

Artisan Market

Vendor Event Rules

Booths / Spaces:

- Crafters - \$40.00
- Authors - \$40.00
- Small Businesses - \$40.00
- Food Vendors - \$40.00
- Food Trucks - \$100.00
- **Non-refundable**, including for bad weather.
- Payment must be made in full at time of application submission.
- **Payments accepted via Cash App QR code on application or manually using Cash App ID - SLFCC2011**

Silent Auction Fundraiser:

- Vendors are asked to donate a craft, product, item, or a service to auction for Silent Bidding.

Living Faith Community Church:

- Will not provide tables or chairs. We only provide assigned spaces.
- Each vendor is responsible to provide their own 10x10 tent, tables, chairs, and displays.
- No electricity will be provided.
- Any lights on displays must be battery powered.

Conduct and Professionalism:

- Vendors must arrive and check in during scheduled setup time.
- All booths must be fully setup *before* event opens to the public.
- No early breakdown – vendors must remain until the event officially ends.
- Vendors must unload quickly and move vehicles to vendor parking area before setting up.
- Clean up in and around your space is required (trash, etc. removed and area left clean).
- Vendors must act respectfully towards staff, volunteers, customers, and fellow vendors.
- Vendors must respect church property.
- No aggressive sales tactics.
- Children must be supervised at all times.
- Dress and booth presentation should be appropriate for a family-friendly event

Booth Requirements:

- Vendors are required to keep all displays, merchandise, and equipment within their assigned booth area.
- Tents, tables, and displays must be stable and safe.
- Vendors must use proper tent weights.
- No loud music unless permitted.
- Booths should be staffed at all times.

Product Restrictions:

- All crafted items must be authentically handmade.
- No resell items are allowed. (*such as Temu, Oriental Trading, Shein, Sam Moon, etc.*)
- Only items listed on the application may be sold.
- No offensive, illegal, or trademark-infringing items.
- No counterfeit or licensed items (Disney, NFL, etc.).
- No food sales unless approved and compliant with State of Texas Cottage law.
- Clothing vendors are prohibited from selling accessories- including jewelry, belts, scarves, etc. to ensure they do not compete with handcrafted items.
- Political attire, sales, promotion, or distribution of political affiliated materials or products are **NOT** permitted at this event.

Taxes and Permits:

- Texas Sales Tax Permits **must** be obtained and on display at event.
- Vendors are responsible for collecting and reporting their own state and federal sales taxes associated with their sales.
- Food vendors offering food or consumable food **must** comply with all local health requirements and certifications as required.
- Food Handlers certificates must be available and on display.
- Cottage food vendors must package and label products correctly.

Liability and Safety:

- Vendors participate at their own risk.
- Event organizers and LFCC are **NOT** responsible for loss, theft or damage.
- Electricity is **NOT** provided. Other power sources must be safe and grounded.

Parking and Logistics:

- Vendor parking is in a designated area.
- No blocking loading zones or fire lanes.
- No RV or trailers unless approved in advance.

Photography and Media:

- Vendors may be photographed for marketing purposes.
- Vendors using photos of customers must follow consent rules.
- Facebook and Instagram Livestreams will be ongoing throughout the entire event.

*****Failure to comply with the rules will result in vendors not being invited to future events.***

Advertising:

LFCC does not use paid advertising, therefore, vendors are asked to assist with promoting the event.

Promotional postcards or flyers advertising the show will be available, vendors are encouraged to share posts on Facebook, Instagram and/or their business websites.