

**St. Columba Anglican-United Church Council Meeting**  
**In Person meeting**  
**9190 Granville St. Port Hardy, BC June 26 2025**

**SCCC/25/18**

**Present:**, Judy Fyles (Chair), Robert Fyles (recorder), Bob Gilbert, Carolyn McKibbin,  
Heather Jones (fill in recorder until 3:30 Thanks Heather)

**Regrets:** Rev. Sheila Cook

Quorum: 4

Judy Fyles called the meeting to order at 3:04 p.m. and Bob Gilbert opened the meeting with a prayer.

**1. Agenda:** Carolyn McKibbin/Bob Gilbert: That the agenda be adopted as printed with the power to add. **CARRIED**

**2. Minutes:** Bob Gilbert/Carolyn McKibbin: That the minutes of May 16, 2025 be accepted as printed. **CARRIED**

**3. Business Arising**

- **Will Planning Guide:** Not ordered yet. Will order with hymn books to save shipping
- **Computers:** Judy visited Alex Higgins quoted \$1107 CDN for a business style laptop. He is willing to set it up for us.  
**Judy Fyles/Carolyn McKibbin:** That we purchase a laptop from Alex (Wolven Electronics) and seek matching technology grant (half of cost, maximum \$600) from the United Church and apply through PMRC.
- **Grants:** Received \$1000 from St Marks Qualicum. Will send acknowledgements to all donors and a year end tax receipt to businesses but not to charities.
- **Council Member:** We will need to request someone but need to be careful.
- **CIRA Canadian Shield:** Is a free Canadian made online Safety program that checks for legitimate web addresses
- **Microsoft Office 365 Grant:** Microsoft E1 grant for this program is expiring. Free or Low-cost alternatives are available. Web based and mobile apps are free. One desktop computer licence is \$4.10 Judy will continue to research options but it needs to be set up by February 12, 2026
- **One License:** has a new add on for recorded music which is about the price for live streaming. This will come up in February.
- **Donated Pictures:** Two pictures have been donated recently. They were not accepted by the council as a whole and we should look into selling them. In future, policy will be to refer to council for approval to accept.

**4. New Business:**

- **TLUS:** New Then Let Us Sing. Pew copies are \$32.75 + tax. Judy will order 3 personal copies (Carolyn, Bob and Judy) Church will order 1 Accompaniment edition at \$49.95 + tax. Port Alice may order an accompaniment edition and make photocopies for the congregation which is allowed under One Licence as long as it is reported to Judy.

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**SCCC/25/19**

Have also cancelled the renewal for CCLI as all used hymns look like they will now be covered the expanded TLUS One License.

- **Fire Inspection** was carried out. Need to get new crash hardware.
- **Possible Piano:** The Baptist church has a piano. Judy will check it out to see if it could replace the one in the sanctuary.

**5. Reports**

**Minister's Reports:** Rev. Sheila Cook report attached. Rev. Bob Gilbert report attached. Bob reported on CE ideas for the fall. Could do Indigenous relations: Braiding Sweet Grass by Robin Wall Kimmerer, Inconvenient Indian by Thomas King, These Mountains Are Our Sacred Places by John Snow Sr. and the Blanket Exercise were suggested.

**Treasurer:** May: Insurance was paid for the year YTD net income \$3884.09.

**Judy Fyles/Heather Jones:** That the May 2025 financial reports be accepted as presented.

**CARRIED**

**Envelope Secretary:**

May	Local \$2218.33	Mission \$94	Special \$470
	Local Donors 11	Mission Donors 5	

**Carolyn McKibbin/Bob Gilbert:** That the Envelope Secretary's report for May 2025 be accepted.

**CARRIED**

**Port Alice:** Bob shared a story of a life restored in part through the help of St. John's

**M&P:** Will meet after Bob's holiday

**Christian Life:** Focus is TRC events will be until September. Bible study on Indigenous Relations. Centering Prayer at St. Johns 3<sup>rd</sup> Sunday

**Outreach Programs:** Discussed volunteers from Sanctuary. Staff only working in the kitchen. Judy will check insurance coverage but it was suggested that volunteers come to organized work parties and sign a form asserting volunteer status

**Website:** Judy learned a little about the website at the Admin Day. Instagram is suggested as social media platform for a slightly younger demographic

**PM Region:** Bob enjoyed the AGM. Uplifting message. Some lament about structure reducing collegiality

**Synod:** General Synod has elected Right Rev. Shane Parker as 15<sup>th</sup> Primate of ACC to be installed June 29, 2025

**Building:** Robert needs to work finding someone to do the roof and gutters. Crash hardware for door under ramp. Also back door needs more work. Posts on awnings over kitchen door and back door need replacement

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**SCCC/25/20**

**6. Correspondence: May June 2025**

May 14 \*\*Brenda Fleeton, email: note that Shawn Gough (PH Baptist) has a small piano in good condition that is available (some notes on our piano are not able to be tuned properly any more)

May 16 \*\*Then Let Us Sing, email: 165 hymns the accompanist edition (spiral bound) \$49.95; 4-part choir/pew edition (soft cover, sized like MV) \$32.95; melody line version will soon be available to download and print via One License on a per hymn basis.

May 16 Pilgrim Press, email: On Giving: Reflections & Resources for Pre-Generous Parishioners \$9.00 clergy or stewardship resource

May 16 \*\*First Third, email: Biblewoolies.ca a free web app with family or tiny Sunday school resources.

May 22 \*\*Heather Jones, email: request for more volunteers to pick up for agency and one person at L&F

May 22 \*\*UW, email: Work Experience Opportunities Grant paid employment for up to 10 people on income or disability assistance, deadline July 15 (info webinars were not attended)

May 27 Breanna (Camp Spirit), email: Looking again for host families for Camp Spirit leaders (back-up is hostel)

May 28 Karen Hill, email: Admin Day training: use only security envelopes when mailing

May 29 Alongside Hope, e-news: June Voices of Hope - Equipping Indigenous Youth in Canada

May 30 AFC, email: Request for Proposals for Community Ministry Partnerships. A total of \$50,000 in grant funding is available to support local and regional projects that foster collaboration between Anglican churches and community partners. Open September 1 to October 1. Can include expansion of existing projects (GMAP?) <https://www.anglicanfoundation.org/2025rfp/>

Jun 2 \*\*United in Learning, email: An online (live or on demand) webinar series on Bequests and Estate giving available on ChurchX. Free from June 10, 2025 to June 10, 2026. Also intro to getting started in stewardship (why and how to start a stewardship team) is free.

Jun 4 Diocese, email: Website is not updated and back online

Jun 5 PMRC, email: 100<sup>th</sup> anniversary events around the province June 8 to 10; services, lunches, bell ringing

Jun 6 UCCan, e-news: Senior leaders Carmen and Michael Blair wrote an open letter to PM Mark Carney with 5 important concerns both in Canada and globally; more info on 100<sup>th</sup> anniversary

Jun 6 UCC Foundation, email: Info on Centennial Legacy Campaign (runs all year); legacy giving in general

Jun 6 Diocese, e-news: Canon Ian Alexander will immediately step in as interim General Secretary of the Anglican Church of Canada

Jun 6 \*\*Heather and Bob, email/info: Bob's old church in Saanich was vandalized June 3; with donations and gifts in kind enough was raised by June 17 to complete the repairs

Jun 7 Jessica Tang, email: received change form for payroll (change rate for Anna and Pehgee to \$19.15 effective June 1

Jun 10 \*\*PH Fire Inspection, form: Passed inspection; verbal note for 1 exit light out and told them the crash hardware is being replaced on bottom ramp door.

Jun 10 \*\*Alongside Hope, email: new (name) resources many for free; leaflets, placemats, bookmarks etc. sample copies were mailed to church

Jun 10 UCC, e-news: recap of 100th anniversary events

Jun 11 Diocese, e-news: Important dates from June 1 2025 to August 1, 2026. Can be found by searching "The year ahead" on Diocesan website.

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**Correspondence cont.**

Jun 12 \*\*Zena McCreary, email: Follow-up on using music for non-service events or user groups. Must contact SOCAN for use of all live or recorded music (should have a clause in all rental agreements)

Sample sent

Jun 13+ \*\*Alex Higgins: Verbal quote for a new laptop (not an official quote) \$1107.30. One laptop might be able to be used for all needs (if stored in main office & moved each Sunday or old computer only offline). ThinkPad e16 Gen 2 He will donate setup.

Jun 16 \*\*Musiklus, email: Subscribed for free trial to use Sweetgrass and Candle. Canceled. Cost if we wish to use is \$96 US/year

Jun 17 UCCan, e-news: GC 2025 online June 22&28; in person in August; election of new moderator August 8-9 (5 people running)

Jun 17 \*\*Telus, email: Follow-up from phone calls with Steve Mackenzie from Telus Business: At no charge Telus will be upgrading our service to fibre optic; may need to have inside access; no date set yet; will be contacted

Jun 17 \*\*Scott Markloff, email: request for use of church for sleeping July 10 & 16 for church group going to Klemtu on the ferry

Jun 18 PMRC First Third, mail: children and youth posters of events etc. for summer and fall 2025

Jun 23 ChurchHub, email: new page for Mission and Service; can look at past CoF donations and set goals

Jun 23 Shantal Hetlinger, email: Notice that all parishes should ensure that all computers comply with Windows 11 update by October.

Jun 24 UCCan, e-news: The United Church of Canada's Apology to 2S and LGBTQIA+ Communities August 8 at 8 AM via Zoom, must pre-register for zoom link. Service held in Calgary

Next Meeting August 15, 2025 at 10:00 AM.

Carolyn moved adjournment at 5:51 PM

Judy Fyles  
Chairman

Robert Fyles  
Recorder