

ASUUC Board of Trustees (BOT) Meeting Minutes
Tuesday, April 28, 2026

Use Democratic Rules of Order & BOT meeting protocols policy.

(*) annotates items BOT members must review prior to meeting

1. **Chalice Lighting:** The President called the meeting to order at 6:32 pm with a [blessing](#)
2. **Attendees: BOT:** Glen Day, Lynne Hughes, Stan Kidder, Gay Harrison, Sue Neufeld, Julie Cabbeler, Rev Ron Phares, Dale Young. **Visitor:** Geoff Moore. Quorum achieved.
3. **Check-in with attendees (both in person and online)**
4. **Consent Business Items**
 - a. *Approval of past month minutes—under review. To be approved by 26 May..
 - April [Minutes](#)
 - b. Social media update
 - [Report](#)
5. * **Minister's Report:** Ron shared that the “Rites of Passage” program has started.
 - a. [Report](#). Discussed attendance at services validating going to 2 services.
6. **Council updates:** Will wait on voting on Council Meeting P&P until Linda Nicks is present to discuss the updates.
 - a. The Council report includes updates on teams.
 - Council [April 14 minutes](#)
 - Proposed [Council Meeting P&P](#)
 - These came to the board but need to go to the Council:
 - a. Care team [report](#)
 - b. RE [report](#)
7. **Congregation Committee updates (Quarterly or as needed)**
 - a. Right Relations Committee/Leadership Development Committee (LDC)
 - LDC Policy and Procedures (P&P)/Charter
 - [Proposed P&P](#) to be reviewed by the BOT. All committees with a budget to manage must have specific P&P explanations about spending.
8. **Task Forces**
 - a. The ASUUC Minister Agreement is completed!
9. **Committee Reports**
 - a. * **Treasurer:** Stan explained that Endowment would be included in Quick Books in July to allow us to make better/simpler reports. No more individual spreadsheets for various accounts. We will be using Quick Books online, but switching is slowed down by the illness of Trudy, our bookkeeper. Stan is still awaiting our February report from Trudy.
 - Treasurer's Report. The finance reports are still being finalized.
 - Treasurer's Executive Summary was verbal and explained the need for the 5 year plan being prepared for BOT approval and the Annual Congregational Meeting member vote. The 2026-2027 Budget was reviewed again. A last BOT vote on the budget is planned for next week and will be done on-line.
 - Finance committee update: A budget Town Hall meeting will be held in May to fully explain the new fiscal budget. The event is being widely advertised.

b. Building and Grounds

- April [Report](#)

c. Safer Congregation

- No report

d. Rentals Committees

- Discussion on use of church space happened between Dale, Nike, Bart, Dan and Jan, the B&G team and the security team. Dale will forward the new P&P on Use of Church space for BOT on-line review/approval this week.
- Main changes affect sponsored groups' qualifications and costs to use the church.

e. Governance Committee/P&P

- New Council P&P was discussed (see above).

f. Personnel Committee

- No report this month.

10. Communications

a. Updates

- Our UUA-sponsored Zoom account, used by groups to host their own meetings, will be dark/unobtainable on May 1st, so please prepare accordingly. Let Nike know if you need help getting a Google account and Meet video calling set up.
- Nike is initiating a Board Spotlight series where we introduce BOT members to the congregation.
 - Here's the [form](#)
 - And here's [Nike's sample](#)
 - It's voluntary 😊

b. Needs

- We still have issues with the “BOT” ASUUC.net email address not going to all board members. Glen will work with Nike to fix this issue.

11. BOT Calendar

12. New business

- a. No new business was reported.

13. Final Comments

- a. Acknowledgment and thanks to:

- The finance team
- It was agreed to send a note from the BOT to Katie Phares on the passing of her father.

- b. Next meeting(s)

- **Welcoming Potluck is May 2**
- **Town Hall May 17**
- **BOT Monthly Meeting May 26**
- **Congregational Annual Meeting June 7**
- **Council Meeting June 9**
- **General Assembly [June 14-21](#)**
- **BOT Monthly Meeting - June 23**

General meeting Adjourned at 7:29 and members moved into Executive Session

Minutes respectfully submitted by BOT Secretary, Gay Harrison.