Parish of Central Saanich Council Minutes – Sept. 18, 2018
7:00 p.m. at St. Stephen's

ACTION ITEMS

Name	Action Item	Page Reference	Target Date
Lon	Arrange a visit by Michael Wimmer	2	
David, Don, Nancy	Find a member from each church to sit on the Transforming Futures sub committee	2	
Greg, Lon	Give Lon Dave Shield's cell number so Lon can connect with him by phone	3	
Lon	Liaise with Wine Fest organizers re dates for Summer Camp	3	
Derek, Lynda	Bring full and correct financials to September 30 to Councl	4	

Attendees: The Rev. Lon Towstego, Chair
Lynda Clifford, Ian Stuart, Greg Robinson (arrived at 7:40pm)
Nancy Choat, Karen McColm, Ken Pedlow
David Stewart, Don Wilson
Leslie Pedlow (Recording Secretary)

Regrets: Derek Osman

Absent: Allan Carlson, Dave Shields (resigned due to move?)

I. Open meeting with Prayer
Lon called the meeting to order at 7:00pm and opened with a reading from John 15:12-17 and a prayer.

II. Changes or Additions to the Agenda
Lon spoke on his wish to set an end time for Council meetings and indicated that the time would only be extended, in half hour increments, by motion.
Lon asked if there were any changes or additions to the Agenda. Lon advised that there would be an Investiture service for the Order of the Diocese at the Cathedral on October 20th where all were welcome. Lynda Clifford, from our parish, will be invested. There was a hearty round of applause. No changes being noted the meeting proceeded.

III. Minutes:
1. The Minutes of the September 18, 2018 Council Meeting were approved by Electronic Vote. Electronic Voting Results – 9/9 members who voted, voted in favour. The approved minutes were posted to the website October 2/18.

IV. Review of Action Items from Minutes:
All Action Items completed. No further action.

V. Business Arising/Discussion from Minutes:
1. Report from Synod Reps: Lon thanked the Synod reps for giving their report at both churches on Sunday, October 14th. The Bishop was pleased to hear that the congregations were informed so quickly. Nancy and Don both reported the feedback that the report was well received and well understood. Don received one negative comment. It is important to have a good reply for those who speak negatively on the "Transforming Futures" initiative.

2. Transforming Futures: There were many comments:
   - The whole parish needs to be brought into the "dreaming" phase
   - Don sees a 6 to 9 month timeframe
   - This isn't as much a parish fundraiser but an outreach to the community with parish support and an opportunity for the community to donate as well
   - Is this a good opportunity to work together with our Regional churches? This lead to a brief discussion about the Wine Fest and offers to David Stewart from other churches to assist.
   - When choosing projects try to remember that there should be some thought about how they might lead to "more bums in the seats."
   - We should look at community statistics to see what our target audience should be.

   Lon indicated that he spoke with Michael Wimmer, who is assisting the Diocese by taking a lead mentoring role, and indicated to him that he thought our parish might be ready to come on board in Year 2. David commented that Micheal Wimmer came out of retirement and turned St. Michael and All Angels, Chemainus, around. David suggested that we invite Michael to give a motivational talk to Council. Lynda asked for clarification on the funding formula and was advised that it was 115% of annual giving (offerings only) and the monies raised would be split 60% for the parish and 40% for the Diocese. Ian calculated that this would be in the neighbourhood of $225,000 - $230,000. We could take up to five years to raise the money and it would not be assessable.

   a) Sub Committee: Lon indicated that it was important to strike a Committee to organize this initiative in the parish. It was suggested that the Committee be comprised of the three Synod reps, the Parish Treasurer and one more from each church. The three Synod reps agreed to serve. Derek was not in attendance and he will be asked if he is willing. Lon asked the existing members of the Committee to seek someone from their congregation to flesh out the Committee.

      It was **Moved** by Ian Stuart, **Seconded** by Ken Pedlow that a Committee on Transforming Futures be struck with the members being the three Synod representatives, the Parish Treasurer (if he is willing) and 1 more from each congregation and that the committee report back to Council. **CARRIED.**

3. Summer Camp Final Report: Lon reported that, at the St. Stephen's Operations Committee, Dave Shields resigned from St. Stephen's committees but that it was unclear if that meant Parish Council as well. Lon further advised that the Summer Camp article that was in the last issue of the ConneXion newsletter, was given to the Jury of the Visioning Committee as the final report on Summer Camp. The report was accepted and a cheque was issued and should have been received. Lynda confirmed that it was received this date.
   In looking at 2019 Lon drew attention to the correspondence from Cross Talk Ministries in the Council package. Lon also indicated that the Visioning Fund would cease and funding could be an issue. He wondered if there would be

leadership for a 2019 Camp and Greg reported that Dave was willing to lead Camp again. Lon expressed concern that he has not had a response from Dave to an email that was sent last week. Leslie asked if anyone had Dave's cell phone number. Greg indicated he had it available and would pass it to Lon. It was felt that a short conversation with Dave would be valuable. Lon indicated that of the four weeks suggested by Cross Talk Ministries, that the first would be unsuitable as he is at General Synod. Council felt that the fourth week was also unfavourable due to the long weekend. That only left two other July week options. Leslie reminded Council that there should be some effort made to see if there would be a Wine Fest in 2019 and when it would likely occur.
Lon asked two questions: 1) should we do it at all? and 2) should we do Cross Talk specifically? Lynda mentioned that most of the children attending the 2018 Camp were quite young (mostly due to the "day care" aspect). Lynda felt that the leaders from Cross Talk were more adept at working with the older children in attendance. Council indicated in the affirmative to both questions.

4. Pet Memorial Pathway: Temporarily on hold as per St. Stephen's Operations Committee. See email from Peter Daniel attached to package. Lon reported that he had spoken with Peter Daniel last evening and Peter Daniel will be meeting with the up island parish and will be connecting all interested parties. The Diocese is not saying no. It just wants to do it well and with a proper business model. Don asked for clarification on the scope of the project. Greg replied that it was only from the bridge and around the small memorial garden.

5. Strike a Nominating Committee: The Annual General Meeting will be held on February 17th, 2019. It was decided that the four Wardens would act as the Nominating Committee in consultation with the Rector. They will liaise with Leslie to confirm whose terms are expiring. There was a brief discussion on what the Wardens model would look like. Lon's preference would be to appoint a Rector's Warden from each church. However, this will be discussed with the Nominating Committee.

VI. Reports:

1. Rector: The report was circulated electronically. There were no questions. Leslie reported that a tentative date of January 30th at 7:00 p.m. has been set for Lon's Induction. This has NOT yet been confirmed by the Bishop. Lon wondered how hard it would be to wire the aumbry light in St. Mary's sanctuary. Ian indicated it would not be difficult and he will make it happen. Don clarified that he had been elected to Diocesan Council not General Council. Lon has been elected to General Synod.

2. Wardens:
   a. St. Mary's Wardens: The report was circulated electronically. Derek is on holidays. Ian spoke to his report. He confirmed that the organ speakers definitely need attention despite being advised that they had already been retrofitted.
   There were no other questions or comments.

b. St. Stephen's Wardens: The report was circulated with the electronic package. Lynda had nothing further to add. There were no questions. Lon advised that Bob will be away next week and wanted to ensure that callers and visitors were redirected as necessary.

It was **Moved** by David Stewart, **Seconded** by Ken Pedlow that the non-financial reports be received. **CARRIED**.

3. Financials:
   a) St. Mary's: As Derek was on vacation, the balance sheet and budget review to September 30, 2018, were included in Ian's Wardens' Report.

   It was **Moved** by Ian Stuart , **Seconded** by Ken Pedlow that St. Mary's Financial Summary report to September 30, 2018 be received. **CARRIED**.

   b) St. Stephen's: The Financial Narrative and the financial statements were circulated by email. Further to her written report Lynda made several verbal clarifications or corrections. Leslie indicated that since the statements needed to be corrected that they could not be received or adopted.

   It was **Moved** by Lynda Clifford, **Seconded** by Don Wilson that St. Stephen's Statements to September 30th, 2018 be tabled until the next meeting. **CARRIED**. *(editor's note: We need the September 30th statements approved as they will represent the quarterly report to the Diocese.)*

   Lon asked about the history of the musicians at St. Stephen's – Why so many? Don and Lynda replied that they were unable to find anyone to take on the full duties.

VII. Correspondence:

a) Email from Peter Daniels regarding Pet Memorial Pathway. Dealt with earlier in meeting.
b) Correspondence from Cross Talk Ministries regarding 2019 Summer Camps. Dealt with earlier in meeting.

VIII. New Business: None

IX. Next Meetings:

a) November 20th at St. Stephen's
b) December 11 – A social evening at the invitation of Lon and Marian Towstego. Details and a request for RSVP to follow.

XI Closing with Prayer and the Grace

Ken Pedlow moved adjournment at 8:50p.m. Lon closed with prayer. The Grace was said together.

The Rev. Lon Towstego, Chair

Parish of Central Saanich Council Agenda – October 16, 2018
7:00 – 9:00 p.m. at St. Mary's

Regrets: Derek

I **Open meeting with Bible Reading & Prayer** ……- Lon

II. **Changes or Additions to the Agenda?**.......... - Lon
Timing of Meeting

III. **Minutes**

1. Council Meeting – September 18, 2018 approved electronically 9/9 who voted approved. Posted to website October 2/18

IV. **Review Action Items from Minutes** – status, date adjustment, explanations?

1. Apply for reimbursement from Vision Fund – Dave - done
2. Forward proposed camp dates to Lon & Derek – Dave - done
3. Report to congregations – Synod Reps – done
4. Consider joining Lon's D. Min Support Team – All - done

V. **Business Arising/Discussion from Minutes**

1. Report from Synod Rep
2. Transforming Futures
   a) Sub Committee
3. Summer Camp Final Report ……- Dave/Lon
4. Pet Memorial Pathway
   a) Temp. on hold as per St. Stephen's Operations Committee
5. Strike a Nominating Committee - Lon

VI. **Reports**

1. Rector ………………………………………. – Lon
2. Wardens' ………………………………….. – Ian
   \- Lynda/Greg

✓ *Motion to receive non-financial reports*

4. Financial Statements:
   a) St. Mary's summary Statements – September 30, 2018 – Derek

✓ *Motion to receive*

   b) St. Stephen's Statements – September 30, 2018 - Lynda

✓ *Motion to adopt*

VII. Correspondence

a) Email from Peter Daniels re Pet Memorial Pathway
b) Correspondence from Crosstalk Ministries re 2019

VIII New Business

IX Next Meeting –

a) November 20, 2018, 7:00 p.m. at St. Stephen's
b) December Meeting – date & format (social evening Dec. 11?)

X Closing with Prayer and Grace ……………….. - Lon

Rector's Report to Parish Council, for meeting of October 16, 2018: The Parish of Central Saanich

Thank you to each of you for your work on this Parish Council and in the parish generally. I am submerging into life in the parish and the two points. I see differences and commonalities. I encourage you and all of people of the parish to celebrate and honor both.

Diocesan Synod was a large part of the month past. I was extremely involved and active and really appreciated the full participation and passion of Nancy Choats, David Stewart and Don Wilson. Don was elected to Diocesan Synod and I was elected to Provincial Synod and to General Synod. Provincial Synod is not likely to need to meet for a few years. General Synod is in Vancouver next July 10-16. We thank David Stewart for his faithful service to Diocesan Council in the last few years. I thank Nancy, David and Don for their excellent report back with me to the parish. Our meeting will hear more and talk about Transforming Futures and how it applies to us.

It appears that I have come off Diocesan Council and Finance Council which I will miss but will be freeing of my time.

I continue with home visits and getting to know people better. I look forward to and attend "Soups On" weekly to help get to know some better. I can speak to the Vision Grant Application. We accomplished the placement of the House of God Print and St. Mary and are close to having it complete at St. Stephen.

I have looked with Greg and others at Christian Education for Mid-November and leading into Advent. We plan to use the NT Wright book, "Simply Good News" for a book study with a video Supplement. I propose Wednesday Bible Study Time at St. Mary and am looking for the right timing for St. Stephen.

I will identify a few areas for each meeting that are on my radar screen. Communications. I am working with Derek and will soon have in place a 'weekly E-mail" from me to all parishioners who are on our E-mail list. This will also be on the Website. I have stated a new Parish Facebook Page. You search under the Anglican Parish of Central Saanich. We will add a link from the Website. Some of you have found it already!

I will be having the one microphone wiring looked at by Pacific Audio. They often have helped with small things for free but if necessary we may need to incur some expense. We either need it to work well or scrap it. Bob and I think that it was a previously repaired wire that we had trouble with Sunday.

Stewardship: There are a couple of things that I feel we should look at for both churches as we move into Deficit Elimination, tithing, planning for 2018 , Transforming Futures and stewardship generally. The first is to make it easy to give, increase our giving etc. We need visibly available in both parish Electronic Collection Plate Forms and “increase Forms”. Easy to access visitor envelopes is another thing. Perhaps a Stewardship Team is in order unless all of parish Council takes it on?

Pastoral Care: I attended the South Island Counselling Centre training session with Eva Townsend and Mike Dyer. It was very helpful, and we are working with some implementation. We really need a few more people especially from St. Mary.

Leadership succession: I am hopeful that we can form a Nomination Team. I share Derek’s passion for discerning, recruiting, inviting and encouraging people into roles of parish leadership.

Thank-you you to those people involved with “RAPID” and our Refugee Family. I think that you are doing a super job from all that I hear of it.

I am finding the worship life overall in the parish exciting and spiritually nourishing. I have enjoyed the Taizé Service as a personal source of quiet grounding. Thank you to all involved in bringing us that.

Blessings!

St. Mary's Wardens Report for Parish Council – Oct. 16th, 2018

1) **RAPID Refugee Update:** The family has arrived and is settling into their Sidney home. There were some additional items of furniture needed for the house and after requests were sent out, the church community responded and the items were delivered. We are very grateful for the support shown by everyone involved in the setting up of the household and for the continuing support as needed. The funds are in place and their careful administration will continue over the next year or as long as is required.

2) **Operations Committee:** There has not been another meeting of the Operations Committee since the Sept., 2018 report to Parish Count. Work on various items detailed in the Sept., 2018 report is continuing to be done.

   The fall clean-up of the church grounds took place on Sept. 29th. Thanks to all who turned out and helped with the various clean-up duties.

   Recently one of the lights in the church office failed (it was a Lithonia brand fixture with fluorescent circlite bulb) A quick bit of research determined the ballast was defective and would cost far more ($82.00 plus taxes) than a couple of replacement light fixtures of a similar size with LED bulbs. I obtained 2 fixtures, LED bulbs and installed them last week. It should be noted that as these lights are on when the church office is occupied (there is an occupancy switch to turn them one). The savings in electricity is more than 50% per hour of use. New fixtures are using 3 X 9 watt LED blubs as oppose to a 55 watt tube and 24 watt ballast. When all older light fixtures with fluorescent tubes fail, consideration should be given to replacing them with newer LED lighting. Good stewardship includes lessen our electrical footprint!

3) **Church windows for Thanksgiving:** The bay windows on the sides of the church sanctuary were assigned and very well decorated by everyone involved. Many thanks for the hours of work put into this beautiful project, best of all afterwards 12 plus bags of groceries were available to be donated to the Food Bank. The rest of the church decorating was equally as well done. Again thanks to everyone involved.

4) **Organ repair work planned:** Cathy Quicke and others have noticed the odd sounds coming from the organ over the past few months. Cathy and Bob have been in touch with a organ repair specialist in Vancouver, Stephen Wittman (aka The Organ Guy) who is knowledgeable about our Rogers organ. In consulting with Stephen, including Bob recording Cathy's playing and sending to Stephen to listen to, it has been determined that the woofers in the six speaker mounted on the ceiling need to be replaced. According to Stephen this is something that happens ever 25+ years!. Stephen has been authorized to purchase the woofers while in the USA this past week and arrangements will be made for him to come over in early November and install the 6 woofers plus give the organ a check-up. The preliminary cost of this work is projected to be about $1850.

5) **Summarized Financial Report:** As Derek is away full financials are not available. The following is a quick summary of the state of the Balances as of Sept. 30. and the income and expenses vs budget. It should in no way be considered as the complete financial report. The usual complete report will be made available for the next parish meeting when Derek has returned. Thanks to Leslie for helping with this. The Deficit Elimination letter is a work in progress and will be ready around the intended release date of November 12th.

Notes of the Balance Sheet and Budget review;

On the balance sheet: Included in the Memorial accounts fund balance of $87,637.53 are $55,416.53 held in trust to be administered for the Rapid2 program. The Memorial accounts fund balance less this amount is $32,221. This is pointed out simply to clarify the totals shown as including funds from other sources.

On the budget review: The total revenues continue lag slightly behind budget projections 73% of budget verse the ¾ quarter mark of 75%. While revenues are lower the good news is that expenses in total also have been kept below projection at 62%. The are several budget line items that are above the projected amount in the time line however these are balanced with numerous budget item well below projected totals. Most notable of these are the general maintenance and garden maintenance are both well below projected amounts.

Respectfully submitted in His Service,

Ian A. Stuart,
Church Warden

St. Mary's Anglican Church
Balance Sheet
As of 30 September 2018

		30 Sep 18
ASSETS		
Current Assets		
Chequing/Savings		
1010 · General Operating Acunt		23,133.29
1110 · St. Mary's Church Events		8,673.42
1200 · Memorial Account Cash		
1210 · St. Mary's Memorial Operating	69,569.53	
1220 · Memorial Account GIC (102)	10,075.00	
1230 · Memorial Account GIC (110)	20,230.00	
1240 · Memorial Account GIC (101)	15,000.00	
1250 · Memorial Account GIC (107)	76,298.65	
1260 · Memorial Account GIC (103)	10,000.00	
Total 1200 · Memorial Account Cash		201,173.18
Total Chequing/Savings		232,979.89
Accounts Receivable		
1400 · GST Receivable		550.25
Total Accounts Receivable		550.25
Total Current Assets		233,530.14
TOTAL ASSETS		**233,530.14**
LIABILITIES & EQUITY		
Liabilities		
Long Term Liabilities		
3100 · Church Events		
3110 · Church Events - Altar Fund	1,444.72	
3120 · Church Events - Flower	1,574.02	
3130 · Church Events - Holly Fair	469.19	
3150 · Church Events - General	366.03	
3160 · Church Events - Church Sales	2,427.06	
3170 · Church Events - Social Fund	308.22	
3180 · Church Events - Wine Fest	168.31	
Total 3100 · Church Events		6,757.55
3400 · Outreach Funds		
3420 · Outreach-Youth for Christ	265.00	
3440 · Outreach-General Use	265.00	
3460 · Outreach-Saan. Pen. Hospital	305.00	
3490 · Outreach-Christmas Hampers	944.82	
3491 · Outreach-Anglican Appeal	105.00	
3492 · Outreach-Sidney Lions Food Bank	180.00	
3493 · Prayer Shawl Ministry	100.87	
Total 3400 · Outreach Funds		2,165.69
3500 · Memorial Account Funds		
3510 · Memorial-General	6,820.53	
3520 · Memorial- Thrity's/Fairways	803.50	
3530 · Memorial-Bequests	10,000.00	
3540 · Memorial-Bursary	2,407.30	
3550 · Memorial - Carpet	-158.36	
3560 · Memorial-Guild	3,261.06	
3570 · Memorial-Ron Smith Legacy	5,086.97	
3595 · Memorial - RAPID 2	55,416.53	
Total 3500 · Memorial Account Funds		83,637.53
Total Long Term Liabilities		92,560.77
Total Liabilities		92,560.77

St. Mary's Anglican Church
Balance Sheet
As of 30 September 2018

	30 Sep 18
Equity	
3900 · Opening Balance Equity-General	246.16
3910 · Retained Earnings-General	4,496.02
3920 · Retained Earnings-Church Events	6,515.82
3930 · Retained Earnings-Memorial Acct	113,037.12
Net Income	16,674.25
Total Equity	140,969.37
TOTAL LIABILITIES & EQUITY	**233,530.14**

ST MARY'S BUDGET REVIEW -September 30, 2018

ITEM	2018 BUDGET	TO 2018-Sept 30	% AGE 75%	RMKS
INCOME				
REGULAR OFFERINGS	$90,000	$64,644	72%	
OPEN OFFERING	$2,500	$1132	45%	
FESTIVAL	$4,000	$1,679	42%	
HALL /FACILITIES USE DONATIONS	$17,000	$11,288	66%	
INTEREST	$0	$0		
SPECIFIC DONATIONS	$300	$145	48%	
ENVELOPES	$0	$0		
H/M/D	$520	$200	38%	
GST REBATE	$0	$816		
MISCELLANEOUS	$200	$118	59%	
TX FROM HOLLY FAIR	$9,000	$0	0%	
PARISH THRIFT SALES	$5,600	$3,770	67%	
DEFICIT ELIMINATION APPEAL - 2018	$8,500	$0	0%	
DEFICIT ELIMINATION APPEAL - 2015 CF	$1,500	$1,500	100%	
TX from Sunday Serenade	$2,500	$0	0%	
TX FROM MEMORIAL		$18,500		
TOTAL REVENUE	**$141,620**	**$103,792**	73%	
DISBURSEMENTS				
STIPEND/BENEFITS - Rector	$35,396	$4057	11%	
RELIEF CLERGY	$750	$413	55%	
STIPEND/BENEFITS - Interim Priest-In-Charge	$11,700	$16,023	137%	
Mileage - all clergy	$0	$0		
MUSIC DIRECTOR	$11,100	$8,792	79%	
RELIEF ORGANIST	$600	$350	58%	
ADMIN. ASST/BOOKKEEPER	$24,700	$18,471	75%	
PARISH FINANCIAL MGMT. CONSULT.	$750	$979	131%	
DIOCESAN ASSESSMENT	$18,256	$13,692	75%	
CHRISTIAN EDUCATION	$350	$0	0%	
CLERGY CONFERENCES	$600	$0	0%	
MUSIC	$915	$742	81%	
SANCTUARY SUPPLIES	$400	$375	94%	
ADVERTISING	$300	$315	105%	
INSURANCE	$3,500	$3,409	97%	
OFFERING ENVELOPES	$0	$0	0%	
PHOTOCOPY	$3,700	$2,359	64%	
POSTAGE	$350	$121	35%	
STATIONERY	$1,400	$664	47%	
MAINTENANCE - GENERAL	$4,500	$605	13%	
MAINTENANCE - CLEANING CONTRACT	$4,850	$3,587	74%	
MAINTENANCE - CLEANING SUPPLIES	$670	$646	96%	
MAINTENANCE - GARDENING	$350	$75	21%	
Flood Expenses net of recovery		$558		Non budgeted item
GARBAGE	$450	$439	98%	
HYDRO	$9,650	$5,232	54%	
WEBSITE SUPPORT (Church OS)	$447	$0	0%	
INTERNET	$1,324	$1,952	147%	
TELEPHONE	$693	$461	67%	
WATER/SEWER	$600	$345	58%	
MISCELLANEOUS	$750	$418	56%	
BANK CHARGES & RECONCILLIATIONS	$200	$299	150%	
2018 GST RECEIVABLE (paid out)		$552		
ACCOUNT TRANSFER TO MEMORIAL ACCOUNT				
TOTAL EXPENDITURES	**$139,251**	**$85,931**	62%	
OPERATING SURPLUS/DEFICIT	**$2,369**	**$17,861**		

St Stephen’s Wardens report October 2018

Our past month has been fairly quiet. We have had some sad times, losses for our church family. Joyce Apps, the lady with the wonderful smile. Richard West, the fellow with a dream for Wine Fest. Also a sad loss of baby twins for Rachel’s brother and sister in law.
We thank God for the lives that have touched ours in special ways. We also rejoice in the birth of twins to Brad and Kim and we offer our prayers for these two little ones in hospital and their parents and siblings. Kim and Brad were very thankful for the gifts they received from our shower for them, little did we know there would be two!!

There is excitement too, in the preparation for the marriage of Bob and Cathy Quicke’s daughter, and a baptism to come later this month. This all feels like life in a busy church.

We continue to have our regular weekly activities, which this month have also included a slide presentation twice by Brett Cane showcasing his summer travels. Soup’s on is as busy as ever!!

The youth group are continuing to meet on Friday evenings. A TV has been donated and will be used for youth when presenting online material. This may already be installed.

There has been an operations committee meeting, at which the cemetery office repair was discussed and I believe will be fixed up soon. The Sunday School would like to have that space so I have been talking with David Scarth. He is in agreement, in fact very pleased to hear that this was being considered. It sounds like he thinks Angela will be much happier working in the small room downstairs. Apparently, she is still concerned about mould in the wall, so I hope the people who need to know, will receive this concern.David is also happy to see the filing cabinets moved too. Apparently, only 1/2 is in use by the cemetery and the other can be used elsewhere if needed. I am not, at the time of writing sure if there is one large or two small units. But we will look at the feasibility of moving these and the space required. Peter Simpson also made a presentation to the committee with respect to the pathway in the Pet Garden area. He is willing at this point, I believe to wait to here from the diocese as to what the next step will be.

We have received the resignation of Dave Shields due to a move to the mainland, we will notice his absence! Both he and Marianne have been very involved with youth and certainly camp this summer and Dave has been an integral part of the maintenance of grounds.   Arrangements have been made to send the tractor out for winterizing. This has happened and it should be back by the time this meeting occurs. Diana Abbot has arranged this and has also recently spoken to her new neighbour who apparently owns and operates a huge!!! “tractor” and he is willing to help out with ditch digging and laying of pipe which will complete a job which was started some time ago. The pipe was to try to move water away from the preschool area and also to eliminate some of the flooding of the parking lot. We think he may also be able to help with the filling in of the holes left when the vineyard was taken out. We have a couple of large potholes in the drive down to the church and hope that we can obtain the correct material to fill them in, this is apparently an ongoing problem.   Garry Stubbs has been working at painting the fence around the cemetery, he feels that it will probably not be completed until the spring, as the weather will soon prevent more painting. Diana has also gone ahead and done some tidy up in the shed, my conversation with David regarding the winemaking equipment and removal of bottles did not bring much in the way of a time for the job but we will talk again, his words !

Last Sunday, I asked for help with the collection counting. Greg and I have been doing this between the two of us for nearly a year and we feel that it can be made an easier task, so hope that others will step up and we can form teams so this will not fall to the same people all the time. By making the job simpler we have given the "trickier bits" to Bob, but I think over the next few weeks we will see that this can work quite efficiently. It may mean that the banking could be done by him and I would like to confirm with Derek that this is acceptable. As Derek is away we will discuss this with him when he is back.

The decorations in the church looked lovely for Thanksgiving and we appreciate all the work and loving care the ladies took. I know they had Ted and his family in their thoughts while working on the Friday before the service for Joyce.

The next social event and fundraiser will be the GGGGG Garlic Dinner, November 3rd. Garlic for cooking will be available from Don Wilson. Traditionally this has been a fund raiser for Mengo Hospital in Uganda and for Gendemi.

The boxes for operation Christmas Child are here and can be taken home, filled and returned this year the date for return is November 11 - 17. Last Sunday I also asked for ideas from the congregation as to what they would like to do for outreach this year at Christmas. We have some options. In the last few years we have participated with St. Mary's to work on food hampers, whether we continue with this is open to discussion. We have worked the past couple of years with Bayside Middle School too. I have co ordinated these projects the past couple of years but I am unable to do so this year, so I am hoping someone will come forward to look after this. It would be good to hear some suggestions and perhaps have some new volunteers. I know it can be a busy time of year, but I really have enjoyed the opportunity to work with the members of St. Mary's and also the connection with Bayside school.

Respectfully submitted

Lynda Clifford

Financials for October 2018

I would like to mention that the amount for General Outreach Donations and Paid Out are not correct. You may remember that there was a problem last month, Derek and I met with Myra and Bob and it seemed that they knew what had occurred, but I see the totals are still not corrected, I did mention this to Bob yesterday. Unfortunately, having some come from off site to do this reporting does not give us the opportunity to sit down and review and correct. This inflated amount also carries over onto the Statement of Income and Expenses.

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Respectfully submitted

Lynda Clifford

ST. STEPHEN'S ANGLICAN CHURCH
BALANCE SHEET
TO SEPTEMBER 30, 2018

	2018	2017		2018	2017
ASSETS			**LIABILITIES**		
Bank Accounts	168,859	133,099	**Accounts Payable**	-	200
Accounts Receivable	1,686	7,451	**Undistributed Outreach**	13,344	26,985
Prepaid Insurance	1,710	-			
Investments	100,188	99,610			
				13,344	27,185
			EQUITY		
			Operating Fund	70,576	48,963
			Designated Fund	188,523	164,012
				259,099	212,975
TOTAL ASSETS	**272,443**	**240,160**	**TOTAL LIABILITIES AND EQUITY**	**272,443**	**240,160**

ST. STEPHEN'S ANGLICAN CHURCH

STATEMENT OF INCOME AND EXPENSES

FOR THE QUARTER ENDED SEPTEMBER 30 , 2018

	Operating Fund	Designated Funds	Outreach	Total 2018	Total 2017
Income					
Regular Offerings	19,941			19,941	18,376
Open Offerings	782			782	386
	20,723			20,723	18,762
Rentals	3,450			3,450	900
Interest	605			605	727
Weddings/Funerals	800			800	250
Miscellaneous	158			158	132
Dedicated Funds	-	165		165	800
Outreach	-		14,513	14,513	13,294
	25,736	165	14,513	40,414	34,864
Expenses					
Stipend/Benefits	8,136			8,136	10,486
Youth Worker	-			-	90
Secretary	2,436			2,436	3,013
Relief Clergy	225			225	450
Music Services	1,550			1,550	1,000
	12,347	-	-	12,347	15,039
Diocesan Assessment	5,426			5,426	5,361
Christian Education	-			-	-
Outreach			8,908	8,908	15,806
Dedicated Funds	-	653		653	-
Insurance	1,026			1,026	-
Music	237			237	-
Maintenance - General	1,359			1,359	741
Maintenance - Cleaning	757			757	666
Office - General	845			845	1,468
Utilities	1,076			1,076	2,133
Miscellaneous	34			34	-
Major Capital	-			-	800
Transfer to Liabilities (Unpaid Amounts)	-			-	-
Total	23,108	653	8,908	32,668	42,015
Surplus Before Transfer	2,629	(488)	5,605	7,746	(7,151)

ST. STEPHEN'S ANGLICAN CHURCH
INCOME AND EXPENES WITH BUDGET COMPARISON
September 2018

	Budget	Monthly Budget	Monthly Actual	Year to Date Budget	Year to Date Actual	Year to Date 2017
INCOME						
Envelopes	99,000	8,250	8,028	74,250	63,507	64,841
Open Offerings	2,000	167	325	1,500	4,250	1,426
Hall Rentals - Preschool	9,000	750	1,800	6,750	6,800	5,700
Other Rentals	3,000	250	100	2,250	1,450	450
Interest Income	1,500	125	586	1,125	2,085	1,053
Weddings & Funerals	4,500	375	550	3,375	1,625	1,400
Social Events	1,000	83	72	750	500	533
TOTAL INCOME	**$120,000**	**10,000**	**11,461**	**90,000**	**80,216**	**75,402**
GENERAL EXPENSES						
Advertising	500	42	32	375	347	448
Assessment	22,000	1,833	1,809	16,500	16,277	16,083
Bookkeeper	4,000	333	-	3,000	6,134	1,275
Capital Expenses	5,000	417	-	3,750	-	8,076
Church Supplies	1,500	125	-	1,125	71	342
Cleaning - Hall & Church	4,500	375	-	3,375	3,242	2,665
Clergy Conferences & Retreats	600	50	-	450	34	283
Electricity - Church	1,500	125	75	1,125	1,665	1,232
Electricity - Hall	2,800	233	303	2,100	2,840	1,987
Garbage & Re-Cycling	2,000	167	-	1,500	1,372	1,188
Heating Oil - Hall	3,000	250	(50)	2,250	2,205	1,751
Insurance	4,250	354	342	3,188	2,394	3,927
Music & Audio Supplies	200	17	-	150	237	154
Musicians	7,000	583	625	5,250	4,675	4,375
Newsletter	450	38	-	338	871	405
Office Supplies	1,000	83	(234)	750	(305)	691
Photocopier	3,700	308	-	2,775	1,909	1,438
Relief Clergy	750	63	113	563	338	725
Repairs & Maintenance	10,000	833	542	7,500	2,465	4,070
Security	434	36	-	326	642	303
Social Events	1,000	83	-	750	446	526
Spiritual Growth	1,000	83	-	750	-	468
Sunday School	1,500	125	-	1,125	-	-
Telephone & Internet	1,200	100	26	900	665	794
Total Clergy Payroll	48,000	4,000	4,057	36,000	20,155	35,899
Total Secretary Payroll	10,000	833	621	7,500	8,421	6,875
Youth/Family Ministry	500	42	-	375	30	345
TOTAL EXPENSES	**138,384**	**11,532**	**8,260**	**103,788**	**77,131**	**96,325**
NET PROFIT/LOSS	**(18,384)**	**(1,532)**	**3,201**	**(13,788)**	**3,085**	**(20,923)**

ST. STEPHEN'S ANGLICAN CHURCH

OUTREACH FUNDS

BALANCES AS AT SEPTEMBER 30, 2018

	DONATIONS	PAID OUT	BALANCE
GENERAL OUTREACH	7,977.78	6,838.15	1,139.63
FIRST NATIONS	458.16	-	458.16
SUMMER CAMPS	6,573.92	4,797.21	1,776.71
SOUP'S ON	3,834.71	2,324.98	1,509.73
SIDNEY FOOD BANK	140.00	-	140.00
SOUTH ISLAND CENTRE FOR COUNSEL	95.00	-	95.00
HONDURAS - SAMS	20.00	-	20.00
PWRDF	110.00	-	110.00
GENDEMI MISSION	17,993.54	11,118.54	6,875.00
BLUE BUS	680.00	460.00	220.00
PRECIOUS JEWELS	120.00	-	120.00
SPECIAL APPEALS	10,000.00	8,000.00	2,000.00
MENGO HOSPITAL	195.00	-	195.00
ST. MATTHEW'S THEO LIBRARY	1,575.00	1,510.00	65.00
GEMS/ALPHA/YOUTH	704.97	127.05	577.92
REFUGEES ERITREA	11,664.98	14,956.26	- 3,291.28
WINE FEST	819.36	-	819.36
BLESSINGS OF THE ANIMALS	514.05	-	514.05
BC CHILDRENS' HOSPITAL FOUNDATION	20.00	20.00	
	63,496.47	50,152.19	13,344.28

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Respectfully submitted

Lynda Clifford

Sent: September 18, 2018 6:47 AM
To: Lon Towstego
Subject: Day Camps

Dear Rev. Lon, Brett has asked me to introduce myself to you and to send you the information about our 2019 Day Camp Program.
For summer 2019 we will be offering “Luke Street”, five pivotal stories from the Gospel of Luke. Within the attached Church/Community Application form you will find the available dates.
If we were to send a Team back to BC we might try to find 4 locations in your province as it would reduce travel costs if the Team would not have an extra flight from Edmonton as they did last summer. However it is hard at his stage to know exactly which communities will be applying.
Brett did ask me to specify some potential contacts and I had already planned to reach out again to Paul Woehrle in Delta, since he had a Day Camp at St. Cuthbert’s this past summer and also has long time connections with Crosstalk Ministries. Paul himself might have other suggestions in the Vancouver area. I don’t know if the Rev. Brian Vickers is still in that diocese but he is a former Montrealer who hosted our program years ago when he pastored here in Montreal and perhaps would be interested.
Alternatively I could reach out to Bishop Barbara in the Territory of the People, since they are in Partnership with the Diocese of Montreal, she also has experienced the Program while living here and her daughter was on the Travelling Teams one summer.
Brett also mentioned your interest in our Ministry on Reserve. We have extensive experience in taking our program to Reserves in Quebec, Manitoba and Saskatchewan. For the past 11 summers we have served on Reserve in the Dioceses of Saskatchewan and Qu’Appelle, returning there regularly every summer. The Teams who serve need to be especially flexible in adapting the program "on the fly” and we provide them with a supplement to the regular Program Manual that provides suggestions for adaptations. One of our important core tenets is “People above Program” and we believe that simply sharing the love of Jesus and listening to the children of these communities can be very powerful as many of them come from the sort of home situation in which they have not seen themselves as valued. Our Team Members have moving stories of individual children whose lives have been impacted in a positive way by the Day Camps.
If you have further questions or would like to speak with me via phone, Skype or FaceTime, please let me know and something can be arranged.
As I said earlier, I am attaching the pertinent documents. If you visit our Day Camp blog (address below) you might want to scroll through the “Postcards” series from the past summer which gives thumbnail sketches of each Team’s ministry.
In Christ, Valerie

"Helping people of all ages become stronger disciples of Jesus Christ."

Dear Clergy or Coordinator,

Enclosed you will find an application for Crosstalk Ministries Day Camp program 2019. We would encourage you to consider applying early since we are only able to visit a limited number of locations.

The program we will be offering is entitled "Luke Street", pivotal Stories set in different "Houses" found in the Gospel of Luke.

If you hosted a Day Camp last summer you will find this Program to be a good follow-up to "One of Us", which focuses on the earlier chapters of Luke. Of course if you are new to CTM Day Camps you will also find the each of our Programs also stands alone as a solid block of teaching.

Once we have received your completed application we will send you, as part of the acceptance package, a Poster Template and Camper Registration Template. The Program Materials will be sent out in the Spring of 2019.

If your community is in the Montreal area we would be happy to arrange for a Presentation by some of our Team Members. For those in other provinces, we suggest you explore the Churches and Communities Tab on the Day Camp Blog or contact the Crosstalk Office for further information and resources.

In His Service,

Valerie Taylor, Day Camp Director

P.S. We advise you to make a photocopy of the completed application for future reference.

SUMMER DAY CAMPS
CHURCH APPLICATION FORM

PLEASE PRINT CLEARLY!

Name of Church/Community: ____

Mailing Address: ______________________________ **Postal Code**: ______________

Telephone Number: ____________ **Email Address:** ______________________________

Name of Clergy: ____

Name of Coordinator: ____

Coordinator's Tel. Number: ____________ **Email Address:** ______________________

NOTE: no application will be accepted unless it indicates that there is a Day Camp Coordinator.

Send Financial Correspondence to: Name: ____________________________________

Please Print Clearly Email Address: ______________________________

Kick-Off Event: Attendance of a <u>minimum of 2 people (1 clergy, 1 lay) is Mandatory,</u> where geographically feasible. (A video of the Montreal Kick Off will be made available to all communities in June 2019)

Each year, before regular Day Camps begin, we hold a **<u>Training Week Day Camp</u>**
This week is only available to 3 selected communities with long-term experience of our Program. Please contact the CTM Office if you are interested in hosting a Training Week Day Camp.

Preferred date of Day Camp: (Please indicate "1" beside your first choice, "2 beside your second, etc..)
Training Week__________ (not available to new Day Camp Communities)
Week 1_____ Week 2_____ Week 3_____ Week 4_____(**see dates in accompanying literature**)

We will do our best to accommodate your requests, however, it is not always possible to schedule your Day Camp for the week of your first choice. Since we assign the weeks based upon receipt of application forms accompanied by deposits, we cannot "reserve" space on the basis of an email, telephone call or personal request.

Location of Day Camp: ____

Address: ______________________________ **PostalCode:** ______________________

If this is an ecumenical effort, please list include the names of those involved:

/

SUMMER DAY CAMPS CHURCH APPLICATION FORM (cont'd)

*Estimated number of children you expect will attend*____
Please note that a maximum number of 80 children with no more than 20 per age level can be accommodated by our program.

Will your Closing Worship take place on Sunday or at another time? Please specify: ______________________________

The Scrambler Afternoon Program (no additional cost) - a program of rest, games, crafts, stories and outdoor activities for 4 and 5 year olds who wish to stay until 3:00 p.m. Extra adult supervision will be needed to assist/lead this program. A ratio of 1 leader to 5 children is suggested.

Please check here if you would like this option and the estimated number of Campers:
Scrambler Afternoon Program ________ **(# expected___)**

Would your Community prefer a different time frame for the Day Camp? Please indicate your choice of options:-

Classic (10am-3pm) __ **Early Start/Half Day**(9am-1pm) __ **Afternoon Camp (**1pm-430pm)

Evening Camp (4pm-8pm) ____ **Other**-Please specify_________

Please Note: The cost for the Day Camp is $675.00 **Communities outside the Montreal area will also be charged for travel expenses.** A deposit of $350.00 is required upon application (this deposit will be refunded only if your Day Camp is cancelled by Crosstalk Ministries). Those communities that cancel prior to Day Camps will forfeit this deposit. If the fee structure would make it impossible for your church to have a Day Camp, please contact the Day Camp Director at 514-484-1414. **IF a Church/Community cancels at any time during the 6 weeks of the Day Camp Schedule, they will be invoiced the full fee**.

Please be aware that you will be expected to provide billets and accommodation for 2-4 Travelling Team members during the week of your Day Camp.

Signatures:

Rector/Minister/or other core Leader in charge: ______________________________

Day Camp Coordinator: ______________________________

One Warden, Elder or equivalent:______________________________

Date: ______________________________

DAY CAMPS SCHEDULE & INFORMATION-2019

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

The schedule for Day Camps for 2019 is as follows:

Week 1 July 6 – July 14
Week 2 July 14 – July 21
Week3 July 21 – July 28
Week 4 July 28 –Aug. 4

Training Week Day Camp will be held June 22 –June 30 in 3 locations

Please note: Recent evaluations indicate that many of the difficulties due to lack of information at the local level could easily have been overcome if more clergy, coordinators and helpers attended Kick-Off Events. As an indicator of the total commitment to this special week of ministry, the interest and therefore attendance of the whole Local team is crucial to the success of the program. Those outside the Montreal Region may request a copy of the a Montreal Kick–off Event Video (available as of mid-June 2019)

Kick-Off in Montreal will be held on:

Saturday, June 1
9:00am-noon
(Isaiah 40 Foundation-address below)

Transportation Requirements: (Please keep this list)
Communities applying for a Training Day Camp will pick up their Teams on Saturday, June 22nd at the Isaiah 40 Foundation, 5867 Cote St. Antoine rd. N.D.G and deliver them to the same location on Sunday June 30th (times to be announced in June 2019).

Week 1: Local host communities pick up their Teams on Saturday July 6 at the Isaiah 40 Foundation, 5867 Cote St. Antoine rd. N.D.G. and deliver them to their 2nd location on Sunday July 14.

Week 2 & Week 3: Communities deliver their Teams to the next location (times and days TBA)

Week 4: Local communities deliver their Teams back to a final location, TBA.

All host communities outside the Montreal Region, and those requiring special arrangements, will be notified as soon as travel plans have been made.

Our annual Praise and Thanksgiving Gathering for Day Camps, Junior Youth Camp and Senior Youth Camp will be held on Sunday, Sept. 15th at 2:00p.m. Location TBA. If you are within driving distance of Montreal, please circle this date and plan to join us.

/

LUKE STREET

This summer come and join us as we travel down “Luke Street”!

Visit the houses where Jesus healed and taught and shared with his disciples and friends.

For summer 2019, Crosstalk Ministries is offering this fun-filled program packed with songs and stories, games and creative activities.

You package ($675.00) includes a fully trained team, audiovisual materials, program manuals, planning guides and many of the required supplies.

Our classic program runs from 10 am – 3 pm, Monday – Friday, with a special closing worship gathering (other schedule options also available).

Hurry now to apply, only 24 spaces available!

Dates for 2019: Week 1 – July 6th – 14th /Week 2 – July 14th – 21st /Week 3 – July 21st – 28th
Week 4 – July 28th – August 4th .

For further information, please contact us at the coordinates below:

Crosstalk Ministries 3491 Hingston Ave.
Montreal, QC, Canada
H4A 2J5

Phone: (514)-484-1414
www.crosstalkministries.ca
lambondaycamps.blogspot.ca