

Parish of Central Saanich Council Minutes – September 15, 2015

7:00 p.m. at St. Stephen's

ACTION ITEMS

Name	Action Item	Page Reference	Target Date	Completed
Sandra & Rob	Set a date for Public Info meeting re Syrian Refugee Crisis	2	Sept. 16	
Leslie	Add 2015 Camp Narnia Report to October Agenda	5	Oct. 5	
Rob with Tracy	Confirm the revenue for St. Stephen's Weddings & Funerals is correct	4	Sept 24	
Jen	Finalize the financial statement for the Wine Fest Event	4	Sept 18	

Attendees: Rev. Rob Szo

Derek Osman

Lynda Clifford

Don Wilson

David Cooper

Jen Buscall

Allan Carlson

Terry Parent

Sandra Scarth

Bryan Waller

Leslie Pedlow (minutes)

Guest:

Ken Pedlow (for Lynn Fallan); Al Gerenser

Regrets:

Nancy Choat, Lynn Fallan, Margery Lord, Susan Pullan,

Rev. Gil Shoesmith

I Open meeting with Prayer

The meeting was called to order at 7:05pm and Rob opened the meeting with a prayer.

II Changes or Additions to the Agenda

Rob invited changes or additions to the agenda. It was noted that Susan Pullan had sent her regrets and David Cooper suggested that we add the recent Synod to New Business. (The date and location for the meeting were corrected.)

III Minutes of the Council Meeting – June 16, 2015

Rob asked if there were any errors or omissions to the Minutes of June 16, 2015. Sandra noted a correction on page 3(2) Diocesan Refugee Committee Proposal. The correct Church name should be Cordova Bay United. There being no other concerns it was

Moved by Derek Osman, **Seconded** by Terry Parent, that the minutes of June 16, 2015 be adopted as amended. **CARRIED.**

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IV Review Action Items

The Actions Items were reviewed and all items were deemed to have been completed.

Rob recognized and thanked Ken Pedlow for serving in the capacity of Warden while Lynn Fallan is on vacation for the month of September.

Rob recognized Al Gerenser as a guest for this meeting.

V Business Arising/Discussion

1. **Outreach Policy:** Derek reviewed the Diocesan Policy as included in the Council package, confirming that it was now the policy included in the PAR instructions. Sandra indicated that item (c) of the Diocesan motion regarding outreach was confusing and asked how it could be clarified. Derek indicated that he had attempted to get clarification (by way of a listing of acceptable charitable organizations) from the Diocese but had not had a response. Rob suggested that he try again, this time making the request of Stephen Martin. David also indicated that when a charitable number was unavailable but it was an outreach that was supported by the Diocese or ACC, he would use the Diocese's or ACC's charitable number. Council were satisfied with the clarifications received from Derek, David and Don.

It was **moved** by Derek Osman and **Seconded** by Don Wilson that
The definition of acceptable Outreach programs and charitable organizations used by the Parish of Central Saanich shall be the same as the definition approved by the Diocese, and as stated in the Parish Annual Report (PAR).
CARRIED.

Rob was still unsure on how to proceed with the Gendemi donations. It was agreed that for Gendemi to become a charitable organization acceptable to the Parish, Greg Robinson needs to pursue acceptance for it as an approved charitable organization through the Diocese.

2. **Diocesan Refugee Committee Proposal:** Sandra confirmed that the proposal originally sent by the Diocesan Committee was moving ahead more quickly than expected and would now be followed up by another group.

Sandra stated that there had obviously been a serious crisis develop since our last meeting. She attended a public information meeting held at St. Matthias, Victoria sponsored by The Rev. Bruce Bryant-Scott, Diocesan Refugee Committee Coordinator. Over 300 members of the public attended. Sandra and John Smith had since suggested to Rob that our Parish approach other Peninsula churches to seek their interest in working together on this issue. Council endorsed the Parish of Central Saanich hosting an information meeting for other churches on the peninsula and members of the community. Rob circulated a draft letter that he would take to a meeting of local Pastors

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on Thursday, September 17th. (Subsequently, the letter was revised to indicate that there will be a public information session held at St. Mary's Church at 8:00pm on Thursday, September 24th.) Derek asked if the letter committed us to doing the "heavy lifting" even if no other churches agreed to participate. Further, it emphasized the financial commitment with little emphasis on the significant need for continual volunteer support. However, Council felt that the letter was just testing the waters. Don also reminded Council that there was still an immediate need on the ground in Europe for clothing and food. Leslie and Rob indicated that there was now an appeal from PWRDF in the works and thought that would cover Don's concerns. There is also the expectation that the Federal government will match the amount donated until December.

It was **Moved** by David, **Seconded** by Bryan that a slightly revised letter go out over Rob's signature. **CARRIED.**

VI Reports: *All reports are filed with the original Minutes*

1. **Rector:** The report was circulated. Rob covered his two points regarding the Parish Vision presentation coming up on September 20th and invited everyone to the Outdoor Baptism on September 19th.

2. **Wardens:**

- a. **Derek:** The report was presented as written. Derek commented briefly on the need for a "Comfort" Team to coordinate Memorial receptions at St. Mary's since the Guild had disbanded. He also commented on the continued good cooperation happening with the Administration Team.
- b. **Lynda/Don:** The report was circulated and presented as written with one correction noted. The collection from the Hymn Sing was divided between the Open Door Choir and the Rainbow Kitchen (not Our Place). Each received \$150. Lynda was very pleased that over 280 attended the Blessing of the Animals and about \$977. was donated to PATS. She also indicated that several parishioners assisted at the Elders Gathering.

Rob asked if there had been any feedback from the Wineries. Derek indicated that there was universal positive feedback from the Wineries, the Vendors, volunteers, and attendees.

3. **Deacon:** No report. Rob asked us to continue praying for Gil as he struggles with his hip pain. Gil will be seeing a specialist in the near future to determine a course of action.

4. **Outreach:**

- a) **St. Mary's:** Presented as circulated. No other comment.
- b) **St. Stephen's:** Lynda's report was presented as written. She did comment that the Blue Bus had to be cancelled on at least one occasion (maybe

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two) due to lack of adult volunteers. This reality underscores the need to secure adult volunteers from other churches and/or the community. Don also reminded people about the upcoming G5 Garlic Gala and Extravaganza (October 3) in support of Hilda Shilliday's Mission to Mengo. \$250 has been given to Hilda. Don sold \$350 worth of garlic on Sunday.

Moved by Terry Parent, **Seconded** by Lynda Clifford that the non-financial reports be received, as submitted. **CARRIED.**

5. Financial Reports:

- a) St. Mary's Report: David was pleased to report that in the General Operating Account, regular offerings are matching budget for the first time in many years and that expenses were on target. He is still projecting that we will need \$10-12,000 from our Capital (Memorial Fund) as per the budgeted deficit. A deficit elimination letter will be sent out again this year. David also circulated copies of the Balance Sheet of our Parish Events Fund and a spreadsheet of our Memorial Fund. David commented on a donation made by Ron Smith's family to be used for the purposes of assisting people who might be in the same circumstances as Ron. He also advised that our Bursary recipient, Jacob Paul has emailed indicating he has now registered into the second year of his program. Upon proof of paid enrollment, he will be eligible to receive his \$1,000 bursary. Bryan asked if St. Mary's has considered inviting donations to a buildings fund, similar to an approach of St. Stephen's. There being no additional questions it was

Moved by David Cooper, **Seconded** by Derek Osman that the St. Mary's Financial Reports be adopted as submitted. **CARRIED.**

- b) St. Stephen's Report: Jen presented her report as written. Bryan asked if there was a guestimate of the Wine Fest profits. Jen indicated somewhere between \$5-6,000; there is still one outstanding bill. Jen said that she would have a final report before the end of next week. (she is on vacation after next week)

Rob queried the small amount of income for funerals and weddings as he found the figure to be lower than he would have expected based on the number funerals he has performed. Jen indicated that was all that she had received. Don asked for clarification on how St. Mary's handled the matter. Leslie explained that she had written fees and would meet with the client and outline the expectations prior to the service. Rob indicated he would follow up with Tracy.

Moved by Jen Buscall, **Seconded** by Don Wilson that the St. Stephen's Financial Report be adopted as submitted. **CARRIED.**

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VII Correspondence

1. Letter to the District of Central Saanich outlining that there were no changes to our property usage for 2015 and advising them of the change in Warden contact information was circulated. This should satisfy our requirement for application for Property Tax Exemption.
2. Letter from Bishop Logan regarding the Syrian Refugee Crisis indicating that the Diocese has been and will continue to be, involved
3. Leslie and David advised that a new appeal from PWRDF had been sent regarding the Syrian Refugee Crisis. Leslie was asked to update the bulletin insert to reflect that giving should be done through each of the churches. Leslie will send the revised insert to Tracy for her use.
4. Rob advised that he had prepared a letter to the new Chief of Police in Central Saanich, congratulating him on his appointment, assuring him of our prayers for his work and his staff and offering assistance where it may be identified.

VIII New Business

1. Forms - Pre-Event Approval and Post Implementation Assessment:
The forms were circulated in the Council package. Derek mentioned that there was one change to the Post Implementation Assessment Form Question #6 that asked for a recommendation.
Rob explained the purpose of the forms. He indicated that it was important for the Parish to know if what we are doing, or proposing to do, meets the goals and strategies as set out in the Visioning material. The Pre-Event Approval Form was to be used for bringing new ideas forward and to help ensure that budgets are in place to support the event if needed. The Post Implementation Assessment Form would be used to make a decision on whether the event met the outlined expectations and if it should continue to be done in the future. A team of 4-6 people would work as a group to review the assessments and make recommendations to Council.
2. 2016 Parish Calendar: Just advising Council that Rob the Wardens have approved the significant worship events for the 2016 Calendar, and many of the community Events dates.
3. Synod: The Synod revolved around the Diocesan Visioning Process. David reported on the significant Financial aspects of the Vision, specifically mentioning the third motion which approved a Feasibility Study for Fundraising after the initial third year commitment of \$1.5 million. Don explained further that the study was not only to look at what the Diocese could expect from its Churches but where they might look to outside agencies and businesses for support.

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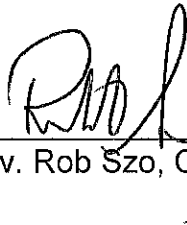
4. Camp Narnia Report: David asked if the Report should be received. Rob asked that it be placed on the October Agenda in order to give Council Members an opportunity to read and inwardly digest the material.
5. Sandra Scarth: As there are no additional Synod meetings planned for this year, Sandra (being one of the Synod Delegates for St. Stephen's), will withdraw from further attendance at Council meetings. Don thanked her for her contributions throughout the year.

IX Next Meeting

October 20, 2015, 7:00 p.m. at St. Mary's.

XII Closing with Prayer and Grace

The meeting was adjourned at 9:10 p.m. Rob closed the meeting with a prayer and with the Grace.



The Rev. Rob Szo, Chair

Diocesan Policy Approved at Diocesan Council, January 25, 2015

Assessment Policy - Outreach Review

A definition of Outreach for the sole purpose of use on the PARs was distributed. The definition was:

- a. The providing of parish funds (or gifts in kind): 003-01-01-15 Page 5 5 a. directly, or through an intermediary such as a food bank, to individuals residing in Canada who are in financial need or who are otherwise disadvantaged,

or

- b. to Canadian registered charities which will use those funds for activities within Canada,

or

- c. to charitable organizations, approved by the Anglican Church of Canada or the Anglican Synod of the Diocese of British Columbia, which will use those funds for activities within or outside Canada.

MOVED BY: Stephen Martin

SECONDED BY: David Buckman

Rector's Report
September 2015

1. Parish Vision

This past Sunday (Sept 13th), I gave the biblical underpinnings of our new parish vision, based on Mark 8. I pointed to Peter's ("You are the Christ") as a good summary of both confession and community, and how both need to be driving the vision forward. I look forward to our presentation at combined worship this Sunday (Sept 20th) and to beginning the process of using the ideas in the vision plan.

2. Outdoor Baptism

On Saturday Sept 19th I will baptize Valerie McDonald (St Mary's) and Terry Hartley (St Stephen's) in Hagan Creek, from the property of Woodwynn Farm. I met with the two of them a few times and they've both been faithful in their preparation.

Respectfully submitted,

Rev. Rob Szo



Anglican Parish of Central Saanich
St. Mary's Church St. Stephen's Church

Draft

TO SAANICH PENINSULA CHURCHES

Re: The Refugee Situation

We are writing to all the Saanich Peninsula churches on behalf of St. Mary's Church and St. Stephen's Church, the two churches of the Anglican Parish of Central Saanich, about the opportunity to work together in a program to help with the dire refugee situation.

Our suggestion is that several Saanich Peninsula churches may wish to work together in order to coordinate our strengths so as to create a powerful and effective organization that will work effectively to do our part to alleviate the crisis. If your church has already implemented or is participating in a program to sponsor a family or families of refugees, we understand you will probably wish to continue with that program.

The bureaucratic difficulties involved in refugee sponsorship are daunting. One avenue is to work as a "constituency group" with a Sponsorship Agreement Holder (an "SAH") to sponsor refugee families. The SAH takes responsibility for much of the paperwork, and this is likely the quickest way to help with the present crisis. The SAH can connect the constituency group with refugee families that have been approved for sponsorship by the UNHCR (United Nations High Commissioner for Refugees). The Anglican Diocese of B.C. is an accredited SAH, and we propose to work with the Diocese.

The heavy lifting comes when the family (or families) arrives. The constituency group is obliged to support the family for its first 12 months in Canada, which might be a year or more from now. The cost, depending on the size of the family, is from \$15,000 to \$35,000. The support can be in cash or in kind (for example accommodation might be made available rather than paying rent for it), and needs to be confirmed through the SAH as being in place.

Our suggestion is that we establish a Program called the RAPID Program. RAPID stands for **R**efugee **A**ction by **P**eninsula churches **I**mmEDIATEly. The initial commitment by each participating church would be to confirm the availability of a contribution of \$5,000 (raised in whatever way the church decides), and the designation of a representative (and an alternate) to work on the RAPID Program Steering Committee. The basic participation of five participating churches would support a family of four. Upon attaining that base, we would then immediately start to work with the Diocese of B.C. as the SAH.

If you are interested, please contact the undersigned by Email at johnsmith@shaw.ca or at sandragsearth@gmail.com or by phone at 778-926-1394 (John) and 250-544-0901 (Sandra). If there is sufficient interest, we will arrange to hold an organizational meeting within the next few days.

I look forward to hearing from you about this urgent humanitarian crisis.

John G. Smith
St. Mary's Church

Sandra Searth
St. Stephen's Church

ParishCS.ca
parishcs@shaw.ca
250-652-1611

St. Mary's Anglican Church
1973 Cultra Avenue
Saanichton, BC V8M 1L7

St. Stephen's Anglican Church
P.O. Box 162
7921 St. Stephen Road
Saanichton, BC V8M 2C3

1. Outreach:

a. Peninsula Wine Fest:

For those who attended the Wine Fest, the wineries, the artisans and the many volunteers, the Wine Fest was considered a resounding success, despite the extreme weather before the Event was to begin. An analysis of the parish Event is being conducted, using the new Post-Event Assessment form.

b. Stelley's Bursary:

Nancy Choat made the presentation at the Stelly's Awards Day, on behalf of St. Mary's.

c. Bicycle Rack:

Ron Smith's sister donated a significant amount of money to start a fund to support people who need the kind of help and support that Ron had experienced from St. Mary's. Also, with a portion of the money donated, some bicycle racks will be installed outside of the Hall (Ron often could be seen riding his bicycle throughout Saanichton).

2. AED (Defibrillator):

The gift of a new defibrillator from the Heart and Stroke Foundation was installed in June. The free CPR and AED training took place on June 20. The attendees include Rob, Lynn & Len Fallan, Nancy Choat, Leslie Pedlow & Derek. The representatives from the main renters of the Hall were invited.

3. Miscellaneous:

- Three windows in the sanctuary were repaired, following repeated efforts to implement a satisfactory solution. In the end, it even took a metal fabricator 3 times to get it right, and so on the fourth attempt, the fabricator waived their cost! Kudos to Len for his persistence to get it done.
- New signs indicating that the property is smoke free were installed.
- New Business Cards have been designed and printed. The 500 cards printed will be shared by both churches.
- The fan in the kitchen ceiling needs to have the fan blade replaced, if the part can be found. Otherwise, the entire fan will have to be replaced.

4. Comfort Team / Ministry:

After the Guild was shut down, there was no one ready to set up for refreshments and dainties for funerals. This was particularly noticeable in June when there were 3 funerals. The need for this assistance will be documented, and then volunteers for this "comfort team" will be recruited.

5. Automated Door Opener:

An automated door opener (designed for those with limited mobility) was purchased and installed. The cost of the door opener was donated by a parishioner (Nancy Jackson).

5. Capital Budgeting:

In preparation for the capital budgeting process, the following projects will be costed, and prioritized as needing to be done next year or in a future year.

- Removal of the concrete bumpers in the parking lot, repairing the asphalt where the concrete bumpers were removed, repainting the lines in the parking lot, and repairing a

section in the parking lot where the asphalt has fractured. If we proceed with this project, the concrete bumpers will be offered to St. Stephen's (fob St. Mary's), because they have a use for them.

- Replace the carpet throughout the church and the administrative office.
- Paint the hallways throughout.

6. Administrative Efficiencies:

Both Tracy and Leslie are taking on-line courses to improve their efficiency. Tracy is upgrading her skills with Word, especially since she shifted to that in order to be consistent with the parish standard. Leslie is taking advanced training in Word, Excel, and PowerPoint – doing most of it on her own time! She continues to help Tracy when she gets in a bind against tight deadlines. Leslie also used the printer at St. Stephen's to eliminate the task of folding and stapling for the Wine Fest Booklet. Until we can locate a used component to add to the St. Mary's printer, she will continue to take advantage of the printer at St. Stephen's when warranted.

7. Safe Church:

In anticipation of an imminent audit visit from the Diocese, Lynn has been making certain that all of our administrative requirements for Safe Church are met. She has also been coordinating with Sandra Scarth where appropriate.

Respectfully submitted,

Lynn Fallan & Derek Osman

ST. STEPHEN'S WARDENS' REPORT

So, we have Kate our new youth worker underway for the fall with official first youth group last Friday and a first Sunday school this past weekend. I am not sure at the time of writing, how much support there has been from other Sunday school helpers, but I expect they will have been very willing to help Kate with introductions to our children. She did attend both services the week prior and led a children's song. We can continue to expect this on Sunday mornings.

We had a great camp this past July, with a ton of enthusiasm from Chris and his team. Rob was busy working on learning how many of the children were from families attending other churches or not, it has given us a fair idea about who is attending! I believe he plans to follow up with families throughout the year, and when there is an opportunity for gatherings it will be an excellent time, ie Christmas events etc. Chris was able to manage the budget exceptionally well, and did not use all the money allocated, so we have a little in readiness, if we should have a camp next year. There was a significant number of volunteers from each church of the parish. I believe that the kitchen staff had considerably less work to do this year after the decision was made not to cook or prepare lunch for the staff. This did mean more work for those who were billeting, but most kids are use to making their own lunches at their age, so hopefully that was not a problem. We certainly appreciated the billets and the families who hosted meals. The final BBQ was a success again this year, with a number of folks staying to enjoy the grounds. We do need to work at having the clean up crew arrive ready to go, and preferably with fresh energy!

Right after camp came the Hymn Sing, which was enjoyed by the few who attended, we attributed most of the decrease in numbers to the hot weather, which was disappointing due to the set up, which was not a pleasant task, given the heat, Bob worked out in the hot sun for a couple of hours setting up!! Also, I must admit that there was a communication error, as I was given to understand that John was taking it on, when apparently he had only said he would be the MC. So it was only by accident that I discovered this just before the deadline for the Peninsula News advertising deadline. So we were able to get in only one week of advertising. The signs did not go up till camp was finished. The camp beginning a week later this year did not give us a week in between, as there had been previously. I believe folks were tired from one event and without much time to recoup before the next one. Thanks again to those who stayed behind to cleanup. There was a collection taken and this was shared between the Open Door Choir and Our Place.

Next up was the Blessing of the Animals. Don had agreed that this event would happen and he did get a few volunteers, then as the date approached, Al Gerenser stepped up with lots of new ideas. So this year we had photos with pets available, for donation. He also arranged a CD to be made by the Praise Band, which had been presold and several copies were given to visiting clergy. We enjoyed having other clergy share in the program, including Bishop Logan. Again, a warm day and we were thankful for the shade of the trees, as we set up closer to the church, just off the vestry. We moved through the readings, songs and the blessing of many dogs, and other pets, horse to guinea pigs, rabbits. The offertory was sizeable and a donation went to P.A.T.S. So with attendance at 280+ and "with Al's additional ideas it was the biggest and most successful Blessing of the Animals Service yet held". Apparently, there were not many who stayed behind to clean up after this event, which made a tiring day for those who had set up!

And then a couple of weeks later we held our first wine festival, which in all accounts was very successful, though we are still waiting to hear the final financial report. We were plagued with difficult weather while setting up, but managed to pull it together. There were lots of learning curves, as happens with anything new. We know that the silent auction was very well received. It is a perfect venue for a good silent auction, as people tended to stay around. The food was exceptional and that was heard over and over. Of course the wineries were well received and all seemed to think it was well organized. One winery donated their money back, which was very much appreciated. There were other things happening though the grounds and it seemed well enjoyed by all who came. This property was ideal for an event such as this, but it took many people working countless hours to make this dream happen! I think we all agreed that it was worth the effort. Again the parish worked so very well together and shared in the good feeling of a job well done!!

In all of these events throughout the summer, even though they took place on the grounds of St. Stephen's, they were all parish events, from the planning, set up, running, take down and clean up, shared together, building a good working relationship and learning each other's strengths. We will be using a format for deciding on events to be held and also evaluating these afterwards, in these and future events and this will help us to see if they reflect our vision.

Respectfully submitted

St. Stephens Wardens

ST. STEPHEN'S FINANCIAL REPORT

What a summer! There were times that the saying "If you're going to panic, panic in an orderly fashion!" happened more than once a week!

Over the past three months Envelope giving was up 9.6%, but our bottom line took a beating with no funds from Weddings, Funerals and Other Rentals. However, our expenses were down 23.4% which makes the bottom figure easier to swallow compared to last year. I know, our Income will rise with folks home from their holidays with most of them giving more to make up for the Sundays they were away.

The Church "throne" is nearly ready to open for business and its construction came in under budget. I will report on its total cost next month as there are one or two payments still to be made.

Cheers,
Jen Buscall

ST. MARY'S OUTREACH

as of August 31, 2015

PROGRAM	INCOME	PAID	BALANCE
Rector's Discretionary Fund	240.00	240.00	.00
Youth for Christ	300.00	300.00	.00
General Outreach Fund	405.51	.00	405.51
Save the Mothers' Walk	800.00	800.00	.00
Saanich Peninsula Hospital Chaplaincy	15.00	.00	15.00
SICC&T	15.00	.00	15.00
PWRDF	1,595	1,560.00	35.00
Christmas Hamper Fund	915.00	.00	915.00
Anglican Appeal	120.00	.00	120.00
Sidney Lions Food Bank (incl. Pancake Supper income/expenses)	588.50	378.50	210.00
Summer Camp Programs	650.00	650.00	.00
TOTALS	5,644.01	3,928.50	1,715.51

ST. STEPHEN'S OUTREACH REPORT

Outreach for St Stephens saw us giving a donation to the Peace Day, also splitting the Hymn Sing proceeds between The Open Door Choir and RainBow Kitchen. And we gave money to Hilda Shilliday to help with the commitment to her students. I will have the amounts from Jen to report at the meeting. October will be the month when we hope to collect money and donations for the Christmas hampers. This is a change from previous years, but it will enable us to work together with St Mary's on this project. I will be in touch with the Tsartlip band office to see if they want to give us a few names of people in need, who have their names on a list to receive a hamper.

Lynda

BUDGET REVIEW - 31 AUG 2015

ITEM	2015 BUDGET	TO 31 Aug 15	%AGE 66.60%	PROJ 31Dec 15
INCOME				
REGULAR OFFERINGS	80,000	53,816.68	67.27	80,000
OPEN OFFERING	3,000	1,371.00	45.70	2,500
FESTIVAL	3,750	1,202.00	32.05	3,750
HALL/PARKING RENT	14,500	10,605.00	73.14	15,500
INTEREST	10	6.58	65.80	10
SPECIFIC DONATIONS	500	251.22	50.24	300
ENVELOPES	200	197.00	98.50	197
H/M/D	1,000	350.00	35.00	350
GST REBATE	1,500	1,053.98	70.27	1,054
MISCELLANEOUS	50	317.79	635.58	325
TX FROM HOLLY FAIR	8,000		0.00	7,000
PARISH THRIFT SALES	4,000		0.00	4,500
DEFICIT REDUCTION APPEAL - 2015				4,000
TX FROM MEMORIAL				12,000
BANK BALANCE 1 Jan 2015	37			
TOTAL REVENUE	116,547	69,171.25	59.35	131,486
DISBURSEMENTS				
STIPEND/BENEFITS	47,050	31,742.88	67.47	47,050
YOUTH WORKER	11,730	7,527.92	64.18	11,000
RELIEF CLERGY	1,000	300.00	30.00	450
ORGANIST	10,920	9,227.71	84.50	13,500
RELIEF ORGANIST	600	600.00	100.00	600
SECRETARY	12,550	8,397.45	66.91	12,550
DIOCESAN ASSESSMENT	19,068	12,800.00	67.13	19,068
CHRISTIAN EDUCATION	1,500	103.17	6.88	1,500
CLERGY CONFERENCES	200	309.63	154.82	310
MUSIC	500	372.00	74.40	450
SANCTUARY SUPPLIES	600	120.77	20.13	250
ADVERTISING	500	188.15	37.63	250
INSURANCE	3,000	3,188.00	106.27	3,188
NEWSLETTER	250	130.00	52.00	250
OFFERING ENVELOPES	300	-	0.00	300
PHOTOCOPY	2,000	1,700.92	85.05	2,500
POSTAGE	300	321.99	107.33	400
STATIONARY	600	564.37	94.06	700
MAINTAINANCE - GENERAL	3,000	1,193.36	39.78	1,500
MAINTENANCE - CLEANING CONTRACT	4,400	2,572.50	58.47	4,400
MAINTENANCE - CLEANING SUPPLIES	650	172.04	26.47	400
MAINTENANCE - GARDENING	500	332.44	66.49	350
GARBAGE	500	459.20	91.84	460
HYDRO	7,000	3,602.36	51.46	6,200
INTERNET	1,025	444.40	43.36	1,575
TELEPHONE	1,950	1,121.35	57.51	1,900
WATER/SEWER	650	459.84	70.74	650
MISCELLANEOUS	500	597.33	119.47	600
BANK CHARGES & RECONCILIATIONS	25		0.00	
TOTAL EXPENDITURES	132,868	88,549.78	66.64	132,351
OPERATING SURPLUS/DEFICIT	- 16,321	- 19,378.53	118.73	- 865

And then a couple of weeks later we held our first wine festival, which in all accounts was very successful, though we are still waiting to hear the final financial report. We were plagued with difficult weather while setting up, but managed to pull it together. There were lots of learning curves, as happens with anything new. We know that the silent auction was very well received. It is a perfect venue for a good silent auction, as people tended to stay around. The food was exceptional and that was heard over and over. Of course the wineries were well received and all seemed to think it was well organized. One winery donated their money back, which was very much appreciated. There were other things happening thought the grounds and it seemed well enjoyed by all who came. This property was ideal for an event such as this, but it took many people working countless hours to make this dream happen! I think we all agreed that it was worth the effort. Again the parish worked so very well together and shared in the good feeling of a job well done!!

In all of these events throughout the summer, even though they took place on the grounds of St. Stephen's, they were all parish events, from the planning, set up, running, take down and clean up, shared together, building a good working relationship and learning each other's strengths. We will be using a format for deciding on events to be held and also evaluating these afterwards, in these and future events and this will helps us to see if they reflect our vision.

Respectfully submitted

St. Stephens Wardens

ST. STEPHEN'S FINANCIAL REPORT

What a summer! There were times that the saying "If you're going to panic, panic in an orderly fashion!" happened more than once a week!

Over the past three months Envelope giving was up 9.6%, but our bottom line took a beating with no funds from Weddings, Funerals and Other Rentals. However, our expenses were down 23.4% which makes the bottom figure easier to swallow compared to last year. I know, our Income will rise with folks home from their holidays with most of them giving more to make up for the Sundays they were away.

The Church "throne" is nearly ready to open for business and its construction came in under budget. I will report on its total cost next month as there are one or two payments still to be made.

Cheers,
Jen Buscall

12:43 PM
03/09/15
Accrual Basis

Parish Events Account
Balance Sheet
As of 31 August 2015

	<u>31 Aug 15</u>
ASSETS	
Current Assets	
Chequing/Savings	
Parish Events Account	
Altar Fund	1,339.53
Choir Fund	300.00
Flower Fund	1,311.80
Holly Fair Fund	517.10
Music Festival Fund	2,740.31
Parish Events - General	494.03
Parish Sales	246.37
Social Fund	143.39
Youth Fund	361.61
Total Parish Events Account	<u>7,454.14</u>
Total Chequing/Savings	<u>7,454.14</u>
Total Current Assets	<u>7,454.14</u>
TOTAL ASSETS	<u>7,454.14</u>
LIABILITIES & EQUITY	
Equity	
32000 - Retained Earnings	4,907.68
Net Income	2,546.46
Total Equity	<u>7,454.14</u>
TOTAL LIABILITIES & EQUITY	<u>7,454.14</u>

MEMORIAL ACCOUNT - 2015

DATE	GENERAL	THRIFTY	BEQUESTS	BURSARY	FENCE	MOWER/DOOR	GUILD	HYMNALS	RS LEGACY	GICS	INTEREST	TOTALS	REMARKS
INCOME													
01-Jan	25,047.50	309.81	12,576.88	3,500.00	- 3,029.65								
31-Jan											0.97		Fairway
01-Feb		38.75											
06-Feb		229.98											
28-Feb											0.51		
06-Mar		190.45											
31-Mar											0.57		
03-Apr		145.14											
05-Apr						250.00							
26-Apr		80.48											
30-Apr											0.52		
03-May		38.05											
17-May													
31-May							4,000.00				0.55		
03-Jun		204.00											Harrington Bequest
21-Jun								648.54					
30-Jun											0.63		
06-Jul								648.53					Donation
12-Jul		229.00							10,000.00				
30-Jul													
09-Aug		206.00									0.91		
16-Aug		41.40											Fairway
27-Aug													Donation for door
							2,837.66						

SUB-TOTALS	25,007.50	1,713.06	12,576.88	3,500.00	-	3,029.65	3,087.66	4,000.00	1,297.07	10,000.00	-	4.66
EXPENSES												
13-Jan	25,000.00											
25-Jan	250.00											
05-Apr							2,909.76					
21-Jun									1,297.07			
21-Jun			648.54									
12-Jul												
16-Aug				27.99								
							2,837.66					

SUB-TOTALS	25,250.00	648.54	27.99	-	5,747.42	-	1,297.07	-								
TOTALS	-	202.50	1,713.06	11,928.34	3,472.01	-	3,029.65	-	2,659.76	4,000.00	-	10,000.00	-	-	4.66	25,226.16

INCOME, EXPENSES & BUDGET COMPARISON

GENERAL ACCOUNT ONLY

June to August, 2015

	Budget	# 3 Months Budget	3 Months Actual	Year to Date Budget	Year to Date Actual	2014 Year to Date
<u>INCOME</u>						
Envelopes	99,000.00	24,750.00	22,446.41	66,000.00	63,345.91	58,518.44
Open Offerings	2,000.00	501.00	470.93	1,336.00	1,171.63	1,134.80
Hall Rentals - Preschool	8,000.00	2,001.00	800.00	5,336.00	4,800.00	4,800.00
Other Rentals	3,000.00	750.00	-	2,000.00	1,900.00	1,032.50
Interest Income	1,500.00	375.00	228.02	1,000.00	611.90	845.06
Family Nights	-	-	-	-	-	201.40
Weddings & Funerals	4,500.00	1,125.00	-	3,000.00	450.00	350.00
Coffee Fund	1,000.00	249.00	171.79	666.00	497.11	527.40
Gst Rebate	4,000.00	999.00	-	2,664.00	-	-
Trans. from Designated Funds	45,800.00	11,451.00	21,130.48	30,536.00	24,400.31	47,907.25
TOTAL INCOME	168,800.00	42,201.00	45,247.63	112,538.00	97,176.86	115,316.85
<u>GENERAL EXPENSES</u>						
Advertising	1,700.00	426.00	133.50	1,136.00	255.97	320.39
Assessment	17,980.00	4,494.00	4,448.25	11,984.00	10,684.44	11,314.64
Bookkeeping	1,500.00	375.00	391.00	1,000.00	986.00	816.00
Church Supplies	2,000.00	501.00	51.17	1,336.00	297.57	412.46
Cleaning - Hall	5,000.00	1,251.00	1,204.36	3,336.00	2,869.96	2,490.75
Clergy Conferences & Retreats	2,000.00	501.00	-	1,336.00	316.74	-
Family Nights	-	-	-	-	-	68.88
Insurance	3,825.00	954.00	-	2,544.00	3,825.00	3,333.00
Newsletter	350.00	87.00	78.00	232.00	182.00	143.00
Security	400.00	99.00	97.40	264.00	285.94	255.06
Special Events	1,000.00	249.00	376.42	664.00	676.42	323.56
Office Supplies	2,500.00	624.00	(202.33)	1,664.00	813.61	484.56
Total Clergy Payroll	50,000.00	12,501.00	11,903.58	33,336.00	31,583.50	31,223.91
Total Youth/Family Worker	15,000.00	3,750.00	2,152.21	10,000.00	7,434.80	7,850.78
Total Secretary Payroll	13,000.00	3,249.00	1,792.62	9,664.00	4,733.49	4,428.49
Musicians	9,500.00	2,376.00	1,500.00	6,336.00	4,045.00	3,950.00
Music Supplies	1,700.00	426.00	91.34	1,136.00	662.31	197.05
Vacation Clergy	900.00	225.00	150.00	600.00	150.00	350.00
Youth/Family Ministry	2,750.00	690.00	166.09	1,840.00	392.61	1,100.00
Spiritual Growth	2,000.00	501.00	(84.00)	1,336.00	(9.33)	777.72
Photocopier	3,550.00	888.00	318.64	2,368.00	1,349.01	-
Repairs & Maintenance	13,525.00	3,381.00	1,702.08	9,016.00	3,952.76	5,660.78
Capital Expenses	-	-	19,169.17	-	22,027.89	43,288.58
Sunday School	1,500.00	375.00	161.61	1,000.00	167.90	178.14
Electricity - Hall	2,500.00	624.00	444.54	1,664.00	1,704.70	1,497.71
Electricity - Church	2,500.00	624.00	64.81	1,664.00	704.71	1,195.15
Heating Oil - Hall	4,000.00	999.00	(75.00)	2,664.00	616.72	2,064.82
Garbage & Recycling	2,000.00	501.00	265.28	1,336.00	747.01	853.55
Telephone	1,320.00	330.00	210.73	880.00	672.50	685.29
Internet	1,000.00	249.00	204.06	664.00	544.15	526.64
TOTAL EXPENSES	168,800.00	42,201.00	47,206.70	112,538.00	102,673.39	125,790.91
TOTAL INCOME	168,800.00	42,201.00	45,247.63	112,538.00	97,176.86	115,316.85
NET PROFIT/LOSS	0.00	0.00	(1,959.07)	0.00	(5,496.53)	(10,474.06)

Narrative:

Offering Envelopes	99,000	24,750	22,446	66,000	63,346	58,518
Open Offerings	2,000	502	471	1,336	1,172	1,135
Rentals	11,000	2,753	800	7,336	6,700	5,832
Weddings & Funerals	4,500	1,125	-	3,000	450	350
Miscellaneous Income	6,500	1,626	400	4,330	1,109	1,575
Trans. from Designated Funds	45,800	11,445	21,130	30,536	24,400	47,907
Total	168,800	42,201	45,247	112,538	97,177	115,317
Clergy Leadership	50,000	12,501	11,904	33,336	31,583	31,224
Leadership Support	47,400	11,850	5,926	31,736	19,123	18,490
Property Maintenance	17,325	4,332	1,702	9,016	3,953	5,661
Spiritual Growth	8,250	2,061	244	5,512	868	2,056
Building Maintenance & Supplies	45,825	11,457	8,262	32,938	25,118	25,071
Capital Expenditures	-	-	19,169	-	22,028	43,289
Total	168,800	42,201	47,207	112,538	102,673	125,791



Anglican Parish of Central Saanich
St. Mary's Church St. Stephen's Church

COPY
St Marys

August 15, 2015

The Corporation of the District of Central Saanich
1903 Mount Newton Cross Road,
Saanichton, B.C. V8M 2A9
Attention: Director of Finance

Dear Sirs:

Re: 2016 Permissive Tax Exemption Applications

In reply to the letters from Rosalyn Tanner to St. Mary's Anglican Church and St. Stephen's Anglican Church dated July 15, 2015, I am responding on behalf of the Parish of Central Saanich as both churches are churches of this Parish.

It has been confirmed to us that, rather than completing the Permissive Tax Exemption Application Form, it will be sufficient for me to provide you with an assurance that there have been no changes in status since we filed the Forms with you in 2014.

I confirm that the information in last year's Applications by both churches as to Organization Information, Use of Property Information, Information on the Services Provided, and specific Church information, all remain correct and complete, and there have been no changes, other than that, in response to item 7 on page 2 under "Organization Information", the Wardens of each Church are now as follows:

St. Mary's Church: Lynn Fallan 250-652-5555 or Cell: 250-886-6525
Derek Osman 250-655-1770 or Cell: 250-882-1770

St. Stephen's Church: Lynda Clifford 250-655-6478 or Cell: 250-516-6478
Don Wilson 250-652-4552 or Cell: 250-881-4712

Please let me know if you require any further information.

Yours Truly,

The Rev. Rob Szo,
Rector

ParishCS.ca
parishcs@shaw.ca
250-652-1611

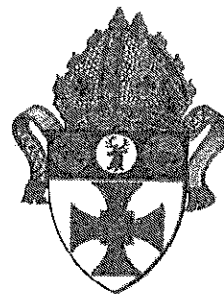
St. Mary's Anglican Church
1973 Cultra Avenue
Saanichton, BC V8M 1L7

St. Stephen's Anglican Church
P.O. Box 162
7921 St. Stephen Road
Saanichton, BC V8M 2C3

THE DIOCESE OF BRITISH COLUMBIA

The Anglican Church of Canada

The Right Reverend Dr. L. McMenamie
900 Vancouver Street, Victoria BC Canada V8V 3V7
T 250 386 7781, ext. 250; F 250 386 4013
Email bishop@bc.anglican.ca



September 9, 2015

Dear Friends

I write to you regarding the very serious refugee situation which has developed in Europe. It is very sad for us all to see the suffering that is taking place. I am encouraged by the response from the world community and hope that our Government will revise its Refugee Program to accept more families. As we move into a general election I am pleased to see this being raised by the political parties.

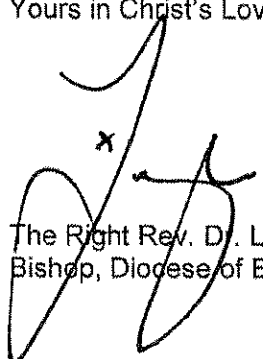
Working with refugees is not new to us in the Diocese. Our Diocese is a Refugee Sponsorship Agreement Holder. In the past 30 years this has been a diocesan ministry and we as a Diocese have a long and very successful history regarding the support and resettling of refugees in our country. For the past 4 years we have been working in particular at resettling refugees from Syria. The parishes of our Diocese have over the years supported many newcomers to Canada through prayer, money, gifts of household appliances, transportation, and time.

It is a history we can be proud to speak about. We as a Diocese have supported newcomers from Vietnam, Bosnia, Mozambique, El Salvador, Sudan, Syria and many other countries. As you know my own family has been involved in this work. I came to Canada as an economic migrant. Our daughter Emawaysh is originally from Ethiopia and came as a refugee to Canada.

We will continue to be committed to this work and speak about its importance in our Diocese and in Canada as a whole. We are a nation of immigrants and we should never forget the welcome we received in this country. If your parish wishes to learn more about the diocesan refugee program and become involved please contact The Rev. Canon Bruce Bryant-Scott at refugeecommittee@bc.anglican.ca, Incumbent of the Parish of St. Matthias, in Victoria.

Please raise the questions of how we as Canadians are responding and will respond to the ongoing crisis and plight of refugees with the candidates in your ridings.

Yours in Christ's Love,


The Right Rev. Dr. Logan McMenamie
Bishop, Diocese of British Columbia