Parish of Central Saanich Council Minutes – May 21, 2019
7:00 p.m. at St. Stephen

ACTION ITEMS

Name	Action Item	Page Reference	Target Date
Lon	Set a date to attend a Saturday Mass	1	
Derek/Lon	Email blasts on June 29 Pot Luck, Education Funding and Summer Camp	1 & 2	
Lon	Bulletin items to replace Parish identifiers	1	
Lon/Leslie	Work at completing "Welcoming" packages	3	
Derek	Full 2020 Permissive Tax Applications	3	Sept. 1

Attendees: The Rev. Lon Towstego, Chair
Derek Osman, Ian Stuart, Greg Robinson, Lynda Clifford
Karen McColm, Ken Pedlow, Sandra Scarth, David Stewart
Leslie Pedlow (Recording Secretary)

Regrets: Allan Carlson, Terry Hartley, Don Wilson

I. Open meeting with Prayer

Lon called the meeting to order at 7:00pm and opened with a Prayer for a Meeting from ***Celebrating Daily Prayer.***

II. Changes or Additions to the Agenda

Lon asked if there were any changes or additions to the Agenda. None were requested.

III. Minutes:

The Minutes of the May 21, 2019 Council Meeting were approved by Electronic Vote. Electronic Voting Results – 10/11 members who voted, voted in favour. One member did not vote. The approved minutes were posted to the website June 12, 2019.

IV. Review of Action Items from Minutes:

1. Saturday Mass with St. Elizabeth – Lon to liaise with Father Rolf. Saturday Mass is 5:00 p.m. and Lon will set a Saturday to attend and circulate the date.
2. Promote Potlucks – been in bulletins. It needs an email blast, please.
3. Events Listing has been circulated – See Business Arising for additional comments
4. Bulletin items to replace the Parish Identifiers – still needs to be done. Lon
5. Mitigation of financial reporting from St. Stephen's QuickBooks – See Greg's Financial Report for an update

V. Business Arising/Discussion from Minutes

1. Opportunities for Education Funding/Support – An email blast was sent out with regard to funds being available for educational opportunities. Lon indicated that there has been further progress on this initiative and content for an updated web email will be forthcoming.

2. Covenant between APCS & SPP (catholic) – defer until fall, although Lon saw the work being done for the Wine Fest as a good example of the churches working together. Lon asked if there would be seed money coming from the Catholic church as he had noticed a donation from St. Andrew's. Derek indicated that we were waiting for a response from the SPP Parish Council. Lon asked what the parameters were on the St. Andrew's donation and Derek reported that they would like some or all of the seed money returned if all of the obligations for Wine Fest were met.
3. Events – Derek indicated that there had been no passive feedback and that he still needs to pursue responses where needed. Lon indicated that November 17th should be added as a Service of Confirmation which will be a combined service at St. Mary's at 10:00 a.m.
4. Cemetery Committee – No update. Committee meeting to be scheduled. Lon suggested that he was also trying to arrange a Stewardship meeting and wondered if they could both be held at St. Stephen's on Friday, June 28th – Stewardship at 10:00 am and Cemetery Committee at Noon. Those participating agreed.
5. Pet Memorial Pathway – see Greg's Operations Committee Report. Further information has just been received this day. A meeting will be held with Barry Foster, Peter Daniels, Peter Simpson and St. Stephen's Wardens regarding the interpretation of the Diocesan Guidelines. Further clarification is needed on the Motion from Diocesan Council. *(Lon reports that things are trending positively. More information to follow).*
6. Summer Camp – Lon hadn't received a response from Dave so he had no update. He did know that volunteer leaders aged 14 to 18 are needed. There were many questions which alerted Lon to many areas that were requiring attention i.e. the need for billets, Camp First Aid, Set up and Clean Up Teams, those willing to assist with games, crafts, kitchen helpers, taking down signs, etc. It was suggested that a web email be sent out soliciting parishioners who might be willing to volunteer.

   Lon had noticed that an invoice had been received from Black Press for the advertising. He asked Lynda to ensure that it was paid and that copies of paid invoices for Camp expenditures be collected and forwarded to the Diocese for reimbursement. While there was an indication that a Gift in Kind might be made for the advertising, that it should be done within guidelines. Lynda has seen the ad and was disappointed that there was no mention of the word Church, let alone Parish or Diocesan sponsorship. There was concern, not that Dave wouldn't follow through, but that there was no one at the Parish Executive level who could jump into action if the need arose. No one knew where the pertinent Cross Talk binder of information was being kept. Council again expressed concern that this was not being organized and presented as a "parish" camp. It was felt that this could have negative impacts on soliciting volunteers.

VI. Reports:

1. Rector: Lon's report was circulated with the council package. There were no questions. Lon did emphasize that Stewardship needs to be undertaken as

soon as possible. He was interested in the success of the "Tenth Team Challenge". Lon did mention the subject of greeting and hospitality. How can we do this well? While not wanting to be critical, he did want to emphasize the importance of Council Members, as parish leaders, to be aware of those who are visiting or new and make sure to engage them. Invite them to coffee time, ensure they are not left alone, that they are introduced to one or two people who have the gift of hospitality and welcoming. Leslie is awaiting the new "Visitor" envelopes so that the welcome packages can be put together.

2. Wardens'
   a) St. Mary – Ian advised that he incorporated the Transforming Futures update into the Warden's Report. Lon wondered if it was appropriate to be naming projects as this report would become public once the material was posted to the website. Leslie agreed, indicating it appears that there is too much information and action coming out from the Committee and it is upsetting people. There is an appearance that these are fait accompli. Ian took the information under advisement.
   Wine Fest Funding – Further to the Wardens' report – we received a letter today congratulating us on the high quality of the application but turning down the request.
   2020 Permissive Tax Exemption Application – Both Churches have been advised by the District of Central Saanich that a full application form must be submitted by September 15, 2019. Hopefully much of the submission from 2016 will be able to be duplicated into the new application.
   Waste Water Management – Ian advised that the Diocese has put out a circular on this subject. There are new CRD guidelines that could have a significant impact on how we manage our run-off into the catchment basins. Stay tuned!

   The meeting came to brief but comical pause as a member of the public was observed "watering" a tree on the property. What was seen cannot be unseen!

   b) St. Stephen – Wardens' – no questions or comments.
      - Operations - Greg gave a shout out to Don Mann Construction for their wonderful corporate citizenship as they repaired the parking lot and other areas below budget.
        Lon referred us back to Business Arising for updated comments regarding the Pet Memorial Pathway. This information was only received after Greg's report was completed.
        Derek queried if the Pet Memorial Project and the Transforming Futures Dog Walking project should be "harmonized" as stated. He thought that they were to be separate. Lon agreed that they are separate but "linked"

3) Transforming Futures – See St. Mary's Wardens' Report

It was **Moved** by Ken Pedlow, **Seconded** by David Stewart, that the non-financial reports be received. **CARRIED.**

3. Financials
   a) Treasurer's Report: This report offers more detail than normal but Derek felt that it was important for Council to understand the process leading up to the "reset" of the St. Stephen's financials. As stated, Leslie will work with Greg on revamping the St. Stephen's Chart of Account. The new "company" will use opening balances at May 31, 2019.
   Lon asked Derek if the Cemetery Custodian Job Description went to the Diocese electronically. He asked if he could also receive a copy electronically.

   b) St. Mary Statements to May 31, 2019. Derek called for questions. David Stewart has some questions regarding the RAPID2 program. Derek clarified that most of the funds were received via the Diocesan Refugee Committee from a large sponsorship donation and St. Andrew, Holy Trinity and the United Church have all donated funds. Our Parish has not done any major fundraising this time around. David wondered if this money was showing in our financials as assessable dollars. Derek assured him that they are not. St. Mary's is strictly acting as the "banker" for this project and the monies were essentially just held in trust. Lon asked if the storage agreement had been satisfied. Leslie will send the appropriate invoice this week.

   It was **Moved** by Derek Osman, **Seconded** by Lynda Clifford, that St. Mary Financial statements to May 31, 2019, be adopted. **CARRIED.**

   c) St. Stephen Statements to May 31, 2019 – Greg circulated a revised Balance Sheet to replace the one that was circulated electronically. Greg referred to his narrative on the Financials which backed up the comments from the Parish Treasurer. He also passed a list of transactions relating to the reset for Leslie. The Profit and Loss for General Operating stands at -$5,445.62. David Stewart commented that we must know where we are before going forward to the congregation when discussing stewardship. Lon asked that the term "Vacation Clergy" be changed to Relief Clergy. It was confirmed that the reset was done under the auspices of Gail Gauthier.

   It was **Moved** by Derek Osman, **Seconded** by Greg Robinson, that the St. Stephen Financial statements to May 31, 2019 be adopted. **CARRIED.**

VII. Correspondence: None

VIII. New Business: Lynda mentioned that a new walking path was being constructed along Mt. Newton Cross Road which will facilitate future Stations of the Cross walks.

IX. Next Meeting:
September 17, 2019 7:00 pm at St. Stephen.

X. Closing with the Grace

Ken Pedlow moved adjournment at 8:55 p.m. The Grace was said together.

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The Rev. Lon Towstego, Chair

Parish of Central Saanich Council Agenda – June 18, 2019
7:00 p.m. to 9:00 p.m. at St. Mary

Regrets:

I Open meeting with Reading & Prayer

II Changes or Additions to the Agenda?

III Minutes:

1. Council Meeting – May 21, 2019, approved electronically 10/10 who voted (1 did not vote) – posted to website June 12, 2019

IV Review Action Items from Minutes – status, date adjustment, explanations?

Name	Action Item	Page Reference	Target Date
Lon	Pursue a Saturday Mass at St. Elizabeth with Fr. Rolf	1	done
Lynda	June Potluck bulletin announcement	2	done
Leslie	Circulate updated Events Listing with draft Minutes	3	done
Lon	Bulletin items to replace Parish identifiers	4	
Lon & Wardens	Meet to discuss a way to mitigation the problems with using the QuickBooks program at St. Stephen	5	

V Business Arising/Discussion from Minutes

1. Announce Opportunities for Education Funding/Support - Done
2. Covenant between St. Stephen's & Roman Catholic Parish - defer
3. Approval & Post Assessment of New & Recurring Initiatives – New listing circulated – Has Derek received any feedback?
4. Cemetery Committee: Update
5. Pet Memorial Pathway – for info only. To be dealt with by St. Stephen's Operations Committee
6. Update on Summer Camp?

VI Reports

1. Rector – Lon
2. Wardens' – Derek/Ian *(attached)*
   & St. Stephen's Operations – Greg/Lynda *(attached)*
3. Transforming Futures - Ian

✓ *Motion to receive non-financial reports*

4 Financials:
a) Treasurer's Report - Derek

b) St. Mary Statements to May 31, 2019 – Derek
✓ *Motion to adopt*

c) St. Stephen's Financial Report – Greg *(attached)*
d) St. Stephen Statements to March 31, 2019 (end of first quarter) and to May 31, 2019 *(attached)* - Greg
✓ *Motion to adopt*

VIII <u>Correspondence</u>

IX <u>New Business</u>

X <u>Next</u>
September 17, 7:00 p.m. at St. Stephen.

X <u>Closing with Prayer and Grace</u>

Report from Your Rector, June 18, 2019:

Come Holy Spirit Come!

Wow. Time flies! Blessings as we gather.

Here we are in late June 2019. As I prepare this report, I am off to the second gathering with The Dean of Coventry Cathedral, on Reconciliation and the Ministry of the Cross of Nails. This time has fed and nourished me and I will be bringing bits of it to our common life together.

I find myself reflecting on the role of Spiritual Leader, in our midst and specifically with you, parish council members. I see several roles as vital.

1) **To be your pastor**. I have lost three friends from other aspects of my life since my last report to you. As I reflect on the loss of friends it clarifies to me that our relations are a very vital and important part of our common life together. Please call on me if you need me.
2) I am to be an **encourager and a prayer partner**. As we embark on projects, explore imaginative and creative ideas and see visions from God and hear God's direction I am to help guide us through. I am to talk about and model **Christian Stewardship**
3) We in the diocese recognize in these times the tricky balance of **"CEO"** style work and **"the Pastoral"** work. We cannot put one ahead the other. They are equally important. The gifts of administration that many of you carry help me in

this work. I also look to colleagues to walk together with on this journey.

4) Our worship together, learning together and sharing table together at meals is how we build community. We also do this especially as leaders in the Parish Family by being **"Greeters 2.0"** to add to the good work that our greeters already do. Especially in coffee times, lets really undertake to be circulating, mixing and mingling. This is ministry!

"All this is from God, who reconciled us to himself through Christ and gave us the ministry of reconciliation." Corinthians 5:8

The Rev. Lon Towstego

Anglican Parish of Central Saanich
St. Mary's Church St. Stephen's Church

Faith - Family - Friendship

WARDENS REPORT - IAN STUART & DEREK OSMAN – MAY / JUNE

SPRING FLING, MAY 25TH, 2019.

The annual spring fair and bake sale was well attend despite a little rain. There were 40+ people lined up before the doors opened. The overall success of the spring fling was very good thanks to the many volunteers from both Churches in the Parish. With a special thanks for the well-honed skills of the organizers, Lynn Fallan and Leslie Pedlow for keeping everyone on track. Derek and I had good success with hot dog, donut (from the Sidney Bakery and as always a crowd pleaser). This event is an example of the Parish engaging with the community around us. The budget for net income was exceeded for this second thrift sale of this year, another success indicator.

HARO REGIONAL CONFERENCE AT HOLY TRINITY, NORTH SAANICH, BC, JUNE 1ST,2019

Both Derek and I attended the conference on June 1st along with Derek's wife Betty. Rev. Lon also attended and was one of the presenters on Transforming Futures. The conference got an update from Ian Alexander on the Vision Fund 2.0 and how the fund is being used to provide start-up funds and grants for the continuation of projects of all sorts within the Diocese. As noted above Lon and Brendon Neilson, from the Diocesan office gave a presentation on Transforming Futures. A presentation on Indigenous self-determination in the form of a video of Dr. Martin Brokenleg's talk at the 9th Indigenous Anglican Sacred Circle in Prince George, BC in August, 2018. It is a powerful 45 min. video. The Spirituality of Self-determination, why it is important. This is the link to watch it online: https://vimeo.com/299512563. One of the wardens from Holy Trinity , Marvin Underwood was able to give his own testimony on both the Sacred Circle and a perspective on self-determination.

The conference got an update on General Synod, with a Question and Answer period. Other happening in the Haro region were also discussed before closing prayers.

TRANSFORMING FUTURES TEAM MEETING, JUNE 4TH,2019

The Team continued our project development phase with the review of a project outline on a Young Parent Drop-in Centre that Ian put together for the purpose of demonstrating a possible methodology to follow in being able to evaluate potential projects. Several other members of the team led by Nancy Choat and Greg Robinson will now put together project outlines on a Seniors Drop-in Centre and Dog Walk - a project with a St. Stephen focus. Another consideration is to expand the crafts group that meet at St. Mary on Fridays, providing that safety issues are dealt with. The Team was very pleased that Lindsay Pedlow joined us as a guest and that she has now agreed to join us as a team member to provide input from a more youthful perspective. Welcome aboard Lindsay. The Team will meet again on June 25th at St. Mary's to continue our work and expect Brendon Neilson to join us to provide a perspective of the successes of other Transforming Futures teams.

PET MEMORIAL INITIATIVE

Lon updated the Transforming Futures team that, separate from the Dog Walking project, the Pet Memorial initiative is also proceeding in the background. A joint submission to the VISION Funding committee (jury) with the Parish of Central Saanich and St. Mary (Up Island) was prepared, with a decision expected by September.

WINE FEST FUNDING SUBMISSION

A funding request of the VISION Funding committee was submitted by the June 10th deadline for increased financial support for the Wine Fest project. We are hopeful for a positive response within the next month.

FIRST NATIONS (INDIGENEOUS) BURSARY

Fern and Nancy C. met with this year's recipient for the St Mary's bursary on last week. Her name is Elsa d'Anjou. They will be presenting her with the letter from St Mary's at the Awards

Ceremony on Thursday June 27. We have also explained to her that she will need to inform us (in writing) of her marks at the completion of her first year (she's enrolled in Kinistheology at UBC) as well as provide written proof of entering her second year before receiving the $1,000 bursary.

We are just waiting for Mitch Beauvais to provide us with documentation confirming that he is enrolled and attending 2nd year of studies in order to schedule the presentation of the $1,000 bursary to him. Mitch is attending UVIC.

STORAGE OF ST. PETER & ST PAUL ITEMS

During a 2-year construction period, the diocese needed a small storage area for some boxes from St. Peter & St. Paul. St. Mary agreed to provide the necessary storage in return for some revenue that will help soften the loss of the Weight Watchers contract.

2020 PERMISSIVE TAX EXEMPTION APPLICATION

For 2020 a **full application form** must be submitted to Central Saanich for each of St. Mary and for St. Stephen. The applications must be submitted by September 15, 2019. Yikes!

Respectfully submitted,

Ian Stuart & Derek Osman.

Wardens, St Stephen's

May has flown by! For me anyway!

There seems to be many meetings in the month of May. We are working together with other church on the Peninsula on the Wine Fest to be held on Aug 10th. I see a number of the same faces when we sit together working on ideas for Transforming futures, great times of brainstorming and getting ideas onto paper, too. Both of these have folks from both churches working together. We are looking forward to another Potluck supper at the end of this month which is again a chance to come together and enjoy each other's company!! Maybe a challenge to a game of some sort after dinner.

We had a special treat for Mothers on Mother's Day, thank you Jackie!!

The first weekend in June there was an entry into the Brentwood Days Parade and leaflets were handed out. The Summer Camp was promoted as was the Wine Fest and also the Animal Blessing. We did have help from our friends from St. Andrew in Sidney. Thanks to Rachel and the Praise Band for providing g music and organizing this event. Another in Sidney July 1st

This was the same day as the Regional Haro meeting, which several from the parish attended. I always find it interesting to hear about things going on in our Diocese. We are a small part of the larger picture, and an important part. These are great community building opportunities and fun to listen and share.

I know that Greg has spent a lot of time over the past week, working on the presentation of our monthly financial reports, an onerous task! We are also in the process of changing signing officers at the RBC with regards to our GIC there and redirecting the statements to the church office for this account.

There is ongoing work in the building and around the grounds, thanks to those volunteers. There is an idea floating about a fence painting event, more to come, as apparently the fence has been prepared and now needs painters. We do tend to see the same faces and realize these people are wearing thin. We do need some new and willing helpers.

There is an urgent need for the clean out of the shed, Diana has been hounding me about that, so it will be planned. I have also promised to sit down with the Ladies who look after memorial teas, so that we can feel a little better prepared. We still have not got the cemetery office moved down and the children's area settled up the stairs in the old Cemetery office but will endeavour to get this done soon. Both the shed and the office move will require some manpower!! And probably some trucks too for the shed. Also needed is someone to go through the workbench area in the shed and be really good at putting things into the garbage. Sorting and organizing the drawers of "stuff". We hope to be rid of most of the empty wine bottles, could be someone might be needing some??

Our churchyard is looking well cared for! Howie takes good care of that area.
June will be a busy month as many things finish up for the summer, and vacations time begins.

Respectfully submitted
Lynda Clifford

St. Stephens Operating Report for May 2019

The repairs from the damage due to the movie company following the snow storm to the church parking lot have been completed, and to a level that far exceeds the condition of the lot prior to the damage being done. The church received a very large discount on the work from Don Mann construction, (also the company that provides the vehicle for our parade floats), and as a result we even came out money ahead.

We received $7000.00 from the movie company, and the bill from Don Mann Construction was for $6,525.00 including taxes. A letter of appreciation was sent to Steve Mann the owner and manager of Don Mann Construction.

While they were working on the parking lot, they also added stone to the walkway between the church in the hall, leveled a low spot on the grassed area at Diana’s request and move a pile of stone, that hadn’t been require for another project, out of the way.

Lon and Greg met with Peter Simpson to come to a decision on the Pet Memorial. After the meeting the other members of the “Operating Committee”, (Diana Abbot, Gary Stubbs and Bob Westgate), were consulted and it was unanimously decided to proceed with the project in compliance with the Diocesan guidelines. One thing that is important to know for all of us to know is that it does not imply a long term restriction of the use of the area. Life changes and that is understood. The work on this likely won’t begin until around the end of the summer. We are now looking at the best way to harmonize this project with a possible additional project which would be the establishment of a pet walking park on St. Stephen’s property.

Parish Treasurer's Report – June 2019 Meeting

I. Financial Systems:

a. Last month I reported that it had been decided that St. Stephen would adopt a new chart of accounts – similar in structure to St. Marry but sufficiently unique to accommodate their Outreach interests for example. However, each such deviation should be justified so that we don't slip into a scenario of "that is the way we have always done it." This is an opportunity to improve the way we do things in order to become more efficient where possible.

b. For a number of reasons, we have made little headway in making these changes. The current approach is to have Leslie Pedlow build a new chart of accounts on her computer, and then load it on to the St. Stephen computer. To be successful, St. Stephen will still have to identify a decision maker to work with Leslie regarding the naming of accounts, and setting up new accounts to accommodate the St. Stephen business where it deviates from St. Mary (Outreach for example). Leslie will also need outside assistance when loading in the "balance forward" amounts. This is where we have a fly in the ointment that Council needs to be aware about. The previous strategy was to use the January, 2019 balance forward amounts, and then to test the new chart of accounts by running a simulated parallel by quickly processing the transactions from January to current month. Now that St. Stephen has chosen to apply a number of transactions to "reset" the system (i.e. apply transactions until the system balances with the bank),

c. By resetting the system as of the end of May, it begins to make sense to begin the parallel by using the balances to forward from the end of May. While practical, for the team implementing the new chart of accounts, it will be awkward for those reviewing the system at year-end for completeness and accuracy. Going forward, if there is an error, we will need to understand the error and make an appropriate corrective response and correct it with the system – not rely upon the ability to make a journal entry to balance the books.

d. The conversion team will need to retain sufficient documentation and reports for the systems can be properly and efficiently reviewed before and after the implementation of the new chart of accounts..

II. Permissive Tax Exemption Application: The notification has been received from the District of Central Saanich of the process for the 2020 application. This year, a simple confirmation that no changes have been made is not acceptable.

We will be required to submit the **full application form**. It must be submitted no later than September 15, 2019.

III. **Investments for St. Mary:** St. Mary has some GIC investments that were about to mature. The rates of return at the Coast Capital Credit Union were reviewed with the direction to establish a “laddering” strategy rather than having the investments maturing at the same time. A better understanding of the benefits and constraints of investing through the Diocese (the Consolidated Trust Fund) were also being considered. It was deemed that the Consolidated Trust Fund was not a suitable match for St. Mary at this time.

IV. **St. Stephen’s Cemetery:**

a. The Job Description for the Custodian was finalized, and the Job Posting and Job Description were both posted on our website. Applications were to be received by the end of May. Before circulating opportunity beyond the parish, both the Job Posting and the Job Description were revised.

Respectfully,

Derek Osman

Anglican Parish of Central Saanich
St. Mary's Church St. Stephen's Church

Faith - Family - Friendship

St. Mary's Anglican Church
1973 Cultra Avenue
Saanichton, BC V8M 1L7
250-652-1611
stmarys.saanichton@shaw.ca

June 17, 2019

By Email

Attention: St. Mary Operations Committee and Parish of Central Saanich Council

Members of Operations Committee and Council: **May 31, 2019 – St. Mary, Saanichton**

Attached are the financial statements as of May 31, 2019 for the St. Mary Church in the Parish of Central Saanich. This is the format of the reporting that is expected by the Diocese.

1. **Balance Sheet:** This financial package includes the following financial statements as of May 31 2019 with the same period in 2018. Our Assets, Liabilities, & Equity are collectively greater than for the same month last year. This is primarily because of the sharp increase since September 2018 (still $36,666 at May 31) in the funds being retained on behalf of the RAPID 2 Syrian Refugee Family (note the Memorial Account investments). Also, a bequest of $10,000 was received in May 2018.
2. **Profit & Loss:** This report also compares the performance of 2019 to 2018. It shows a surplus of $1,731 that is attributed to the transfer of $18,500 from the Memorial Account. That is $15,862 less that the same month for last year. One change ($10,900) is that we are now enjoying the full-time commitment of Rev. Lon Towstego versus the part-time Priest-in-Charge. Also, the installation of the backflow valves cost about $3,700. We continue to experience the loss of revenue from the cancellation of the contract by Weight Watchers.
3. **Statement of Changes in Equity**: The General and Events areas continued with positive growth, but the Memorial Account is used to fund the Refugees and so does not show the same positive growth. On the other hand, $18,500 is being used for cashflow, from the Memorial Account. The overall Net Income has improved slightly over last month.
4. **Memorial Account:** The Memorial Account (pages 9 & 10) documents the use of funds needed to support more significant projects, and where multiple disciplines are needed to achieve greater success. Currently, the Memorial Account is used mainly to manage the RAPID2 Refugee funds. The portfolio of investments (now $140,704 of GIC's) are recorded within the Memorial Account.
5. **Church (or Parish) Events**: Shows the financial contribution of each of the significant Parish (social) Events. This account provides incremental funding for the General account throughout the year. The first Thrift Sale contributed $1,825, and exceed budget (as did the second one).
6. **Budget Review**: documents the Operating Account income and disbursements, as measured against the Budget year-to-date. There is a surplus of $1,731, as noted above.

The commentary associated with these comparative financial statements explains the underlying reasons for the significant comparisons in the statements, for the month ended May 31, 2019.

Please do not hesitate to contact me if you have any questions pertaining to these reports.

Attachments

Respectfully,

Derek Osman
Church Warden

Comparative Balances - All Three Accounts

1. The **fiscal year** is in sync with the calendar year.

2. In 2018, St. Mary **consolidated their banking at Coast Capital Credit Union** for the three separate bank interests (General, Memorial, and Church Events) into one (General) bank account. January 2019 is the first month that the year-to-year comparative reports could be generated directly off the QuickBooks system. This has been a long-awaited achievement in productivity! The Balance Sheet and the Profit & Loss reports are two reports that were done in this fashion.

3. **Balance Sheet – May 31, 2019**, (on page 6)

   At the end of May, the Balance Sheet was more favorable in 2019 than it reports the status for at the end of May in 2018, by $13,734 or 6.7%.

   In 2019, there was $347 of Accounts Receivable (GST) reported as Assets. This is the accrued, or carried forward, GST Rebate.

   Under the Liabilities section, the Memorial account is $22,320 greater than in 2018 mainly due to the $36,666 held in trust for the RAPID2 Refugee family.

   The Deficit Elimination of $1,500 from 2015 and the Deficit Elimination of $6,500 from 2018 have been combined into the "Memorial – Deficit Elimination" of $8,000. This will be used in 2019 to help eliminate the projected deficit.

4. **Statement of Profit & Loss:** (on page 7) The Total Income to May 31, 2019 was $66,944 (inclusive of the loan of $18,500 for cashflow from the Memorial Fund). This is $1,312 (or 1.9%) less than the same month last year. Without profound results from the Stewardship program this year, the Deficit Elimination campaign will likely need to be run in 2019. The Total Offerings up to May 31 were $1,445 (3.8%) more than for the same month in 2018. We continue to experience a loss of revenue associated with the cancellation of the contract by Weight Watchers.

   The operating Expenses to May 31 were $14,550 or 28.7% more than the previous year. One contributing factor was the variance between the compensation for a full time Incumbent versus a part-time Priest-In-Charge (2019 costs were $10,933 or 112% more than that experienced for part-time service in 2018). Also, the cost of installing the mandated back-flow valves was about $3,700.

   The Surplus is a positive number to report for 2019. However, at the end of April, the Surplus was only $1,731, versus $17,594 in 2018.

5. **Statement of Changes in Equity:** **(on page 8)** This report reveals the summary level income receipts and expense disbursements from the three business lines – General Operating, Memorial, and Parish Events – and the resulting overall net loss of -$4,812,

year-to-date. Our end-of-month Equity position was $140,670, up slightly from $140,287 at the end April 2019.

The only transfer that occurred in January was the transfer of $18,500 from the Memorial to the Operating Account for working capital throughout the year. This amount will be repaid by the end of the year. Another transfer of $1,825 was made from the Events account to the General operating account in March. In May $500 was transferred from the Parish Events account to the Parish of Central Saanich account in support of start-up costs of the wine Fest 2019 project.

The significant funding for the RAPID 2 Refugee program has reflected total financial gains of $63,263 in 2018 (most of it being an anonymous donation). The current balance has been reduced to $36,666. This decrease has had a significant impact upon the equity position of St. Mary's. The current balance includes a new special donation of $10,169 collected to defray the transportation cost loan for the Refugee family to travel to Canada.

6. **<u>Memorial Account:</u> (on page 9)** The following transactions were the only activity of this account to the end of February 28, 2019:

1) As previously reported, in January, $18,500 was transferred to the Operating Account from the Memorial Account. It will be transferred back in December.

2) **<u>There are now only 2 In-Trust Accounts. They have collective balance of $34,882:</u>**

i. **<u>Ron Smith Legacy:</u>** The balance remains at $5,087. This fund is primarily for use at the Rector's discretion, in support of those in the community who are challenged in the same manner as Ron had been.

ii. **<u>RAPID 2 Syrian Refugee Family:</u>** Funding from an anonymous donor permitted the sponsoring team to focus on supporting a family of nine who have immigrated to Canada via Turkey. Recently, dental costs ($1,912) have become a concern, and so a separate dental fund under the Refugee umbrella was established. At the end of May, the various startup costs plus monthly allowance expenses of $14,400 have reduced the balance of the RAPID 2 funding to $20,269 plus a dental fund of $6,228, and the transportation fund of $10,169 (for a total of $36,666).

3) **Investments:** Following the re-investment of the GIC's in 2018, and the investment of the donated gift and bequest in May 2018, the investments in May are as follows:

Investment	April Bal.
3 yr Rising Rate GIC; @ 2.4%; Matures June 12, 2019	$76,299
3 Yr Rising Rate GIC; @ 3.0%; Matures May 17, 2020	$20,483
1Yr Redeemable GIC; @ 2.25%; Matures May 20, 2020	$10,225
1Yr Redeemable GIC; @ 2.05%; Matures July 17, 2020	$25,496
1Yr Redeemable GIC; @2.25%; Matures May 30, 2020 (Bequest - S. Rainey)	$10,000
Total Investments:	**$140,704**

The opportunity to invest with the diocese was reviewed, but our needs were not a match for the longer term strategy of the trust fund. We also explored the opportunity to ladder our investments, but the investments rates for beyond a 14 month period did not encourage such a strategy at this time.

7. **Church (Parish) Events:** **(on page 11)** The Thrift Sale hosted in January was very well received by the community. Furthermore, it generated net proceeds of $1,825, which exceed budget. We are hoping for similar success for the Thrift Sale in May and were not disappointed (as the budget was exceeded for the second thrift sale as well).

   To assist with the start-up costs of the Wine Fest 2019 project, $500 was transferred to the Parish of Central Saanich account (which is being used as the "banker" for the project)

   Net income at the end of May was $4,297

8. **Budget Review: (on page 12, with graphs on page 13)**
   This report is more detailed than the Statement of Profit & Loss on page 7, and it also includes a comparison to the 2019 Budget.

The revenue was $42,163 after including the transfer of $18,500 from the Memorial Account (to be paid back by year-end), and the transfer from the Parish Thrift sales of $1,825.

The 2019 expenses as of April 30 were $53,906, yielding a surplus of $4,074.

Regular Offerings to the end of April were $29,798 (30.8% of Budget versus the target of 33.3%). Total Revenue was $39,480 (without the operating loan of $18,500), being less than Budget by $9,136 (or 18.8%). The Total Expenses were $53,906. This is $5,318 (or10.9%) more than the Budget. Contributing to this is the salary of the full-time Incumbent, and the unbudgeted cost of the installation of the back-flow valves (about $3,700).

9. <u>Concerns & Considerations:</u>

Given the projections of the receipts and expenses, the probability is high that the annual Deficit Elimination Appeal would be required in 2019, without an exceptional response to the planned Stewardship program and message.

We have also lost the revenue generation from a group of concert performers who needed a larger venue. This loss of revenue is projected to be $770 for 2019. Finally, we were recently informed that the Weight Watchers have instituted a cost-cutting measure that included the withdrawal of them using our facility. This loss of revenue for the remainder of the year is projected to be $3,500.

All things considered, we are not off to a stellar performance in 2019, and we will have to be prudent with discretionary spending while continuing to be assertive with seeking new revenue generating opportunities not otherwise included in the budget. One such example is securing some revenue for storing boxes in the choir loft for a 2-year period for the dioceses. The aggregate loss of revenue for the remainder of the year is currently projected to be $4,270. We urgently need a well-thought-out team plan for corrective action, versus explanations and excuses.

St. Mary's

Balance Sheet - May 31, 2019

Assets				**Liabilities & Equity**		
	2019	**2018**			**2019**	**2018**
Bank	$19,155	$30,795		Accounts Payable	$0	$0
Memorial Account Invest	$131,604	$131,604		Church Events	$8,095	$7,383
Memorial Operating	$68,468	$43,105		Outreach	$561	$1,400
				Memorial	$77,537	$55,217
				Total Liabilities	**$86,193**	**$64,001**
Accounts Receivable (GST)	$396	$386				
				Equity		
				Retained Earnings	$8,087	$0
				Opening Balance Equity -General	$246	$246
				Retained Earnings - General	$3,812	$4,496
				Retained Earninges-Church Events	$6,516	$6,516
				Retained Earnings - Memorial Acct	$113,037	$113,037
				Net Income	$1,731	$17,594
				Total Equity	**$133,430**	**$141,889**
Total Assets	**$219,623**	**$205,889**		**Total Liabilities & Equity**	**$219,623**	**$205,889**

Summarized Profit & Loss to May 31, 2019	Jan - May 19	Jan - May 18
Income		
4000 · INCOME - General		
4100 · Offering Income		
4110 · Offering-Open Offering	754.85	522.00
4120 · Offering-Weekly	37,717.07	36,158.23
4130 · Offering - Festivals		
4131 · Offeirng-Festival-Easter	1,231.00	1,058.00
Total 4130 · Offering - Festivals	1,231.00	1,578.00
Total 4100 · Offering Income	39,702.92	38,258.23
4300 · General Income		
4310 · General Income-Bapt./Wed/Funer.	500.00	200.00
4330 · General Income-Facilities Use	6,280.77	6,508.25
Total 4300 · General Income	6,916.23	7,728.68
4400 · Transfers IN-General		
4420 · Transfer IN-CE-Church Sales	1,825.00	3,770.00
4440 · Transfers IN-Memorial Account	18,500.00	18,500.00
Total 4400 · Transfers IN-General	20,325.00	22,270.00
Total 4000 · INCOME - General	66,944.15	68,256.91
Total Income	66,944.15	68,256.91
Expense		
Reconciliation Discrepancies	0.00	299.10
5000 · EXPENDITURES - General		
5100 · Wages & Benefits - General		
5110 · Salary/Benefits - Rector	20,658.94	0.00
5115 · Salary/Benefits-Priest in Charg	0.00	9,725.65
5120 · Salary/Benefits-Music Director	4,677.96	4,678.83
5130 · Salary/Benefits-Admin./Bookeep.	11,062.90	11,074.97
Total 5100 · Wages & Benefits - General	36,837.30	26,162.83
5300 · Expenditures - Admin - General		
5350 · Insurance	3,462.00	3,409.00
5360 · Diocesan Assessment	8,697.50	7,606.68
Total 5300 · Expenditures - Admin - General	14,841.04	12,723.92
5400 · Expenditures-Ministries-General		
Total 5400 · Expenditures-Ministries-General	1,177.30	620.30
5500 · Expenditures-Maintenance-Gener.		
5510 · General Maintenance	4,571.23	213.49
5520 · Cleaning-General		
Total 5520 · Cleaning-General	1,895.39	2,082.57
Total 5500 · Expenditures-Maintenance-Gener.	6,612.00	5,461.21
5600 · Expenditures-Utilities-General		
Total 5600 · Expenditures-Utilities-General	5,037.68	5,177.89
Total 5000 · EXPENDITURES - General	65,212.75	50,364.19
Total Expense	65,212.75	50,663.29
Net Income	**1,731.40**	**17,593.62**

St Mary's

Statement of Changes in Equity - May 31, 2019

	General	Memorial	Events	Total 2019
Equity, Beginning of Year	$9,687	$121,579	$14,216	$145,482
Income	$66,944	$11,661	$7,044	$85,649
Expenses	$65,213	$22,501	$2,747	$90,461
Net Income	**$1,731**	**-$10,840**	**$4,297**	**-$4,812**
Equity, End of Month	**$11,418**	**$110,739**	**$18,513**	**$140,670**
Transfers Year-to-Date:				
From Memorial (Jan.11)	$18,500	-$18,500		
From Thrift Sales (Mar. 11)	$1,825		-$1,825	
From Parish Events to Wine Fest **			-$500	
Total:	**$20,325**	**-$18,500**	**-$2,325**	

** To Parish of Central Saanich for Start-up Wine Fest 2019

	St. Mary's				
	Other Funds' Activity - May 31, 2019				
	Memorial Account				
	Balance Jan 1, 2019	**Revenue**	**Expenses**	**Transfers IN (OUT)**	**Balance May 31, 2019**
General	$25,321				
Transfer to Operating Fund (Jan 11)				-$18,500	$6,821
Total General:	**$25,321**	**$0**	**$0**	**-$18,500**	**$6,821**
Interest					
Total Interest:	**$0**	**$0**	**$0**	**$0**	**$0**
Deficit Elimination: Carry Fwd (2018)	$8,000				**$8,000**
Deposit Deficit Elimination Reserve		$64			**$64**
Cooper GIK		$2,800			**$2,800**
Total Deficit Eliminaton:	**$8,000**	**$2,864**	**$0**	**$0**	**$10,864**
Thrifty Foods & Fairway's	$1,306				
Receipts from Thrifty's (Jan 14)		$273			$1,579
Receipts from Fairway's (Jan 28)		$15			$1,594
Receipts from Thrifty's (Feb 25)		$168			$1,763
Receipts from Thrifty's (Mar 23)		$163			$1,926
Receipts from Thrifty's (Apr. 21)		$202			$2,128
Receipts from Fairway's (May 13)		$10			$2,138
Deposit		$294			$2,432
Total Thrifty & Fairway:	**$1,306**	**$1,125**	**$0**	**$0**	**$2,432**
Bequests & Donations	**$10,000**				
Bequests & Donations	**$10,000**	**$0**	**$0**	**$0**	**$10,000**
First Nations Memorial Bursary	$2,407				$2,407
Gift for 2020 recipient			$0		$0
2019 Bursary awarded to Mitchell Beauvais			$0		$0
Total Bursary:	**$2,407**	**$0**	**$0**	**$0**	**$2,407**
Guild	$3,261				
Total Guild	**$3,261**	**$0**	**$0**	**$0**	**$3,261**
Sub-Total:	**$50,295**	**$3,989**	**$0**	**-$18,500**	**$35,785**
In-Trust Funds:					
Ron Smith Legacy	$5,087				**$5,087**
	$5,087	**$0**	**$0**	**$0**	**$5,087**
RAPID 2 Syrian Refugee Dental Fund	**$1,885**				
Donation (Jan. 28)		$200			$2,085
Dental Care (Jan. 28)			-$909		$1,176
Dental Care for Dalal (Feb 4)			-$60		$1,116
Dental Care for Khalid (Feb 4)			-$267		$850
Dental Care for Dalal (Feb 19)			-$197		$653
Donation from Kilshaw (Feb 25)		$100			$753
Dental Care for Fatem (Mar 6)			-$127		$626
Donation from Holy Trinity Church		$3,964			$4,590
Dental donation (Mar 23)		$50			$4,640
Dental donation (Apr 01)		$200			$4,840
Dental donation (Apr 28)		$640			$5,480
Dental Care for Khalid (Apr 30)			-$353		$5,127
Dental Services at OCCTA			-$417		$4,710
Deposit (May 29)		$1,518			$6,228
Total Refugee Dental	**$1,885**	**$6,672**	**-$2,329**	**$0**	**$6,228**
RAPID 2 Immigration Transportation Loan Fund					
Deposit (May 29)		**$10,169**			**$10,169**
Total Trannsportation Fund:					**$10,169**

RAPID 2 Syrian Refugee Fund	**$39,440**				
Bi-weekly Allowance (Jan. 11)			-$1,800		$37,640
Bi-weekly Allowance (Jan. 25)			-$1,800		$35,840
Bi-weekly Allowance (Feb. 8)			-$1,800		$34,040
Bi-weekly Allowance (Feb. 22)			-$1,800		$32,240
Bi-weekly Allowance (Mar 8)			-$1,800		$30,440
Bi-weekly Allowance (Mar. 22)			-$1,800		$28,640
Swimming Lessions (R. Lake Mar. 26			-$120		$28,520
Used Computer for Reem (Mar. 26)			-$202		$28,319
Bi-weekly Allowance (Apr. 5 & 19)			-$3,600		$24,719
FoodSafe Course Semse (Apr. 8)			-$50		$24,669
Bi-weekly Allowance (May 3, 17, 31)			-$5,400		$19,269
Deposit for Catering Backstop (May 29)		$1,000			$20,269
RAPID 2 Refugee Fund Total:	**$39,440**	**$1,000**	**-$20,172**	**$0**	**$20,269**
Total RAPID 2	**$41,325**	**$7,672**	**-$22,501**	**$0**	**$36,666**
Total In-Trust:	**$46,412**	**$7,672**	**-$22,501**	**$0**	**$41,753**
Memorial Account Funds	**$96,707**	**$11,661**	**-$22,501**	**-$18,500**	**$67,368**
Total Liabilities					**$77,537**
INVESTMENTS:					
3 14 Mo.nth GIC; @ 2.05; Matures July 12, 2020	$74,500				**$74,500**
3 Yr Rising Rate GIC; @ 3.0%; Matures May 17, 2020	$20,483				**$20,483**
1Yr Redeemable GIC; @ 2.25%; Matures May 20, 2020	$10,225				**$10,225**
1Yr Redeemable GIC; @ 2.05%; Matures Jun 17, 2020	$25,496				**$25,496**
1Yr Redeemable GIC; @2.25%; Matures May 30, 2020 (Bequest - S.Rainey)	$10,000				**$10,000**
Total Investments:	**$140,704**	**$0**	**$0**	**$0**	**$140,704**
	$237,411	**$11,661**	**-$22,501**	**-$18,500**	**$208,072**

St. Mary's

Other Funds' Activity - May 31, 2019

Parish Events Fund

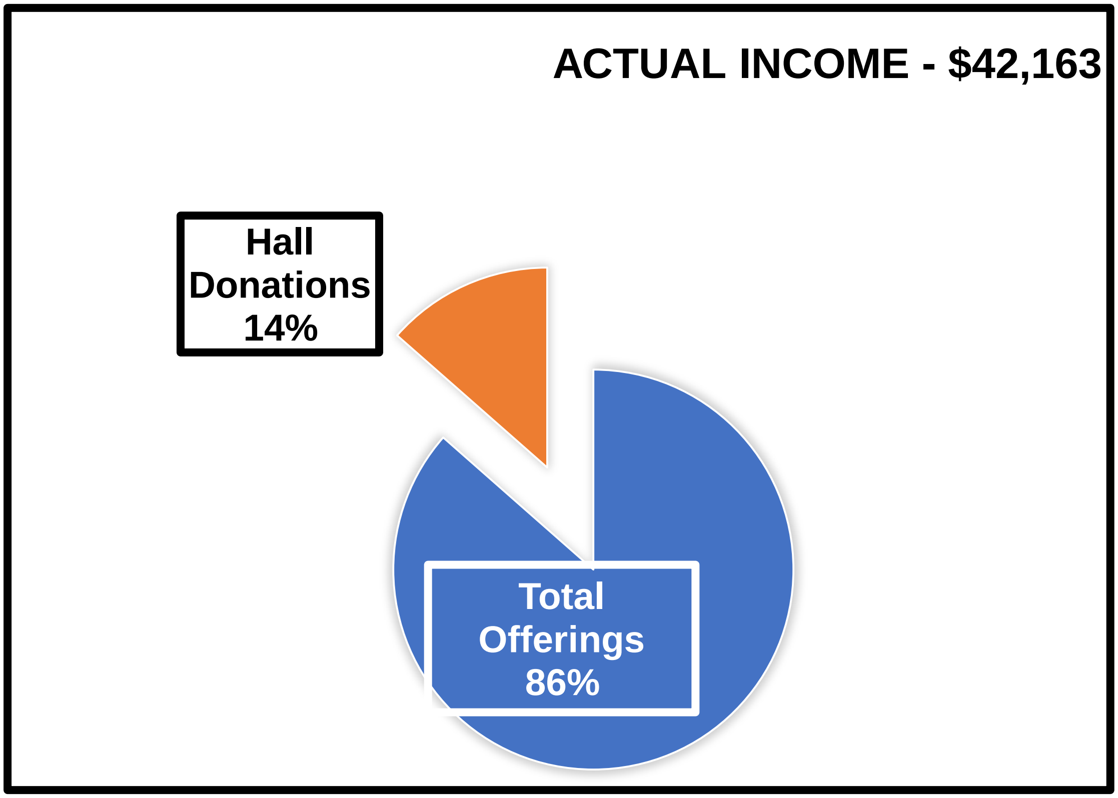
	Balance Jan 1. 2019	Revenue	Expenses	Transfers IN (OUT)	Balance May 31 2019
Altar	$1,495	$0	$0	$0	**$1,495**
Flower	$1.819	$806	-$1.014		**$1.611**
Holly Fair	$1,789	$29	-$53		**$1,765**
General	$366	$0	$0	-$332	**$34**
Parish Sale	$147	$6,038	-$1,493	-$1,825	**$2,868**
Wine Fest	$168	$0	$0	-$168	**$0**
Social	$338	$170	-$186	$0	**$322**
	$6,123	**$7,044**	**-$2,747**	**-$2,325**	**$8,095**
Net Income		**$4,297**			

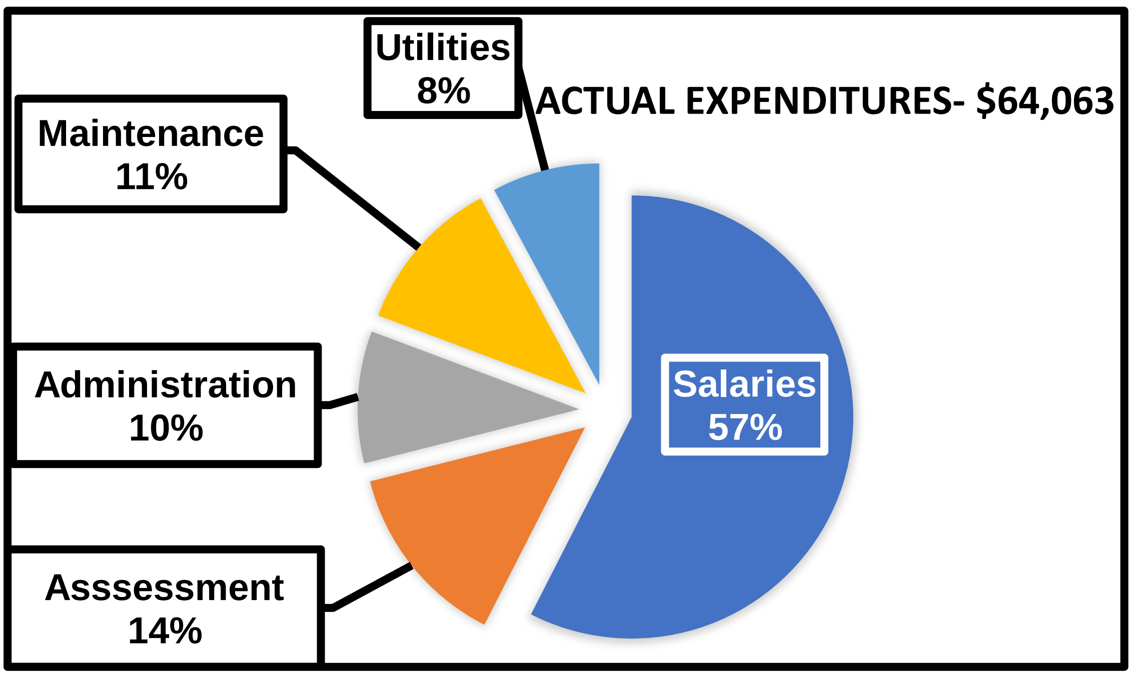
Transfer Notes:

1. Transferred $1,825 (Jan. Thrift Sales proceeds) to General Operating accounts on March 11.
2. Transfer $500 for start-up fees of Wine Fest Consortium, May 13. (Parish of Central Saanich)

St. MARY'S BUDGET REVIEW

ITEM	2019 BUDGET	To May 31,2019	%AGE 41.7%	RMKS 2019 Budget to 2018 Actuals
INCOME				
REGULAR OFFERINGS	$96,800	$37,717	39.0%	
OPEN OFFERING	$1,500	$755	50.3%	
FESTIVAL	$4,400	$1,231	28.0%	
HALL /FACILITIES USE DONATIONS	$16,500	$6,281	38.1%	
SPECIFIC DONATIONS	$180		0.0%	
H/M/D	$775	$500	64.5%	
GST REBATE	$1,345	$0	0.0%	Not to be included in Revenue
MISCELLANEOUS	$225	$135	60.2%	
TX FROM HOLLY FAIR	$9,000		0.0%	
PARISH THRIFT SALES	$6,070	$1,825	30.1%	
DEFICIT ELIMINATION APPEAL - 2019	$1,200	$0	0.0%	
DEFICIT ELIMINATION RESERVE - 2018	$6,500	$0	0.0%	
DEFICIT ELIMINATION RESERVE - 2015	$1,500	$0	0.0%	
TX from Sunday Serenade	$0	$0	0.0%	
TX FROM MEMORIAL		$18,500	0.0%	
TOTAL REVENUE	**$145,995**	**$66,944**	45.9%	
DISBURSEMENTS				
STIPEND/BENEFITS - Rector	$48,240	$20,659	42.8%	
RELIEF CLERGY	$766	$188	24.5%	
MUSIC DIRECTOR	$11,760	$4,678	39.8%	
RELIEF ORGANIST	$613	$250	40.8%	
ADMIN. ASST/BOOKKEEPER	$26,189	$11,063	42.2%	
DIOCESAN ASSESSMENT	$21,046	$8,698	41.3%	
CHRISTIAN EDUCATION	$300	$65	21.8%	
CLERGY CONFERENCES	$325	$511	157.1%	
MUSIC	$2,200	$574	26.1%	
SANCTUARY SUPPLIES	$400	$28	6.9%	
ADVERTISING	$350	$279	79.7%	
INSURANCE	$3,850	$3,462	89.9%	
PHOTOCOPY	$3,457	$1,884	54.5%	
POSTAGE	$350	$92	26.4%	
STATIONERY	$1,037	$427	41.1%	
MAINTENANCE - GENERAL	$4,000	$4,571	114.3%	Water Back-Flow Mandated Install & Test
MAINTENANCE - CLEANING CONTRACT	$4,850	$1,666	34.3%	
MAINTENANCE - CLEANING SUPPLIES	$711	$230	32.3%	
MAINTENANCE - GARDENING	$350	$145	41.5%	
GARBAGE	$470	$220	46.8%	
HYDRO	$8,000	$3,041	38.0%	
WEBSITE SUPPORT (Church OS)	$260	$0	0.0%	
INTERNET	$2,860	$1,079	37.7%	
TELEPHONE	$800	$240	29.9%	
WATER/SEWER	$725	$458	63.2%	
MISCELLANEOUS	$800	$440	55.0%	
BANK CHARGES & RECONCILIATIONS	$200	$0	0.0%	
GST Paid (2.5%) non-Refundable / REBATE	$1,000	$267	26.7%	
CCOUNT TRANSFER TO MEMORIAL ACCOUNT		$0	0.0%	
DEFICIT ELIMINATION RESERVE		$0		
TOTAL EXPENDITURES	**$145,909**	**$65,213**	109.8%	
OPERATING SURPLUS/DEFICIT	**$86**	**$1,731**		Better than Budget


ACTUAL INCOME - $42,163
Hall Donations 14%
Total Offerings 86%


ACTUAL EXPENDITURES- $64,063
Utilities 8%
Maintenance 11%
Administration 10%
Asssessment 14%
Salaries 57%

St. Stephen's Finance Report for May 2019

It was suggested by Gail Gauthier of the diocese that we would proceed with doing a reset of the accounts in order to reconcile the accounts. This has been completed, and at the end of the month of May all accounts reconciled. The funds shown in Quick Books were completely consistent with the bank accounts. I am presenting the May statements and the issues that we have been plagued with from the beginning are now dealt with, to the very best of my knowledge.

As you know Gail also reviewed our 2017 and 2018 financial reports. The bank deposits and withdrawals were all done properly but entries into Quick Books didn't always give the results that we wanted, as we learned how to correctly interface with Quick Books. In order to reconcile all of the accounts it was necessary to make reconciling entries within Quick Books, and in addition, it was necessary to make transfers between the "Outreach Account" and the "Operating Account". All this was done in order to complete the reset.

Having completed this reconciliation I will be suggesting that the Feb1 to May 31st reports be accepted by Parish Council as a block.

Now that everything is reconciled the plan is to move ahead with establishing a new "Chart of Accounts" which is consistent with St. Marys and other churches in the diocese and then transferring over the data to the new accounts. It is my understanding that our good friend Leslie has agreed to establishing a new St. Stephen's entity with the new CofAs. After that the plan is to move the current account balances form May 31, as shown on the "Balance Statement" over to the new platform. Hopefully this will go smoothly. Prayer is requested.

It is also proposed that in order to simplify things we will move the funds in the Outreach Account into the Operating Account and close out the existing Outreach Account. The funds will be kept as separate accounts in Quick Books as they are now.

St. Stephens Anglican Church

Summary of Balance Sheet As of May 31, 2019

ASSETS

CURRENT ASSESTS	1005 - Petty Cash	125.05
	1050 - Coast Capital Operating Acct.	163,741.08
	1060 - Designated Short Term Designated	7,063.19
	1300 - Coast Capital Outreach Acct.	2,570.51
TOTAL CHEQUING/SAVINGS		**173,499.83**
OTHER CURRENT ASSETS		
	1460 - GST (2.5%) Recoverable	1,274.51
	1480 - Prepaid Insurance	3,128.99
	1535 - Royal Bank GIC#1 Church Rest	100,188.36
	Accounts Receivable	10 00.00
TOTAL OTHER CURRENT ASSETS		**105,591.86**
TOTAL ASSETS		**279,091.69**

LIABILITIES & EQUITY (Committed Funds)

CURRENT LIABILITIES	2020 - DESIGNATED COMMITTED ACCTS	210,197.50
	2034 - DESIGNATED SHORT TERM ACCTS	7,063.19
	- OUTREACH ACCTS	2,570.51
TOTAL LIABILITIES (All Committed Funds)		**219,831.20**

SUMMARY

TOTAL ASSETS	**279,091.69**
TOTAL LIABILITIES (All Committed Funds)	**219,831.20**
TOTAL OPERATING EQUITY	**59,260.49**

Note: There is 9,748.67 in the Deficit Reserve Fund.

It was necessary to make transfers between the "Outreach Account" and the "Operating Account". All this was done to complete the reset, that was suggested by Gail.

St. Stephen's Anglican Church
Balance Sheet
As of May 31, 2019

Accrual Basis

	May 31, 19	May 31, 18	% Change
ASSETS			
Current Assets			
Chequing/Savings			
1005 · Petty Cash	125.05	100.00	25.1%
1040 · Coast Captial Operating Account			
1050 · Coast Captial -General	163,741.08	136,227.72	20.2%
1060 · Coast Capital - Designated	7,063.19	4,138.65	70.7%
Total 1040 · Coast Captial Operating Account	170,804.27	140,366.37	21.7%
1100 · Bank - TD Can.Trust - General	0.00	5,667.14	-100.0%
1150 · Royal Bank - Designated	0.00	2,628.68	-100.0%
1300 · Bank - Coast Cap. - Outreach	2,570.51	2,384.33	7.8%
Total Chequing/Savings	173,499.83	151,146.52	14.8%
Accounts Receivable			
1450 · Accounts Receivable	1,000.00	1,000.00	0.0%
Total Accounts Receivable	1,000.00	1,000.00	0.0%
Other Current Assets			
1460 · GST -(2.5%) Recoverable	1,274.51	416.86	205.7%
1480 · Prepaid Insurance	3,128.99	3,078.00	1.7%
1500 · Investments			
1535 · Royal Bank- GIC#1-Invested	100,188.36	99,609.91	0.6%
Total 1500 · Investments	100,188.36	99,609.91	0.6%
Total Other Current Assets	104,591.86	103,104.77	1.4%
Total Current Assets	279,091.69	255,251.29	9.3%
TOTAL ASSETS	**279,091.69**	**255,251.29**	**9.3%**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	0.00	230.07	-100.0%
Total Accounts Payable	0.00	230.07	-100.0%
Other Current Liabilities			
2020 · LONG-TERM Committ Church Funds			
2021 · Church Toilet	0.00	3,748.67	-100.0%
2022 · Church Restoration	100,425.53	100,425.53	0.0%
2025 · Sound Equipment	97.50	0.00	100.0%
2026 · Teaching Centre Fund	6,188.91	4,188.91	47.8%
2027 · Grounds Maintenance Fund	34,625.53	19,025.53	82.0%
2028 · Memorial Hall Fund			
2028b · Chairs	944.39	944.39	0.0%
2028c · Furnace	3,259.68	1,484.29	119.6%
2028d · Deficit Reserve Fund	9,748.67	0.00	100.0%
2028X · General Memorial Funds	45,724.92	0.00	100.0%
2028 · Memorial Hall Fund - Other	0.00	35,878.81	-100.0%
Total 2028 · Memorial Hall Fund	59,677.66	38,307.49	55.8%

	May 31, 19	May 31, 18	% Change
2029 · Lych-gate	2,844.37	2,844.37	0.0%
2031 · King Project	5,738.31	5,738.31	0.0%
2032 · Garden Project	215.47	215.47	0.0%
2033 · Pet Memorial Garden	384.22	480.00	-20.0%
Total 2020 · LONG-TERM Committ Church Fu...	210,197.50	174,974.28	20.1%
2050 · SHORT-TERM Committed Funds			
2051 · Committed Outreach Funds	2,570.51	0.00	100.0%
2055 · Committed Short-Term Funds	7,063.19	0.00	100.0%
Total 2050 · SHORT-TERM Committed Funds	9,633.70	0.00	100.0%
Total Other Current Liabilities	219,831.20	174,974.28	25.6%
Total Current Liabilities	219,831.20	175,204.35	25.5%
Total Liabilities	219,831.20	175,204.35	25.5%
Equity			
3000 · Opening Bal Equity	42,361.36	42,361.36	0.0%
3200 · Retained Earnings	25,388.60	25,507.34	-0.5%
Net Income	-8,489.47	12,178.24	-169.7%
Total Equity	59,260.49	80,046.94	-26.0%
TOTAL LIABILITIES & EQUITY	**279,091.69**	**255,251.29**	**9.3%**

1. "It was necessary to make transfers between the "Outreach Account" and the "Operating Account". All this was done in order to complete the reset, that was suggested by Gail Gauthier."

St Stephens – Profit and Loss In Operations - 2019

	May 31	Jan 1-May 31	Budget Jan – May31
INCOME			
4000 – Income – General	6,969.16	41,819.32	45,005.10
4020 – Hall Rentals	900.00	7,775.00	5,750.00
4090 – Transfer from Cemetery	0.00	2,000.00	2,500.00
4095 TOTAL INCOME	**7,869.16**	**51,594.32**	**53,225.10**
EXPENSES			
6265 – Office General	174.25	6,505.65	3,833.65
6600 – Maintenance – General	161.67	2,330.71	2,708.35
6610 – Maintenance – Cleaning	325.00	1,700.93	1,950.00
6717 – Utilities	1,814.47	6,435.88	4,875.15
6040 – Assessment	1,836.50	9,182.50	9,208.40
6140 – Clergy Conference	0.00	0.00	135.50
6250 – Insurance	347.67	1,727.01	1,746.51
6335 – Stipend/Benefit	4,136.66	20,659.24	20,416.70
6390 – Secretary	1,169.52	5,531.11	6,333.40
6500 – Musicians & Supplies	375.00	2,375.00	3,083.40
6520 – Vacation Clergy	112.50	112.50	333.35
6700 – Sunday School and Youth	0.00	60.78	1,250.05
6810 – GST(2.5%) – non-recovered	69.34	418.63	363.75
TOTAL OPERATING EXPENSE	**10,522.58**	**57039.94**	**56,238.21**
PROFIT/LOSS	**(-2653.42)**	(-**5445.62)**	

St. Stephen's Anglican Church
Profit & Loss
May 2019

	May 19	May 18	Jan - May 19
Income			
4095 · Total Income - Operations			
4000 · Income for Operations			
4005 · Envelopes	6,788.64	7,163.00	38,159.64
4010 · Open Offerings	117.00	393.35	2,216.06
4030 · Interest	3.52	165.62	883.97
4045 · Donations	0.00	20.00	60.00
4050 · Weddings & Funerals	0.00	0.00	200.00
4080 · Social Events	60.00	30.15	299.65
Total 4000 · Income for Operations	6,969.16	7,772.12	41,819.32
4020 · Hall Rentals			
4021 · Pre-School	900.00	900.00	4,500.00
4029 · Other Rentals	0.00	300.00	3,275.00
Total 4020 · Hall Rentals	900.00	1,200.00	7,775.00
4090 · Transfer from Cemetery	0.00	0.00	2,000.00
Total 4095 · Total Income - Operations	7,869.16	8,972.12	51,594.32
4300 · Designated Outreach Income			
4271 · Refugees (RAPID 2)	0.00	0.00	620.00
4305 · General Outreach	5.00	95.02	65.00
4317 · Sidney Food Bank	20.00	0.00	150.00
4319 · South Island Centre for Counsel	105.00	95.00	105.00
4340 · Interest	0.01	0.00	0.28
4345 · PWRDF	25.00	0.00	75.00
4351 · Gendemi Mission	0.00	0.00	5,634.00
4355 · Youth for Christ-Blue Bus	0.00	60.00	0.00
4361 · Precious Jewels Ministry	0.00	20.00	50.00
4363 · Mengo Hospital	0.00	15.00	0.00
4366 · St. Matthew's Theo. Library	0.00	0.00	1,425.00
Total 4300 · Designated Outreach Income	155.01	285.02	8,124.28
4400 · Designated Non-Outreach Income			
4316 · Soup's On	254.00	209.00	715.55
4362 · Special Appeals	1,000.00	0.00	4,000.00
4375 · Refugees - Eritrea	0.00	800.00	2,526.52
4376 · Shawls	0.00	30.00	0.00
4382 · Alter/Flowers	0.00	0.00	160.00
4466 · Rector's Discretioney Fund	100.00	0.00	1,230.00
4710 · Sunday School Donations	0.00	0.00	20.00
Total 4400 · Designated Non-Outreach Income	1,354.00	1,039.00	8,652.07
Total Income	9,378.17	10,296.14	68,370.67
Expense			
Reconciliation Discrepancies	991.72	0.00	5,953.26
5300 · Designated Outreach Expenses			
5305 · General Outreach	0.00	0.00	41.84
5311 · First Nations	0.00	0.00	458.16
5321 · Gendemi Mission	0.00	0.00	5,000.00
5360 · Wine Fest	819.36	0.00	819.36
5376 · St. Matthew's Theo Library	0.00	0.00	1,400.00
Total 5300 · Designated Outreach Expenses	819.36	0.00	7,719.36
5379 · Designated Non-Outreach Expense			
5316 · Soup's On	239.56	571.22	1,069.98
5320 · Special Appeals	2,000.00	1,000.00	6,000.00
5353 · Summer Camps	0.00	0.00	350.00
5371 · Refugees - Eritrea	0.00	668.32	0.00
5373 · Shawl Expense	28.76	0.00	28.76
5382 · Altar Flowers	0.00	66.98	62.66
5383 · Rector's Discretionery Fund	0.00	0.00	1,310.00
Total 5379 · Designated Non-Outreach Expense	2,268.32	2,306.52	8,821.40
6265 · General Office Expense			
6020 · Advertising	102.75	0.00	272.25
6090 · Bookkeeping	136.10	0.00	3,451.22
6110 · Church Supplies	17.60	0.00	259.72
6260 · Newsletter	0.00	0.00	39.00
6270 · Office Supplies	(125.00)	(0.16)	87.89
6275 · Photocopier	0.00	246.04	2,197.19
6700 · Social Events	42.80	0.00	198.38
Total 6265 · General Office Expense	174.25	245.88	6,505.65
6600 · General Maintenence Expense			
6620 · Repairs & Maintenance	24.57	99.34	1,750.38
6625 · Grounds Keeping	137.10	0.00	347.29
6640 · Security	0.00	0.00	233.04
Total 6600 · General Maintenence Expense	161.67	99.34	2,330.71

St. Stephen's Anglican Church
Profit & Loss
May 2019

	May 19	May 18	Jan - May 19
6610 · Cleaning and Janitorial Expense			
6120 · Cleaning - Hall	325.00	372.52	1,700.93
Total 6610 · Cleaning and Janitorial Expense	325.00	372.52	1,700.93
6717 · Utilities			
6720 · Electricity - Hall	549.00	584.51	1,947.06
6725 · Electricity - Church	325.53	399.44	1,354.63
6730 · Garbage & Recycling	67.67	68.72	338.35
6735 · Heating Oil - Hall	675.19	(25.00)	2,302.64
6740 · Telephone	18.88	19.60	8.60
6745 · Internet Service	178.20	172.00	484.60
Total 6717 · Utilities	1,814.47	1,219.27	6,435.88
6800 · General Expenses			
6000 · Operating Expenses			
6040 · Assessment	1,836.50	1,808.58	9,182.50
6250 · Insurance	347.67	342.00	1,727.01
6335 · Stipend/Benefit			
6340 · Benefits - Clergy	958.90	50.84	4,770.44
6380 · Salary - Clergy	3,177.76	1,800.00	15,888.80
Total 6335 · Stipend/Benefit	4,136.66	1,850.84	20,659.24
6390 · Secretary			
6400 · Salary - Secretary	1,134.00	981.86	5,355.43
6410 · Benefits - Secretary	35.52	83.83	175.68
Total 6390 · Secretary	1,169.52	1,065.69	5,531.11
6500 · Musicians	375.00	625.00	2,375.00
6520 · Vacation Clergy	112.50	0.00	112.50
6710 · Sunday School	0.00	0.00	60.78
6715 · Youth Ministry	0.00	(15.00)	0.00
Total 6000 · Operating Expenses	7,977.85	5,677.11	39,648.14
6810 · GST (2.5%) -Non Recovered	69.34	0.00	418.63
Total 6800 · General Expenses	8,047.19	5,677.11	40,066.77
Total Expense	14,601.98	9,920.64	79,533.96
Net Income	(5,223.81)	375.50	(11,163.29)

St. Stephen's Anglican Church
Profit & Loss Budget vs. Actual
May 2019

	May 19	Budget	% of Budget
Income			
4095 · Total Income - Operations			
4000 · Income for Operations			
4005 · Envelopes	6,788.64	8,333.34	81.5%
4010 · Open Offerings	117.00	167.68	69.8%
4030 · Interest	3.52	125.00	2.8%
4045 · Donations	0.00	0.00	0.0%
4050 · Weddings & Funerals	0.00	375.00	0.0%
4080 · Social Events	60.00		
Total 4000 · Income for Operations	6,969.16	9,001.02	77.4%
4020 · Hall Rentals			
4021 · Pre-School	900.00	900.00	100.0%
4029 · Other Rentals	0.00	250.00	0.0%
Total 4020 · Hall Rentals	900.00	1,150.00	78.3%
4090 · Transfer from Cemetery	0.00	500.00	0.0%
Total 4095 · Total Income - Operations	7,869.16	10,651.02	73.9%
4300 · Designated Outreach Income			
4305 · General Outreach	5.00		
4317 · Sidney Food Bank	20.00		
4319 · South Island Centre for Counsel	105.00		
4340 · Interest	0.01		
4345 · PWRDF	25.00		
Total 4300 · Designated Outreach Income	155.01		
4400 · Designated Non-Outreach Income			
4316 · Soup's On	254.00		
4362 · Special Appeals	1,000.00		
4466 · Rector's Discretioney Fund	100.00		
Total 4400 · Designated Non-Outreach Income	1,354.00		
Total Income	9,378.17	10,651.02	88.0%
Expense			
Reconciliation Discrepancies	991.72		
5300 · Designated Outreach Expenses			
5360 · Wine Fest	819.36		
Total 5300 · Designated Outreach Expenses	819.36		
5379 · Designated Non-Outreach Expense			
5316 · Soup's On	239.56		
5320 · Special Appeals	2,000.00		
5373 · Shawl Expense	28.76		
Total 5379 · Designated Non-Outreach Expense	2,268.32		
6265 · General Office Expense			
6020 · Advertising	102.75	41.68	246.5%
6090 · Bookkeeping	136.10	0.00	100.0%
6110 · Church Supplies	17.60	125.00	14.1%
6260 · Newsletter	0.00	83.34	0.0%
6270 · Office Supplies	(125.00)	83.35	(150.0)%
6275 · Photocopier	0.00	308.34	0.0%
6277 · Office Computers	0.00	41.68	0.0%
6700 · Social Events	42.80	83.34	51.4%
Total 6265 · General Office Expense	174.25	766.73	22.7%

St. Stephen's Anglican Church
Profit & Loss Budget vs. Actual
May 2019

	May 19	Budget	% of Budget
6600 · General Maintenence Expense			
6620 · Repairs & Maintenance	24.57	500.00	4.9%
6625 · Grounds Keeping	137.10		
6640 · Security	0.00	41.67	0.0%
6600 · General Maintenence Expense - Other	0.00	0.00	0.0%
Total 6600 · General Maintenence Expense	161.67	541.67	29.8%
6610 · Cleaning and Janitorial Expense			
6120 · Cleaning - Hall	325.00	390.00	83.3%
Total 6610 · Cleaning and Janitorial Expense	325.00	390.00	83.3%
6717 · Utilities			
6720 · Electricity - Hall	549.00	291.67	188.2%
6725 · Electricity - Church	325.53	166.68	195.3%
6730 · Garbage & Recycling	67.67	166.68	40.6%
6735 · Heating Oil - Hall	675.19	250.00	270.1%
6740 · Telephone	18.88	100.00	18.9%
6745 · Internet Service	178.20		
Total 6717 · Utilities	1,814.47	975.03	186.1%
6800 · General Expenses			
6000 · Operating Expenses			
6040 · Assessment	1,836.50	1,841.68	99.7%
6140 · Clergy Conferences	0.00	27.10	0.0%
6250 · Insurance	347.67	354.17	98.2%
6335 · Stipend/Benefit			
6340 · Benefits - Clergy	958.90		
6380 · Salary - Clergy	3,177.76		
6335 · Stipend/Benefit - Other	0.00	4,083.34	0.0%
Total 6335 · Stipend/Benefit	4,136.66	4,083.34	101.3%
6390 · Secretary			
6400 · Salary - Secretary	1,134.00		
6410 · Benefits - Secretary	35.52		
6390 · Secretary - Other	0.00	1,266.68	0.0%
Total 6390 · Secretary	1,169.52	1,266.68	92.3%
6500 · Musicians	375.00	583.34	64.3%
6511 · Music Supplies	0.00	33.34	0.0%
6520 · Vacation Clergy	112.50	66.67	168.7%
6710 · Sunday School	0.00	125.00	0.0%
6713 · Youth Expense	0.00	41.67	0.0%
6715 · Youth Ministry	0.00	83.34	0.0%
Total 6000 · Operating Expenses	7,977.85	8,506.33	93.8%
6810 · GST (2.5%) -Non Recovered	69.34	72.75	95.3%
Total 6800 · General Expenses	8,047.19	8,579.08	93.8%
Total Expense	14,601.98	11,252.51	129.8%
Net Income	**(5,223.81)**	**(601.49)**	**868.5%**

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Accrual Basis

St. Stephen's Anglican Church
Profit & Loss Budget vs. Actual
January through May 2019

	Jan - May 19	Budget	$ Over Bud...
Income			
4095 · Total Income - Operations			
4000 · Income for Operations			
4005 · Envelopes	38,159.64	41,666.70	(3,507.06)
4010 · Open Offerings	2,216.06	838.40	1,377.66
4030 · Interest	883.97	625.00	258.97
4045 · Donations	60.00	0.00	60.00
4050 · Weddings & Funerals	200.00	1,875.00	(1,675.00)
4080 · Social Events	299.65		
Total 4000 · Income for Operations	41,819.32	45,005.10	(3,185.78)
4020 · Hall Rentals			
4021 · Pre-School	4,500.00	4,500.00	0.00
4029 · Other Rentals	3,275.00	1,250.00	2,025.00
Total 4020 · Hall Rentals	7,775.00	5,750.00	2,025.00
4090 · Transfer from Cemetery	2,000.00	2,500.00	(500.00)
Total 4095 · Total Income - Operations	51,594.32	53,255.10	(1,660.78)
4300 · Designated Outreach Income			
4271 · Refugees (RAPID 2)	620.00		
4305 · General Outreach	65.00		
4317 · Sidney Food Bank	150.00		
4319 · South Island Centre for Counsel	105.00		
4340 · Interest	0.28		
4345 · PWRDF	75.00		
4351 · Gendemi Mission	5,634.00		
4361 · Precious Jewels Ministry	50.00		
4366 · St. Matthew's Theo. Library	1,425.00		
Total 4300 · Designated Outreach Income	8,124.28		
4400 · Designated Non-Outreach Income			
4316 · Soup's On	715.55		
4362 · Special Appeals	4,000.00		
4375 · Refugees - Eritrea	2,526.52		
4382 · Alter/Flowers	160.00		
4466 · Rector's Discretioney Fund	1,230.00		
4710 · Sunday School Donations	20.00		
Total 4400 · Designated Non-Outreach Income	8,652.07		
Total Income	68,370.67	53,255.10	15,115.57
Expense			
Reconciliation Discrepancies	5,953.26		
5300 · Designated Outreach Expenses			
5305 · General Outreach	41.84		
5311 · First Nations	458.16		
5321 · Gendemi Mission	5,000.00		
5360 · Wine Fest	819.36		
5376 · St. Matthew's Theo Library	1,400.00		
Total 5300 · Designated Outreach Expenses	7,719.36		
5379 · Designated Non-Outreach Expense			
5316 · Soup's On	1,069.98		
5320 · Special Appeals	6,000.00		
5353 · Summer Camps	350.00		
5373 · Shawl Expense	28.76		
5382 · Altar Flowers	62.66		
5383 · Rector's Discretionery Fund	1,310.00		
Total 5379 · Designated Non-Outreach Expense	8,821.40		

St. Stephen's Anglican Church
Profit & Loss Budget vs. Actual
January through May 2019

	Jan - May 19	Budget	$ Over Bud...
6265 · General Office Expense			
6020 · Advertising	272.25	208.40	63.85
6090 · Bookkeeping	3,451.22	0.00	3,451.22
6110 · Church Supplies	259.72	625.00	(365.28)
6260 · Newsletter	39.00	416.70	(377.70)
6270 · Office Supplies	87.89	416.75	(328.86)
6275 · Photocopier	2,197.19	1,541.70	655.49
6277 · Office Computers	0.00	208.40	(208.40)
6700 · Social Events	198.38	416.70	(218.32)
Total 6265 · General Office Expense	6,505.65	3,833.65	2,672.00
6600 · General Maintenence Expense			
6620 · Repairs & Maintenance	1,750.38	2,500.00	(749.62)
6625 · Grounds Keeping	347.29		
6640 · Security	233.04	208.35	24.69
6600 · General Maintenence Expense - Other	0.00	0.00	0.00
Total 6600 · General Maintenence Expense	2,330.71	2,708.35	(377.64)
6610 · Cleaning and Janitorial Expense			
6120 · Cleaning - Hall	1,700.93	1,950.00	(249.07)
Total 6610 · Cleaning and Janitorial Expense	1,700.93	1,950.00	(249.07)
6717 · Utilities			
6720 · Electricity - Hall	1,947.06	1,458.35	488.71
6725 · Electricity - Church	1,354.63	833.40	521.23
6730 · Garbage & Recycling	338.35	833.40	(495.05)
6735 · Heating Oil - Hall	2,302.64	1,250.00	1,052.64
6740 · Telephone	8.60	500.00	(491.40)
6745 · Internet Service	484.60		
Total 6717 · Utilities	6,435.88	4,875.15	1,560.73
6800 · General Expenses			
6000 · Operating Expenses			
6040 · Assessment	9,182.50	9,208.40	(25.90)
6140 · Clergy Conferences	0.00	135.50	(135.50)
6250 · Insurance	1,727.01	1,746.51	(19.50)
6335 · Stipend/Benefit			
6340 · Benefits - Clergy	4,770.44		
6380 · Salary - Clergy	15,888.80		
6335 · Stipend/Benefit - Other	0.00	20,416.70	(20,416.70)
Total 6335 · Stipend/Benefit	20,659.24	20,416.70	242.54
6390 · Secretary			
6400 · Salary - Secretary	5,355.43		
6410 · Benefits - Secretary	175.68		
6390 · Secretary - Other	0.00	6,333.40	(6,333.40)
Total 6390 · Secretary	5,531.11	6,333.40	(802.29)
6500 · Musicians	2,375.00	2,916.70	(541.70)
6511 · Music Supplies	0.00	166.70	(166.70)
6520 · Vacation Clergy	112.50	333.35	(220.85)
6710 · Sunday School	60.78	625.00	(564.22)
6713 · Youth Expense	0.00	208.35	(208.35)
6715 · Youth Ministry	0.00	416.70	(416.70)
Total 6000 · Operating Expenses	39,648.14	42,507.31	(2,859.17)

St. Stephen's Anglican Church
Profit & Loss Budget vs. Actual
January through May 2019

	Jan - May 19	Budget	$ Over Bud...
6810 · GST (2.5%) -Non Recovered	418.63	363.75	54.88
Total 6800 · General Expenses	40,066.77	42,871.06	(2,804.29)
Total Expense	79,533.96	56,238.21	23,295.75
Net Income	**(11,163.29)**	**(2,983.11)**	**(8,180.18)**

ST. STEPHEN'S ANGLICAN CHURCH -SAANICHTON

Prepared of 04 June 2019

NON-OPERATING FUNDS BALANCES as of MARCH 2019

	OPENING BALANCE	DONATIONS	PAID OUT	BALANCE
OUTREACH FUNDS				
BANK INTEREST	0	0.28		0.28
B.C. CHILDRENS HOSPITAL FOUNDATION	0	-	-	-
BLESSING OF THE ANIMALS	0	-	-	-
BLUE BUS	-	-	-	-
CHRISTMAS HAMPERS	-	-	-	-
FIRST NATIONS	458.16	-	458.16	-
GENDEMI MISSION	-	5,634.00	5,000.00	634.00
GENERAL OUTREACH	868.07	65.00	41.84	891.23
HONDURAS - SAMS		-	-	-
MENGO HOSPITAL		-	-	-
OPERATION CHRISTMAS CHILD		-	-	-
PRECIOUS JEWELS		50.00	-	50.00
PWRDF		75.00	-	75.00
SIDNEY FOOD BANK		150.00	-	150.00
SOUTH ISLAND CENTRE FOR COUNSEL		105.00	-	105.00
REFUGEES -Rapid 2 (Transfer to St. Mary's)	20.00	620.00	-	640.00
ST. MATTHEW'S THEO LIBRARY		1,425.00	1,400.00	25.00
WINE FEST	819.36	-	819.36	-
	2,165.59	8,124.28	7,719.36	2,570.51

Please note the following funds have been reallocated to Designated - Non-Outreach:

GEMS/Alpha/Youth	Soup's On
Summer Camps	Special Appeals

DESIGNATED FUNDS - NON OUTREACH	OPENING BALANCE	DONATIONS	PAID OUT	BALANCE
ALTAR/FLOWER GUILD	-	160.00	62.66	97.34
GENERAL CEMETERY SUPPORT	-	-	-	-
RECTOR'S DISCRETIONERY FUND	550.00	1,230.00	1,310.00	470.00
REFUGEES ERITREA	- 2,526.52	2,526.52	-	-
SHAWLS	377.29	-	28.76	348.53
SOUP'S ON	2,861.32	715.55	1,069.98	2,506.89
SPECIAL APPEALS	2,000.00	4,000.00	6,000.00	-
SUMMER CAMPS	3,970.43	-	350.00	3,620.43
SUNDAY SCHOOL DONATIONS	-	20.00		20.00
	7,232.52	8,652.07	8,821.40	7,063.19