

Zion UCC Consistory Meeting Minutes - June 9, 2026

Call to Order

Present: Pastor, Dawn, Angie, Brooke, George, Jeff, John, Elena, Cheryl, Robin, Ted*

Excused: Kelly (John will vote in her place)

Quorum

Community Building

Devotion and Lord's Prayer

Approval of Prior Month Minutes

- Motion by John/2nd by Jeff/Approved

Treasurer's Report

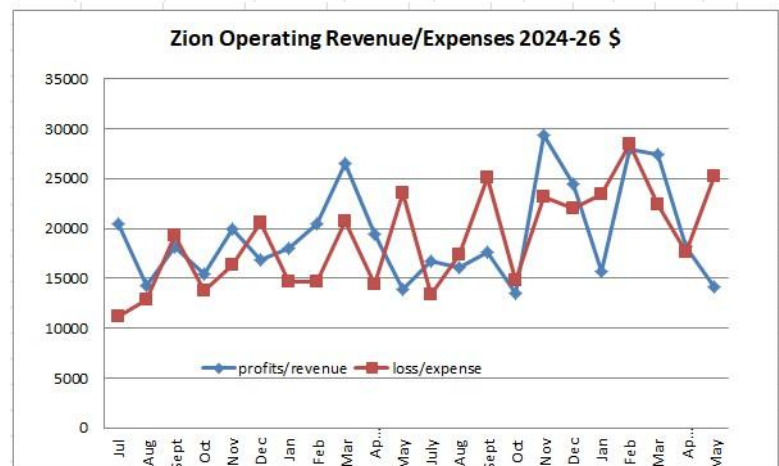
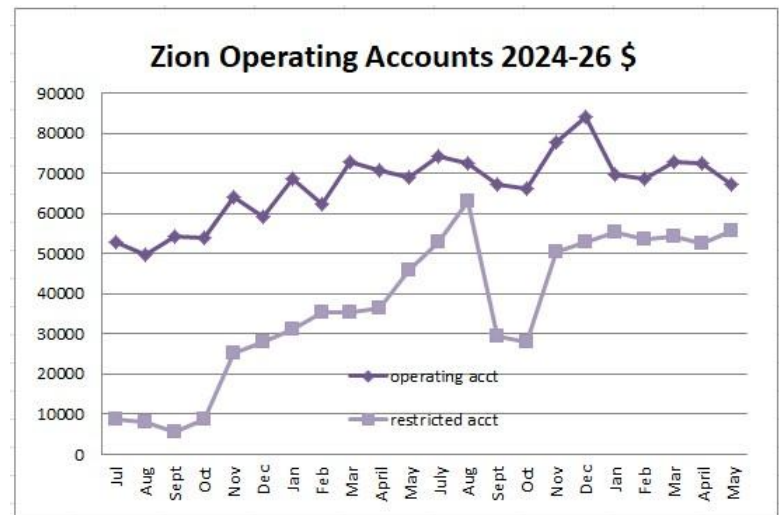
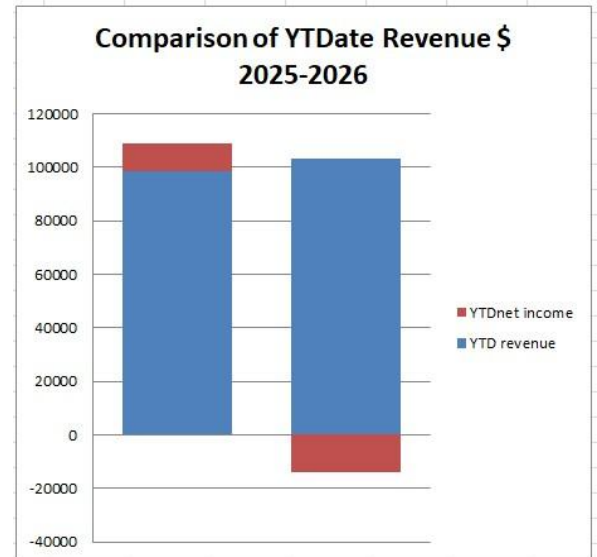
As of 6/1/26 there is a balance of \$67,056.77 in the operating account and \$55,765.91 in the restricted funds account. The revenue for May was \$14,167.51 and the net income was -\$11,119.55. In comparison: The revenue for May 2025 was \$13,893.45 The net income for May 2025 was -\$9,683.52. The YTD Revenue for 2026 is \$103,392.74 and the Net Income is -\$13,887.75. In comparison, the YTD Revenue for 2025 was \$98,466.88 and the Net Income was \$10,450.78

Notable P&L events in May:

- 46500 – Strawberry Festival - -\$1,901.01 – monies in advance of revenue
- 51710 – Pastor's FICA - \$1,407.46 – 2nd quarter payment
- 52400 – Music Worship - \$95.92 – new microphone
- 52420 – Piano Service - \$190.00 – Annual tuning
- 53430 – VBS - \$368.79 – supplies
- 55404 – Fire Safety - \$72.00 – Suburban Oxygen Supply – Annual extinguisher inspection
- 60001 – OWCM - \$1287.75 - 2nd quarter payment
- 60002 – Western Area - \$950.00 - 2nd quarter payment
- 60008 – NY Conference Per Capita - \$300.00 - 2nd quarter payment

Also of note: There was a 3rd payroll in May that amounted to \$4,583.06

There was a perfect storm of expenses in May – a third payroll, second quarter payments, monies



advanced to the Strawberry Festival for upfront costs and a few annual expenses for miscellaneous items. As forecasted in April, May expenses significantly grew the negative bottom line. As I mentioned previously, this year is a total learning experience as the Consistory navigates the challenge of covering all day-to-day expenses.

Approval of treasurer's report: Robin/George/Approved

Pastor's Report

- Summer Worship Schedule:
 - Contemporary: June 28, July 5, 19, August 2, 16, 30
 - Traditional: July 12, 26, August 9, 23
- Rally Day, Both Groups: September 13
- Mission trip planning is underway. We have 21 people going from Zion (youth, jr. leaders, and leaders)
- New Member Sunday will be June 14th with the Children's Program. There will be 10 adults and 2 children joining the church 6/14/16.
- We had a wonderful "year" for Sunday School and worship! I hope and pray we have a great summer and get to enjoy outdoor worship as well.
- 3 full scholarships and 12 returning scholarships total \$2,513. Motion to use all funds in the "Dunkirk Scholarships" of \$1,199.25 towards that, the rest will be funded by the Trustees. Cheryl/Elena/Approved
- Motion to change line item named "Dunkirk General Fund" to "Dunkirk Maintenance"
Cheryl/Elena/Approved

Trustee's Report (received from James Cousins on 5/18/26)

We convened this evening at 5PM to account for Game 7!

We discussed the progress of Kuck Hall which could be faster; we will reach out to Five Star to get the project moving faster. We also discussed getting rid of the exit signs and/or replacing them with new ones.

We discussed and approved the final phase of the lighting project. Buffalo Re-Use is going to be contacted to come out and collect the old light fixtures for re-use in the community. We also approved \$700 to buy the final fixtures for the last 2 rooms which we expect to be done in the next two weeks.

We went over the concrete project which was finished and turned out great.

There was a lengthy discussion regarding a consistory proposal for a part-time funded position to support our volunteer Sextons given the significantly increased traffic/use of the church in support of our growing congregation. The Board agrees to fully support Consistory's efforts and strongly recommended creating a detailed job description, assessing hours of work needed through careful consultation with the volunteer Sextons, and then publishing the job posting to the congregation and conducting interviews and hiring through the Administration Committees established protocols. Funding for the position would be offered for the remainder of the year for the establishment of the position as an experimental / probationary exercise and subject to final funding approval from the Board of Trustees. The tree proposal was reviewed briefly but we were short on time and tabled for the next meeting - Game 7 table.

Peace out.

James

Fundraising, Stewardship, and Outreach: John

- Upcoming outreach initiatives:
 - Animal Blessing (Sun. July 19, 11-1 / Rain Date: Sun. July 26) - flyer is now available; we will promote during the Strawberry Festival

- Facebook & Instagram “Why Zion” Campaign - ongoing
- Upcoming Fundraisers:
 - Strawberry Festival - Sat. 6/20 (we now have 3 new 14’ feather flags!)
 - Meat Raffle - Fri. 10/9
 - Rummage Sale - Sat. 11/14 (newly announced!)

Committee Reports

- Christian Education: Elena (Christian Ed Missions, Sunday School, Vacation Bible School)
- Church Life: John (Coffee Hour, New Members, Prayer Chain, Men’s Fellowship, Women’s Fellowship, Young Adult Fellowship, Youth Group)
 - Coffee hour has resumed.
 - Men’s Fellowship - looking for a leader with a vision for the committee
- Finance: Angie/Kelly (Budget, Fundraising, Memorials)
- Health Ministry: Dawn
 - There is now a sign-out sheet for the medical equipment.
 - Working on a flu vaccine clinic in the coming months.
 - Planning has begun for a health expo one Sunday after services.
- Human Relations: Cheryl (Personnel, Pastoral Parish Relations (PPRC))
- Missions: Jeff (ARC, Community Assistance Ministry (CAM), Community Dinners, Crop Walk, Environmental, Food Pantry)
 - Jeff has received a quote from TJ Gamble to complete filling in the gaps around the new sidewalk to prevent possible injuries. Additionally, he will weed and mulch our overgrown flowerbeds. This will be done before the Strawberry Festival. The cost was pre-approved by Angie and will cost \$400-600.
- Worship: Robin (Altar Guild, Bell Choir, Chancel Choir, Ushers)

Old Business

- John: Consistory Handbook Revisions
 - Committee to complete all revisions before the August meeting so that John can complete the handbook.
- Committee Chairs: Annual Congregation Survey
- Angie: Contractor for PM on Boilers
 - Will work on having 3 quotes ready at the August meeting
- All: Completion of Conflict Assessment
- All: Church Maintenance Schedule
 - PM on Generator & Mini-Split System completed on 5/28
- Angie: Monitors in Sanctuary
 - Plans are underway to raise the current monitors up 2-3’ to see if that fixes any issues that people have with seeing the screens.
- Angie: Lighting in Sanctuary - ongoing
- Angie: Follow-up on part-time sexton position
 - Motion to post the position on the website, bulletin board and make one announcement in worship and accept the job description as written. Sending back to the personnel committee. Jeff/George/Approved

New Business

- Jeff: Memorial Park Maintenance Proposal (\$1,300.00)
 - Motion to approve funds for the park maintenance for the labyrinth - \$1,000 will be used from the memorial park funds and the remaining amount up to \$300.00 will be taken from the general fund. Elena/Dawn/Approved

Closing prayer: In the Church, for the people, with one another. Amen.

Next Meeting: August 11th, 7pm

>> There will be no July meeting. Please be sure to submit any revisions or edit suggestions you may have for the consistory handbook to John.