

DEC meeting of January 22, 2026.

Members: the Rev. Canon Deacon Peter Clarke, Gail Shewchuk, Stan Berry, the Rev. Don Thompson, the Rev. Rose Howell, Brian Vance, Cheryl Anderson, Bishop David Greenwood, Tammy McKeachnie, the Rev. Fr. Leon Cadsap, Jamie McIlvenna, Candace Mahaffey, Pam Berry, the Hon. Judge Bill Paul (Chancellor)

Present: the Rev. Canon Deacon Peter Clarke, Gail Shewchuk, Stan Berry, the Rev. Don Thompson, Brian Vance, Cheryl Anderson, Bishop David Greenwood, Tammy McKeachnie, the Rev. Fr. Leon Cadsap, Candace Mahaffey, Pam Berry

Regrets:

Absent: the Chancellor, Rose

Meeting opened with prayer at 7:00 pm by Bishop David

MOTION: Stan / Cheryl: approve amended agenda to replace 14.) Catechism Presentation with 14.) Beaverlodge Rectory Renovation discussion.

- Carried unanimously

Committees entered their breakout rooms for 40 minutes.

0. Minutes from previous meeting

MOTION: Cheryl / Tammy: approve DEC minutes from December 18, 2025, as distributed

Carried with one abstention.

MINISTRY COMMITTEE

1. Legacy Giving Brochure: Bishop open to more feedback, probably not publishing until March due to Synod Office workload. Committee recommending to DEC.
2. Catechism – would like to adjust presentation and submit to DEC possibly in April.
3. Sunday School / All-age-group education. Tammy shared material with families who aren't attending church. Awaiting feedback from sensing group.
4. Investigating the “rehearsal room” via CCLI where people can rehearse and join their recordings together for streaming at the service. Still awaiting information on reporting the music we use. Highly recommend tracking what we play ongoing via service bulletins.

5. Lay Reader Education. Sermon workshops continuing. Going very well – next session planned for April. Bishop thinking of recording Lay Reader training sessions using the Lay Reader manual.

PROPERTY COMMITTEE

6. Rich Lake Church (St. Mary's): Interest in purchasing the property has ended. Bishop planning to get the windows boarded up February 8th.
7. Lac La Biche (LLB) rebuild: Waiting on ServiceMaster for their travel and accommodation claim rationale and exact amount. Warranty Item list identified 3 minor items, still outstanding. Bishop shared possible security systems with Wardens.
8. Mould in house in High Level: Contractor has started with demolition work. Insurance Adjustor following up with contractor appropriately. Formal Rental Agreement has been signed. Synod Office to send copy to Insurance broker for their records.
9. Diocesan Property List: assessment is continuing.
10. Housing using Diocesan Property. Do we want to sign declaration? Should we contact Shared Ground regarding Fort McMurray? Bishop will contact Shared Ground for further information to help understand if investigation on this route is positive or not.

MANAGEMENT COMMITTEE

11. Gift motion(s) from the Parish Financial Assistance Fund.

No motion suggested for gifting a parish with money out of this fund.

(note: bishop will contact each parish ahead to verify they are willing to accept)

12. Updating of Regulations

MOTION: Cheryl / Stan: DEC approve updates to Regulation 6 as presented. The revised regulation will be effective immediately.

- Carried unanimously

MOTION: Cheryl / Don: DEC approve updates to Regulation 12 as presented. The revised regulation will be effective immediately.

- Carried unanimously

MOTION: Gail/ Don: DEC recommends the updated Canon XVII as presented to DEC, be forwarded to the 2026 Diocesan Synod for approval.

- Carried unanimously

Management Committee is looking at a Discipline Canon (with the chancellor at present) and Regulations 20 (with the chancellor at present) and 21 (parish organization, will be in the future).

BISHOP

- 13. Diocesan Dean and Cathedral Rector: Bishop would like feedback by the end of January.

OPEN DISCUSSION

- 14. Beaverlodge Rectory renewal

Here are the estimated costs for the rectory improvements. Wayne has confirmed the work can mostly be done by volunteer labour. Assuming no supply chain issues, the four primary volunteers (Wayne Putman, Larry Groner, Reg Combdon, and myself) estimate the project will take about four weeks to complete.

ALL REPAIR WORK IS AN ESTIMATE WITH VOLUNTEER LABOUR

Does not include painting.

New floor in kitchen, bathroom, hall, first dining room, and back entrance	\$5,000
New cabinets of the house (wood frame), a total of ten windows, and taps, plus back splash, and reorganize	\$12,000
New windows in the old part	\$12,000
New front door with frame.	\$ 3,000
Clean all carpets in bedrooms and basement.	
Insulate the lower wall in the laundry room and reorganize.	\$2,000
Total around \$30,000 to \$35,000. All funds are to come from existing parish reserves.	\$34,000
Vestry is allowing \$40,000 for the project.	Budget: \$40,000

MOTION: Stan/ Jamie: DEC approve the St. Luke's Rectory improvements as indicated here, using parish funds.

- Carried unanimously

Next meeting: February 26 at 7 pm, via zoom

Then April 9 at 7 pm via zoom (B.A.C. April 1st at 1 pm)

Then May 8th (evening) and 9th (day) for in-person in Peace River at Bishop's Lodge

9:01 pm – Closed with prayer