



ST HILDA'S ANGLICAN CHURCH

Open Doors · Open Hearts · Open Minds
5838 Barnacle Street • PO Box 302 • Sechelt BC V0N 3A0

Phone: 604.885.5019
Email: admin@sthilda.ca

Facility Use Contract (please print)

Event:	Event Date(s):
Organization Name:	Prep Time:
	Start Time:
	End Time:
Contact Name:	Email:
Address:	Phone/Cell:
Space Requirements & Fees:	
☐ Sanctuary (large events) @ \$165 for first 4 hrs/ \$50 per hour after \$ _____	
☐ Sanctuary (small group) @ \$35 per hour \$ _____	
☐ Sanctuary & Hall @ \$225 for first 4 hrs/ \$70 per hour after \$ _____	
☐ Altar Railing Removal \$25 \$ _____	
☐ Piano/Organ fee \$30 \$ _____	
☐ Hall @ \$30 per hour \$ _____	
☐ Kitchen: ☐ Coffee/Tea @ \$10 per hour ☐ Meal @ \$20 per hour \$ _____	
☐ Gathering Room @ \$18 per hour \$ _____	
☐ Other: \$ _____	
TOTAL:	
Alcohol: ☐ Yes Copy of License Required (see more details in St. Hilda's Guidelines & Policies.) ☐ No	
Liability Insurance All Users <u>must have</u> liability insurance. Groups and those persons participating therein agree that there is no liability on the part of St. Hilda's Anglican Church as to suitability or condition of the premises and that they use these premises at their own risk. The group and its members will indemnify St. Hilda's Anglican Church and hold it harmless for any legal liability, costs, or damages for bodily injury, harm to property or death of any person or persons. The group and/or participants also agree to pay for any damages done to St. Hilda's Anglican Church property caused by them during their use of said property, excepting always, liability arising out of the independent negligent acts of the Property Owner. It is strongly recommended that your Liability Insurance be at least \$2,000,000. If you have Liability insurance, you are required to provide St. Hilda's Anglican with a copy of the certificate.	
Liability Insurance ☐ We have our own (photocopy provided for St. Hilda's office) ☐ We need Anglican Diocese Liability Insurance Rate for Insurance: \$ _____	
☐ Damage Deposit: \$100.00 ☐ Key Deposit: \$20.00 Key# _____	
Total Fees Received:	
<i>I/We have read, understand and agree to abide by the policies as set forth by St. Hilda's Anglican Church for the use of this facility. I/We will leave the premises in good order.</i>	
Signature of User: _____ Office Administrator: _____	
Office Use Only: ☐ Event Calendar ☐ Liability Insurance Form ☐ Damage/Key Deposit	

Accepted Payment: Cash, Cheque to St. Hilda's Anglican, or e-transfer to: facilityrental@sthilda.ca

Revised July 2026