



**Letter of Direction for a Gift of Publicly
Traded Securities to:
Covenant Christian Community Church
Charity Registration # 118830389 RR0006**

Thank you for your desire to support the ministry and efforts of Covenant Christian Community Church. To ensure the timely processing of your contribution and its value on your donation receipts for the current year, please take each of the following steps:

1. Fill out the form: Complete the donor and securities information attached.
2. Send to your Broker: Fax or email the signed form to your investment advisor/broker to initiate the transfer.
3. Send a copy to the Church: Email a copy of this form to the church bookkeeper (office@covenantchurch.ca) and treasurer (jeff@westlab.net) so they know to expect the donation, can convert the securities donation in a timely manner, and ensure the appropriate amount is included in your tax receipt. (This is a courtesy only and does not initiate the transfer.)

Please ensure that all steps are taken by December 15 of the current year to allow us to process the transaction before the end of the year.

Please note that the value of your charitable gift of publicly traded securities is determined by the sale price or, if not sold on the same day, the closing price on the day that Covenant Christian Community Church receives the shares into its account. Please contact Covenant Christian Community Church at 705-543-0040 if you have any questions.

Donor Information (For Tax Receipt Purposes):

Name(s): _____ Date: _____

Mailing Address: _____

Phone: _____ Email: _____

I hereby authorize the transfer of the securities detailed herein from my account to the following account:

Scotia iTrade P.O. Box 4002 Station A Toronto, ON M5W 0G4	Account #: 559-98940 Dealer Code: 9155 FINS: T085 CUID: SCOT DTC: 5011
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Security Donation Details *(for multiple securities please complete Schedule A):*

Security Name: _____ CUSIP: _____

Quantity: _____ Ticker/Fund Code: _____

Delivering Financial Institution Details

Name of Firm: _____ Donor Acct. #: _____

Broker: _____

Donor's Broker's Name/Brokerage Account Number: _____

Address of Donor's Broker: _____

Broker Phone: _____ Email: _____

Donor's Signature: _____**I request the gift of publicly traded securities be directed to (% to total 100%):**☐ Regular Fund – _____ (% to be allocated)☐ Building Fund – _____ (% to be allocated)☐ Compassion Fund – _____ (% to be allocated)☐ Global Fund – _____ (% to be allocated)

SCHEDULE A: (Security Donation Details for Multiple Securities)

Security Name:

CUSIP:

Quantity:

Ticker Fund/Code:

Security Name:

CUSIP:

Quantity:

Ticker Fund/Code:

Security Name:

CUSIP:

Quantity:

Ticker Fund/Code:

Security Name:

CUSIP:

Quantity:

Ticker Fund/Code:

Security Name:

CUSIP:

Quantity:

Ticker Fund/Code:

Security Name:

CUSIP:

Quantity:

Ticker Fund/Code: