

St. Columba Anglican-United Church Council Meeting
In Person meeting
5815 Beaver Harbour Rd. Port Hardy, BC, December 12, 2025
SCCC/25/37

Present: Judy Fyles (Chair), Robert Fyles (recorder), Bob Gilbert, Carolyn McKibbin, Rev. Sheila Cook

Regrets: Heather Jones

Quorum: 4

Judy Fyles called the meeting to order at 10:21 a.m. and Sheila Cook opened the meeting with a prayer.

1. Agenda: Sheila Cook/Carolyn McKibbin: That the agenda be adopted as amended with the power to add. **CARRIED**

2. Minutes: Carolyn McKibbin /Bob Gilbert: That the minutes of November 21, 2025 be accepted as printed. **CARRIED**

3. Business Arising

- **Computers:** The licences for the new computers are still pending
- **Grants.** PAOG approved for \$16,000. Heather applied to the Port Hardy Lions
- **Piano:** Has been moved and tuning will be next week.
- **Community Connection Events:** Gift of Life. Robert will attend Dec 16
- **AGM:** Lots of dates in January
- **Pamphlet:** Robert will collate various examples for next meeting or a small group could work on this together.

4. New Business:

- **Post Envelopes:** We will need to order in 2026. Many other options are available Encourage EFT but order envelopes when necessary.
- **Food Truck:** Pehgee is opening her food truck in the parking lot and is using the sanitizer. Will make a \$5 payment for use and a donation for Indigenous Ministries
- **Payroll:** Need to designate a second submitter. Carolyn volunteered
- **Mental Health:** Called to ask if they could come in to the sanctuary. Sheila and Robert will meet them December 18 at 9 AM.
- **Thank You and receipt options for larger one off donations.** Will send a thank you and give a year end receipt. Re-work the minister's letter for donors to IM only.
- **Thank Yous:** Heather and Gavin do a lot of volunteer work and should receive a thank you card with a gift card
Bob Gilbert/Carolyn McKibbin That we give \$100 (Save On) to Gavin and \$25 (Rexall) to Heather.
- December 28. 10:30 AM Recorded music, no PowerPoint

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5. Reports

Minister's Reports: Rev. Sheila Cook report attached. Rev. Bob Gilbert report attached. Bob gave advanced notice of holidays in August. Bob is thinking of doing a study in Lent.

Treasurer: November: YTD net income \$6170.12

Judy Fyles/Carolyn McKibbin That the November 2025 financial reports be accepted as presented. **CARRIED**

Envelope Secretary:

November	Local \$2159.33	Mission \$179	Other \$590
	Local Donors 14	Mission Donors 6	

Carolyn McKibbin/Sheila Cook That the Envelope Secretary's reports for November 2025 be accepted. **CARRIED**

Port Alice: Community Christmas concert Dec 14 at 7 PM

M&P: nothing to report.

Christian Life: Florence is ill and the family is taking it on. Dolores needs support as well. Robert will talk to her. Sheila will contact Kirsten Kussi. Sandy-Saulteaux Spiritual Centre travel costs will be a focus January February. Discussed purchasing Lenten candles Port Hardy and Port Alice and a Pascal candle.

Outreach Programs: Need to discuss texting issues at next meeting in January. There is a concern about Gavin working alone. Robert will address this.

Website: Judy asked about setting up a website for Port Alice. There would be costs. A Facebook page might be most suitable.

PM Region: Celebrating UCCan UCChrist 10 year in full communion

Synod: ACIP Dec 16, Sheila is doing Safe Church. Jenny Replogle appointed Executive Archdeacon; Brendon Neilson appointed as Executive Officer while continuing as Executive Director.

Building: Repaired second basement door crash hardware. Cleaned gutters and worked on leaks. There was a leak in sanctuary. Lights by front door need replacing.

6. Correspondence: November- December 2025

Nov 22 Anna Marchand, email: scheduling of hours

Nov 24 Anna vdH, email: will update St Columba service info on Diocesan website (still not correct); link for 3rd part insurance (now corrected); will see if St. John's can set up a website (there will be initial cost)

Nov 25 UCCan, e-news: UCCan offices on Bloor St were decommissioned with a gathering and chapel service on November 5. Temporary move to Wynford Dr. (address will still be Bloor Street for mailing); M and S donations address for mail is on the UCCan website.

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Correspondence cont.

Nov 26 UCCan e-news: Reconciliation and Indigenous justice news: Prayer for 10th anniversary of final TRC report; National Centre for T and R “Imagine a Canada” 2026 K-12 students are invited “to envision a reconciled Canada and make something that reflects their vision” with art and essays (12entries) projects (15 entries) Forwarded to local school principals

Nov 26 First United, e-news: Early in 2026 opening their new building (office and support areas on ground floors; below market housing above). Requesting donations for building support capacity (match until year end)

Dec 1 Bishop Anna, email to Robert: 2026 salary grant is \$16,000 as requested

Dec 2 Anglican Foundation, email: Highlights of 2025 community ministry grant winners (we should have applied!); 2026 grant focus theme will be announced in February 2026

Dec 3 **Pehgee Aranas, email: request to use sanitizer 3-4 times a week for their food truck cleanup and also do church dishes. Will pay for use.

Dec 10 **Diocese, e-news: Jenny Reogle appointed as Executive Archdeacon; Brendon Neilson appointed as Executive Officer while continuing as Executive Director; details on respective duties coming in January; Bishop Anna continues her weekly Advent message

Dec 8 CRA, newsletter: Charity donation fraud noticeably on the rise: fraudulent donations (bad cheque that asks for quick refund). You are not supposed to refund donations, and if there is a solid reason to do so wait at least 10 days.

Dec 8 **Heather Jones, email: Contacted and then dropped off a grant request letter to Sue Gauthier, PH Lions

Dec 8+ **Samantha Wilson, email: Request from Diocesan finance officer to appoint one person and an alternate to be the only people who submit timesheets or communicate about payroll. Further clarification: as long as the second person has a church email they can step in as long as payroll is notified before hand by me

Dec 9 **UCCan, e-news: 10th anniversary of Full Communion agreement with the United Church of Christ (online event Dec 13); Moderator New Year’s address January 6, 3 PM with other guests, them is Epiphany and looking forward, registration required via ChurchX

Dec 9 **Post Church Envelopes, mail: order for form for 2026 & 2027 envelopes as well as undated, unnumbered, monthly or bulk envelopes

Dec 10 **Connex, email: new UCCan pension system starts in January all clergy including pensioners will be notified (pensioners will be phased in last); 2026 pension increase will be 2%; payroll COLA now set

Next Meeting January 16, 2026 at 10:00 AM at church

Sheila moved adjournment at 1:05 PM

Judy Fyles
Chairman

Robert Fyles
Recorder