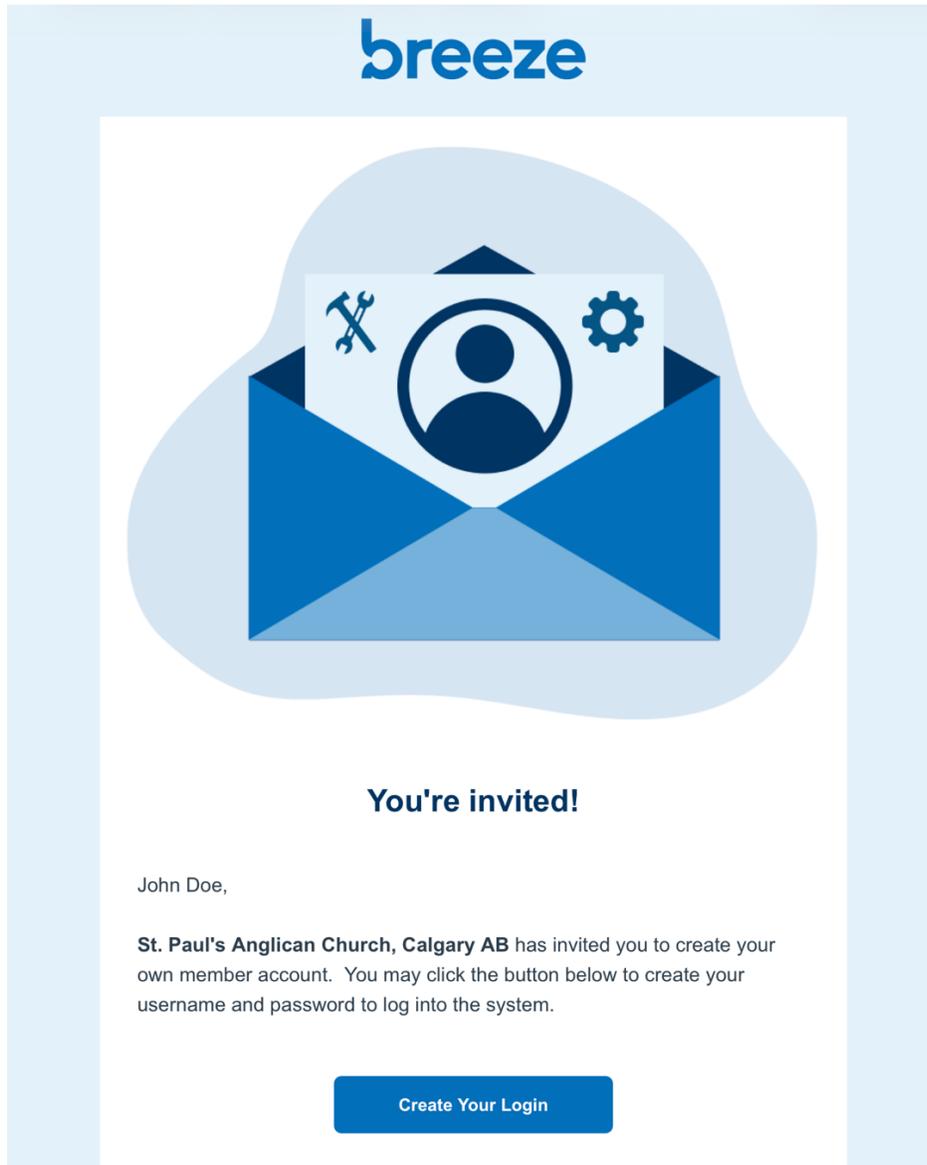


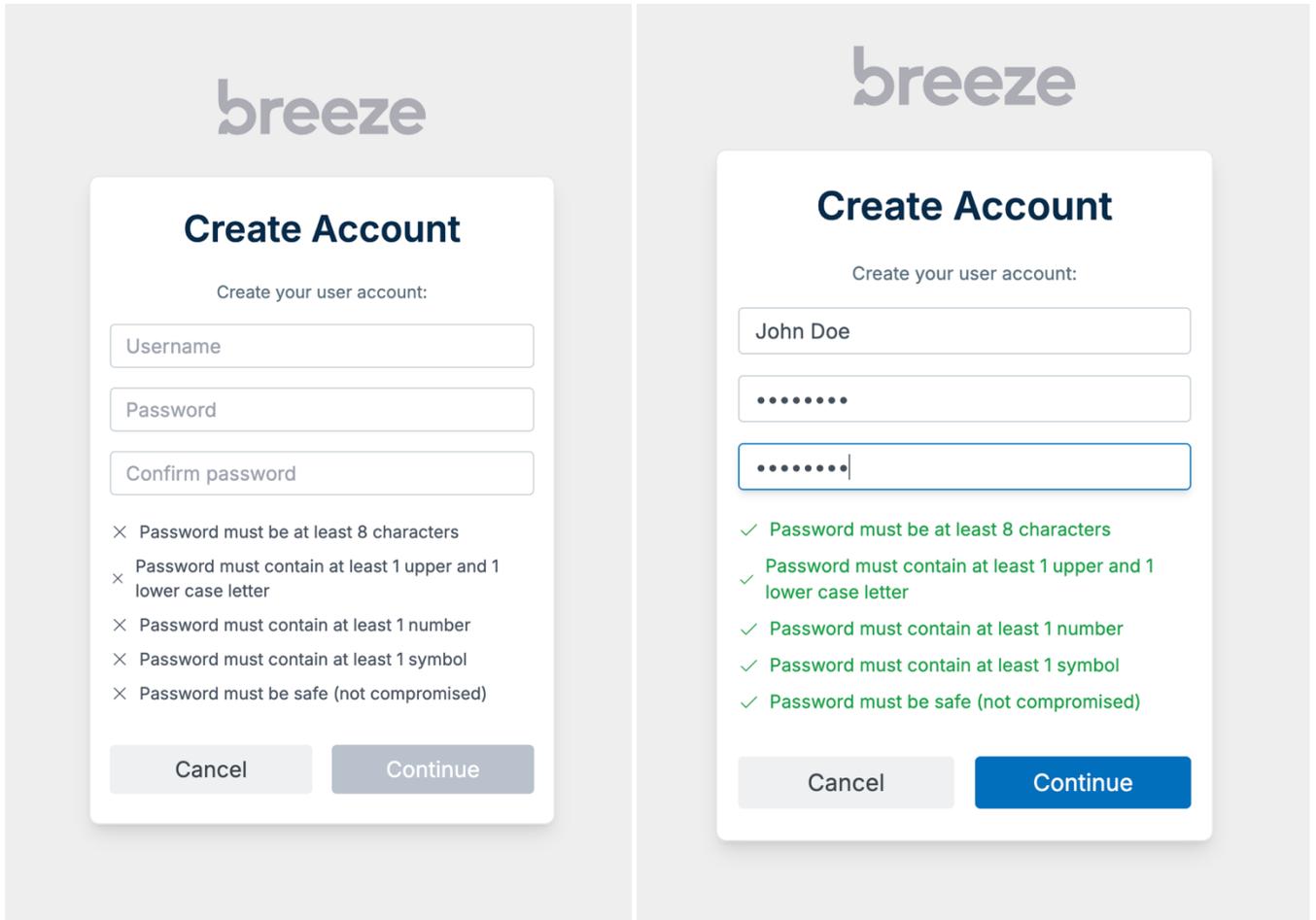
## Breeze Procedures – Member Sign-up

If you would like to sign up for a Breeze Member account, please contact the office and we will send you a link.

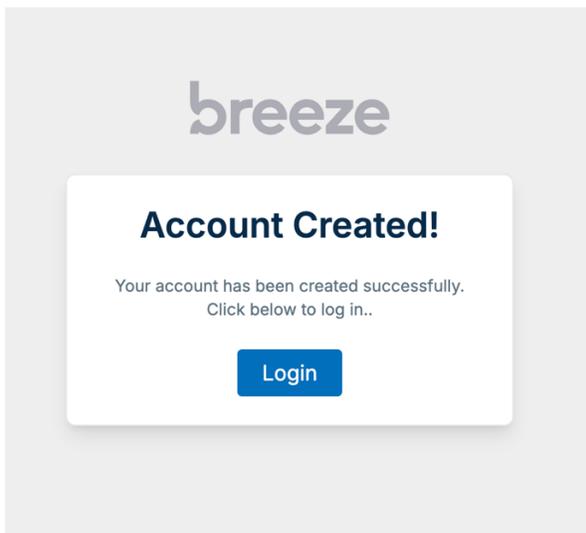
The link will come in an email that looks like the following:

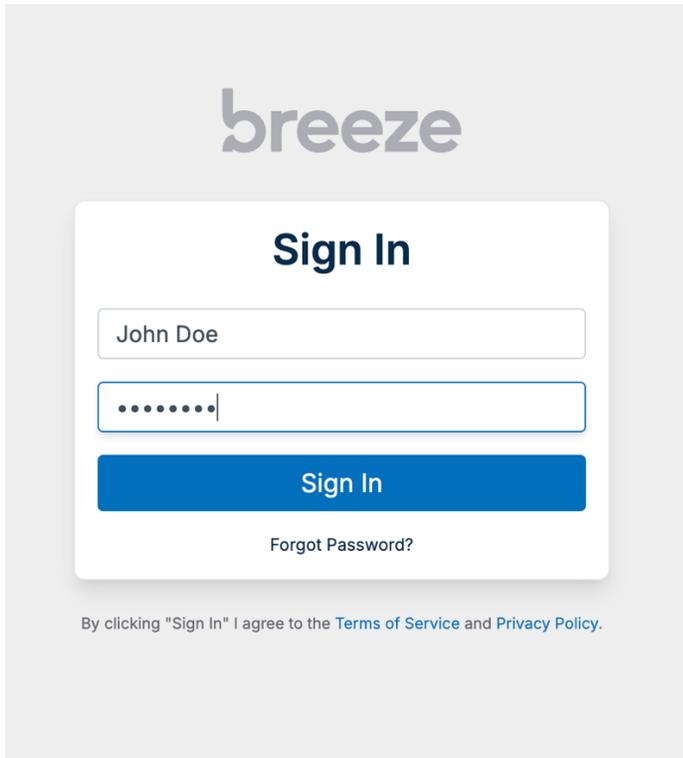


Click on the box “Create Your Login” and you will be directed to the Breeze “Create Account” page.



Create your Username and personal Password, making sure that you satisfy the criteria outlined for an acceptable password. When you have done so, all the criteria lines will be green, and you can click on the “Continue” button at the bottom of the box. When you have successfully created your account, you can Login.

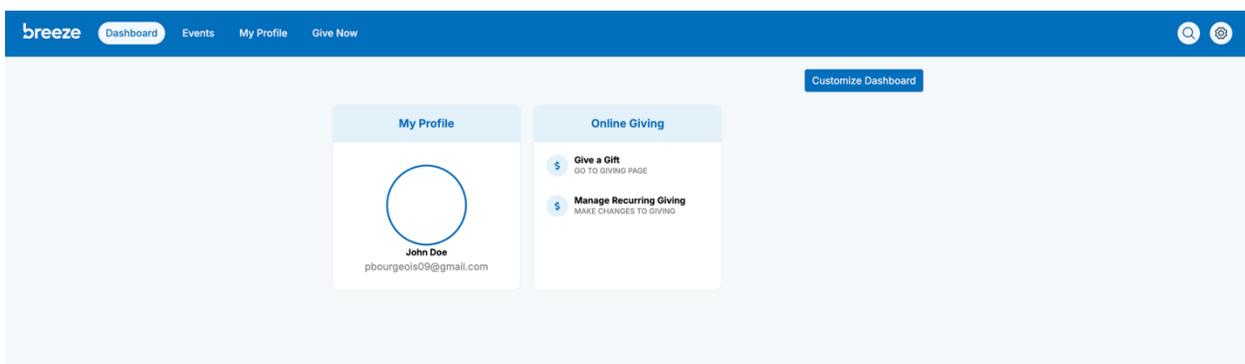




After entering your new Username and Password, click on the “Sign in” button and the Dashboard page will open. For future reference the address of our Breeze Login page is:

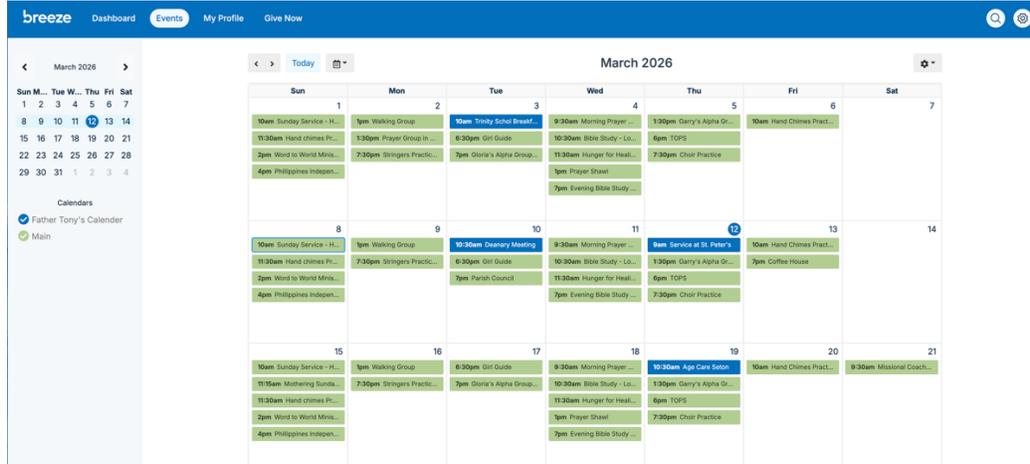
<https://stpaulsanglicanchurchcalgaryab.breezechms.com/login>

You should bookmark this in your browser for future reference. After you successfully login, you will see a screen like the following:



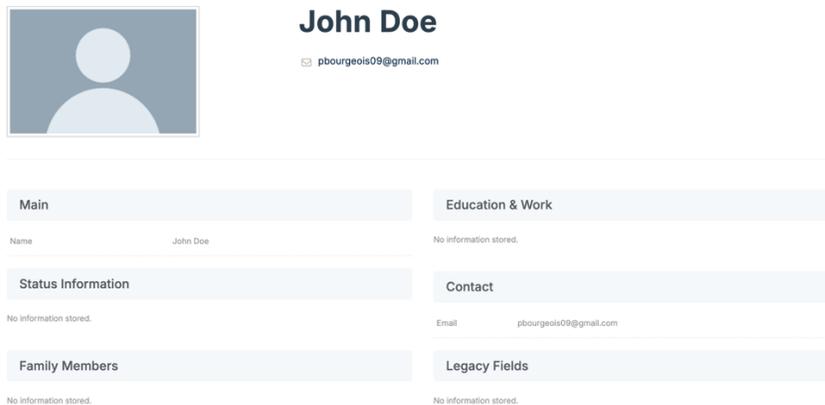
From this Dashboard, you can navigate to view the Parish “Events” page, enter and edit your family information using “My Profile”, or make an online donation with “Give Now”.

## “Events” screen:



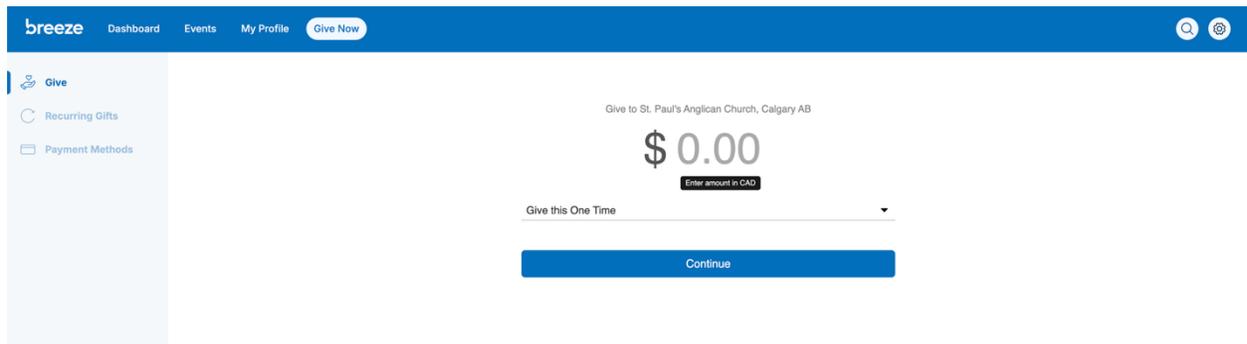
You can easily scroll through the calendar with your trackpad or mouse and the navigation arrows.

## “My Profile” screen:



Click on any light blue bar to add and edit information to your profile and that of your family members.

## “Give Now” screen:



When you are finished your session, click on the gear in the upper right of the blue bar and then click on “Log Out” at the bottom of the box.

