

St. Michael Anglican Church Canmore, Alberta

Our vision is to grow in faith,
live out God's purpose for us,
make Christ known in the world
and raise up the next generation
to love and serve the Lord.

133rd Annual Meeting Of Parishioners



St. Michael's Anglican Church

Sunday, February 22, 2026

Following the 10:00 a.m. service

St. Michael Anglican Church

Agenda item 1

133rd Annual Meeting Of Parishioners Agenda February 22, 2026

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8.2 The Wardens' Report - N Way, S Sagert, A Runciman, L Dunk.	Pg 12
8.3 The Stewardship Report - St. Michaels' Corporation Tony Teare.	Pg 13
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8.15 Time to Be Report - Susan Sagert	Pg 19
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8.17 Food & Friends - Susan Hunt.	Pg 20
8.18 Da Guys Report - Pat Parno	Pg 22
8.19 ACORN Report - Susan Sagert, Jannean Dewar and Corrine Truman	Pg 22
8.20 Sexton Report/Property Committee Report - Andrew Runciman	Pg 23
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Introduction of Pastoral Care team	
<i>Motion to receive all the reports as presented.</i>	
Open the floor to questions or discussion.	
9. Appointments	Pg 28
1) Incumbent's and Deputy Incumbent's Warden	
2) Envelope Secretary and Deputy Envelope Secretary	
3) Treasurer	
4) Committee Heads and Contacts	
10. Parish Council	Pg 29
1) Terms of office	Pg 29
2) Parish Council and People's Wardens and motion for special consideration	Pg 29
3) Synod Delegates	Pg 30
11. Appointment of Account Examiner.	Pg 30
12. Appointment of Signing Officers.	Pg 30
13. 2025 Financial Results and 2026 Budget Narrative	Pg 33
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15. St Michael's Parish Address – Rev. Jesse Holland	
16. Votes of Thanks	
17. Closing Prayer	

**February 22, 2026 Annual Meeting Of Parishioners
St. Michael Anglican Church, Canmore, AB**

St. Michael Anglican Church

Agenda items 2 - 6

1. WELCOME

2. OPENING PRAYER BY REVEREND JESSE HOLLAND

REMEMBERING THE FAITHFUL DEPARTED – 2025

Ruth Hilland (2024)

Ron Dougan

Gottfried Haase

Pat Grayling

3. SIGNING OF THE CANONICAL DECLARATION

4. ANNOUNCEMENT OF THE CLERK FOR THE AMP

5. ADOPTION OF THE AGENDA

6. REVIEW AND ADOPTION OF THE MINUTES OF THE 132nd AMP - FEBRUARY 23, 2025

**St. Michael's Anglican Church
132nd Annual Meeting Of Parishioners**

**Minutes
February 23, 2025**

Attendance

Sean Krausert	Ian Risk	Dewar Allan H	Lenora	Runciman Andrew
Marjorie Risk	Virginia Haase	Connelly		Runciman
Laurie Dunk	Christine Pryor	Ed Neufeld	Lynn Jones	Judith Holland
Alan Pryor	Martin Tweeddale	Anne Evely	Suzanne Rollason	Dale Woodroffe
Bridget Tweeddale	Anne Neufeld	Christine Squires	Marlis Giede	Theresa Lambe
Jannean Martin		Nora Way		Janet Krausert
		Marilyn Motty	Evan Jones	Susan Sagert
		Joanna		Pat Greyling
				Corrine Truman
				Roger Truman

1. Welcome - Rev. Jesse opened the meeting with a few comments.
2. Opening Prayer and Remembering the Faithful Departed - Rev Jesse provided an opening prayer and remembrance of those who departed this past year:
 - Sylvia Szuszekiel
 - Mary Hining
 - Florence Sliney
 - Traudel Mannsberger
 - Also remembered was Jean Samis who had been remembered in the 2024 meeting.
3. Signing of the Canonical Declaration. Members signed the declaration while entering the meeting.
4. Announcement of the Clerk for the AMP
 - Nora Way - Accepted.
5. Adoption of the Agenda

MOTION: Virginia Haase/Laurie Dunk that the proposed agenda be adopted.
6. Review and Adoption of the Minutes of the 131st AMP –February 25, 2024

MOTION: Christine Squires/Dale Woodroffe that the Minutes of the 131st AMP be accepted as distributed.
7. Business Arising from the February 25, 2024 AMP Minutes
 - Evan Jones indicated that Point 13 (pg.8) 2023/2024 Summary of Operating Results and Budget - Offerings F(U) variance should read \$24,287, changing the total variance to \$31,600.
 - Andrew Runciman reported that a caveat on the title of the previous rector's house has been lodged to include St. Michaels. When this is confirmed the corporation will report.
8. 2024 Year End Reports
 - 8.1. The Incumbent's Report - Rev Jesse Holland.
 - 8.2. The Wardens' Report - E Lewis, S Sagert, A Runciman, T Alger
 - 8.3. The Stewardship Report - St. Michaels' Corporation Tony Teare
 - 8.4. Envelope Secretary's Report - Sandy Jolliffe, Laurie Dunk
 - 8.5. Altar Guild Report- Gwen Bradshaw
 - 8.6. Prayer Group Report - Sharon Bohnsack
 - 8.7. Hospital Ministry Report - Marlis Geide
 - 8.8. P.W.R.D.F. Report - Gwen Bradshaw
 - 8.9. Garden Report - Roger and Corrine Truman
 - 8.10. Flower Committee Report - Gwen Bradshaw and Theresa Lambe

- 8.11. Anglican Church Women (ACW) Report - Theresa Lambe
- 8.12. Pastoral Care Champion Report - Lynn Jones
- 8.13. Hospitality Report - Virginia Haase
- 8.14. Time to Be Report - Susan Sagert
- 8.15. Taizé Report - Theresa Lambe
- 8.16. Food & Friends - Susan Hunt
- 8.17. Da Guys Report - Pat Parno
- 8.18. Sexton Report/Property Committee Report - Andrew Runciman
- 8.19. Facilities Usage Report - Susan Sagert, Amy Morgan

MOTION: Janet K/Theresa Lambe to receive all reports as presented. CARRIED

- Theresa Lambe thanked all who provided the reports and led the various committees.

There were no questions nor discussion regarding the reports.

9. Appointments

- 9.1. Incumbent's Warden and Assistant Incumbent's Warden
 - Andrew Runciman - Incumbent's Warden
 - Laurie Dunk - Assistant Incumbent's Warden
 - Elizabeth Lewis and Tara-Dawn Alger were thanked for their service this past year.
- 9.2. People's Warden
 - Susan Sagert will continue in this position
- 9.3. Envelope Secretary
 - Sandy Joliffe was appointed Envelope secretary
- 9.4. Deputy Envelope Secretary -
 - Laurie Dunk was appointed assistant envelope secretary.
- 9.5. Treasurer -
 - Evan Jones was appointed treasurer.
- 9.6. Committee & Ministry Coordinators -
 - Susan Sagert referred to the chart of ministry coordinators provided in the agenda package.

10. Nominations and Elections

- 10.1. Terms of office.
 - Andrew R stated that, after an emergency AMP, the Corporation and Council was combined and Evan Jones was added to the council with the understanding that he will recuse himself when conflict of interest issues may arise. The total council will remain at 8 with Rev. Jesse as #9.
 - There are no changes in the terms of office.

MOTION: Martin Tweeddale/Dale W to ratify the terms of office. Carried
- 10.2. Present Parish Council
 - Anne Evely (1 year available to serve)
 - Susan Hunt (1 year available to serve)
 - Corrine Truman (2 years available to serve)
 - Ex-officio Parish Council Member: van Jones appointed October 9, 2024.
- 10.3. Nomination and Election of Deputy People's Warden and Parish Council
 - Evan Jones - Parish Council
 - Nora Way - Deputy Peoples Warden

MOTION: Andrew Runciman/Janet K to accept Nora Way as Assistant People's Warden and Evan Jones to Parish Council. Carried.
- 10.4. Synod Delegates - According to the Canon's delegates should be members of Council.
 - Susan Sagert
 - Nora Way (alternate)
 - No Synod is scheduled for 2025.

MOTION: Andrew Runciman/Virginia Haase that Susan Sagret and Nora Way (alternate) be accepted as Synod Delegates. Carried

11. Appointment of Account Examiner - Alex Fuller

MOTION: Martin Tweeddale/Martin to accept Alex Fuller as the account examiner. Carried

12. Appointment of signing Officers - the signing officers are the wardens and deputy wardens, the treasurer and the incumbent confirmed in 10.1. Two signatures are required.

Signatories are:

- Susan Sagert (continuing)
- Andrew Runciman (continuing)
- Evan Jones (continuing)
- Laurie Dunk (new - replacing Elizabeth Lewis) (9.1)
- Nora Way (new - replacing Tara Dawn Alger) (10.3)
- Rev. Jesse Holland (incumbent - replacing Rev. Bryan Beveridge)

13. 2024 Financial Results and 2025 Budget Narrative

Evan Jones reported the following highlights:

St. Michaels has charitable designation and some information of financials can be found online.

He indicated that he has received valuable assistance from Amy in the office.

Martin Hall also assisted in translating spreadsheet information and comments.

Two signatures are required on all transactions.

The examiner for this year was Alex Fuller with a report attached in the agenda.

Operating Funds

- The Operating result for 2024 was a surplus of \$17,117 compared to a breakeven budgeted result. As a result Council approved \$5,000 for each of the following: Solar, AV upgrades, and facility painting.
 - Offerings were up 21% from \$143,740 to \$173,537, and helped offset the 25% increase to \$131,636 for Salaries and Benefits. Hall rentals increased 71% to \$20,688 and Weddings and funeral income more than doubled to \$6,358.
- Investment income increased to \$8,485 and helped offset increases in technology and office expenses. Utility expenses of \$15,832 were similar to 2023 due to fixed rate electricity and relatively low natural gas prices in 2024.

Designated funds

- Food and Friends received several generous grants and donations totalling \$28,440 from organizations and individuals. Cash and tip tap donations at community dinners raised \$30,510 which helped offset total expenses of \$55,070 (75% of which was for food), ending the year with \$67,220 of reserves.
- The Building fund incurred building related expenses of \$17,474 (signage, fan, garden shed and inside painting) and received \$4,168 in donations. It now stands at \$71,102.
- Weekly PWRDF donations by parishionersRev totalled \$3,727. This amount has been sent to the PWRDF in support of Ukraine and Jasper fire relief.

2025 Budget

- The 2025 budget assumes an increase in revenues by 11% over 2024 levels.. This is based on an encouraging response by parishioners in support of the 2025 Stewardship campaign and a commitment by the Corporation to increase the number of hall renters and weddings.
- On the expenses side the Diocese has increased the monthly apportionment charge by 31% to \$25,032 for 2025, and the cost of Salaries and Benefits will increase by 28% to \$168,800. This will be the first year in many that our parish will be assuming the cost of its own full-time incumbent.
- Other operating expenses are expected to remain largely unchanged compared to 2024.

Solar Project

- It has been four years since the original Solar project proposed by Bow Valley Green Energy was approved by the parish members. That project lapsed due to lack of funding, but the goal of installing a rooftop solar system has continued.
- In April 2024 we re-applied for a Community Facility Enhancement Program matching grant and have now received \$21,980 and are in a position to move forward with this project. St Michael's share of the funding will come from a soon to be announced fundraising campaign and from funds in the Building fund already earmarked for this project. Once installed, the solar system is expected to result in savings of around \$2,500 per year in electricity costs.

Andrew Runciman provided detail into bids for AV upgrades. Recommendation is to proceed with Rocky Mountain Audio who will donate their labour costs. The new system will include replacing infrastructure and will allow full upgrade within the church and also include 2 hands free microphones and wi-fi based hearing aid technology through an App. It will also allow the use of the present camera. Upgrades to this system can follow.

Questions were raised regarding:

- Capital Fund. It was indicated that the capital fund could still replace the furnace in the church and the roof on the Hall.
- AV for the Hall. Capacity is improved with the proposed but not directly changing the Hall.
- Screens within the AV proposal. Not included at this time but the capacity is improved with TV use and the present screen/projector system.

MOTION: Andrew Runciman/Laurie Dunk that the financials be approved as presented.

Carried

14. Ministry Fair

- Susan Sagert indicated that a Ministry Fair is scheduled for March 28th after the service during coffee time. This will allow individuals to examine the various ministries within St. Michaels and to sign-up for involvement.

15. St Michael's Parish Address – Rev. Jesse Holland

Rev. Jesse addressed the gathering stressing 'unity' within the parish. As We move forward with the Holy Spirit guiding us together. He also provided his insights into the sacraments of marriage, baptisms, and funerals. We are seeking God. If we seek God, God will keep this church going.

Rev. Jesse also stressed the importance of how to contact him, the church corporation and council members through the office and email, and stressed that coffee time is for socializing and appointments should be made for other needs.

Question/discussion:

Andrew Runciman indicated that a number of questions have been given to Council prior to the AMP. Corporation and Council will address and respond to these once they have searched out reliable and effective solutions.

Dale Woodroffe asked a question regarding two services as in the past and expanding our membership. Rev. Jesse responded that two services can split the congregation and that we should focus on unity. We must honor the past but we must honour God and God will provide. We need to pray for God to guide us in the use of our gifts to the glory of God and to help us build God's kingdom. We have many gifts and should use them slowly and as ONE.

16. Votes of Thanks by Andrew Runciman

- Outgoing Corporation and Council Members - Elizabeth Lewis and Tara-Dawn Alger
- Property Committee team - Dale Woodroffe, Martin Tweeddale, Andrew Runciman
- Virginia for Hospitality and her team & for set up and organizing events
- Laurie for her work on council 2022 and 2023, plus counsel and advice to wardens this year
- Search committee
- Susan Hunt F&F coordination
- Office helpers

- Prayers:
 - Prayer station people
 - Prayer group
- Roger & Corrine and team for yard work
- Theresa and ACW
- Altar guild
- Musicians and music
- On any given Sunday there are many volunteers who contributed to making the service happen:
 - Worship team of readers, greeters, prayers, counters
 - Music team (Janet)
 - Altar guild setting up and taking down

17. Closing Prayer - Jesse Holland.

END OF MINUTES OF MEETING HELD ON FEBRUARY 23, 2025

St. Michael Anglican Church
Agenda item 6

REVIEW AND ADOPTION OF THE MINUTES

St. Michael Anglican Church
Agenda item 7

BUSINESS ARISING FROM THE MINUTES OF THE FEBRUARY 23, 2025 AMP

- We were not successful in achieving the caveat on the title of the previous rector's house. The Diocese would be required to request the caveat. We have discussed this with the Diocese.
- Parish Council minutes and Council Corner addressed various questions raised at the AMP regarding worship in the hall and music choices. The Incumbent's report addresses changes to be made in 2026.
- Entry Door accessibility has been addressed by an upgrade in the front door locking system. We welcome wheelchairs in our church services, either at the front or the rear of the pews.

Incumbent's Report 2025

This report is presented in the Spirit of James 4: 15:

'Instead, *you ought* to say, "If the Lord wills, we will live and also do this or that."'

I would like to take this opportunity to thank our office manager, Amy Morgan, who is usually the first point of contact that visitors to our building meet. I would also like to thank the Corporation and Council for their hard work.

2025 finished on a very sad note when we lost our long standing member, Pat Grayling. We thank God for her service. We will pick up the baton Pat has handed to us and run the race that God has outlined for us.

Looking to 2026

2026 will present some slight changes:

1. **The Sailing Ship.** The ship illustration, which Rev Bryan Beveridge introduced during the interregnum, will be withdrawn. I would like to thank all those who responded to Rev Beveridge's 'Sails'. Those involved in the current ministries will continue. A huge thanks is given to the Discipleship Group, who persevered with both Advent and Lent studies, and also took on the responsibility of the Stewardship Campaign.
Stewardship responsibilities will now revert back to the Corporation.

Anyone who believes that the Lord is calling them to some form of ministry in or through St. Michael's will be invited, in the first instance, to discuss this with the Incumbent priest.

2. **Church Services.** In 2026, there are four months that have five Sundays in that particular month (29 March, 31 May, 30 August and 29 November).
On the fifth Sunday of these months, there will be a church service in the hall.
These services will also start at 10.00am, and this will be the only service that morning. They will not include Holy Communion.
The aim is to experience a different form of worship.

On March 29, Palm Sunday, the service in the hall will be a healing service. We invite anyone who requires prayers for physical, emotional, or spiritual healing to attend. I will speak to the prayer team and listen to their wisdom on managing such a service.

3. **Additional Church Services.** Please note the date and time.

3rd April	Good Friday Meditation	11.00am -12.00pm
26th April	Michael Harvey to Preach	10.00am
14th May	Ascension Day (Communion)	7.00pm
20th Sept	St. Michael's with Archbishop Greg	10.00am
8th November	Remembrance Service (No Communion)	10.45am
23rd December	Christmas Lessons/Carols (Refreshments)	5.00pm
24th December	Midnight Communion	11.00pm
25th December	Christmas Communion	10.00am

I have invited Archbishop Greg and Mrs Kerr-Wilson to St. Michael's.
They will be with us 19th - 20th September.

On the evening of the 19th, the intention is to have a fireside chat with the Archbishop.
If you have a question that you would like me to ask him, please send it to me by Friday September 4th.
The fireside chat will take place at a local venue (to be decided, details will follow). Audience numbers may be limited by the venue. Wine and nibbles will be served afterwards.

On Sunday 20th September, we will celebrate the feast of St. Michael's and All Angels. The Archbishop will hold the service. A pot luck lunch will be available afterwards. I will speak with the hospitality team about catering.

4. **Church music** I have asked Janet to research some new Christian Worship songs to add to the music group's repertoire.
5. **The Tuesday Coffee Morning**. The Coffee Morning will recommence on April 7. This is the Tuesday after Easter Sunday.
6. **Home Groups**. Home groups are where a small group of people meet in someone's home to study the bible and pray. If anyone is interested in attending or hosting a home group, please speak to the Incumbent Priest.
7. **Outreach**. I will continue to offer chaplaincy support to the Royal Canadian Legion Three Sisters Branch, and I will also be available to support the 878 Banff/Canmore Air Cadet Squadron.
Taizé, Acorn, and Time To Be, continue to offer different forms of outreach at a very gentle level and I am very grateful for that ministry.
8. **Appointments**. If anyone would like to meet with me for any reason, please make an appointment through our office manager Amy. By making an appointment, I can give my full attention to your concern.
9. **Visiting / Home Communion / Hospital Communion**. If anyone would like a visit from the church, or home/ hospital communion, please contact the church office. A suitable day and time will be booked.

Respectfully Submitted
Rev. Jesse Holland

Wardens' Report 2025

2025 was a year of steady rebuilding, deepening discipleship, and renewed community presence at St. Michael's. Under the leadership of Rev. Jesse Holland, the parish strengthened its worship life, expanded lay involvement, stabilized its finances, and continued to offer meaningful outreach. Attendance remained stable and healthy, with strong participation at special services.

Major capital projects A number of projects including the AV upgrade, solar installation, painting of the church and condo renovation were completed or substantially advanced through grants, fundraising, and careful financial stewardship. The Corporation will be discussing a targeted fund raising campaign to handle specific projects and needs.

Stability and Community Recognition Corporation and Council focused on stabilizing after several transitional years. St. Michael's continued to be recognized in the wider community through Food & Friends weekly community meals and partnerships, ACW major events, DaGuys breakfasts, hosting the annual Chili Bowl and Coldest Night of the Year, as well as Battle of Britain service and Remembrance Day leadership.

Internal Parish Ministries The building itself was a hub of activity, as internal parish ministries reflect strong engagement. ACW, Da Guys, the Prayer Group and ACORN continued to anchor community life. The discipleship committee provided biblical study programs. Contemplative practices such as Time to Be and Taizé grew significantly, and Governance remained steady with regular Council and Corporation meetings.

Rentals and rental income Rental activity increased. The building was rented for 760 hours, with a potential value of \$51,601 and actual revenue of \$23,847, reflecting the parish's ongoing commitment to supporting community groups through charity and grandfathered rates.

Weddings, concerts, and several long term renters provided steady income, while many community partners continued to receive reduced or waived fees. Across all activity, the Hall, Kitchen, and Sanctuary remained the most frequently used spaces, supporting everything from parish ministries to community events. underscoring its central role in the life of the parish and the wider Bow Valley.

Previous Pastor's House St. Michael's retains partial ownership of the house of the previous incumbent, which continues to be a valuable investment of St. Michael's church. Due to Alberta Privacy Laws, we are unable to provide any more specific details.

As we move into 2026 St. Michael's is well positioned for continued growth in unity, discipleship, and community engagement. Our ministries are strong, our building is wellused and wellloved, and our parish continues to serve as a place of welcome, formation, and spiritual grounding for all who enter.

In Gratitude We would like to thank the Parish Council members and all parishioners for their help and support this year. We wish to particularly thank all of the individuals who continue to lead our various ministries and the numerous volunteers who help us sustain our parish.

Respectfully submitted on behalf of the wardens
Laurie Dunk, Andrew Runciman, Susan Sagert and Nora Way

Stewardship Report 2025

The Stewardship Campaign, “More Than Enough” theme was chosen to reinforce God’s promise that he provides More Than Enough for our life when we have faith in Him. To date 25 families have responded and promised a total of \$113,700. This is significantly less than the \$136,688 promised last year.

The theme reminds us that we live in faith that God provides for us so that we can provide for others.

Stewardship continues throughout the year. The costs of keeping St. Michael financially sustainable requires us to continually evaluate our promise to support our church and to prayerfully consider our level of that support of St. Michael.

During the campaign 35 parishioners complete the Talent Pledge for 2026, offering to work in the various ministries or the church.

Stewardship is under the umbrella of the discipleship committee which was established in 2024 to lead and encourage St Michael’s parishioners into a commitment to being disciples of Christ in all areas of their lives.

We hope to continue to explore our call to discipleship and stewardship through 2026 introducing areas where we can live out this calling in our parish life.

Respectfully submitted
by Tony Teare and Martin Tweeddale

Discipleship Group Report 2025

The year was marked by the loss of Nora Way from the group as she took up her responsibilities as warden, and by the prolonged illness and slow recovery of Martin Tweeddale. The latter precluded putting on a program during Lent, but plans were made for a successful 6-week program in the fall on what it means to be a disciple of Jesus in the 21st century. Twelve people signed on, participation was excellent, and we found the book (“Being Disciples. Essentials of the Christian Life” by Rowan Williams) to be both interesting and challenging. We would recommend it to the whole congregation. A separate report has been made about the 2025 Stewardship Campaign which took place before Advent.

Plans are afoot for another 6-week program, this time on discipleship in the context of church life. This is planned to take place from Thursday, February 19 to March 26 2026. We hope that a good number of folk will join us as we study what life together should be like.

Respectfully submitted
by Martin Tweeddale and Tony Teare.

Envelope Secretary's Report 2025

Income tax receipts issued for 2025 totalled \$156,118 which included designated offerings for Food and Friends, flowers, PWRDF, etc.

Methods of giving:

1. Envelopes. Used by some but not all regular donors
2. Automatic monthly withdrawal or a pre-authorized debit from your bank account. To do this you can download the form from the Diocese website or get one from the office. Return the completed form with a voided cheque to the office.
3. For online giving, you may sign onto www.tithely.com or www.canadahelps.org.
4. Use the Tip-Tap machine at the church. However, note that Tip-Tap does not provide information necessary to issue tax receipts.

If you do not use envelopes, ask us for a non-envelope number, then just note the number on the offering. This will help the counters properly record your offering.

Respectfully submitted
Sandy Jolliffe & Laurie Dunk
Envelope Secretaries

Prayer Group Report 2025

Six members of our church meet regularly every Tuesday at 11:00 am at the church in the small library room. Each member takes turns leading. Anyone can drop in at any time to share in this ministry or to ask us to put a name on our prayer list and tell us what you want us to pray for; any need or trouble. We pray for love and care of people on our prayer list, our wardens, council, priests, our church, diocese and country and the world. Requests can be added at any time via phone, email or text. Updates are always appreciated.

A team of two members pray at the healing station every Sunday during church services, during eucharist.

Our Anglican Fellowship of Prayer representative for 2026 will be Jennifer Teare.

Please let the office know if you are interested in supporting this important ministry.

Many thanks to all who have been involved this year, including those who have stepped into gaps where needed. God bless everyone who volunteers.

Submitted by,
Sharon Bohnsack

St. Michael Anglican Church

Agenda item 8.7

Hospital Ministry Report 2025

The Ministry at the Golden Eagle has continued to conduct two services every month, on the first and third Tuesday. At this time the churches that are involved: St. Michael's Anglican Church, and Lutheran Church, Pastor Mike Lobitz. We help with the setting up of the room, assist the residents, and encourage them to take part as much as they possibly can.

Our group is still the same as last year.

Respectfully submitted by
Marlis Giede

St. Michael Anglican Church

Agenda item 8.8

Altar Guild Report 2025

Greetings Parishioners.

As Altar Guild we are grateful to be able to help with worship after the shut down.

We are happy to welcome Theresa as a very capable member to the group.

Anyone interested in working with us, please let me know.

God Bless in 2026

Respectfully Submitted,
Gwen Bradshaw

St. Michael Anglican Church

Agenda item 8.9

Alongside Hope Report 2025

Year 2025 brought more funds to Alongside Hope. We did gather funds for 52 weeks. The average weekly was \$61.47 for a total of \$3196.61, compared to 2024 \$71.67 per week for a total of \$3725 for the year, \$3200 and weekly \$53.35 for 2023 and \$1575 with a weekly average of \$53.32 or 2022.

This year along with Alongside Hope concentrating on helping Ukraine, we helped fire victims in the far North.

I am grateful for any ways we have donated. For more info you can check out the alongsidehope.org website and Google has info as well.

Thank-you for your continued support.

Respectfully Submitted by
Gwen Bradshaw

Garden Report 2025

2025 marked our second rabbit free year for the St. Michael's garden, yeah! Our shrubs and perennials were very happy.

We were able to take advantage of the Town of Canmore's program for the continuing removal of "bear attractant fruit bearing trees". Both of the very messy, very fruity Schubert Chokecherry trees in front of the hall entrance were cut down free of charge to us through this program. The church then paid for stumping and two replacement trees - Japanese Tree Lilac (Ivory Silk) trees for the area. We were able to get a very nice end-of season discount on the trees and planting from the Bow Valley Greenhouse. Our portion came to \$1258.75 for the stump removal and tree replacement.

The adjacent condominium also took advantage of the Town of Canmore program to plant two Japanese Tree Lilac trees on their side of the walkway. In a few years this area will be very pretty and full of blossoms in early July.

We continued to work on improving the health of our grassed areas with the addition of topsoil, spring and fall. fertilizing, ongoing dandelion control and the addition of some white clover seeds. All grass areas were aerated this fall.

Once again we will be looking for a volunteer or two who might be interested in planting, deadheading and watering the annual buckets that we usually put out at the hall entrance. Last year we planted them in red and white annuals to celebrate Canada and coordinate with flowers donated by Anne Evely. This coming year - volunteer's choice.

Respectfully Submitted by
Roger & Corrina Truman

Flower Committee Report 2025

Nature is a great expression of God's presence. We love to put real flowers on the Altar, they can have special meaning and remembrances. Fresh flowers were provided for the church altar at Easter and Christmas as well as 10 different times at the request of the parishioners in this last church year. A sign-up Flower Chart for this purpose hangs on the Bulletin Board in the hall vestibule.

At present the suggested donation is \$50.00. Thank you!

Respectfully Submitted by,
Gwen Bradshaw and Theresa Lambe

Pastoral Care Champion Report 2025

During 2025, the structure and functions of Pastoral Care continued to be developed. From February 28 to April 8 Lynn Jones attended a weekly Zoom course on Pastoral Care led by the Reverend Tracey Stagg, Diocesan Pastoral Care Coordinator. In March, a meeting with Susan Sagert, Betty Piwowar and Corrine Truman was held to identify further aspects of what a Pastoral Care service would entail including specifics regarding how it would operate. In May, Lynn and Jennifer Teare attended a one day in-person Diocesan seminar on Pastoral Care. Much was learned that day about how programs operate in different parishes with much variation depending on size of the parish and nature of the community. In December, a meeting was held with Susan and Lynn to plan for implementation for the New Year. Review of the talent forms revealed just two names of interested parishioners, Jennifer and Lynn, although informal pastoral care has been provided by several members of the parish and clergy during the past year. A definition of Pastoral Care service for St. Michael's has been developed and tasks identified for follow up in 2026.

The definition is:

"Pastoral Care is a ministry of presence, provided by parish volunteers and clergy. It may encompass home, residence or institutional visits, cards, flower delivery, phone calls and/or communion (with appropriate training). Potential recipients include parishioners who are ill, lonely, experiencing challenging circumstances, having surgery, grieving or who have been absent for a period of time. It is a spiritual ministry of listening, support, caring and comfort inspired by the Holy Spirit and modeled for us by Jesus."

Respectfully submitted,
Lynn Jones

Hospitality Report 2025

There is very little to report about coffee hour. For the year 2025, there were just enough volunteers to schedule each one once every two months. Thank you to those who provided coffee in 2025: Marjorie, Bridget, Pat, Lynn, Lenora, Theresa, Jennifer, Julia, Christine, Jannean, Mary Ann. Special thanks to Jannean who took over while I was unable to organize the ladies. Anybody interested in joining the coffee preparation group, please see Virginia

Respectfully Submitted by
Virginia Haase

Anglican Church Women Report 2025

Our Purpose – To unite all Anglican Church Women in a fellowship of worship, learning and service which will deepen our personal relationship with Jesus Christ, affirm our gifts and encourage the development of our ministries.

2025 has been a fruitful year of fellowship and fundraising for the Anglican Women of St. Michael's Church Canmore.

Our hardworking society of devoted ladies have sought to praise God through service to our church, community and diocese in several ways:

~**Holding regular monthly meetings**, we share community over tea and make plans for our work to further the God's Kingdom on earth through our education, worship and service.

~**Providing our Lunch Markets at Mother's Day and Christmas**. These events are our major fundraisers, enabling us to support worthy causes in our community and abroad, as well as welcoming everyone into our church family.

~**Inviting all to The Nativity Scenes Exhibit Day**, where we share the true reason for the Christmas Season with Canmore residents and visitors for a free experience and refreshments.

~ **Assembling and donating Personal Care Bags**, for the YWCA and Mini Thni (Morely) Women's Shelters.

~**Stuffing Winter Socks**, for the guests of the Bow Valley Homelessness Society Emergency Shelter.

~**Orchestrating the Church Garage Sale**, providing used goods at "pay-what-you-can" prices, being responsible stewards of what the Lord gives us.

~**Decorating the Church Spaces for Christmas**, as a team effort with the Altar Guild, celebrating the spirit of an important season of our worship calendar.

~**Hosting the ACW Diocese Annual Retreat Day**, in June we welcomed 40 Women for Eucharist, Lunch and Guest Speaker Rev. Tony Snow on National Indigenous Day, following our theme "Come And Journey With Our Savior"

We are constantly uplifted by the faithful support from our parishioners, Church Council, Wardens and Clergy, enabling us to accomplish so many wonderful things.

Amidst our joy and work, we were saddened by the passing of Pat Grayling – one of our outstanding members, who was truly dedicated to the purpose and blessing of being an Anglican Church Woman. We will surely miss her guiding hand, but know she is in better hands with her Heavenly Father.

Our meetings are informal gatherings monthly September to May in the Church Hall on Wednesday afternoons. We are ALL Anglican Church Women; if you attend the meetings or not and are welcome to join any of the activities. Watch the Church Newsletters for opportunities.

Respectfully submitted in the Lord's service;
Theresa Lambe, President Anglican Church Women of St. Michael's Canmore.

St. Michael Anglican Church

Agenda item 8.15

Time To Be Report 2025

Twice weekly the church sanctuary is open for a two-hour time slot outside of Sunday worship, to offer a time for prayer, worship, meditation, reflection or quiet conversation.

Several parishioners join our volunteer teams regularly on Tuesday for a cup of tea and a time of fellowship. Now with Taizé firmly established on Wednesdays, parishioners come by to take in the serenity and spirituality of the service. We are grateful to Jannean Dewar, Anne Evely and Lynn Jones who joined our volunteer team during vacation, illnesses and absences. We will miss Pat Grayling who was a committed volunteer on the Wednesday shift.

In 2025 we increased our coverage to 49 weeks by adding the summer months. As a result, we logged 229 individual visitors, compared to 145 in 2024. We are pleased to report that we had 156 parishioner visits over the course of the year, representing more than two thirds of our visitors. We had 15 locals from the Bow Valley, 25 Albertans from beyond the immediate area and from other Canadian provinces, and 33 from outside of Canada. Notable visitors included a shy refugee from the Ukraine who has relocated to our town, a couple celebrating their 19th wedding anniversary (married at St Mike's by Rev Betty), a most engaged group of high schoolers from South Carolina and a professional musician, from Ohio, who has since played for us during our Good Friday service, and has joined us in worship when he is in town.

Should you wish to join our volunteer team, please contact me.

Respectfully submitted by
Susan Sagert

On behalf of Susan Sagert, Theresa Lambe, Marlis Giede and Jannean Dewar

St. Michael Anglican Church

Agenda item 8.16

Taizé Report 2025

It has been my privilege to continue to lead Taizé services this year. Each week 35 minutes has been dedicated to this beautiful meditative time in our historic Church.

Its origins flow from a community founded by a Swiss reformed protestant monk in the small, isolated French village of Taizé during World War 2. Brother Roger, envisioned a safe haven to live a life according to the scriptures, in Christ-centered communal life.

Taizé has become one of the world's most important sites of Christian pilgrimage, with a focus on youth. Over 100,000 young people from around the world make pilgrimages to Taizé each year for prayer, Bible study, sharing, and communal work. Through the community's ecumenical outlook, they are encouraged to live in the spirit of kindness, simplicity and reconciliation.

Our service is open to anyone who could use a little time away from it all, dedicated to prayer and peace, accompanied by recorded Taizé music. Taken from a guide booklet of Song and Prayers of Taizé (GIA Publications Inc. ©), Brother Roger tells us: "From the depths of the human condition a secret aspiration rises. Caught up in the anonymous rhythms of schedules and timetables, men and women today are implicitly thirsting for one essential reality: an inner life, signs of the invisible. Nothing is more conducive to a communion with the living God than a meditative common prayer with

music that continues in the silence of one's heart."

Please come to the Church, Wednesdays at 5pm for this uplifting experience.

Respectfully submitted
Theresa Lambe

St. Michael Anglican Church
Agenda item 8.17

Food and Friends Report 2025

St. Michael's outreach program, Food and Friends, continues to grow and adapt to changing conditions. The Canmore community who joins us for dinner on Mondays between 5-7 p.m., range in age from the very young to the young at heart! Most dinner guests eat in the Church Hall, but we do offer the option of a takeout meal.

We continue to deliver meals to shut ins, and provide 12 meals every Monday to the Homeless Emergency Winter Shelter between November and April. Over 44 Mondays in 2025, we served **12,891 meals, approximately 293 meals a week.** The number of meals served in 2025 is fewer than in 2024. This is due to not serving dinners over holidays and the painting of the church hall.

AMAZING VOLUNTEERS: Our volunteers are members of St. Michael's, individuals from the Canmore community, Canmore Community High School students, Our Lady of the Snows Catholic teachers, the Trinity Bible Church youth group, Canmore Rotary, and The Canmore SPCA. We also have "behind the scenes" members of St. Michael's congregation who help keep Food and Friends running smoothly: those who oversee the Signup Genius program, the Food and Friends Facebook, those who came at the drop of the hat to repair malfunctioning appliances, the volunteers involved with kitchen reorganization, and those who participated in "Dugnad," and cleaned the storage room, organized dry goods and checked for past due dates.

AMAZING DONORS: Food and Friends is self-supporting through donations from our dinner guests, private individuals, and local groups and organizations. While entirely voluntary, dinner guests donate approximately \$2.00 a meal. Lately we have noticed a decrease in their donations. We continue to use TIP TAP, a system where guests can pay using a chip enabled bank or charge card to make a donation of \$2, \$5 or \$10.

GRANTS: We have received generous grants from the Town of Canmore, the Banff Canmore Foundation, and the Municipal District of Bighorn.

CLUBS, GROUPS AND ORGANIZATIONS: Trinity Bible Church, the Rotary Club of Canmore, Da Guys, and private individuals have supported Food and Friends monetarily. We have received memorial donations in the name of Carol Picard and Pat Grayling, in honour of their long-time work with Food and Friends.

LOCAL STORES: Local stores are extremely generous. Each week JK Bakery ensures we are able to serve 30 dozen dinner buns and Save On Foods 30 dozen delicious cookies. Valbella Meats provides sausages for our very popular July barbeque. Sunset Alpine, a local promotional products company, donated fabulous aprons for our volunteers!

PURCHASES: In 2025 we were able to purchase much needed appliances to replace a refrigerator that was no longer reliable, and a warming oven donated to us after the 1988 Winter Olympics. (This appliance is critical to being able to provide the large number of dinners in a timely fashion each week). We also purchased 2 movable dish carts. These help resolve limited storage for dinner, lunch

and side plates, and soup and dessert bowls. As requested by the kitchen crew, we also purchased 2 baker's racks and trays, and sleeker, clear, lidded storage food containers for the ease of moving food in and out of the refrigerator. Smaller purchases included replacing 10 permanently stained or torn tablecloths, which will be used on the buffet serving tables.

KITCHEN REORGANIZATION: The new appliances involved more than just purchasing them. The companies delivered the appliances only to the front door of the church hall. The old refrigerator was moved from the kitchen to the alley for removal by the Town of Canmore. The floor was leveled before the refrigerator was installed. The location for the new refrigerator meant that cabinets that held dishes, cutlery, and trays had to be emptied, the cabinets unscrewed from the walls, moved to the church hall, and installed and screwed into the walls. Before placing the dishes, cutlery, cups and trays back into the cabinet, they were washed and sterilized. Any chipped or cracked items were disposed of, and new dishes purchased from IKEA. Unbeknownst to us, the painters removed the dishes, cutlery and glasses from the cabinets, and unscrewed the cabinets from the wall. We had to rewash and sterilize them again before replacing them in the cabinet.

The old warming oven was moved from the kitchen to the church hall until it was sent to St. George's in the Pines, Banff. Thank you to the anonymous donor for paying to move the warming oven to Banff.

The original IKEA cabinet in the church hall was reinforced so it could continue to be used for warming dishes and other items used for the buffet.

Amy obtained a free standard kitchen refrigerator which is stored in the church hall. This is needed when there is a space crunch for refrigerated items.

Thank-You to all the volunteers who donated their time, sweat, and muscle power for the kitchen reorganization and movement of old and new appliances. A special thank you to Dale and Mary Ann for the use of their truck.

VOLUNTEER HOURS DONATED: For Food and Friends to function we need and get a minimum of 31 people to volunteer each week, donating a total 95.5 hours a week x 44 weeks= 4,202 volunteer hours. Volunteers involved in the reorganization of the kitchen donated 48 hours. Coordinators attended quarterly meetings volunteering 72 hours, for a total of 4,322 volunteer hours annually.

NEW PROCEDURES INTRODUCED DURING 2025: In response to suggestions, Food and Friends has implemented the following:

Use compost bags.

Amy developed and maintains Volunteer Waivers. She created a QR code for ease of volunteering and registering with Sign Up Genius.

We established and signed Muster Points in case of an emergency.

A BIG THANK YOU to everyone who donated their time and or money to St. Michael's Food and Friends community outreach program. Your actions do not go unnoticed. You are greatly appreciated by our dinner guests, and other volunteers.

Respectfully Submitted by,
Susan Hunt

Da Guys Report 2025

Da Guys continues to thrive, with both speaker quality and member attendance trending strongly upward. The average is estimated at between 65 and 70 men. The role of Food prep chef has been expanded to an additional head of kitchen in Darryl Parry, as Jim Millard has stepped back from his duties there. Darryl and Tony Teare share the current head chef duties and we have a core group that acts as sous-chefs. All functions are continuing as before, with no lack of volunteer help.

This year brought some remarkable presentations. A recent highlight was a geologist from Calgary who oversees the drilling of water wells in refugee camps around the world. He shared the story of an African camp housing 1.2 million refugees, where a single well he oversaw now supplies drinking, cooking, and washing water for half the camp. It was an inspiring talk—and a powerful reminder of the good one person can bring to the world.

We also heard from a member of the Kananaskis Mountain Rescue team, who played a key role in saving one of our own after a mountain bike crash resulted in a broken neck. His presentation captivated a record turnout of 90 attendees. The Q&A was so lively that we eventually had to cut it off, even with many hands still raised.

DaGuys has a balance of \$2953 as of December 31, 2025. No donations were made in the year.

Looking ahead, our spring session—where spouses are invited—will feature Sean Krausert. Mayor Krausert has requested that this year's event focus primarily on audience questions following a brief introduction. It promises to be another excellent gathering, and we're excited for what's to come.

Respectfully Submitted by
Pat Parno

ACORN Report 2025

2025 was a year of deepening attentiveness and growing trust in the quiet work of God among us. ACORN continued to shape the spiritual life of St. Michael's by encouraging us to notice the holy interruptions woven into our daily routines and to recognize that God is already present—in us, in our neighbours, and in the unexpected encounters that cross our paths.

In September, St. Michael's hosted two ACORN events that helped renew this posture of noticing. Michael Harvey led an in-person workshop that invited us to rethink evangelism as simple, relational connection rather than persuasion. The following day a cross Atlantic Zoom gathering with ACORN groups from Scotland and Alberta offered space to share stories of God working quietly in our lives. Both sessions reminded us that our task is not to create outcomes but to join the work God is already doing.

The ACORN group continued to meet in October and November, focusing on how this practice is shaping our personal spiritual growth. Participants reflected on becoming more attentive to nudges, more willing to pause and listen, and more open to small invitations to connect with others. These conversations revealed a growing desire to integrate ACORN's way of seeing into everyday life.

Looking ahead, we are delighted to share that Michael Harvey will return to St. Michael's April 25 and 26 to offer another workshop and to preach the following day. His return affirms our commitment to nurturing a culture of listening and responding to God's movement among us. May God bless you as you continue to listen for the nudge.

Respectfully submitted by Susan Sagert,
On behalf of the committee (Susan Sagert, Jannean Dewar and Corrine Truman)

St. Michael Anglican Church
Agenda item 8.20

2025 Sexton Report/Property Committee Report

Projects that were completed in 2025

Church One Bedroom Unit Renovation

The one bedroom unit underwent a long overdue renovation in October 2025 in order to make it suitable for rent in the current market. The carpet was replaced with vinyl hardwood flooring, the bathroom was renovated and fitted with assistance bars, appliances were repaired or replaced as required, plumbing fittings were upgraded, lighting was modernised and the unit was painted throughout. The locks were changed to provide for security and privacy for the new tenant. The overall cost is detailed in the Financial Report.

Gardens

The garden team have added a rechargeable, battery powered, leaf mulcher to the tool repertoire which will save labour and provide mulch for the garden beds. Ideally it will be available during the winter so that staff and volunteers can easily 'leaf blow' light snow from the path and hall steps.

In addition, as part of the Town of Canmore fruit tree removal program, the two crabapple trees were removed and replaced with non-fruit bearing trees. Obviously they will take some time to establish so the west side of the hall and the outdoor bench will be somewhat lacking in shade for a year or five.

Signage

Parking

The parking signs, on the lane, were moved from the garden beds to the retaining sleepers as the growth of various scrubs was beginning to obscure the signs. The sign closest to the path is being revised to read "Reserved for the Priest" as people do not seem to understand that this has always been tradition.

Despite requesting that the Town of Canmore relocate the rubbish bins, as they reduce the number of available car parking spaces, at this stage there is no progress or a time line as to when the bins might be moved. Nor is there any progress on remuneration for lost parking spaces. This is probably a thankless task for someone with a dogmatic character who has the patience to write letters for a sustained period of time.

Tip Tap

The TipTap has seen an increase in donations, mainly to Food & Friends, as society continues to move away from using cash. Whilst not yielding great dividends it more than pays for itself and allows donations that would otherwise not be made. The specifics of financial amounts are recorded in the Financial Report.

AV Upgrade

Phase One of the AV/ IT upgrade project was finally installed. This included: new main speakers in the church, new microphones, a new music stand for the team leader, an 'automatic' mixing computer and amplifiers, a bluetooth input device (for receiving music from a portable device) and new walk around transmitter headsets for the priest and a guest speaker. The system is tuned to the voices and instruments of the regular music group members. There is also a manual master volume switch at the rear of the church that controls the overall volume. There are currently estimates for the installation of a similar capability in the hall (which will also allow broadcast from the church for overflow events such as weddings and funerals) and a hearing aid broadcast capability (Auri Wave).

Dugnad

The Dugnad provided an opportunity to deep clean the church and hall and address tasks such as replacing weather stripping (hall fire exit) to both maintain building heat and prevent mouse ingress. It was pleasing to see that regular Dugnads are having a positive effect on the cleanliness and longevity of the building and fittings.

Food and Friends

There have been several improvements and significant expenditures in order to improve the service to the community and reduce unnecessary workload on the volunteer team. A new fridge was installed in the kitchen which necessitated the removal of a storage cupboard, crockery is now managed with a cart system and most of the Food & Friends specific service items are stored in the hall rather than the kitchen. A new warming oven was purchased and installed and the old warming oven was donated to St George in the Pines for their Food and Friends program.

Respectfully submitted by,
Andrew Runciman
On behalf of the Property Committee
(Dale Woodroffe, Martin Tweeddale, Andrew Runciman)

2025 Facilities Usage Report

Facilities Use by St. Michael's Parish (non-income generating)

Overview

Church Services in 2025: 61

Spaces Utilized: Hall, Kitchen, Boardroom, Music Room, Sanctuary, Library

Total Internal Ministry Usage Hours: **515.5 hours** (excluding church services)

The building continued to serve as a vibrant centre for worship, formation, fellowship, and outreach. Internal ministry use increased significantly from 2024, reflecting a deepening rhythm of prayer, community life, and parish engagement.

1. High Utilization Events

ACW: Monthly meetings plus multiple major public events (Mother's Day Tea, Garage Sale, ACW Conference, Christmas Tea, Nativity Event).

Time to Be: Offered twice weekly for most of the year.

Prayer Meetings: Weekly gatherings contributed **50 hours**.

Meditation: Weekly sessions added **50 hours**.

Da Guys: Monthly Saturday gatherings totaled **50 hours**.

ACORN: Nine sessions throughout the year, totaling **18 hours**.

These programs represent the heart of parish life and continue to draw both parishioners and community members into meaningful connection.

2. Sanctuary Usage

The Sanctuary remained a central space for spiritual practice and contemplative worship.

- **Time to Be:** High-frequency use demonstrates the Sanctuary's importance as a place of quiet presence and pastoral outreach.
 - **Taizé Service:** Weekly services continued the contemplative tradition begun in 2024.
 - **Bible Study:** Six sessions held in the Sanctuary.
 - **Ecumenical and special services:** Additional seasonal and community services were scheduled.
-

3. Library Usage

The Library continued to support small-group spiritual formation:

- **Prayer Meetings:** regularly scheduled ~50 hours
- **Meditation Group:** 50 hours
- Additional small gatherings as needed

This space remains a reliable, low-impact room for reflective and pastoral ministries.

4. Boardroom Usage

The Boardroom supported the administrative and leadership life of the parish:

- **Council and Corporation meetings typically held once or twice per month.**

The Boardroom continues to be a vital space for governance, planning, and pastoral support.

5. Hall and Kitchen Combined Usage

The Hall and Kitchen remain the most active internal ministry spaces:

- **ACW Events:** 84.5 hours
- **Da Guys:** 50 hours
- **ACORN:** 18 hours
- **Dugnad:** 5 hours
- **Other parish events:** As scheduled throughout the year

These spaces support hospitality, fellowship, fundraising, and community outreach.

Observation and Recommendations

Parish Community Engagement:

The high level of internal ministry use—over **500 hours**—demonstrates strong parish engagement. Programs such as ACW, Time to Be, Taizé, and prayer gatherings continue to anchor the spiritual and communal life of St. Michael's.

Space Stewardship:

Given the heavy use of the Hall and Kitchen, continued attention to maintenance, acoustics, and equipment upgrades is recommended.

Volunteer Support:

Many internal ministries rely on volunteer setup, cleanup, and coordination. Clear workflows and shared responsibilities will help sustain these programs.

Facilities Rental Usage (potential income-generating)

Overview

Total Rental Hours: **760 hours**

Total: Numerous recurring rentals, concerts, community events, and multiple weddings and funerals

Total Actual Revenue Collected: **\$23,847.55**

Total Potential Revenue (before discounts): **\$51,601.00**

Revenue Gap Due to Discounts, Charity Rates, and Waived Fees: **\$27,753.45**

Compared with 2024, rental hours increased significantly, but revenue did not rise proportionally due to longstanding discount practices.

Rental Income

Top Revenue Contributors for 2025:

- **Jesus Is Lord Church Group:** Over \$8,400
- **Cavenera Productions:** Over \$2,200
- **Valley Winds & Men of the Mountain:** Over \$4,000 combined despite grandfathered rates
- **Bow Valley Line Dancing:** Multiple sessions totaling over \$1,400
- **Weddings:** Reliable full-rate revenue (over \$4,000 from the three listed weddings)

These groups form the financial backbone of rental income.

Discounts and Charities

A significant number of organizations received charity or grandfathered rates, including:

- Rotary Club
- Bow Valley Music Festival
- Mountain Grannies
- Homeless Society
- Ukrainian Day Festival
- Canmore Folk Festival
- Several funerals and community events

Many of these events generated **zero actual revenue** despite substantial booked hours.

Space Utilization

- **Hall:** Most frequently used rental space; also the most discounted.
 - **Kitchen:** Often bundled with Hall rentals; essential for events.
 - **Sanctuary:** Used for concerts, recitals, weddings, and funerals.
 - **Music Room & Boardroom:** Steady use by music teachers and small groups.
-

Observations and Recommendations

High Utilization:

The Hall and Sanctuary remain in high demand. Continued maintenance and acoustic improvements are recommended.

Marketing:

Website updates will support new renter engagement.

Space Revitalization:

Ongoing improvements (painting, furniture upgrades, AV enhancements) continue to support both parish and rental use.

Renter Orientation:

There is a consistent onboarding process for new renters. Inconsistencies occur with long term renters and are addressed as required.

Reported, compiled, and respectfully submitted by
Susan Sagert and Amy Morgan

MOTION TO ACCEPT REPORTS AS SUBMITTED

St. Michael Anglican Church

Agenda items 9.1 - 9.4

Appointments 2026

- 1) Incumbent's Warden - Andrew Runciman
Deputy Incumbent's Warden - Laurie Dunk
- 2) Envelope Secretary - Sandy Jolliffe
Deputy Envelope Secretary - Laurie Dunk
- 3) Treasurer - Evan Jones

4) Committee Heads and Contacts 2026

A.C.W.	Theresa Lambe
ACORN	Susan Sagert/Jannean Dewar/Corrine Truman
Altar Flowers	Gwen Bradshaw
Altar Guild	Gwen Bradshaw
Alongside Hope	Gwen Bradshaw
Anglican Fellowship of Prayer	Jennifer Teare
Christian Meditation	Margaret Doe
Condo Representative	Anne Evelyn
Da Guys Breakfast	Pat Parno/Tony Teare
Discipleship	Tony Teare/Martin Tweeddale
Food & Friends Community Dinner	Susan Hunt
Garden and Grounds	Roger and Corrine Truman
Hall Rentals	Amy Morgan
Home Groups	Rev. Jesse Holland
Hospital Ministry	Marlis Giede
Hospitality	Virginia Haase
Maintenance	Andrew Runciman
Prayer Group/ Healing Station	Christine Pryor
Property Committee	Dale Woodroffe
Time to Be	Susan Sagert

Corporation and Council Terms 2026

Terms Of Office

St. Michael's variations from the requirements of the Diocese Of Calgary Canons 13, Paragraph 5, with respect to terms of office as follows:

- *a member of Parish Council shall serve a term of not more than 3 years without a minimum absence of 1 year;*
- *the People's Warden shall serve a term of not more than 5 years without a minimum absence of 1 year;*
- *the Assistant People's Warden shall serve a term of not more than 5 years without a minimum absence of 1 year, and*
- *a Synod Delegate shall serve a term of not more than 5 years without a minimum absence of 1 year;*

Parish Council and People's Wardens

The following will continue in their current positions:

People's Wardens: People's Warden - Susan Sagert (3 years left to serve)
Deputy People's Warden - Nora Way (4 years left to serve)

Present Parish Council: Susan Hunt (*see note below)
Corrine Truman (1 year available to serve)
Evan Jones (2 years available to serve)

***Explanatory Note: Extension of Term for Susan Hunt**

Corporation and Council are recommending an exception to extend the term of service for Susan Hunt. Over the past year, Susan's role with Food & Friends has expanded significantly, requiring increased coordination, communication, and collaboration with Council. Her presence at the Council table has strengthened decision-making, improved communication flow, and supported the growing complexity of this ministry.

Given the importance of maintaining continuity in this work, and the demonstrated benefit of her involvement, Corporation and Council believe that extending her term is in the best interest of the parish at this time.

MOTION

That the parish approve an exception to extend the term of service for Susan Hunt for an additional year.

St. Michael Anglican Church

Agenda item 10.4

Synod Delegate

We are entitled to 1 delegate for Synod by our Parish membership number.

- Susan Sagert
- Nora Way (alternate)
- Synod is scheduled for October 2026.

St. Michael Anglican Church

Agenda items 11 - 17

Reappointment of Signing Officers and Examiner

MOTION TO ACCEPT ACCOUNT EXAMINER ALEX FULLER

The signing officers are the wardens and deputy wardens, the treasurer and the incumbent confirmed in 10.1. Two signatures are required.

Signatories are:

- Susan Sagert (continuing)
- Andrew Runciman (continuing)
- Evan Jones (continuing)
- Laurie Dunk (continuing)
- Nora Way (continuing)
- Rev. Jesse Holland (incumbent)

2025 Financial Results and 2026 Budget Narrative

Pages 31 through 33

2025 Financial Statements

Pages 34 through 37

MOTION TO APPROVE FINANCIALS AS PRESENTED

St Michael's Parish Address - Rev Jesse Holland

Votes of Thanks

Closing Prayer



St. Michael's Anglican Church

2025 Financial Results and 2026 Budget Narrative

From a financial and operations perspective 2025 has been a productive and successful year for St Michael's. Under Rev Jesse's leadership, stewardship donations increased and the Corporation, Council and Admin manager were able to successfully initiate fundraisers and complete several major projects as detailed below.

This report will deal with 2025's results in two parts namely Operating funds and Designated funds. Designated funds comprise donations and grants made to and then expended for specific purposes.

Operating Funds

Operating funds are received from several sources, including donations from parishioners, hall and condo rental income, investment income and weddings. Operating funds are disbursed for clergy and other payroll, worship, education, music expenses, technology and office expenses, utilities, insurance, the Diocesan apportionment and administration.

The Operating result for 2025 was a deficit of \$4,295 compared to a surplus of \$17,111 in 2024.

Offerings were up 13% from \$173,537 to \$196,012, and helped offset the 35% **increase** to \$178,708 for Salaries and Benefits. Hall rentals increased 18% to \$24,372 while Wedding and Funeral income fell 26% to \$4,700. Investment income increased to \$15,621 due to favourable market conditions. Utility expenses of \$13,486 were down by \$2,346 compared to 2024 due to the scrapping of carbon taxes during 2025 and lower electricity costs following the installation of the solar system.

Designated funds

The **Building fund** incurred expenses of \$5,929, mainly to complete the painting project. **This** was offset by a net transfer of \$5,000 for painting, less \$2,588 of the 2023 balance held in the building fund for Solar. It now stands at \$68,523.

Weekly donations to **Alongside Hope** (formerly PWDRF) by parishioners in 2025 totalled \$3,198. The first phase of the **Audio Visual** upgrade project was completed during 2025 at a cost of \$32,009. Funding was provided from the fund's balance of \$12,459 plus \$15,520 of parishioner donations plus

\$8,000 transfer from 2024 financial surplus. The second phase to upgrade the AV in the hall is planned for 2026.

The **Corporation Contingency Fund** of \$15,000 was utilized to cover most of the \$17,592 spent on upgrades and maintenance to the church-owned condo before the new renter moved in.

The **Solar Panel Project** was completed in July 2025 at a total cost of \$43,818. Funding was provided by way of Grants: \$36,980, Donations: \$3,250 and a \$3,588 contribution from St Michael's. It is anticipated that the solar system will result in saving of around \$2,500 per year in electricity costs.

Food and Friends received Grants for planned equipment purchases totalling \$23,126, of which \$17,507 was spent. Other directed donations totalling \$5,715 were received from individuals. Cash and tip tap donations at community dinners raised \$26,098 which helped offset total expenses of \$62,741 ending the year with \$59,418 of reserves

2026 Budget

The **2026 budget** assumes that revenues will increase by 6% over 2025 levels. This is based on an encouraging response by parishioners in support of the 2026 Stewardship campaign and a growing demand for hall rental space from local not- for-profit groups as well as from outside commercial tour operators.

On the expenses side the Diocese has increased the annual apportionment charge by 4% to \$26,078 for 2026, and the cost of Salaries and Benefits will increase by 7% to \$190,500. These two categories account for 80% of expenses.

Other operating expenses are expected to remain largely unchanged compared to 2025.

Parish Accounts Examiner

Alex Fuller agreed to examine the 2025 financial statements. His report follows.

Respectfully,

Evan Jones

Alex Fuller
alexfuller@telus.net

February, 6, 2026

St. Michael's Anglican Church
709 7th Street
Canmore, Alberta
T1W 2C3

Re: Financial statement examination, of the Parish of St. Michael's Anglican Church for the year ended December 31, 2025

In accordance with the requirement of paragraph 70 (Accounts Examination), and paragraph 78(e) (record of financial information) of Canon 13-Parish Governance of the Diocese of Calgary. I have examined the financial information and statements of the Parish of Canmore for the year ended December 31, 2025, as prepared by the Treasurer and his assistant.

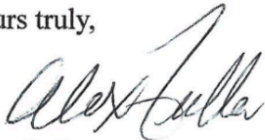
Summary of the examination process undertaken to complete this review.

- Review of the actual 2025 "Unaudited Financial Statements" as supplied to me by the Parish Corporation
- Agreement of Bank Reconciliation, Bank Statement, to Balance Sheet.

It is essential to realize that my examination does not constitute an audit nor a qualitative value based, review of the financial information and statements. It consists of a congruence verification between, Financial Statements, Trial Balance and General ledger on a sampling basis. Additionally, verification of GST paid and Apportionment charges from the Diocese.

At the completion of my examination. I am not aware of any outstanding preparation issues of accounting information deficiencies or control concerns that would require a formal audit or questions to be resolved as to the material accuracy of the financial information presented to me.

Yours truly,




Alex Fuller
403-700-1808
Canmore, Alberta

St. Michael's Anglican Church
Statement of Financial Position
As at December 31, 2025

	Operating Funds	Designated Funds	2025	2024
Current Assets				
Cash and term deposits	\$ (5,864)	\$ 143,412	137,548	\$ 226,082
Investment in Diocesan Fund	100,000		100,000	100,000
Accounts receivable	2,826		2,826	871
	96,962	143,412	240,374	326,953
Long Term Assets				
Share of former Rector's Residence	100,000		100,000	100,000
	100,000		100,000	100,000
	\$ 196,962	\$ 143,412	\$ 340,374	\$ 426,953
Current Liabilities				
Accounts payable and accrued liabilities	\$ 15,028		15,028	\$ 27,805
Net assets				
Restricted net assets		143,412	143,412	197,914
Unrestricted net assets	181,934		181,934	201,234
	181,934	143,412	325,346	399,148
	\$ 196,962	\$ 143,412	\$ 340,374	\$ 426,953

Approved on behalf of St Michael's

 Treasurer

St. Michael's Anglican Church
Statement of Operations
For the year ended December 31, 2025

	Operating Funds	Designated Funds	2025	2024
Revenues				
Offerings & Donations	\$ 196,012	\$ 68,894	\$ 264,906	\$ 215,167
Event revenue		26,098	\$ 26,098	30,510
Weddings & Funerals	4,701		\$ 4,701	6,358
Grants received	2,500		\$ 2,500	21,980
Hall rentals	24,372		\$ 24,372	20,688
Condo rental	12,400		\$ 12,400	13,724
Other income	293		\$ 293	444
Investment income	15,621		\$ 15,621	10,246
	255,899	94,992	350,891	319,117
Expenses				
Salaries and benefits	178,708		178,708	131,636
Apportionment	25,029		25,029	19,074
Utilities	13,486		13,486	15,832
Music expenses	7,518		7,518	9,135
Condo expense	8,293		8,293	4,938
Repairs and maintenance	12,157		12,157	6,820
Insurance	6,765		6,765	7,035
Office expenses	5,323		5,323	7,511
Telephone and communication	2,698		2,698	2,570
Technology expenses	1,823		1,823	5,646
Supplies	1,865		1,865	1,587
Bank charges	416		416	585
Flowers (net)	142		142	113
Lay & clergy conferences	1,118		1,118	590
Expense recovery	(8,400)		(8,400)	(7,200)
GST	666		666	
Capital Expenditures		83,756	83,756	17,475
Advertising	1,230		1,230	
Outreach	1,357	80,939	82,296	62,929
	260,194	164,695	424,889	286,276
Excess of Revenue over Expenditures	(4,295)	(69,703)	(73,998)	32,841

St. Michael's Anglican Church
Schedule of Changes in Designated Funds
For the year ended December 31, 2025

	December 31, 2024	Donations and Grants	Event Revenue	Expenses	Net Transfers	December 31, 2025
Internally restricted						
Building fund	\$ 71,102	\$ 737		\$ (5,929)	\$ 2,613	\$ 68,523
Discretionary fund	105					105
Alongside Hope	48	3,150		(3,198)		0
Kitchen reserve fund	7,150	1,200		(2,000)		6,350
Audio visual equipment fund	12,459	15,520		(32,009)	8,000	3,970
Community Food and Friends	67,220	28,841	26,098	(62,741)		59,418
Solar Panel Project	21,980	17,250		(43,818)	4,588	0
Corporation Contingency Fund	15,000			(15,000)		0
Da Guys	757	2,196				2,953
Alpha	802					802
Soul survivors	111					111
Christian meditation	400					400
Spiritual Centre	780					780
	197,914	68,894	26,098	(164,695)	15,201	143,412

St. Michael's Anglican Church **Summary of Operating Results and Budget**

	2025 Actual	2025 Budget	F (U) Variance	2026 Budget
Revenues				
Offerings	\$ 196,012	189,000	\$ 7,012	\$ 194,000
Grants	\$ 2,500	0	2,500	0
Hall rentals	24,372	24,000	372	43,100
Condo rental	12,400	14,400	(2,000)	19,200
Weddings & funerals	4,701	11,000	(6,299)	6,000
Other income / fundraising	293	1,800	(1,507)	0
Investment income	15,621	8,500	7,121	8,500
	255,899	248,700	7,199	270,800
Expenses				
Salaries and benefits	178,708	168,800	\$ (9,908)	190,500
Apportionment	25,029	25,032	3	26,078
Utilities	13,486	15,000	1,514	13,000
Music expenses	7,518	9,250	1,732	9,250
Condo expense	8,293	5,600	(2,693)	6,325
Repairs and maintenance	12,157	7,660	(4,497)	7,860
Insurance	6,765	8,000	1,235	7,337
Office expenses	5,323	7,000	1,677	5,900
Telephone and communication	2,698	2,400	(298)	2,500
Technology expenses	1,823	3,500	1,677	3,500
Supplies	1,865	500	(1,365)	500
Bank charges	416	600	184	500
Flowers	142	600	458	200
Lay & clergy conference	1,118	875	(243)	2,000
Expense recovery	(8,400)	(8,400)	-	(8,400)
GST	666	-	(666)	1,250
Advertising	1,230	800	(430)	800
Outreach	1,357	1,250	(107)	1,700
	260,194	248,467	(11,727)	270,800
Excess of Revenue over Expenditures	(4,295)	233	(4,528)	-