

# Operation Committee

Tuesday evening May. 23, 2017 St. Stephen's Board Room 0700 PM

## **1/ Open with prayer**

## **2/ Financial Report** – Jen

Change of signing authority

Jen's resignation

## **3/ Crawlspace and Grant** – Work completed. Huge thanks to Ed Buscall. The grant has been approved.

## **4/ Church Phone** – Completed. Report from Ed Buscall.

## **5/ Voltage drop from transformer to church** – to the best of my knowledge we are still waiting for a report from Tom.

## **6/ Time Locks for church** – We have a quote for this project. Do we go ahead?

## **7/ Rental Rates** - Pre-school informed of new rate.

## **8/ Emergency lighting for washrooms** Lynda was working on this but she is away.

## **9/ Holders for visitor information cards** – Don Wilson is beaver away on this one.

## **10/ Mice traps**

## **11/ Work carried forward –**

- Kitchen floor needs cleaning sealing/varnishing this spring
- Outside east wall should be painted this summer
- Replace old furnace in hall
- West fan in church not working. Off balance and needs replacing
- Sodium lamp in NW corner of parking lot is not working. Needs attention. A cherry picker is required to get to it.
- French drain in Vestry sink to decrease frequency of holding tank fill ups
- Smoke detectors in church

## **12/ Request pictures for web site**

## **13/Concern by pre-school concerning mouse traps**

## **14/ Any new business**

## **15/ Next meeting -** Sep 12

## **16/ End with Grace**