

# RAMOTH PROGRAM OF CARE - STEP TWO AGREEMENT

This agreement made the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Between \_\_\_\_\_ and Ramoth Life Centre.

## Schedule A - Programming Agreement

### **Participation and Eligibility**

I understand that the opportunity to live in the Ramoth Apartments complex is conditional upon the demonstration of my ongoing commitment to move forward in the achievement of my goals and my ongoing, active participation in The Ramoth Program of Care Step Two, hereto after referred to as Ramoth Apartments.

I understand that the purpose of my time in the Ramoth Apartments is to create stability for my family as I transition to independence.

I understand that the demonstration of my ongoing commitment to move forward in the achievement of my goals and my ongoing, active participation in the program, following guidelines and meeting expectations, is necessary for continued eligibility. I understand that means that, at a minimum, I am required to:

- build my own daily family routines
- maintain a healthy and safe home environment
- learn new skills through employment, education or volunteering
- foster healthy relationships
- build community support networks
- establish financial stability
- continue to develop positive parenting patterns that nurture healthy attachments with my child(ren).

As such, I commit to the expectations that are set out for me in this agreement and the program handbook.

### **Probationary Period and Goals**

I understand that the Ramoth Program of Care – Step Two is designed to support residents in achieving their goals and building their community support and networks. To start my residency off successfully and help me prepare for my future, there is a probationary period of three months during which it is expected that I will accomplish three of the goals I will outline in the attached goal setting form (Appendix A). Completion of these goals is the first step in demonstrating commitment to personal growth and to the program. The length of my stay in the program, past the probationary period, will be determined by my ongoing, demonstrated commitment to achieving new goals monthly, as well as meeting program guidelines and expectations. Step Two is designed to last one year, my progress will be reviewed at 3 months, 6 months, and 9 months as I work toward my plan to move into the community of my choice. Continued participation depends on working toward my goals and following the program expectations

## **Moving in Strategy**

Moving out of Ramoth House and into my apartment will take place on a schedule that the Director of Programming will prepare in consultation with me. I understand that the goal of the gradual transition is to aid me and my child in settling in well.

## **Staff Reports and Confidentiality**

I understand that the Ramoth staff will make all reasonable efforts to protect my identity from uninvited public attention, but I am aware that:

- Other participants in the Ramoth Program of Care may know my name and/or address.
- I have the responsibility to respect the confidentiality of the other residents of the Ramoth Program of Care. I will not share the names or location of residency of any Ramoth Program of Care residents or their child(ren).
- Any information shared with one member of the Ramoth Team may be shared with other Ramoth Staff involved in my programming or circle of care.
- Information concerning residents is only released to individuals outside of Ramoth Lead Team when a release of confidentiality is signed or in cases where a safety concern arises, or the information shared requires reporting by law.

## **General**

1. I understand that the Resident Handbook is subject to change as issues arise. Notification of any changes will be given to me in writing.
2. I have asked questions and understood what is expected of me. I accept the Ramoth Program of Care - Step Two Agreement and Resident Handbook and agree to abide by them.
3. I understand the staff at Ramoth House do not have degrees in counseling, nor are they licensed by the province. The support provided is not intended as a substitute for professional counseling.
4. I understand that Ramoth offers information, emotional support, and practical help to Ramoth Apartment residents. The practical items distributed follow consumer standards and are in good condition. I will not hold Ramoth Life Centre responsible for any potential future problems with the items I have received, or information given.

### **We, the undersigned, agree to this contract**

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Resident Signature

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Date

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Director Signature

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Date

## **Schedule B - Programming Expectations**

### **Program Description:**

I understand that the Ramoth Apartment Program is a client-led, program based, goal oriented, transitional program that provides an opportunity for me to further establish life and parenting skills in a stable environment that offers monitoring to support safety and healthy living.

I will:

- establish my own growth plan under the supervision of the Ramoth House Director of Programming using the Stepping Stones Plan framework developed in Step One. This plan will continue to develop and grow with me until the time of my departure from Step Two.
- My Stepping Stones Plan will include strategies for parenting, education, employment, money management, and home care. These goals will be developed with the Director of Programming and updated as I grow.
- be required to include a minimum of one to three of the following options in my Stepping Stones Plan on an increasing scale based on expectations established with the Director of Programming:
  - join community programs
  - employment
  - continue my education
  - volunteer

### **Home Management Meetings:**

I understand that the Ramoth Coordinator will meet with me at my apartment, at an agreed upon times, for a periods of up to one hour each time. The frequency of those meetings will decrease and increase at the discretion of the Director of Programming.

I will commit to bi-weekly meetings that will address:

- the cleanliness and maintenance of the apartment.
- meal planning and grocery list.
- support to address areas of concern as guided by the Director of Programming.

### **Stepping Stones Meetings:**

I will commit to meet with the Director of Programming at my apartment, at an agreed upon times bi-weekly for a period of up to thirty minutes each time. The frequency of those meetings will decrease and increase at the discretion of the Director of Programming. These meetings will address:

- Accountability for my Stepping Stone Plan
- A review of my goals
- Concerns as they arise and the support to address them
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**Apartment Meeting:**

I understand that there will be a mandatory monthly apartment meeting facilitated by the Director of Programming with all clients living in the apartment complex to review any concerns or challenges that may arise.

**Workshops**

I understand that regular workshops will be offered by volunteers in the Hub. These workshops will help me to further develop skills and learn new skills. I will commit to regularly attend workshops that help me to fulfill my Stepping Stones Plan

**We, the undersigned, agree to this contract.**

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Resident Signature

Date

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Director Signature

Date

## **Schedule C – Harmful Behaviours Agreement**

### **Safe Environment**

1. I understand that to provide a safe and protective environment for everyone in all Ramoth Programs, residents must control their actions and respect the feelings of others. Put downs, threats, name calling, lying, and swearing hurts people and makes them feel unsafe and uncomfortable, and will not be tolerated.
2. I am expected to communicate respectfully with staff, volunteers and other clients always. Any aggressive, threatening, bullying behaviour will not be tolerated and are grounds for eviction.
3. I furthermore understand that cursing and swearing, yelling and screaming towards any adult or child (even my own child(ren)) is recognized as abusive and harmful behaviour and will not be tolerated. A plan to improve this will be created and included in my goals.
4. I understand that the possession and/or use of illegal or non-prescription drugs and drug paraphernalia is NOT permitted anywhere on Ramoth property.
5. I understand that alcohol and cannabis (in any form) is not permitted anywhere on Ramoth property. Legal recreation cannabis (in any form) is not permitted anywhere on Ramoth property, nor can it be delivered to Ramoth property under any circumstances.
6. All Ramoth Apartments and Ramoth buildings are entirely smoke and vape free. Smoking and vaping are only permitted outside, in designated areas. Cigarette butts are to be disposed of properly.
7. We recommend that you never leave your child(ren) alone so that you can smoke or vape.
8. I understand that breaking one of these rules can result in immediate dismissal from the program.

## **Schedule D – Visitors Agreement**

I understand that:

1. All visitors must be pre-approved by the Director of Programming.
2. The Director of Programming must be made aware of all visitors with criminal records, accusations and/or charges prior to visiting the Ramoth Apartments.
3. I am limited to three visitors at a time.
4. Visiting hours are: 11 am – 9 p.m. Visitors are required to leave the Ramoth Apartment property by 9 p.m. each day. There will be no overnight guests.
5. I am responsible to ensure that my guests sign in and out using the visitors logbook.
6. No male guests are permitted in my apartment. I must visit male friends, family and boyfriends in the community.
7. No sexual partners are permitted to visit in or on the Ramoth properties.
8. It is my responsibility to plan visits around my appointments and other scheduled activities.
9. The backyard and back entrance are off limits to all visitors and their vehicles except when the Director of Programming grants permission to attend a special celebration.
10. I must request approval from the Director of Programming to host a birthday party/special celebration. Request for party approval must be submitted in writing two weeks in advance.
11. Access to infants/children may be restricted by the Children's Aid Society/Family and Child Services. I should discuss possible restrictions with regards to visitors with my social worker.

## **Schedule E – Grounds for Dismissal**

### **Dismissal:**

1. I understand that Ramoth reserves the right to immediately dismiss me from the program for failure to comply with the expectations outlined in this agreement.
2. I understand that following may be grounds for dismissal:
  - Causing harm to myself, baby, residents, or staff.
  - Routinely disrespecting the Ramoth staff and volunteers.
  - Failure to pay my Program and Occupancy Fees.
  - Routinely creating a tense, stressful, and uncomfortable apartment environment.
  - Threatening and/or violent behavior, and/or criminal activity.
  - Use/possession of drugs or drug paraphernalia, alcohol, and/or weapons.
  - Smoking in my apartment or outside in undesignated areas
  - Having overnight guests, males and/or sexual partners in my apartment
  - Routinely failing to demonstrate commitment to achieving my Stepping Stones Plan goals, as well as meeting program guidelines and expectations.
  - Routinely failing to follow through with the Ramoth House guidelines and schedules.
  - Routinely failing to maintain the required standard of cleanliness in my apartment.
  - Routinely missing appointments service providers.
3. I understand that if I am no longer parenting my child(ren) and there is no plan for them to be returned to my care in the near future, that I will be dismissed from the program within 30 days. Should I fail to meet all program requirements and expectations as outlined in this agreement, I will be dismissed from the program immediately.
4. I understand that if my needs exceed the support available through Ramoth staff, or if I choose not to access the resources offered, or make decisions that negatively impact my child's well-being, I may be dismissed from the program
5. If dismissed, I must vacate and return the dwelling in the same condition as it was received, less reasonable wear and tear. I must remove all my personal belongings within the timeline given at dismissal. After such a time, Ramoth will not be responsible for remaining articles. Any garbage or personal belongings left will be subject to removal and dump charges.

## **Schedule F – Housing Agreement**

I understand that:

1. No other person shall occupy the assigned unit, and I will not assign or sublet the premises.
2. No one may bring pets into the apartments for even a short period of time.
3. If I have a car that is in my current possession, is for my use and if the car is operable then I may park it in the Ramoth Apartment parking lot.
4. Friends, family or other visitors are NOT approved to park in the Ramoth Apartments parking lot.
5. I cannot conduct business or commercial activities on the premises.
6. All personal property shall be at the sole risk of the client. Ramoth is not responsible for any loss or damage to my personal property under any circumstances.
7. For building security reasons, and according to fire code, apartment doors must not be propped open.
8. Personal belongings shall be in a clean and sanitary condition and shall be subject to inspection and may be required to be fumigated at my expenses before being moved into the Unit. Ramoth has a bed bug policy that must be followed by all residents.

I understand that in occupying a unit in the Ramoth Apartments, I must abide by the following restrictions and expectations related to fixtures, furniture, and appliances:

1. Appliances and furniture supplied in the apartment are to be treated with respect, cleaned regularly & kept in good condition.
2. If there is damage to the furniture or fixtures beyond regular wear and tear, I will be responsible for the cost of repairing/replacing it.
3. All mattresses must be protected by a mattress cover at all times.
4. Should an appliance and/or furniture need repair or fail to work I must promptly submit a repair form to the Ramoth Coordinator, and it will be repaired or replaced within a reasonable amount of time.
5. All appliances and furniture remain the property of Ramoth Life Centre and must remain in the apartment. The furniture needs to remain as laid out in the apartment as when I took possession.
6. I must provide any electronics such as a television, radio, laptop if I wish to have them for my personal use.

7. Additional furniture cannot be added without advanced permission from the Director of Programming.
8. Air conditioners are not permit. If I purchased floor or tabletop fans they must be turned off when I am not in the apartment for fire safety purposes.
9. The fixtures, appliances and light bulbs may only be changed or repaired by Ramoth Staff or Service Providers selected by Ramoth Staff. If light bulbs, fixtures or appliances are missing upon move out they will be replaced at my expense.
10. I agree not to affix anything to the interior or exterior of the building, including but not limited to satellite television receptacles, mounted televisions or décor. Further, I understand that no window screen is to be taken out of the frame. Any screens that get bent, ripped or damaged in any will be replaced at my expense.

I understand that part of living independently is learning how to be a good neighbour and respecting those around you. I will be a good neighbour by attending to the following matters as outlined:

1. If I, or my visitors, smoke on the public sidewalk in front of the Apartments I am responsible to clean up all cigarette butts. Failure to comply with this may result in a complaint being filed to the local town council. Any fines incurred are my responsibility to pay.
2. Weekly flyers that are dropped off are my responsibility to pick up and dispose of in a timely manner.
3. I will pick up garbage or recycling that may have blown around the yard after weekly collection.
4. If I have any concerns with the neighbours, I will notify the Director of Programming.
5. I agree not to use the premises in such a manner as to disturb the peace and quiet of other clients in the building. I will ensure that my visitors also do not disturb the peace and quiet of the building.
6. I will honor the Quiet Hours which are between 9 pm and 8 am.

I will also be a good neighbour by consistently maintaining the following expectations in relation to garage and recycling disposal. I understand that:

1. Garbage disposal for my unit is my responsibility. Garbage and recycling MUST be taken from my apartment to the garage bins every other day.
2. Garbage is collected by-weekly and recycling weekly on Thursday mornings, I must put my garbage and recycling out on Wednesday night after 6:15 pm.
3. In Wellington County it is required that I put my curbside garbage in ‘user-pay’ bags which can be bought at grocery stores in town. I must purchase my own ‘user-pay’ (yellow) bags.
4. I will be supplied with a garbage can in which to insert my yellow user pay bag. All my non-recyclable garbage must be place inside the bag and the bag must be inside the garbage can or securely tied placed

beside my garbage can in my designated area.

5. I will be supplied with a blue box and will need to separate paper to one side and plastics & metals to the other side.
6. If my garbage bag has been opened by animals while out overnight, I am responsible to clean up the mess.
7. I am responsible to keep my blue box, and garbage can clean and free from spoiled or spilled food/garbage.

## **Schedule G – Program and Occupancy Fees**

1. I agree to pay to Ramoth, \$ \_\_\_\_\_ which is the monthly program and occupancy fee as set by the Board of Ramoth Life Centre, subject to change with due notice, The Program fee shall be set in accordance with the policies set by the Board of Ramoth Life Centre and information obtain from Ontario Works and ODSP and reviewed and the beginning of every year.
2. As necessary, Ramoth will provide proof of the program and occupancy fee to the appropriate agency. The program fee shall be paid to the Ramoth House Program on the first day of each month, commencing on the said first day of \_\_\_\_\_, 20 \_\_\_\_\_. Payments are to be made to the Ramoth Life Centre Main Office. Failure to pay the program fee in full each month will result in eviction from the program.
3. I understand that I must give written notice of at least 30 days prior to vacating the unit. If I move out without providing 30 days' written notice, or leave mid-month, I will still be required to pay the last months rent in full.
4. I understand that I will not receive a rental receipt as I am paying a fee for the entirety of the program which includes occupancy of the apartment along with all the program supports as a continuation of the Ramoth Program of Care.
5. The program and occupancy fees include the cost of electricity, water, sewage, hot water, snow removal, lawn care along with the provision and maintenance of refrigerator, stove, microwave, basic furniture and shared pay for use washer and dryer. I am responsible for any other utilities such as telephone, internet or cable.
6. Ramoth is responsible for covering the building insurance. I am responsible for covering insurance of contents against fire, water damage, theft or any other damages/liabilities as needed.
7. I am required to pay a \$400.00 security deposit upon acceptance in the program. The security deposit will be used for the purpose of cleaning, repairing and replacing damaged items in the apartment after discharge.
8. The remaining unused balance will be mailed to me within 30 days after discharge if I provide a forwarding address, apartment keys have been returned and all outstanding debts paid and/or if actions by me or my visitors have not caused the damage deposit to be forfeited.
9. I shall be issued a key that will give access to the building and the assigned unit
10. I am responsible for any loss or damage to my apartment and to any other part of the building caused by the willful or negligent conduct by me or of any person whom I permit on the premises. I will be required to pay the cost of repairs.

**I have read all the above terms and agree to the expectations and guidelines set out in the Ramoth Program of Care – Step Two Agreement (schedule A – G) (insert # of pages) for the duration of my occupancy. I understand that not complying with this agreement may result in my place in the program, which includes occupancy of the apartment unit, may end.**

**We, the undersigned, agree to this contract**

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Resident Signature

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Date

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Director Signature

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Date

## **RAMOTH APARTMENTS STEP TWO**

### **Resident Handbook**

Welcome to Step Two of the Ramoth Program of Care – Ramoth Apartments!

You've worked hard to reach this point, and we're proud to support you as you continue building a stable and independent life for yourself and your child(ren).

Step Two is your next chapter. It's about practicing independence while still having support when you need it. You'll live in your own apartment, make your own choices, and continue growing through your personalized Stepping Stones Plan.

This handbook is here to help you understand what to expect, how to stay safe, and how to make the most of your time in the program. It includes tips, rules, and supports to help you succeed.

We know that everyone learns and grows differently. That's why this program is flexible and supportive. Whether you're working on parenting, school, work, or daily routines, we're here to walk alongside you.

Let's get started—your journey continues here!

#### **Your Commitment**

As a resident of the Ramoth Apartments, you'll be responsible for following the program guidelines, maintaining your apartment, caring for your child(ren), and respecting the rights and safety of others in the Ramoth programs and community. You are also expected to:

- Take part in regular apartment meetings
- Maintain a clean and safe living space
- Plan for visitors, appointments, and overnight absences
- Use childcare responsibly and with safety in mind
- Communicate openly and respectfully with staff

Your participation in Step Two reflects your continued dedication to building a strong future for yourself and your child(ren). Ramoth Apartments is a place where you can grow in confidence, stability, and independence while still receiving the guidance and support you need.

#### **Looking Ahead**

We are proud of your achievements so far and are excited to support you as you continue on this path. Whether you are working toward employment, education, or building family routines, Step Two is here to help you succeed in a safe, encouraging, and structured environment.

Welcome to the next step of your journey. We believe in your potential, and we are here to walk alongside you.

Warmly,

**The Ramoth Life Centre Team**

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## Resident Responsibilities

As a resident, you are expected to:

1. Co-operatively follow all Ramoth Apartment guidelines, agreements, and schedules.
2. Show respect to all staff and fellow residents at both Ramoth Apartments and Ramoth House.
3. Take responsibility for your actions and accept any appropriate consequences.
4. Participate actively and cooperatively in all aspects of the program.

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## Stepping Stones Plan

Each resident must develop a personalized **Stepping Stones Plan** in collaboration with the Director of Programming **before moving into Ramoth Apartments**. This plan will continue to grow and evolve during your stay and serves as a guide for personal growth.

The plan outlines:

- Parenting strategies
- Education and employment goals
- Financial and home management skills
- Daily routines and personal development goals

Your Stepping Stones Plan builds on the foundation from Step One and reflects your commitment to investing in your family's future. Meeting the goals on your Stepping Stones Plan is a condition of being in the program.

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## Creating a Safe and Respectful Environment

To maintain a safe, supportive community, residents must treat others with kindness and refrain from any hurtful behaviors such as name-calling, threats, lying, or swearing. These behaviors will not be tolerated.

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## Surveillance and Security

- All entry points and outdoor areas, including the backyard, are monitored by video surveillance.
- Staff may conduct security checks and inspections without prior notice, especially in case of safety concerns.
- Inspections are conducted by two staff members, and when possible, with the resident present.
- Ramoth reserves the right to show the premises to potential clients, community, or funding partners at reasonable times.

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## Child Care

- You are responsible for your child(ren)'s care.
- Licensed providers are recommended when someone else is caring for your child.
- Children should not be left in the care of other residents.
- Ramoth does not offer childcare services.

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## Overnights Away

- Overnight request forms must be submitted **one week in advance** to the Director of Programming.
- Must be discussed with your social worker if Children's Aid or Social Services are involved.
- If concerns arise from an overnight visit, staff will follow up with you.

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## Apartment Guidelines

### Decorating

You may hang wall art using **existing nails only**. Do not add new hooks, nails, or adhesives.

### Housekeeping

Maintain a clean and safe apartment according to the standards in the **Home Maintenance Expectations Guide**.

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## Laundry

- On-site laundry is available at a rate of **\$10 per day**.
- Clients are expected to do laundry **once per week**.
- The monthly cost will range from **\$40 to \$50**, depending on the number of weeks in the month.
- **Payment is due monthly**, on the **20th of each month**.
- The laundry room is open **Monday to Thursday, 8:00 a.m. to 3:00 p.m.**, excluding holidays. You must **pick up the laundry room key by 8:30 a.m.** on your scheduled day. If you do not, your laundry time and payment will be forfeited. You must bring your own detergent and clean the room after each use.
- Your laundry day can be changed as long as you make a request 24 hours in advance
- Failure to follow expectations will result in loss of access to the onsite laundry facilities.

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## Mail

Arrange for personal mail delivery with the postal service. Items sent to the Ramoth mailbox will be returned to sender.

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## Appointments

You are responsible for scheduling and attending all healthcare and personal appointments for you and your children.

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## Complaints

Concerns about guidelines, residents, or staff can be submitted using the **Complaint Form** found in your Apartment Binder. Submit completed forms to the Ramoth House Office during office hours.

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## General Policies

- Each resident receives one key and is responsible for its safekeeping and for replacement costs if lost. Doors must be locked when the apartment is unoccupied.
- Do not lend your key to others.
- Use the front office doorbell or phone to contact staff during office hours.
- Ramoth House's side yard, backdoor and porch are off limits.
- Residents are responsible for their own transportation.
- You may be encouraged to spend special holidays with family when appropriate.
- **Hair dyeing is not allowed** due to risk of damage to property.
- Ramoth policies, including the **Bed Bug Policy**, must be followed. Updates will be provided in writing.
- No business or commercial activity is allowed on-site.
- Ramoth Apartment Guidelines are subject to change and residents will be notified in writing.

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## Emergencies

- In case of fire or medical emergency, call **911 immediately**.
- For urgent issues outside office hours (e.g., fire, flood), call the **Resident Line at 519-509-9020** and leave a call-back number.
- For non-urgent matters, call the **Ramoth Office at 519-323-3751** or leave a message to request an appointment.

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## A Final Word

We sincerely hope that your time at Ramoth has been one of growth, encouragement, and meaningful progress. We believe deeply in your potential to build a stable, independent future, and we are committed to walking alongside you as you continue that journey.

That said, it is important to honor the guidelines and agreements set forth in your Programming and Occupancy Agreement. Continued refusal to follow these expectations may result in immediate termination of your agreement, without the opportunity for appeal.

If you have any questions about transitioning out of the program or would like support in planning your next steps, please don't hesitate to reach out. We're here to help and want to ensure you feel supported every step of the way.

**RAMOTH HOUSE**  
**CONSENT, WAIVER, INDEMNITY, AND RELEASE FOR PHOTOGRAPHIC,**  
**VIDEO, AND WRITTEN PUBLICATION**

I, \_\_\_\_\_, hereby acknowledge and affirm that **I am under no obligation to consent** to the use of photographic images, video footage, or written content featuring myself and/or my child, \_\_\_\_\_, by **Ramoth Life Centre/Ramoth House** ("Ramoth"). With full understanding of my rights, I **voluntarily** grant permission to Ramoth to use such images, video recordings, and written content in its promotional, educational, and fundraising materials.

### **1. Scope of Use**

I understand that Ramoth may use the aforementioned materials in various formats and platforms including, but not limited to:

- Ramoth Life Centre's official website;
- Social media platforms including Facebook;
- Printed and digital newsletters;
- Public video presentations;
- Educational and promotional materials distributed across various locations.

I further acknowledge that the use of these materials may result in the identification of myself and/or my child by first name.

### **2. Waiver of Rights**

By signing below, I expressly waive:

- The right to inspect or approve the final use of any image, recording, or written content;
- All moral rights associated with said materials;
- Any right to royalties or compensation related to the use of the images, recordings, or written materials.

### **3. Release and Indemnification**

I hereby release, discharge, and agree to hold harmless **Ramoth Life Centre/Ramoth House**, including its Board of Directors, officers, employees, agents, successors, and assigns, from any and all claims, demands, actions, or liabilities whatsoever that may arise in connection with the use, distribution, or display of said materials. This includes, but is not limited to, claims of:

- Defamation;
- Invasion of privacy;
- Violation of publicity rights;

- Copyright infringement;
- Misuse, distortion, alteration, or any form of modification, whether intentional or otherwise.

#### **4. Article and Newsletter Consent (if applicable)**

If I am asked to contribute a written article, I consent to its publication in Ramoth's newsletter, and I authorize the inclusion of:

- My first name;
- My child's first name; and
- The child's month and year of birth.

I understand and agree that no last names or specific birth locations will be disclosed.

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#### **5. Consent Options**

Please initial next to each applicable line to indicate your consent:

- Ramoth Life Centre Facebook Page: \_\_\_\_\_
- Ramoth Life Centre Website: \_\_\_\_\_
- Video Presentation: \_\_\_\_\_

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#### **6. Acknowledgement**

I confirm that I am 18 years of age or older and legally competent to execute this agreement in my own name. I have read, understood, and voluntarily accept the terms of this Consent, Waiver, Indemnity, and Release, which shall be binding upon me, my heirs, legal representatives, successors, and assigns.

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**Signature of Resident:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Witness Name (Print):** \_\_\_\_\_

**Witness Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**RAMOTH LIFE CENTRE / RAMOTH HOUSE**  
**CONSENT TO RELEASE AND/OR OBTAIN CONFIDENTIAL INFORMATION**

I, \_\_\_\_\_, hereby authorize **Ramoth Life Centre/Ramoth House** ("Ramoth") to obtain confidential information from the following individual(s), organization(s), or agency(ies):

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This information is being requested for the purpose of supporting and facilitating care planning and program development on my behalf, or on behalf of my minor child.

Furthermore, I, \_\_\_\_\_, authorize **Ramoth Life Centre/Ramoth House** to release confidential information to the following individual(s), organization(s), or agency(ies):

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The information disclosed may include, but is not limited to, details that may be beneficial in the development or coordination of a care plan for myself or my minor child. I understand that Ramoth maintains daily case notes documenting my progress, interactions with my child, other residents, and staff, as well as relevant daily occurrences. By signing this document, I consent to the release of such information as contained in those notes, as deemed necessary and appropriate for care planning purposes.

**Revocation of Consent**

I understand that I may revoke this consent at any time by providing written notice to Ramoth Life Centre/Ramoth House and to the parties listed above. Such revocation will not apply to information already disclosed prior to the receipt of written revocation.

**Release of Liability**

In consideration of this consent, I hereby release Ramoth Life Centre/Ramoth House and the parties listed above from any legal liability arising from the authorized release or acquisition of the information referenced in this document.

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**Signatures**

**Signature of Client/Resident:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of Parent/Guardian (if applicable):** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of Staff Member (Ramoth):** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **STEP 2 RAMOTH APARTMENTS SECURITY DEPOSIT AGREEMENT FORM**

This Security Deposit Agreement ("Agreement") is entered into by and between the resident identified below ("Resident") and **Ramoth Life Centre/Ramoth House** ("Ramoth"), in connection with the Resident's participation in the Step 2 Ramoth Apartments Program.

### **1. Security Deposit Requirement**

A security deposit in the amount of **Four Hundred Dollars (\$400.00)** is required either:

- No later than one (1) month prior to the Resident's admission; **or**
- Immediately upon acceptance into the Step 2 Ramoth Apartments Program.

The security deposit is held by Ramoth for the sole purpose of covering the cost of any necessary cleaning, repairs, or replacements to the apartment unit following the Resident's discharge from the program.

### **2. Conditions for Return of Security Deposit**

The security deposit, or any remaining balance thereof, shall be returned to the Resident within **thirty (30) days** of discharge from the program, provided that the following conditions are met:

- A valid forwarding address has been supplied in writing by the Resident;
- All apartment keys have been returned to Ramoth;
- All outstanding debts or program-related charges have been paid in full;
- The Resident, and any guests of the Resident, have not engaged in actions resulting in damage, excessive wear, or violations leading to full or partial forfeiture of the security deposit.

Deductions may be made for, but are not limited to:

- Cleaning fees;
- Repair or replacement of damaged or missing items;
- Unpaid fees or program-related charges.

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### **3. Deposit Received**

Date Security Deposit Received: \_\_\_\_\_

Signature of Resident: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Staff: \_\_\_\_\_ Date: \_\_\_\_\_

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4. Deposit Return Details (To be completed upon discharge)

Amount Returned: \$ \_\_\_\_\_ Date of Return: \_\_\_\_\_

Itemized Expenses Deducted from Deposit (if applicable):

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Resident Acknowledgement of Deposit Return or Deductions

Resident Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Ramoth Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_