

ASUUC BOT Monthly Meeting MINUTES
Tuesday, 26 May 2026

Use Democratic Rules of Order & BOT meeting protocols policy.
(*) annotates items BOT members must review prior to meeting

1. **Chalice Lighting:** The President called the meeting to order at 6:35 pm with a blessing based on hymn 421 “service is our prayer”.

Attendees: BOT: In person: Glen Day, Lynn Hughes, Reverend Ron, Sue Neufeld, Dale Young, Linda Nicks, Stan Kidder and Gay Harrison; **BOT On-Line:** Julie Caballero.

Guests: In person- Geoff Moore and **on-line:** Ben Wallace

2. **Consent Business Items**

- a. *Approval of the past month minutes was called for. If no additional input is sent to the Secretary by 30 May, the April minutes are approved for final publication.
 - [April Minutes](#)
- b. Social media update: no report.
- c. Votes taken via email
 - Votes online approved the budget and BOT’s backing of the five-year deficit reduction plan and the new “Use of Church Space Policy and Procedures”. A new on-line vote tally form was used and will become BOT standard operating procedure once all bugs are worked out. A few of the board and the Secretary are still having issues seeing the final vote tally after voting closed. Glen will work with Gay on solving this issue. See BOT Motion Tracker documentation.
 - [Vote tally form](#)
 - 5-year [deficit reduction plan](#)
 - [2026-27 budget](#)
 - Vote on “Use of Church Space update” was approved and is listed on the BOT Motion Tracker.
- d. Town Hall Feedback
 - Overall, there was support for the proposed budget and deficit reduction efforts.
 - Members offered several strong suggestions for fundraising efforts we can make.

3. **Preparations for Annual meeting**

- a. The Congregational Meeting script was discussed by Lynn. All motions will be written out ahead of time for review. A practice run for the meeting is set for 1pm on Sat, 6 June. Ben, Gay and Matt will practice with Google Meet slide sharing/editing prior to the 6 June run through.
- b. Motions will be on slides for congregation review during the meeting with live updates made before amendments are voted on. The final wording of a motion will be displayed prior to final voting.
- c. [BOT report](#): ready for inclusion in read-ahead documents that are published to the web and printed out.
- d. Vote thresholds must be determined following our bylaws. Ben, the parliamentarian for the meeting, will list the approval vote percentages required for each motion.

4. *** Minister’s Report:**

- a. Short update by Ron that attendance is steady and comments continue to be positive.

5. **Council updates**

- a. Linda shared that she has taken over the Care Team and is discussing whether the Leadership Development Team should also join the council. We’d like to discuss this more.
 - Next council meeting coming June 9

6. **Task Forces**

- a. The BOT defines a Task Force as a group that decides the issue and way forward. A Committee is then formed with the task to work the issue and offer final action recommendations.

- b. Should we make the new External Fundraising Group a task force? The discussion was that they should serve as a Task Force. Gay made the motion that **“The BOT approve the creation of an External Fundraising Task Force (EFTF) and solicit volunteers to develop ideas to present to the BOT and Finance Committee”**. Lynn seconded the motion and it was passed by BOT vote. Glen will put a request for volunteers for the Task Force in this week’s newsletter. The EFTF would need to research legal restrictions for any fundraising that would compromise our not-for-profit status.

7. Committee Reports

- a. * Treasurer
 - Treasurer’s Report: Stan shared hard copies of the reports that just arrived today on our accounts. No treasurer report could be created by the time of the meeting.
 - Treasurer's Executive Summary: Stan and Nike are meeting with an Accountant this week to review records. Our current bookkeeper is not delivering due to personal problems. Stan is looking into options that meet our needs.
 - Finance committee: Geoff discussed the questions he received at the 5-year budget plan discussion at the last town hall. Bottomline: meeting the budget plan requires, at a minimum, a 9% increase in pledge amount coming from the congregation.
 - Finance committee report
- b. **Building and Grounds:** [Report](#)
- c. **Safer Congregation:** No report.
- d. **Rentals Committees:** No report. We are now using the new “Use of Church Space P&P” in operations.
- e. **Governance Committee/P&P:** Dale mentioned that our accompanist is leaving. Dale also mentioned some documents are still in Teams that the Finance Committee needs. We’re looking into paying to get access again to retrieve all the Endowment forms still in Teams. Gay mentioned the need for a file plan. We’ll need to work on that through Nike. More discussion coming soon on that imitative.
- f. **Personnel Committee:** Dale is also doing meetings with Nike and the BOT in-coming President to ensure that all personnel files are properly saved and are in the correct area.

8. Communications

- a. Updates
 - Our UUA-sponsored Zoom account will be going dark on May 1st, so please remove the Zoom link from meeting notices. The BOT agreed to using an updated email voting form for voting on the budget and the deficit reduction plan was easier to use.
 - Lynn is working on another communications form to test for future use.
- b. Needs: We need a new link for Board emails to include all recipients

9. BOT [Calendar](#)

10. New business: Lynn is planning the 2026 BOT retreat for August—date to be decided soon.

11. Final Comments (Glen: President)

- a. Acknowledgement and thanks go to the folks who ran the town hall and all those who have stepped up to help with the Annual meeting. We have great folks willing to work at ASUUC!
- b. Next meeting(s)
 - **Congregational Annual Meeting June 7**
 - **Council June 9**
 - **Pride Parade June 14 with shortened service to allow marching at 10 am.**
 - **General Assembly [June 14-21](#)**
 - **BOT June 23. Note: There is NO BOT meeting in July.**
 - **July 19 Animal Blessing Service!**

Meeting Adjourned at 8:45 pm. Minutes respectfully submitted by BOT Secretary, Gay Harrison.