry.
 - b. Back to original motion – for clarity, the motion regarding the second special resolution was moved again by Heather Isaak, seconded by Kara Erickson. Motion carried by show of hands.
5. MOTION to adjourn – moved Janet Barker, seconded Crystal Reimer. Carried.
6. Meeting Adjourned.

Boards Interpretation of the Nomination Policy – Regarding Eldership Positions

6.4 Preliminary Review by the Nomination Committee for Eldership Positions

For eldership positions specifically, the Nomination Committee shall review the membership roll for the purpose of identifying individuals who may meet the qualifications for eldership in accordance with:

- Northstar Church's bylaws;
- Applicable doctrinal requirements;
- Biblical qualifications adopted by Northstar Church; and
- Any additional eligibility criteria established by Northstar Church.

The Committee may prayerfully consider factors including:

- Spiritual maturity;
- Demonstrated service and leadership;
- Doctrinal soundness;
- Character and reputation;
- Willingness and ability to serve; and
- Demonstrated ability to work cooperatively, respectfully, and constructively with others within leadership, committee, governance, and ministry environments.

The Nomination Committee shall prepare and submit a preliminary list of potentially qualified individuals for eldership consideration to the Board of Elders within seven (7) business days of receiving the membership roll.

6.5 Review by the Board of Elders

The Board of Elders shall review the preliminary list submitted by the Nomination Committee.

The purpose of the review shall be to determine whether any individuals identified by the Nomination Committee may be disqualified from eldership consideration based on:

- Biblical qualifications;
- Doctrinal concerns;
- Conduct inconsistent with leadership requirements;
- Governance restrictions;
- Disciplinary matters;
- Character concerns;
- Confidential matters appropriately known to the Board of Elders; or
- Other concerns reasonably connected to suitability for eldership.

The Board of Elders shall return the edited list of eligible individuals to the Nomination Committee within seven (7) business days of receiving the preliminary list.

Where eligibility or suitability is unclear, the Nomination Committee and Board of Elders should generally permit the individual to proceed to the interview stage so that additional information, clarification, and discernment may be obtained before a final determination is made.

The interview process may then assist in providing additional clarity, discernment, or information relevant to the candidate's suitability for the role.

Nothing in this section prevents the Nomination Committee or Board of Elders from making reasonable further inquiries, seeking clarification, or conducting additional review in the background were considered appropriate in accordance with this Policy and Northstar Church's governing documents.

6.6 contacting Eligible Individuals

Following receipt of the edited list from the Board of Elders, the Nomination Committee may contact all qualifying individuals remaining under consideration through email or another reasonable communication method determined by the Committee.

The Nomination Committee shall:

- Provide the applicable elder role description and responsibilities;
- Explain the nomination and election process; and
- Inquire whether the individual is willing to continue through the nomination process.

Candidates shall be requested to confirm whether they are willing to proceed through the nomination process.

Individuals who decline consideration shall be removed from further consideration without prejudice. If no response is received from an individual within ten (10) calendar days of the communication being sent, the Nomination Committee may treat the lack of response as a decision not to proceed in the nomination process and may remove the individual from further consideration without prejudice.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		Northstar Fellowship Baptist Church	2027-27													
1			Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
2																# Sundays
3		Offerings	Sundays >	4	4	5	4	4	5	4	4	5	4	4	5	52
4		General Offerings:Received	404,000	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	404,004
5		General Offerings:Non-rec.														
6		Grant Revenue														
7		Other Income														
8		Restore														
9		Restore Weekend														
10		Marriage Weekend														
11		Canteen Income														
12		Youth Events														
13																
14		Total Offerings	404,000	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	33,667	404,004
15																
16		Expenses														
17		Advertising		333	333	333	333	333	333	333	333	333	333	333	337	4,000
18		Computer/Tech		83	83	83	83	83	83	83	83	83	83	83	87	1,000
19		Copier Exp.		333	333	333	333	333	333	333	333	333	333	333	337	4,000
20		Facility Rental Expenses														
21		Fees & Lic.		375	375	375	375	375	375	375	375	375	375	375	375	4,500
22		Office supplies		150	150	150	150	150	150	150	150	150	150	150	150	1,800
23		Telephone exp.		200	200	200	200	200	200	200	200	200	200	200	200	2,400
24		Cell Phone Reimbursement		175	175	175	175	175	175	175	175	175	175	175	175	2,100
25																
26		Total Administration Exp.		1,649	1,649	1,649	1,649	1,649	1,649	1,649	1,649	1,649	1,649	1,649	1,661	19,800
27																
28		Bank S.Charge		100	100	100	100	100	100	100	100	100	100	100	100	1,200
29		Direct Deposit		60	60	60	60	60	60	60	60	60	60	60	60	720
30		EFT Expenses		75	75	75	75	75	75	75	75	75	75	75	75	900
31		Moneris Debit/Credit		200	200	200	200	200	200	200	200	200	200	200	200	2,400
32		Interest - Mortgage & LOC		400	400	400	400	400	400	400	400	400	400	400	400	4,800
33		Stripe Fees							300				300			600
34		Tithe.ly fees		275	275	275	275	275	275	275	275	275	275	275	275	3,300
35		Total Financial Exp.		1,110	1,110	1,110	1,110	1,110	1,410	1,110	1,110	1,110	1,410	1,110	1,110	13,920
36																
37		Payroll	199,477	16,623	16,623	16,623	16,623	16,623	16,623	16,623	16,623	16,623	16,623	16,623	16,624	199,477
38		Summer Intern														
39		Board Retreat														
40		BC Medical - MSP														
41		Mileage Reimbursement		100	100	100	100	100	100	100	100	100	100	100	100	1,200
42		Conferences		542	542	542	542	542	542	542	542	542	542	542	538	6,500
43		Group Benefits		1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,333	1,337	16,000
44		Guest Speakers/Pulpit Supply		83	83	83	83	83	83	83	83	83	83	83	87	1,000
45		Hospitality		125	125	125	125	125	125	125	125	125	125	125	125	1,500
46		Professional Development		250	250	250	250	250	250	250	250	250	250	250	250	3,000
47		Search Committee														
48		Staff & Related Other							700							700
49		WCB									500					500
50		Total Staff Expenses	199,477	19,056	19,056	19,056	19,056	19,056	19,756	19,056	19,556	19,056	19,056	19,056	19,061	229,877
51																
52		Volunteer Appriciation/Training														
53		Children's Ministry		333	333	333	333	333	333	333	333	333	333	333	337	4,000
54		Kitchen & Comm.		375	375	375	375	375	375	375	375	375	375	375	375	4,500
55		Marriage Ministry														
56		Men's Ministry		33	33	33	33	33	33	33	33	33	33	33	37	400
57		Global Outreach (Missions)		2,583	2,583	2,583	2,583	2,583	2,583	2,583	2,583	2,583	2,583	2,583	2,587	31,000
58		Fellowship Pacific - FEBC		800	800	800	800	800	800	800	800	800	800	800	800	9,600
59		Helping Hands/Benevolent														
60		Ministry Development		125	125	125	125	125	125	125	125	125	125	125	125	1,500
61																
62		Special Events		583	583	583	583	583	583	583	583	583	583	583	587	7,000
63		Restore Weekend														
64		Restore														
65		Christmas Dessert														
66		Easter														
67																
68		Student's Ministry		500	500	500	500	500	500	500	500	500	500	500	500	6,000
69		Youth														
70		Canteen														
71		Youth Events														
72		Women's Ministry		83	83	83	83	83	83	83	83	83	83	83	87	1,000
73		Worship Ministry		417	417	417	417	417	417	417	417	417	417	417	413	5,000
74		Total Programs Exp.		5,832	5,832	5,832	5,832	5,832	5,832	5,832	5,832	5,832	5,832	5,832	5,848	70,000
75																
76		Electricity		375	375	375	375	375	375	375	375	375	900	375	375	5,025
77		Maintenance		550	550	550	550	550	550	550	550	550	550	550	550	6,600
78		Janitorial Supplies		100	100	100	100	100	100	100	100	100	100	100	100	1,200
79		Snow Removal						800	800	800	800	800				4,000
80		Natural Gas		350	350	350	350	350	350	350	350	350	350	350	350	4,200
81		Insurance		1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	15,600
82		Prop.Taxes		2,200												2,200
83		Water/Sewer									2,300					2,300
84		CARE Fund														
85		Total Property Exp.		4,875	2,675	2,675	2,675	3,475	3,475	3,475	5,775	3,475	3,200	2,675	2,675	41,125
86																
87		Total Church Expenses		32,522	30,322	30,322	30,322	31,122	32,122	31,122	33,922	31,122	31,147	30,322	30,355	374,722
88																
89		Operating Surplus / (Deficit) before Designated Items & Debt	404,000	1,145	3,345	3,345	3,345	2,545	1,545	2,545	-255	2,545	2,520	3,345	3,312	29,282
90																
91		Designated Offerings														
92		Designated Expenses														
93		Difference absorbed to General.														
94																
95		Operating Surplus - Net of Bldg Fund	404,000	1,145	3,345	3,345	3,345	2,545	1,545	2,545	-255	2,545	2,520	3,345	3,312	29,282
96																
97		Debt Reduction ----- or ----- (Increase Debt)		1,145	3,345	3,345	3,345	2,545	1,545	2,545	-255	2,545	2,520	3,345	3,312	29,282

ANNUAL GENERAL MEETING

BALLOT SHEET**ELECTIONS & APPOINTMENTS**

AGENDA ITEM 8

NORTHSTAR
CHURCH**MEMBERS ONLY**

FOR VOTING PURPOSES

INSTRUCTIONS:

- Please indicate your vote by ticking the appropriate box(es).
- Vote once for each nominee listed.
- Only financial members are entitled to vote.
- If you make a mistake, please ask for a replacement ballot.

Your vote is important.
Thank you for participating
in the governance of our church.

1. FINANCE COMMITTEE

NOMINEE / APPOINTEE	For	Against	Abstain
Jeremy McLean	☐	☐	☐
Jannett Barker	☐	☐	☐
Annette Jones	☐	☐	☐
Larry Epp	☐	☐	☐
James Waddell	☐	☐	☐
Lee MacInnis	☐	☐	☐

2. TREASURER

NOMINEE / APPOINTEE	For	Against	Abstain
Jarrett Dyck	☐	☐	☐

3. NOMINATING COMMITTEE

NOMINEE / APPOINTEE	For	Against	Abstain
Marydel Potter	☐	☐	☐
Jannett Barker	☐	☐	☐
Colby Rankin	☐	☐	☐
Cyndi Logan	☐	☐	☐

4. ELDERS

NOMINEE / APPOINTEE	For	Against	Abstain
Matthew Isaak	☐	☐	☐
Pieter Van Jaarsveld	☐	☐	☐

5. CHURCH CLERK

NOMINEE / APPOINTEE	For	Against	Abstain
Jannett Barker	☐	☐	☐

6. HEAD TELLER

NOMINEE / APPOINTEE	For	Against	Abstain
Elizabeth Kroeker	☐	☐	☐

7. CHEQUE SIGNERS

NOMINEE / APPOINTEE	For	Against	Abstain
John Tullett	☐	☐	☐
Annette Jones	☐	☐	☐
Hannah Fletcher	☐	☐	☐
Matt Isaak	☐	☐	☐
Cyndi Logan	☐	☐	☐
James England	☐	☐	☐
Colby Rankin	☐	☐	☐
Kara Erickson	☐	☐	☐
Rachel Green	☐	☐	☐

THANK YOU FOR SERVING TOGETHER

"Each of you should use whatever gift you have received to serve others." 1 Peter 4:10