



# Student Handbook

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*Facebook page: New Life Christian Academy Concord*

*Jeremiah 29:11*

*“For I know the plans I have for you saith the Lord...”*

# NEW LIFE CHRISTIAN ACADEMY

## **PURPOSE STATEMENT**

New Life Christian Academy seeks to ensure that every child realizes his/her full academic potential as a person who has been uniquely created by God. Our purpose is to see that our students have every opportunity and the proper training to reach their academic and spiritual goals.

## **MISSION STATEMENT**

New Life Christian Academy desires to inspire in every child a love of learning, the means to acquire sound knowledge from a Christian world view, and Godly character to guide them in taking this knowledge out into the world. **We recognize the Bible as our only standard for instruction in daily living and spiritual/moral lifestyles.**

## **STATEMENT TO PARENTS**

New Life Christian Academy recognizes and respects the parental responsibility to guarantee each child the best education possible. It is our goal to partner with parents and to be an extension of the character training, education, and biblical practices begun in the home. For us to provide a quality education for each child, we expect parents to interact with and support the teachers, to closely monitor their child's schoolwork, to praise and encourage their child in his/her efforts at school, to provide an appropriate study environment at home, and to uphold the policies of the school.

## **AFFILIATION**

New Life Christian Academy is an approved private Christian school through the North Carolina Department of Non-Public Education.

## **ACADEMY HISTORY**

New Life Fellowship Church was organized in August of 1989. Shortly afterwards, under the direction of the founding pastor, Art Webb, the congregation bought a 5,700 square foot church building with ten acres of land on Poplar Tent Road in Concord, North Carolina. This was purchased from the Western Conference of the United Methodist Church and is our current location.

In the fall of 1992, realizing the need for more space, a new 8,000 square foot addition was constructed to provide a new sanctuary and classrooms. Because the church has always had a passion for the ministry of children, in 1995, New Life Child Development Center was founded. Then in 1997, New Life Christian Academy began with five students. As the ministries of the church began to grow, so did the need for more space. In 1999, a 12,500 square foot multi-purpose building was constructed. The church has been blessed with opportunities to purchase additional parcels of property adjacent to its property giving the church a total of 18 1/2 acres of property.

New Life Christian Academy is a ministerial outreach to the people of Cabarrus and the surrounding counties. New Life Christian Academy exists as a ministry of New Life Fellowship Church.

## **STATEMENT OF FAITH**

New Life Christian Academy holds to the following principles of faith of New Life Fellowship Church.

1. The Scriptures Are Inspired by God
2. There is Only One True God
3. The Deity of the Lord Jesus Christ
4. The Fall of Man
5. The Salvation of Man
6. Baptism
7. Sanctification
8. The Church and its Mission
9. The Ministry
10. Divine Healing
11. The Blessed Hope
12. The Millennial Reign of Christ
13. The Final Judgment
14. The New Heaven and the New Earth

New Life Christian Academy holds firmly to the belief that God created man and woman in His image and likeness. We believe that God wonderfully and immutably creates each person as male or female. Even before we were born, God had already formed us in our mother's womb as male or female. (Psalms 139:13-16)

## **NOTICE OF NON-DISCRIMINATION POLICY**

New Life Christian Academy does not determine admission based on race, color, national or ethnic origin, or denominational affiliation. We extend all the rights, privileges, programs, and activities afforded or made available to all students at the school.

## **NORTH CAROLINA OPPORTUNITY SCHOLARSHIP**

We are certified to accept the Opportunity Scholarship that is offered through the state of North Carolina. It is the parent's responsibility to apply for the scholarship each school year. Any difference in the amount awarded through the scholarship, and the regular monthly tuition, will be the responsibility of the parent to pay each month before the last school day of the month.

# ACADEMICS

## CURRICULUM

New Life Christian Academy uses the A Beka Curriculum for lower elementary grades. For upper elementary through 12<sup>th</sup> grade, we use various curricula that allows our students to reach their fullest academic potential. Teachers use a variety of teaching strategies to help students seek mastery learning in each subject. The truths of the Bible are woven into each class. Each day, all classes begin with a Bible lesson. Our objective is to plant into each child the desire to be a life-long learner.

## BIBLE

Because we recognize the importance of daily Bible study, scripture is woven into the subjects that are taught at New Life. We are privileged to teach Science from the perspective of God's word. History and Social Studies are also taught using Christian based curriculum.

## REPORT CARDS AND PROGRESS REPORTS

All grade levels adhere to the nine-week grading period. Each student will be evaluated according to the following grading scale. Grades determine student placement on the honor roll. Report cards will not be issued at year-end, and records will not be released to potential schools if any money is owed to NLCA for fees such as tuition, library books, lunch, etc.

### **Academic Scale**

A+	99-100	B+	91-92	C+	83-84	D+	76-77
A	96-98	B	88-90	C	80-82	D	73-75
A-	93-95	B-	85-87	C-	78-79	D-	70-72
F	0-69	S-	Satisfactory	N	Needs Improvement		

Progress reports will be issued mid-quarter for any student who may be struggling in a particular area.

Kindergarten students will be evaluated on a non-graded basis. The letter designations used for them will be explained on the report cards and progress reports.

## PROMOTION & RETENTION

We understand that all children learn and comprehend concepts at a different pace. We work closely with parents to determine the level of learning their child should be on. If a student is demonstrating difficulty in pivotal subjects, we may recommend retention or supplemental tutoring to achieve promotion.

## CONFERENCES

Parent-Teacher Conferences are offered in conjunction with the issuance of report cards. There will be times offered during teacher workdays for conferences, either by phone or in person. A sign-up sheet will be sent home by the teacher. Please use this sheet to communicate the times that would be best for you to have a conference. We strongly recommend that every parent meet with their child's teacher on conference day. This will allow you to sit down with the teacher and go over your child's academic progress.

### **PARENT/SCHOOL COMMUNICATION**

Each student will receive a student planner. Students must bring their planners to class every day and take them home each night as a tool of communication between students, teachers, and parents. Students will use the planner to write down homework and may also include notes from the teacher or reminders from the school office. **Parents must sign planners each night.**

If there is ever a question you have concerning your child's work, please feel free to request a teacher conference.

### **HOMEWORK**

Each student's daily work effort will determine the amount of homework, if any, that will be assigned. When homework is assigned, it must be completed and turned in the following school day.

If a child is out for an extended period of time, parents are responsible for securing assignments so that their child may continue to stay on track with the class.

### **STANDARDIZED TESTS**

We are required to administer achievement tests each school year to students in grades 3, 6, 9, and 11. Also, any student that is attending NLCA on the Opportunity Scholarship Program will be required to participate in the standardized testing process. These tests are administered in the spring of each year.

# PROCEDURES FOR ATTENDANCE AND VISITING

## SCHOOL HOURS

Classes begin promptly at 8:00 AM and end at 2:30 PM. Students may enter the building as early as 7:30 AM without enrolling in the extended care program and may be picked up as late as 2:45 without enrolling in extended care. Before-school extended care operates from 6:30 AM to 7:30 AM, and after-school extended care operates from 2:45 PM to 5:30 PM. Extended Care is only available for students in grade K5 through fifth.

## EARLY DEPARTURE FROM SCHOOL

Students may leave the school early when a note signed by the parent is sent to the teacher the morning the student is to leave early, or the parent calls in advance to alert the staff of this change. When you arrive, send a text message to 980-622-5333 and a staff member will pick up your child from their classroom and bring them to your car.

## ATTENDANCE/TARDIES

Excused absences due to illness, death in the family, or medical appointments are acceptable. If your child needs to be absent for other reasons such as family vacation or visits with relatives, arrangements must be made in advance. **If a student is absent three (3) or more consecutive days due to illness, a doctor's note must be presented for the absence to be excused. Five unexcused tardies will equal one unexcused absence.**

**More than twenty-five (25) days of unexcused absences may result in the student's retention. If a student has more than twenty-five unexcused absences, the decision to pass to the next grade must be made through a conference with parents, teacher, and administration. According to the State of North Carolina Department of Non-Public Education, a student is absent if they are not in school at least four hours in one school day. Tuition in all grades continues during any absence.**

## ARRIVAL AND DEPARTURE PROCEDURES

Students should be dropped off at the front entrance between 7:30 AM and 8:00 AM. Students dropped off between 6:30 AM and 7:30 AM must be enrolled in before-school care and dropped off at the lower daycare entrance. The front door is locked at 8:00 and the teachers and students are dismissed to their classrooms. Any student arriving after the door has been locked will be considered tardy.

At the end of each school day, students are not to be picked up in the classroom, the hallway, or any other entrance to the school other than the one designated for pick-up. Students who are designated as car riders will be brought to your car at the front entrance.

Parents who need to make alternative arrangements for their child's pickup will need to call the school by 2:00 PM. These accommodations include sending an alternate person to pick up the student, a need to pick up the student prior to 2:30 PM, a need to stay in extended care due to an emergency, or the need to be a car-rider for the day when the child is typically enrolled in extended care. Students will not be released to any individual who is not listed on the emergency card as an authorized pick-up person.

## VISITORS

Visitors are always welcome at our facility; however, you must first inform the office of your visit.

# **CONDUCT AND DISCIPLINE**

## **STUDENT CONDUCT/DISCIPLINE GUIDELINES**

The classroom is a place of learning for all students. Therefore, it is the responsibility of each child to obey the class and school rules that are necessary for the school to function in a way that pleases God.

The Administrator will exercise the right to suspend or expel any student who constantly disrupts the learning process by disobeying outlined school policies and procedures. Every effort will be made to design and implement workable solutions for each enrolled child. However, if the conduct or attitude of any parent or student compromises the integrity and reputation of the ministry at NLCA, expulsion will be implemented.

Proper behavior is expected not only in the classroom, but also in all school-related activities. Students attending extended care must adhere to the applicable rules and policies therein.

The teacher needs to be in full control of the classroom so that a learning environment conducive to student success may be maintained. Each teacher establishes rules in the classroom, which must be obeyed without question.

Students at NLCA are expected to obey, be honest and respectful, and stay within legal and moral guidelines. Therefore, a student will be disciplined for disobedience, dishonesty, disrespect, or any illegal or immoral action or behavior. The guidelines we use when determining immoral actions or behaviors is the written Word of God. We are all sinners saved by the wonderful grace of God, and as His children, we are called upon to live every day in a way that is pleasing and honoring to our Lord. Immoral actions or behaviors from a student would include, but are not limited to: the use of profanity (Ephesians 4:29), teen pregnancies (Hebrews 13:4), smoking/vaping, illegal drug, and/or alcohol use (I Corinthians 6:19-20), participation in the LGBTQ+ movement (Mark 10:6-9), etc. God commands us to love, be kind, and pray for everyone. We are not commanded to accept or be part of any behavior that displeases Him and goes against His Word.

## **SUSPENSION**

During suspension, students will not be allowed on the school property. Suspension denotes that the student and their behavior have been removed from the school environment. The Administrator reserves the right to decide if the suspended student may complete tests or graded materials.

## **PROBATION**

Students may be placed on enrollment probation for insufficient academic progress or failure of the student and/or their parent to comply with policies. Students on enrollment probation will receive written notice stating the reason(s) for the probation, and the goals that must be completed to maintain enrollment in the academy.

## **EXPULSION**

Students will be expelled for the following offenses: chronic non-compliance, parental non-payment, destruction of property, recurring aggressive behavior, fighting, communicating a threat, possession of a weapon, or any action or attitude of the student or parent that the Administrator feels is in opposition to the policies of the school. Decisions on matters of expulsion are final. Students who have been expelled will not be permitted back on to school property. This also pertains to any special functions of the school.

## **WITHDRAWAL**

Withdrawals from school must be made through the school office by filling out a withdrawal form. All tuition and applicable fees continue until the withdrawal form is completed and submitted to the Administrator. **Students who have attended one or more days of any month will owe the full month's tuition. Student records will not be transferred until all fees are paid in full, including lunch fees and library books.**

If at any time during the school year you feel a need to withdraw your child, please set up an appointment with the Administrator to discuss the reason for withdrawal. **Pre-paid tuition is non-refundable.**

## **DISABILITIES**

Occasionally, students require care and expertise beyond the scope of our training. Certain disabilities such as hearing or sight deficits, attention disorders, or learning differences hinder the child from achieving the full mastery of concepts. We recognize that without specialized equipment, medication, or training, some students with disabilities cannot work to their full potential; therefore, we reserve the right to require that a child be tested and treated by a professional for disabilities, deficits, or disorders if the problem significantly impacts the learning environment or hinders the child from successfully mastering academic concepts. If a physician or specialist recommends that the child must be on medication or use supplemental equipment (glasses, hearing aids, etc.) during school hours, the parent will be required to continue as prescribed without fail. Failure on the part of the student or parent to do whatever is necessary to ensure a student's academic success is cause for dismissal.

## **MEDIA AND PERSONAL ITEMS**

Scripture tells us that everything we are exposed to impacts our spiritual, moral, and intellectual life, whether for our benefit or to our detriment. The Bible should be applied as the standard by which we judge the appropriateness of media content. Movies, TV, music, and social media are not evil, but their context and content contribute to the overall moral environment of the home and of the Christian school. As a school and as parents, we must be aware of the impact of all media types on our children's spiritual and moral growth. The policy of NLCA is to forbid students from bringing to school or discussing any topic that does not openly and purposefully uplift Christ and his believers. Items brought to the school that are considered contrary to this standard or harmful to the Christian testimony of the school or its students will be confiscated. Successive breaches of this policy will result in disciplinary action. **Weapons of any kind - real or toy- may not be brought onto school property.**

NLCA cannot control student behavior once they leave for the day. As parents, we should be constantly mindful of what our children choose to spend their time on. Prolonged exposure to certain media outlets could result in behavior during school hours that would be offensive or harmful to the school's Christian environment, which would result in disciplinary action.

NLCA does not accept responsibility for damaged, stolen, or misplaced personal items of its students. Students may not bring electronic, video, or audio equipment to school without receiving specific permission to do so.

In this age of technology, most children have a cell phone. During school hours, students are not permitted to be on their phone. Any student who chooses to disobey this policy will have their phone taken by the teacher. Parents will be given the phone when their child is picked up at the end of the school day. Bookbag checks are conducted periodically by the teacher.

**When a concern arises, NLCA reserves the right to search personal property of students, such as vehicles, lockers, book bags, lunch boxes, etc. If needed, appropriate action will be taken.**

# FINANCIAL POLICIES

## **TUITION**

Tuition payments are due on the first of each month, beginning August 1<sup>st</sup> and ending May 1<sup>st</sup> of each school year. If you choose the 12-month payment option, those begin on June 1<sup>st</sup> and end on May 1<sup>st</sup> of each school year. Students are suspended for non-payment if tuition is not paid by the last school day of the month.

**Important: Students attending one day or more of any month will owe the full month's tuition.** The school will not bill you for the tuition payments. They are due according to the above payment schedule. Payment types accepted are cash, check, money order, or cashier's check. Payments may also be made by going to the school website, [www.nlchristianacademy.com](http://www.nlchristianacademy.com), and clicking on the "online payment" tab at the bottom of the home page. **Pre-paid tuition is non-refundable.**

## **CHECK POLICIES/LATE FEES**

A late fee of \$50.00 is charged to accounts not paid by the end of the month. **Please be aware that our payment policies are strictly upheld so we may provide compensation for our teachers and staff.**

## **CHECK POLICIES/"HOLD" OR POST-DATED CHECKS**

Post-dated checks or checks marked "Hold" will not be accepted. Checks submitted will be deposited the same business day.

## **CHECK POLICIES/RETURNED CHECK**

A \$25.00 fee will be added to tuition for any checks returned from the bank as unpaid. We will expect the \$25.00 fee, along with the amount of the returned check, in cash. Late charges and suspension policies for non-payment will apply until the late fee and tuition payment are made in cash to cover the returned check. After an account has accumulated two returned checks, they will be put on a cash only status.

## **DROP BOX**

For your convenience, there is a payment drop box located at the daycare entrance to the building. You may also give your payment directly to Mrs. Henry. We ask that you do not send your payment with your child or leave a payment on an unattended staff member's desk.

## **HOLIDAYS, ILLNESS, AND VACATIONS**

The annual tuition is divided into equal monthly payments as a convenience to the parents. We do not prorate tuition for holidays, illnesses, or vacations.

## **EXTENDED CARE FEES**

Morning (6:30 - 7:30 AM), afternoon (2:45 - 5:30 PM) and special day (6:30 AM - 5:30 PM) Extended Care are included in the same monthly fee. Students who need Extended Care must register to attend. Enrollment in the Extended Care program is a commitment to the monthly payment fee regardless of your child's attendance. Extended Care is only available for students up through fifth grade. Charges for this program are as follows:

Registration Fee	\$ 75.00 (annual)
Per Month	\$130.00 (1 student)
"Drop-ins"	\$ 35.00 per day (special days)
"Drop-ins"	\$ 20.00 per afternoon (school days)

***Please note: Drop-ins are for emergency purposes only.***

## **LUNCH & SNACK**

Students will need to bring their lunch from home on Monday and Thursday. On Tuesday they will have the option of a hamburger, cheeseburger, grilled cheese sandwich, or two corn dogs from Off the Grill. Wednesday, they will have the option of a chicken sandwich, five count fried or grilled nuggets from Chick-fil-A. On Friday, they will have the option to purchase two slices of pizza from Papa Johns. The cost for Off the Grill is \$5.50, Chick-fil-A is \$5.50 and the cost for Papa Johns is \$4.00. This will also include chips and one (1) fruit cup. Milk and juice will also be available for their drink. Lunch order forms will be sent home every Thursday and must be returned by Monday.

Students will have a regularly scheduled morning snack at 9:40 each morning.

Snacks and lunch brought from home should consist of nutritionally valued food. Please do not send candy for snack or lunch. The sugar can over stimulate the child, which could result in behavior issues and disciplinary action from the teacher.

**Please note: Students in sixth grade and above will have access to microwaves. With this privilege also comes the responsibility of cleaning up after themselves. Students will lose their microwave privileges if they do not keep the microwaves clean.**

# **GENERAL POLICIES**

## **QUESTIONS AND CONCERNS**

During the year, you may have questions or concerns regarding school policies. In this event, please follow these steps in the outlined order to resolve any miscommunication:

1. Contact the teacher. You may use your child's student planner to request a phone call from the teacher. Phone calls will be returned after 2:45.
2. Listen fully to what the staff member or teacher has to say and be committed to arriving at a solution.
3. If the concern or question cannot be alleviated, contact the Administrator to seek a solution.

## **BOOK BAGS**

Students will be allowed to bring book bags to school. Please remember that we are a Christian organization, therefore book bags with offensive material printed on them are not permitted. For safety purposes, we request that rolling bookbags not be brought to school.

## **CHAPEL**

NLCA has chapel services each Wednesday. Chapel services consist of songs and short object lessons and will last about 30 minutes. Additionally, systematic Bible studies are held in the classrooms every day.

## **EXTENDED CARE**

The school staff cannot be responsible for students before 7:30 AM or after 2:45 PM. Any student arriving before 7:30 AM must go to morning extended care. Students in middle or high school are not eligible for extended care services.

Students remaining on the school premises after 2:45 PM are required to go to extended care. Parents are then required to enter the building through the daycare entrance to sign their children out and will be responsible to pay extended care fees regardless of the time spent in extended care. See "Extended Care Fees" in the financial section for details of charges.

## **FAMILY INFORMATION**

Please notify the school of any changes of telephone numbers, address, emergency numbers, email address, place of employment, or persons authorized for pickup.

## **FIELD TRIPS**

Students will take field trips during the school year. Parents will be informed in advance to secure your permission for the trips. This information will be given to you in your child's Student Planner. Extra costs may be incurred for field trips.

Transportation to the field trips takes place on the school van. Because our van capacities are limited, any parent going on the field trip with their child will be required to transport them to the event.

## **FIRE DRILLS**

NLCA conducts a Fire Drill every month. NLCA also has an emergency plan and conducts drills for lock-down status procedures, earthquakes, tornados, or hurricanes.

## **FUND RAISERS**

NLCA students will participate in various fundraisers throughout the school year. The purpose of these fundraisers is to offset expenses for teacher and classroom supplies.

## **ILLNESS**

Each student is to have a current emergency card on file in the office. Please notify the office regarding changes in name, address, telephone numbers of home, father's work, mother's work, and emergency phone numbers. You must also provide the names and telephone numbers of people who may pick up your child at any time or be contacted if we are unable to reach you.

If your child becomes ill and is unable to remain at school, you will be contacted. Your child will be taken care of in the office until you arrive. A sick child cannot stay at school; therefore, the parents are expected to make necessary arrangements when this problem arises. If he or she is not well enough to participate in the daily school activities, they should remain at home. **Children who have a fever of 101.0 degrees or above, rash, vomiting, diarrhea, or who have not sufficiently recovered from an illness should remain at home. Children must be symptom free (without medication) for 24 hours before returning to school.**

Parents should notify the teacher and office of any allergies or special health concerns.

**Medication:** If your child must take medication during school hours, Mrs. Henry will administer the medication. **The parent/guardian must bring the medication to the office (not via the student) and complete a medication form with full details regarding dispensing.** Medication will not be administered without a parent's signature on the completed form. Medication must be in the original container. Parents should come to the office to obtain the medication when it is no longer needed, as it will not be sent by way of the student. We do not dispense Tylenol, Benadryl, calamine, or other over-the-counter medications unless you provide us with the medication and the properly completed medication form.

According to law, **all medications must be kept in the school office.** Children will not have access to any medication brought except through the office.

Children will go outside when the weather permits. We do not keep children inside, with the exception of severe cold, damp conditions, ice, snow, hail, high winds, or a red ozone warning (and sometimes orange if a student in the class has a medical excuse demonstrating a need to stay inside on orange ozone days).

### **INCLEMENT WEATHER**

If the need arises to have a delay or closing, we will text each family with the information. Please be sure that the school office has the correct contact number for you.

***While we take into consideration the decisions of our local school systems, NLCA does not always follow their decisions regarding closings or delays. They have the safety of bus routes to consider, whereas we do not. In the case of severe weather, if you are not comfortable bringing your child, they will not be marked absent for the day.***

### **LIBRARY**

Students in grades K5 – fifth will have a 30-minute library time on Monday afternoons. Books may not be checked out if one has not been returned. The replacement fee for each library book is \$10.00.

### **LOST AND FOUND**

Found articles will be taken to the school office. Items that remain unclaimed at the end of the school year will be donated to a local charity.

### **PARTIES**

Information will be sent home concerning school parties. These are typically celebrated near holidays. Parents are always welcome to join us for all special activities and events.

Parents may send treats for their child's birthday for his or her class to enjoy. Please minimize items that are brought in, such as gifts and treat bags. Additional guests should be limited to members of the “immediate family.” It is not a birthday party, but rather a treat for the class to celebrate with the birthday child. Please arrange the special celebration date and time with your child’s teacher.

### **PHYSICAL EDUCATION/RECESS**

Students in K5 – fifth will be involved in recess every day. It is designed to give them exercise and to teach them how to get along with others. All students are required to be active during recess, unless a note by their doctor is submitted, excusing them from activity.

### **PICTURES**

Student pictures, including graduation pictures and class pictures, will be taken in the spring of each school year.

## **RESTRICTIONS FOR CHILD PICKUP**

NLCA does not provide transportation for students.

If a parent is disallowed from requesting his/her child's information, or from picking up that child, NLCA must have on file in the office a certified copy of the court order of final judgment supporting this restriction. Once a court order (including custody agreements and restraining orders) has been instituted, we are not allowed to deviate from the agreement to suit the custodial parent's wishes. For example, if a court document states that a child is to be picked up from the school exclusively by his/her father or mother every other Friday, NLCA will disallow pick-up, except on those days, even if we receive express permission from the custodial parent. Once a court official intervenes in custodial or domestic issues, the school is required to follow the judgment, regardless of parents' wishes to change it.

## **STUDENT DRIVERS**

High school students who drive to school must abide by the following rules. A violation of any rule will result in the student losing his/her driving privileges.

Rule #1 – Students must enter the school property at a safe/slow speed.

Rule #2 – Students may not rev their car engines or squeal their tires while on school property.

Rule #3 – Students may not have loud music playing once they enter the school property.

Rule #4 – Students must park in the lower parking lot.

## **SCHOOL SUPPLIES**

Supply lists are available on the school website or through the school office. Families are responsible for the provision of supplies by the first day of school. Having the correct supplies on hand will make each student's job easier.

## **TECHNOLOGY CLASS**

Students will have the opportunity to participate in an age-appropriate 30-minute technology class every Wednesday afternoon, at no additional cost to the parents.

## **STUDENT APPEARANCE GUIDELINES**

### **BODY PIERCINGS/TATTOOS**

Body piercings are limited to the ears only (no gauges). For boys, dangling, large earrings are not permitted. Any other piercings (lips, nose, etc.) are not permitted. Tattoos are not to be visible while the student is at school.

### **HAIRSTYLES**

While we understand that hair styles change, it is still important for all New Life students to be neat in appearance, which includes their hair style. Hair must be kept out of the student's eyes, both boys and girls. Please see the Administration for any questions concerning your child's hairstyle.

### **UNIFORMS**

Because the students will be involved in recess and other activities, it is possible for them to get dirt or stains on their clothing. For this reason, we do not require that you purchase expensive "branded" uniform clothing. If the clothes comply with the color restrictions, your child will be considered "in uniform."

For students in K5, a change of clothes must be kept at school in case of an accident.

There is no color restriction on footwear; however, for safety reasons, shoes must have enclosed toes.

Each student will receive an NLCA t-shirt on Orientation Night. These shirts can be worn on Fridays or field trip days.

### **GENERAL GUIDELINES FOR ALL STUDENTS – K5 – Fifth**

- Jeans and NLCA t-shirts may be worn on Fridays and field trip days. **If jeans and NLCA shirts are not worn, students must wear the regular uniform.**
- Pants may not be tight, baggy, or torn.
- When uniform guidelines are not followed, the parents will be notified via the Student Planner.
- On non-uniform days, clothes must be modest, neat, of the correct size for the child, and consistent with NLCA standards. Please follow the specific directives given for each non-uniform day. All student clothing must meet the approval of the administration. Tight, oversized, or baggy clothing is not acceptable or appropriate for school wear.
- Continued refusal to comply with Uniform Guidelines may result in suspension.

*For students in middle and high school, there are no uniform guidelines; however, there are a few restrictions. This information will be given to the parents at orientation.*

**GIRLS UNIFORM GUIDELINES – K5 – Fifth  
Monday through Thursday**

Solid blue, white, or red knit polo shirt, with buttons  
(Short or long-sleeved) (No tank tops, halter tops, or t-shirts)  
Solid blue, white, or red turtleneck  
Navy blue, black, or khaki skirts or skorts  
Navy blue, black, or khaki slacks, capris, or shorts  
Black or khaki jeans  
Navy blue or khaki jumpers (shorts must be worn underneath)

**BOYS UNIFORM GUIDELINES – K5 – Fifth  
Monday through Thursday**

Solid blue, white, or red knit polo shirt, with buttons  
(Short or long-sleeved) (No tank tops or t-shirts)  
Solid blue, white, or red turtleneck  
Navy blue, black, or khaki slacks or shorts  
Black or khaki jeans

**Sickness Exposure Disclaimer**

*There is always a risk of exposure to various illnesses in any public place. By attending and/or visiting New Life Christian Academy, you voluntarily assume all risks related to exposure of any illness and will not hold New Life Christian Academy liable.*

*The School Administration reserves the right to add or change any content of the Student Handbook. Parents will be notified of any changes or additions.*

*Last Updated on June 4, 2026*