

**ST. PAUL'S ANGLICAN CHURCH**  
**ANNUAL MEETING OF PARISHONERS MINUTES**  
**JANUARY 25<sup>TH</sup>, 2026**

<b>MEETING DATE:</b>	<b>LOCATION:</b>	<b>PREPARED:</b>	<b>ISSUE DATE:</b>
25 January 2026	St. Paul's Parish Hall	Bill Hart	29 January 2026
<b>MEMBERS AND REPRESENTATIVES PRESENT:</b>  Incumbent – The Rev. Tony Hilling Incumbent's Warden – Ingrid Bolton Deputy Incumbent's Warden – Muyi Ekomwenrenren Parish Council Clerk – Bill Hart Treasurer – Ingrid Bolton Worship – Dinah Breu Stewardship – Vacant Hospitality – Laura Anne Fink Maintenance – Muyi Ekomwenrenren Sunday School – Kerin Spaargaren Newcomers – Joan McCartney Worship – Dinah Breu Pastoral Care – The Rev. Betty Nadurak Member at Large – Tracy Griffin		<b>REGRETS:</b>  People's Warden – Paul Bourgeois Christian Education – Prosper Omagoro Youth – Cheryl Scott Youth Representative – Cameryn Scott Outreach – John L'Ecuyer Community Connection – Cec Sparrow Member at Large – Emeke Nweke	

<b>ITEM NO.</b>	<b>DISCUSSION</b>
<b>1.0</b>	<b>Circulation of Declaration Sheet</b>
	Muyi explained the diocesan guidance for our AMP.
<b>2.0</b>	<b>Declaration of 2026 Annual Meeting as 'Properly Called' as per Canon 13.49 and 50</b>
	All reasonable effort was made to inform the members of St. Paul's of the AMP.
<b>3.0</b>	<b>Declaration of Quorum as per Canon 13.54</b>
	We have more than quorum present for the meeting (63 members signed the Declaration).
<b>4.0</b>	<b>Call to Order</b>
	Muyi called the meeting to order.
<b>5.0</b>	<b>Opening Prayer</b>
	The Rev. Tony Hilling opened the meeting with prayer, asking for guidance and the opportunity for everyone to become closer to God and the Holy Spirit over course of the coming year.
<b>6.0</b>	<b>Appointment of Recording Secretary</b>
	Bill Hart will be the recording secretary for the meeting.

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<b>7.0</b>	<b>Acceptance of Agenda</b>
	Kerin Spaargaren moved and Jeff Wray seconded that the agenda be accepted. Carried.
<b>8.0</b>	<b>Acceptance of Minutes for January 24, 2025</b>
	Moved by the Rev. Betty Nadurak and seconded by Joan McCartney that the amended Minutes of January 24, 2025 be accepted. Carried.
<b>9.0</b>	<b>Clergy Statement</b>
	<p>The Rev. Tony Hilling stated:</p> <ul style="list-style-type: none"> <li>• He and the parish have been getting to know each other over past year. Plans are under way to hold a one-day mission study this March to guide us to becoming even more missional in surrounding communities; and how to improve our external communications. It will be open to Council and parishioners at large.</li> <li>• The Rev. Gene Packwood invited Tony to be part of diocesan missional board, which held its first meeting the week of Jan. 18. Tony hopes Gene will visit St. Paul's some time this year to discuss the life of the spirit and identifying our gifts.</li> <li>• St. Paul's will hold another Alpha session this year; and he hopes to also hold a youth Alpha.</li> <li>• He is looking for suggestions and volunteers to assist in our youth ministry as Cheryl and Cameryn temporarily step back due to personal commitments. Youth programs on currently on hold.</li> </ul>
<b>10.0</b>	<b>Acceptance of Annual Parish Reports</b>
	Dinah Breu moved and Grace Enamor seconded that the Annual Parish Reports, other than the Financial Report, be accepted. Carried.
<b>11.0</b>	<b>Financial Report</b>
	<p>Treasurer Ingrid Bolton assumed the chair for items 11 and 12.</p> <p>Ingrid presented an overview of the Parish finances as outlined in the Annual Reports document, highlighting some of the changes that have occurred over the past year:</p> <ul style="list-style-type: none"> <li>• St. Paul's showed a profit for the past three years largely because we were paying for a temporary incumbent, reducing the salaries line item. Because of Canada Revenue Agency (CRA) rules on non-profits our taxes increased.</li> <li>• In 2025 we invested in a GIC that comes due this year and will support our operating funds in 2026.</li> <li>• Ingrid is still trying to update CRA records to show the correct names of our Corporation officers (CRA sees them as company directors). This does affect our yearly GST rebate.</li> <li>• Some parishioners donate to specific funds or programs, which impacts our ability to pay operating costs.</li> <li>• Valerie O'Flynn asked for explanation of the inreach budget item. Ingrid explained it is Tony's discretionary fund for immediate needs ("walk-ins"). It covers items such as grocery gift cards, and the fund does not draw on general revenue.</li> </ul>

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	<ul style="list-style-type: none"> <li>• While Parish Council does its best to predict revenue and operating costs, it can be challenging to match those estimates. St. Paul's is increasing its rental fee from \$30 to \$40 per hour. (The rate is low in part because making our space available to groups is a form of community outreach.) We are reviewing operating costs associated with the rentals (i.e. electricity and water use) and are open to fresh ideas as to how to allow for these in budgeting.</li> <li>• St. Paul's has faced major cost increases across the board, which Council is reviewing to identify possible places we can save.</li> <li>• Ingrid pointed out that our office administrator Chizoba Ezeani is not paid for overtime – she has offered to take time in lieu. Chizoba plays a critical role in keeping the parish running smoothly and Ingrid thanked her for incredible support.</li> <li>• Our apportionment costs are based on attendance over the past three years, and the Diocese predetermines clergy salaries. We have the privilege of having an experienced pastor and his salary reflects that expertise.</li> <li>• The Rev. Sean Devlin will preach at St. Paul's (on a contract basis) once a month, and is available as support and backup when Tony is not available.</li> <li>• The Rev. Betty Nadurak asked what the Diocese does with apportionment funds. Ingrid explains it handles maintenance management; payroll; and insurance among other roles/ministries.</li> <li>• Council made the difficult decision this year to reduce outreach funds. The Diocese insists we pay our bills first, then give to outreach. Our cash flow only allowed for six months' worth of outreach in 2025 (90% external programs; 10% inreach). The parish would have been in debt \$18,000 if we had paid our projected outreach. We still showed a small loss this past year.</li> </ul> <p>a. <u>Vote on Acceptance of report</u>: Ingrid Bolton moved and Valerie O'Flynn seconded that the Financial Report be accepted. Carried.</p>
<b>12.0</b>	<b>2026 Parish Budget</b>
	<p>Ingrid presented the Proposed 2026 Budget and explained how it was prepared.</p> <ul style="list-style-type: none"> <li>• The budget is based on fixed costs, allowing for projected increases. Ongoing maintenance costs are a major item, including a buildingwide alarm system including internal and external cameras for personal safety and to discourage/document vandalism. St. Paul's' building is aging and we need to take care of it and the property to present a fresh, clean face to the public. The proposed budget includes paying for summer lawn maintenance and snow removal, instead of relying on volunteers.</li> <li>• Ingrid thanked Stacy Spoonheim for his support and guidance in preparing, maintaining and documenting our budget – the process is now fully online.</li> <li>• The Rev. Betty Nadurak asked that the parish thank Ingrid for all her diligence and work on the budget. Carried with a round of applause and without a motion.</li> </ul> <p>a. <u>Vote on Adoption of Proposed 2026 Budget</u> – Ingrid moved and M'Laurel Thompson seconded that the Proposed 2026 Budget be adopted as presented. Carried.</p>

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<b>13.0</b>	<b>Vote for Youth Member (local variation) as per Canon 13.60(b)</b>
	a. <u>Motion</u> : Kerin Spaargaren moved and Murray Sykes seconded that "A Youth Delegate can be appointed or elected to the Parish Council. The Youth Delegate will be of the full age of 13. The Youth Delegate will have all rights, including voting rights, as a full member of the Council." Carried.
<b>14.0</b>	<b>Elections of 2026 Parish Council</b>
	<p>a. Continuing as People's Warden: Paul Bourgeois</p> <p>b. Continuing Council Members: John L'Ecuyer, Cheryl Scott, Cameryn Scott, Kerin Spaargaren, Cec Sparrow, Bill Hart, Prosper Omagoro, Betty Nadurak, Emeka Nweke.</p> <p>c. Current Nominations for New Council Members: Gloria Ford, Abby Ekomwenrenren and Onyinye Oyeka.</p> <p>d. <u>Vote to approve the Council as identified</u>: Brenda Hilling and Valerie O'Flynn seconded that we accept the members of Parish Council listed above. Carried.</p>
<b>15.0</b>	<b>Vote to enable Parish Council to appoint additional members to Council</b>
	a. <u>Motion</u> : Julie Wilson moved and Kathleen Robinson seconded that "Parish Council is authorized to appoint, by a Council vote, a member to Council if one of the elected members resigns." Carried.
<b>16.0</b>	<b>Vote for to enable Parish Council to appoint Lay Synod Delegates if Required</b>
	<p>a. Barb Leinweber and Cec Sparrow have agreed to continue as Synod delegates.</p> <p>b. <u>Motion</u>: Kathleen moved and Louis Kwantes seconded that "Parish Council is authorized to appoint by a Council vote the required number of Synod Delegates (3), no later than one month before a Diocesan Synod." Carried.</p>
<b>17.0</b>	<b>Announcement of Appointments</b>
	<p>a. Appointment of Parish Treasurer (Ingrid Bolton); Appointment of Envelope Secretary (Debra Brisbin); Appointment of Parish Accounts Examiner (Stacy Spoonheim); Appointment of MCES Directors and Treasurer: Ingrid Bolton (Treasurer) and Barry O'Flynn (Designated MCES Directors). Tony will appoint a third director in due course.</p> <p>b. Appointment of Incumbent's Warden (Muyi Ekomwenrenren) by the Rev. Tony Hilling.</p> <p>c. Tony thanked Ingrid for her service to St. Paul's. Muyi steps into her role as Incumbent's Warden. A deputy warden will be appointed down the road as it is an important position in the parish community and the Corporation, ensuring leadership continuity.</p>
<b>18.0</b>	<b>Declaration of Signatories</b>
	a. Members of the Corporation have signing authority on banking and other legal documentation for both St. Paul's and MCES matters – Tony Hilling, Ingrid Bolton, Paul Bourgeois and Muyi Ekomwenrenren.

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	<ul style="list-style-type: none"> <li>b. Murray Sykes has a St. Paul's bank card to make our deposits.</li> <li>c. MCES Officers Neil Brown and Robert Worden have signing authority for the MCES Operating account.</li> </ul>
<b>19.0</b>	<b>General Discussion/ Questions and Answers</b>
	<ul style="list-style-type: none"> <li>a. Stacy Spoonheim asked about replacing a detached parking lot speed bump and whether it is covered under warranty. Muiy has talked to contractors to replace the bump but there will be a fee as our snow removal contractor dislodged it. The contractor has been informed of the situation, and there has been discussion about marking their location to prevent this from happening again.</li> <li>b. Andrea Zambo asked if we share snow removal costs with Sundance on the Green. Muiy explained we use same firms for summer and winter maintenance, and get a reasonable rate. If anyone knows of another firm that could provide a competitive quote, send Muiy the details.</li> </ul>
<b>20.0</b>	<b>Votes of Thanks</b>
	Tony thanked everyone for allowing him to serve as our priest; for parishioners' participation today; and for those who have volunteered to serve on Parish Council; and for all those who step up to fill the various roles that enrich our worship. He hopes to see that participation continue and to increase as our congregation continues to grow. "Let's have a good year and strive for excellence in what we do."
<b>21.0</b>	<b>Adjournment</b>
	<b>Motion to adjourn:</b> Kathleen Robinson moved that we adjourn at 1p.m. Carried.
<b>22.0</b>	<b>Closing Prayer and the Grace – The Rev. Tony Hilling led everyone in the Grace.</b>

Signed by \_\_\_\_\_ (Incumbent, Chair)      Date: \_\_\_\_\_

Signed by \_\_\_\_\_ (People's Warden)      Date: \_\_\_\_\_