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Title: Summer Internship

Department: Church and Hospitality

Reports To: Chris Pollock, Jennifer Sharlow (Pastoral Team)

Reports To: Anita Zacker and Rhiannon Porcellato (Hospitality Team)

Organizational Overview

Since 1975 The Mustard Seed Street Church has been essential in fighting hunger and restoring faith to our community in Greater Victoria. Our operations are nearly 100 percent community funded and include Vancouver Island's largest and most accessible Food Bank; daily meals, coffee, and snacks; Hospitality programs; and a Food Security Distribution Centre. We offer church services and community building faith-based programming, as well as pastoral care for those seeking a place to belong and grow spiritually. Through these core programs we assist over 5,000 people each month with the help of more than 50 daily volunteers and many generous financial supporters! We welcome all and hope that all who walk with us will not only find help through the services we offer but also will experience the transforming love of Christ and find deep belonging with us.

Position Overview

The candidate must be over the age of 18 and attend Lambrick Park Church. Summer Intern will spend Wednesdays, Thursdays and Fridays in the Chapel participating in our hospitality service which provides breakfast, lunch, snacks, clothing and conversation. On Friday nights they would also have the option of coming in later and the day and participating in our movie night. This will give the person in this role a meaningful way of getting to know our community. The Intern will also assist in our Saturday activities which include Bingo in the afternoons, the Big Breakfast once and month and Street Café every third week along with our regular routine. This day allows for deeper connections with our community along with conversations that may require some spiritual care and prayer. On Sundays the Intern will help with the set up and organization for our worship service and time of fellowship which begins at 1:30. As the Summer Intern grows in comfort, they may wish to offer community prayer, scripture reading or perhaps even give a sermon with support and mentorship. We would also encourage the person in this position to lead a component of our Sunday Service (such as scripture reading or community prayers) as well as devotions which happen Monday- Friday- 8:10- 8:30 for our weekday staff, volunteers and community.

Key Responsibilities

- building connections through spiritual care with and supporting the community
- help our Hospitality Team with morning set up and clean-up at the end of the day.
- serving at the coffee window and in our clothing area.
- helping with tasks as they arise in our kitchen (ie. end of the day clean-up)
- all duties as needs arise and are given by Hospitality and Pastoral Leads.
- leading morning devotions once a week (optional)
- assisting with all activities surrounding the Church Service on Sundays

Involvement in Ministries and Leadership

- The ability to attend and assist with our Sunday worship service and weekday devotions with the guidance of a pastor.
- Some knowledge and understanding of the Gospel can be an asset for our approach with spiritual care and offering our presence and help for those we serve.
- An interest to connect the community serve under the care and supervision of our Hospitality and Pastoral Teams
- Open to prayer and to offer spiritual care for our MSSC congregation and the community we serve throughout the week.
- Takes part in chapel services at MSSC Queens Ave. and may be available for weekend meal and street outreach ministries (Friday evenings or Saturdays) if/when required.
- May find involvement/leadership opportunities in other events or programs at the Mustard Seed Street Church, like a Saturday Street Outreach or a community hike on a local trail.
- Other duties as required

Key Competencies

- An understanding and compassion for the services of the MSSC in Victoria and the partnerships we hold (Queens Ave and Viewfield Rd).
- Knowledge and adherence to the ministry purpose, vision, and mission of MSSC.
- Ability to converse, minister and serve in a setting of deep need.
- Deep compassionate sensitivity for the community MSSC serves.
- Strong interpersonal skills: ability to support and collaborate, communicate and facilitate with diverse teams in the offering of our various services and ministries.
- Clear communicator with an approachable demeanor.

Qualifications

- Some experience in hospitality or service industry

- First Aid Certificate preferred
- Naloxone training preferred
- Food Safe certification an asset
- Comfort in public speaking an asset.
- Follower of Jesus Christ with some knowledge of the Bible and some experience in Church ministry.

Terms of Employment

- Must be willing to sign the staff Code of Conduct
- Must be willing to read, agree and sign the MSSC HR Manual
- This position reports to: Mustard Seed Street Church Pastoral Team and Hospitality Team Leads.
- Term: Part to full time for summer months
- Weekly Schedule: Thursday to Monday (some room for adjustment)
- Hours: up to 37.5 per week
- Rate of Pay (compensation for time): \$21./hour
- The MSSC follows BC Employment Standards.
- Must provide an acceptable Vulnerable Sector Criminal Record Check prior to first day of employment.