



The Calgary School of Discipleship Handbook

2022

The Calgary School of Discipleship

- Do you feel the desire to go deeper in your Christian discipleship and knowledge of the Anglican tradition so that you can grow in your Christian faith and life?
- Have you been wondering how to use your God-given ministry gifts to lead others in worship in your home Parish?
- Are you currently a Licenced Lay Reader and wish to renew your service as well as to be challenged through further education and training in support of your specific ministry?

The mission of the Calgary School of Discipleship (CSD) is to strengthen and support lay ministry (the ministries of the laity in the Anglican Diocese of Calgary).

Below you will find the steps to embark on, or continue, your formation and your work in lay ministry. May it be a graced journey!

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Archbishop of Calgary and Metropolitan of Rupert's Land*
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1. Preface on Theology of Ministry: What is Ministry?

Brothers and Sisters in Christ,

In these early years of the twenty-first century, we find ourselves in a world and society that has dramatically shifted in its demographics, values and perspectives. One of the characteristics of the Christian life is that in each age and generation we are confronted with the challenge of how we shape and structure our common life and ministry in a manner which is true to the Faith we have received, while addressing the particular circumstances and conditions we currently face.

The Calgary School of Discipleship exists to provide means for deepening Christian Discipleship within our Anglican context by offering opportunities for spiritual formation, theological education and practical/pastoral application – and from this foundation to equip those disciples for ministry and mission within the church and local community. As proficiency and discernment indicate, some may be led toward licensing for particular ministries of lay leadership in the church or potentially toward further formation and education leading to diaconal or priestly ordination and service.

The Christian life has been described as a pilgrimage of faith where believers are called through baptism to an ongoing life of transformation and a life of service to the Body of Christ in ministry. As pilgrims, all are called through baptism to an ongoing life of transformation in Christ by the working of the Holy Spirit through study of the scriptures and the apostolic faith, through engagement in the spiritual practices of the Church. It is on pilgrimage that each one of us roots our consciousness in the Gospel and the Scriptures, experiences being remade in the Image of Christ and the Triune God, and discovers and fulfills our vocation to live out our Baptismal calling.

Additionally, while all are called and gifted for mission and ministry, the Spirit particularly calls forth and gifts leadership in the Church to give structure and shape to God's work and in order that the Church may remain faithful to God's purpose as revealed in Jesus Christ. As Lay Ministers deeply rooted in the pilgrimage of being formed as disciples of Jesus, a pilgrim may be called to be a steward of the gifts of the Spirit. A Steward is one who has been entrusted with those gifts that God has given them as individuals, and to the whole Body of Christ. Having been entrusted with those gifts, and called in their parish, a steward then accepts the responsibility of further training and formation to fulfill that duty, formally through licensing as needed, and informally through additional preparation to be a leader.

As a means of embodying these values, the Calgary School of Discipleship offers the paths of **Pilgrimage** and **Licensed Lay Ministry**.

What is Formation?

Christian Spiritual Formation is an intentional and communal process of growing in relationship with God and becoming conformed to Christ through the power of the Holy Spirit. Formation is first and foremost a work of the Holy Spirit within the community of faith and within each of us who are members of the Body of Christ. We are called to be transformed by the renewing of our minds (Rom. 12:2), to “put on Christ” and clothe ourselves in Christ’s character (Col. 3:12-17), and to bear the fruit of the Spirit (Gal. 5:22-23), allowing the unique gifts God has given each of us to be active in God’s service to the Church and the world (Rom 12:4-8, 1 Cor. 12:4ff).

Formation is an intentional posture of the whole person – body, soul and spirit- taken up in order to grow personally and corporately into being the royal priesthood, the holy nation which is called to proclaim the mighty acts of the one who called us out of darkness into his marvelous light (1 Pet. 2:9). All of this is the work of the Holy Spirit in us, but it also requires that we exercise our freedom and choice to cooperate in this work. We are to exercise our faith and discipline ourselves, like athletes training for an event (1 Cor. 9:24-27), laying aside things of the past in order to press on towards becoming evermore fully what God is making us to be in Jesus Christ (Philem. 3:13-14). Jesus speaks of this when he addresses the disciplines of prayer, fasting, almsgiving (Matt. 6:2-18), simplicity of life and other spiritual practices; not that we fix or improve ourselves, but we take on those habits and practices in life which allow us to cooperate with the Spirit’s formational work. Jesus also speaks of this in the Gospel of John when he tells the disciples that the Spirit will lead them into all truth (Jn 16:13); this is not simply intellectual truth, but into a true life, one that is true to the purpose and calling of God.

What is Ministry?

Jesus said to them again, ‘Peace be with you. As the Father has sent me, so I send you.’ When he had said this, he breathed on them and said to them, ‘Receive the Holy Spirit. If you forgive the sins of any, they are forgiven them; if you retain the sins of any, they are retained.’ (Jn. 20: 21-22)

The Church’s mission and ministry begin with God’s mission to the world in the person and work of Jesus Christ, and with the outpouring of the Holy Spirit. God’s purpose in this mission is the reconciliation of the world to Himself by being united to our broken humanity, redeeming it and, by a new birth in the Holy Spirit, bringing forth a new creation enacted in a new humanity in union with His Son Jesus Christ. That new humanity is given its primary expression in the Church which, as the Body of Christ, continues God’s mission of reconciliation - formed, guided and empowered by the Holy Spirit. The essential character of the Church is a reflection of God’s heart of love, given expression in service and ministry. It does this as a community of disciples making disciples of Jesus until the whole of the world is brought to its perfection by God in God’s good time. Ministry in the Church then is all about nurturing, enabling and equipping the Body for its function as the mission of God in the world, both as community of love and service and as witness to, proclamation of, and invitation into God’s purpose and will for creation. Everyone who is baptized into Christ is baptized into this ministry and becomes part of “a royal priesthood, a holy nation, God’s own people, in order that you may proclaim the mighty acts of him who called you out of darkness into his marvelous light.” (1 Pet. 2:9)

What is Licensing?

These ministries of leadership are exercised on behalf of the Church and are thus both identified and authorized by the Church through its ordered ministry, in accordance with the historic Order of the Church and in keeping with the particular “discipline” which describes how this will be carried out in a given time and context. These ministries of leadership are about equipping and enabling of the Church’s members in their growth and transformation in Christ, and so the Church requires that those so called are given particular opportunities of learning and formation through which they will be able to demonstrate the needed understanding and skills to carry out that work faithfully and effectively. Just as the Church carefully discerns a call for ordained ministry, equips those called through education and training and then authorizes them for ministry through the laying on of hands and licensing – so with those who are called into licensed lay ministries; it is the responsibility of the Church to enable the discernment of call, make available the means for equipping and then authorize for the exercise of ministry through licensing.

As part of that ongoing need the Committee on Ministry for the Diocese of Calgary has been working on the areas of ministry which have been, in the past century or so, associated with what we know as “Licensed Lay Readers.” In part because of the renewal and extension of lay ministry in the Church and in some cases because of necessitating circumstances, many folk these days are engaged in reading the scriptures, leading the Prayers of the People, bearing the chalice or paten, officiating at Morning or Evening Prayer, helping with or leading services for those in care homes and hospitals, preaching, leading Bible Studies, teaching confirmands and at times, with permission, administering Communion from the reserved sacrament. Some of these ministries have been customarily associated with Licensed Lay Readers, although in many places now there is little cohesive order to defining by whom and how these are done. The name itself (Licensed Lay Reader), as the list just given indicates, no longer describes the variety of ministries we are addressing. There is a question as to which of these requires licensing and what the nature and extent of formation and training should be for that licensing. For example, most ministries which are primarily concerned with assisting in the liturgy, such as reading, leading prayers and assisting at the altar are overseen at the Parish level and do not require diocesan licensing. All such ministry is in some way public and representative of the Church as a whole and it is always vital that we carry out these ministries with faithfulness, care and effectiveness.

After lengthy discussion and consultation, it has been decided that in the Diocese of Calgary we will retire the office of “Licensed Lay Reader” and move to using “Licensed lay Ministry”. This document lays out the different forms of Licensed Lay Ministry and the competencies and requirements for licensing. Its purpose is to enable and enhance our provision for various aspects of lay ministry in the Diocese. It is, of course, a work in progress. New ministries may be added to the list as they arise and the provisions below may be modified as we work with, reflect on and receive feedback about what has been provided. I hope and trust that as we engage with this process we will be encouraged in our pursuit of the mission and ministry we have been given by Christ.

The call to serve in leadership in the Church is never a right but always a gift and a privilege. I pray that as we continue to discern God’s leading in the exercise of Licensed Lay Ministry we will also discover

anew the joy of service and the joy of knowing the transforming power of the Spirit in our shared life in Christ.

The Most Reverend Gregory Kerr-Wilson

Archbishop of Calgary and Metropolitan of Rupert's Land
Oct. 2022

2. The Pilgrim Path

The mission of the Calgary School of Discipleship is to encourage, equip and provide education for all Christians, who are called to persevere in the work of personal transformation, discipleship and spiritual formation in Christ. The Pilgrim Path will provide a core of educational courses for that purpose, as well as additional opportunities for study, reflection and prayer. Those who enroll on the Pilgrim Path will complete these six core modules:

- a) The Old Testament
- b) The New Testament
- c) The History of the Church
- d) Theology of Worship
- e) Christian Theology
- f) Spiritual Formation

Additionally, the Calgary School of Discipleship will endeavour to make other educational opportunities available so the those on the Pilgrim Path can continue to develop and grow once the core modules are completed. Pilgrims should try to engage in at least one opportunity annually.

Medieval Christians on pilgrimage often received a “badge” or “token” to show they had completed that journey. Similarly, all those who complete the core modules will receive a certificate of acknowledgement and a Pilgrim badge from the bishop to commemorate their dedication.

3. The Licenced Lay Ministry Path

Others may enroll in the Calgary School of Discipleship to acquire licensing to perform public ministry in their parish or community on behalf of the Diocese. This includes those who wish to renew their commitment to licensed ministry in their parishes where they may already be leading, as well as those who are starting licensed ministry for the first time. In both cases, to provide a well-formed foundation for ministry, Licensed Lay Ministers will be required to complete the work of the Pilgrim Path simultaneously with the work they are doing to achieve licensing.

The following licenses are available through the Calgary School of Discipleship:

- **License A:** Leading public worship in Morning and Evening Prayer, including the reading of sermons or homilies approved by the designated local or regional clergy.
- **License B:** Leading services with Reserved Sacrament in hospitals, nursing and care homes, and home communions.
- **License C:** Preaching in public worship. This includes the preparation and writing of the sermon as well as delivery.

(See Appendix A – “Do I need a License to Offer Ministry in the Diocese of Calgary?”)

In addition to completing the Pilgrim Path modules, each person seeking licensing will complete the License Specific Training (which varies for each license) and several other general modules for Licensed Lay Ministry. These other modules focus on understanding and leading worship in our Anglican context and the importance of doing ministry out of the foundation of our Baptismal vows.

The license for each area will be granted upon completion of the License Specific Training (*LST), and individuals who have completed the License Specific Training will commit to completing the other modules (FWM, AI&P, ToW) within three years, and the Pilgrim Path training as they are able.

- Leading Morning and Evening Prayer (License A)
 - Faith, Witness & Ministry (8 contact hours)
 - Anglican Identity & Polity (4 contact hours)
 - Public Speaking (workshop, 2-3 hours)
 - Theology of Worship (8 contact hours)
 - Introduction to the Old Testament (16 contact hours)
 - Introduction to the New Testament (16 contact hours)
 - How-to Workshop: Leading Morning and Evening Prayer (3 hours)*
- Leading services with Reserved Sacrament in hospitals and nursing/care homes (License B)
 - Faith, Witness & Ministry (8 contact hours)
 - Anglican Identity & Polity (4 contact hours)
 - Public Speaking (workshop, 2-3 hours)
 - Theology of Worship (8 contact hours)
 - Introduction to the Old Testament (16 contact hours)
 - Introduction to the New Testament (16 contact hours)
 - How-to Workshop: Administering Reserved Sacrament (3 hours)*
- Preaching in Public Worship (License C)
 - Faith, Witness & Ministry (8 contact hours)
 - Anglican Identity & Polity (4 contact hours)
 - Introduction to the Old Testament (16 contact hours)
 - Introduction to the New Testament (16 contact hours)

- Foundations for Preaching (12 contact hours)*
- Interpretation of Scripture (12 contact hours)*

Individuals who have formal theological education or extensive experience in the Church may wish to “challenge” a license instead of taking the required training. In these cases, the individual will be required to complete the CSD's evaluations to demonstrate that they have the knowledge and skills necessary for the license. The CSD will consider challenges on a case by case basis.

4. Goals for Formation

i. Life Long Learning

While every Pilgrim and Licensed Lay Minister (LLM for short through the remainder of this guide) comes to the Calgary School of Discipleship with a wide array of education and experience, the goal of the school is to engage everyone in life-long learning. Acknowledging that each person is on their own pilgrimage, the school strives to ensure that every Pilgrim and LLM:

- Is Biblically literate and demonstrates an understanding of:
 - The overarching narrative of Scripture;
 - Key themes, people and events in the Old Testament;
 - Key themes, people and events in the Gospels and Acts;
 - Key themes in the Epistles;
 - The different kinds of literature in Scripture (poetry, narrative, prophecy, etc.);
 - The differences and similarities between the four Gospels;
 - The relationship between the Old and New Testaments, and an understanding of how the New Testament interprets the Old Testament;
- Understands the broad movements of Church history, can identify and explain key theological considerations in the history of the Church, and demonstrates a basic awareness of the historical context of the Church today;
- Is able to discuss the basic teachings of the Apostle’s Creed, Nicene Creed and the Lord’s Prayer from an Anglican perspective;
- Is able to think and reflect theologically on topics such as The Holy Trinity, Christology, Salvation and Grace;
- Is able to identify and explain the characteristics of Anglicanism;
- Is informed about the orders of bishops, priests, and deacons in the Anglican Church of Canada as described in the Services of Ordination, BAS 633 ff; BCP637 ff;

- Is convinced that all baptized persons are called to ministry, as per the Service of Holy Baptism, BAS 151 ff; BCP 522 ff; is able to articulate the basis for lay ministry (biblical, historical, and theological);
- Understands the Anglican context of lay ministry, including the structure and parameters for lay ministry in the Anglican Diocese of Calgary;
- Is able to list the sacraments as recognized in the Anglican Church of Canada and able to explain what they mean (BCP 707);
- Is respectful of the dignity of all persons.

5. Considerations for Those Applying for Licensed Lay Ministry

i. The Commitments of Ministry

Because of the complex and demanding nature of our modern context, those working towards licensing need to consider both the privilege and the demands of being licensed. LLMs should contemplate that:

- Licensed Lay Ministers perform a valuable and honoured leadership role as publicly visible representatives of God's Church, including in its Anglican aspect in Canada. Their call is discerned and affirmed within the community in which they will serve, and they exercise their ministry under the authority of the Bishop of Calgary and abide by the Diocesan regulations governing Licensed Lay Ministry. As such, the invitation to Licensed Lay Ministry is both a privilege and a relinquishment of some of the freedom that is available to Christians who hold no formal office in the church, just as the ordained are constrained by their vows and licenses.
- Preparing to be licensed as an LLM, therefore, is a significant process and not to be undertaken lightly. Suitable commitment to development of skills and knowledge is expected, as well as a commitment to building the ministry that all Christians are called to in baptism and the ongoing cultivation of personal gifts. The Diocese of Calgary has identified competencies that are necessary to the proper fulfillment of LLM responsibilities and assembled a training programme to enable prospective LLMs to attain the relevant competencies. All who are called to become LLMs, including those who have served as Licensed Lay Readers and wish to renew their service, will be asked to undertake the discernment process.
- It should be understood that those entering into Licensed Lay Ministry enter into a relationship of accountability with their parish council/wardens, ordained clergy, the Calgary School of Discipleship and those who may be appointed by the Diocese in a mentoring role (this person may or may not be the priest-in-charge of the parish, or another member of the Diocese— to be decided in consultation with the Bishop). LLMs are expected to commit to ongoing education and development even after receiving their specific licenses. These licences are for three years, and are eligible for renewal at that time.

- Parishes of prospective LLMs are expected to share in the costs of any required training and continuing education, since LLMs discern gifts and offer them in the context of their own congregation. If the Applicant or Parish does not have sufficient financial resources, they should contact the Bishop's Office.
- Vocation and information days will be provided by the Diocese periodically in order to aid in the discernment process and help clarify the process and requirements for receiving a licence for lay ministry.

ii. Personal Formation

Because Licensed Lay Ministers play such an important role in how we collectively serve and support Anglican congregations in the Diocese of Calgary, and the communities in which we live and work, the applicants for Licensed Lay Ministry need to be persons who are ***striving in life-long formation to:***

- Demonstrate a personal spirituality characterized by a commitment to the Gospel of Jesus Christ reflected in an integration of body, mind and spirit growing toward wholeness. This spiritual maturity should be demonstrated in regular participation in the liturgical life of the community, through continued spiritual growth, and a disciplined life of prayer (Rule of Life, BCP 555).
- Possess a healthy attitude toward their own personal well-being, maturity in response to conflict and/or change, and an ability to reflect critically and creatively on their own spiritual, theological and behavioural assumptions, as well as their own ministry practice.
- Articulate a sense of their Baptismal call and be able to share their faith and faith journey with others, work collaboratively with others, support the ministry of their local or regional clergy, and demonstrate tolerance for a diversity of opinions and perspectives.
- Exercise leadership as a reflection of Christ's servanthood and sacrifice, demonstrating an ability to care for people, both as individuals and in groups.
- Uphold a good reputation in the community and in the Parish, demonstrating high moral and ethical standards.

6. Application and Processes

i. Application

Individuals are able to engage the Calgary School of Discipleship in one of three ways:

- a) Enroll on the Pilgrim Path
- b) Enroll on the Pilgrim Path, **and** the Licensed Lay Ministry Path together
- c) Engage the School's offerings individually for interest's sake (without credit)

Those enrolling in options a) or b) will complete the Enrollment Application and submit it to the CSD Registrar at the Diocesan Office. Those electing for option c) can simply contact the CSD to enroll in specific offerings as desired.

ii. Discernment of Licensed Lay Ministry

Those enrolling in option b), and who sense they might be called to a particular Licensed Lay Ministry in the Diocese of Calgary, must enter into the **Parish Discernment Process**. When completed, they may begin LLM training.

Parish Discernment Process

- Applicant senses a call to a specific Licensed Lay Ministry. Applicant may wish to complete a spiritual gifts inventory, the “Alban Ministry Specialties Test,” available from the Diocese.
- Applicant discusses interest in Licensed Lay Ministry with their Parish Council, particularly what they feel God is calling them to in lay ministry.
- The Parish Council discusses the need for Licensed Lay Ministry (form LLM-PD-2016), and discerns if the applicant is called and gifted to help meet the Parish’s needs. Parish Councils with no clergy may request a representative from the Diocese for support. The following requirements must be met:
 - Has been an active and voting member of the sponsoring congregation for a minimum of one year;
 - Has the time and resources necessary to carry out their licensed lay ministry;
 - Is committed to, and has the capacity for, the training and education involved in the process;
 - Can provide the Diocese with an acceptable criminal record check dated within two years of their application.
- Parish affirms the call of the Applicant and commits to financial and spiritual support for the candidate and informs the Registrar.

iii. Licensing & Review

We realize that training may be a slow process, often depending on the availability of courses and the schedules of individual students. In order to permit Lay Ministers to be able to undertake their parish ministry while still fulfilling the course requirements, students who have begun their studies and have taken the Safe Faith Training would then receive an Agreement from the CSD. This Agreement would be a commitment from the student to finish the required coursework within three years, and a commitment from the parish churchwardens and a supervising clergyperson to support this lay minister. Once this form has been received by the Registrar, a three year provisional License would then be issued. After the three years, a review would take place.

Review Process

- Licenced Lay Ministers (LLM) are expected to undertake annual continuing education. Continuing education goals will be determined by Diocese in consultation with the their Parish Council.
- Towards the end of the 3-year license period, the Licensed Lay Minister will meet with their Parish Council for a review. The review shall be a collaborative process, and establish a program for continuing education for the future 3-year period (form LLM-3YR-2016). This form shall be completed in full and discussed, signed by both parties as required, and submitted to the Registrar.
- Receipt of an acceptable report is a condition of re-licensing.
- The Bishop reviews the report and considers renewal of the LLM's license. If approved, the Bishop will notify the Registrar who will issue a new license.

iv. Challenging a License

An individual wishing to challenge for a license will contact the Registrar and complete the CSD challenge application (TBD). Upon review of the application, the CSD will determine which evaluations will be completed for licensing, and when all requirements of a specific license have been demonstrated, the Registrar shall notify the Bishop, who issues a three-year license to the candidate as a Lay Minister of the Diocese of Calgary.

7. Course Descriptions

i. The Pilgrim Path Modules

1) *The Old Testament*

This course will provide students with a foundation to understand the Old Testament. In particular, this course will provide an understanding of God's covenant of faithfulness in the creation of humankind in his Image, and in the history of the redemption of his people through his covenants with Abraham, Israel, David and the New Covenant promised by the Prophets. Students will also learn the variety of literary genres present in the Old Testament and how they function in making God known to his people, as well as learning about the broader context of the ancient world in which the Old Testament was written.

2) *The New Testament*

This course will provide students with a foundation to understand the New Testament. This course will explore how the four Gospels reveal the life, ministry, death, resurrection and ascension of Jesus of Nazareth as herald of the "Good News" of the coming of the Kingdom of God, and as the founder of a new Covenant with God. It will also explore, as reported in the book of Acts and the Epistles, the coming of the Holy

Spirit as the creator of the Church by means of the renewal of the Image of God. Students will also learn the variety of literary genres present in the New Testament and how they detail the life growth of the early church, as well as learning about the broader context of the ancient world in which the New Testament was written.

3) *The History of the Church*

This course will provide students with an understanding of both the broad movements and events in the history of the Christian Church, as well as the development of Christianity in the British Isles and the origins and growth of Anglicanism. Students will be able to identify key figures, principle historical events and central theological developments in the church from antiquity through the Middle Ages and the Reformation, and up to the present day. In addition, students will be able to tell the story of Christianity in relation to both the Anglican context and the broader context of the whole Church.

4) *Christian Theology*

This course will give students the opportunity to explore, at least partially, the major themes of Christian Theology. In particular, students will explore the nature, being and unity of God as Trinity as revealed in creation and salvation, and as affirmed in the historic Creeds of the Church. Themes that will be encountered will include the Person & Work of the Father (Creation, Human Nature, Sin, Grace), The Person & Work of Christ (Incarnation, Atonement, Resurrection, Ascension), the Person & Work of the Holy Spirit (Baptism, Sanctification, Fruit, Gifts), Sacraments, the Church and the consummation of all things.

5) *Spiritual Formation*

This course will give students the opportunity to explore themes and means of Christian Spiritual Formation, which is a lifelong pilgrimage of intentional and communal growth in relationship with God, and focused on the goal of becoming conformed to Christ through the power of the Holy Spirit for the sake of others. Student will explore how the focus of spiritual formation is the Holy Spirit, who guides the ongoing journey toward union with God and to service in the Church and in the world. Students will be given the opportunity to learn and practice a number of models and methods of spiritual formation from the rich and varied history of the Church.

ii. **The Licensed Lay Ministry Modules**

1) *Safe Church* (1 contact hour)

“Safe Church” is an online training module that will equip lay leaders in abuse awareness, prevention, and response. The goal is to build an atmosphere where the

value of each person is honored, where people are able to worship and grow free from abuse, and where abuse has occurred, the response is rooted in compassion and justice that fosters reconciliation and healing.

2) *Faith, Witness & Ministry* (8 contact hours)

In many people's minds, the word "ministry" refers to a domain restricted to clergy. All baptized Christians, however, are called by God into ministry. This course will explore how our personal faith journey and the living out of our baptismal vows relates to how we are called to engage the world as followers of Jesus. Jesus calls us to follow him, and that means he also calls us to be a Christian for others. Students will explore how their spiritual formation and discipleship engages the world.

3) *Anglican Identity & Polity* (4 contact hours)

The Anglican expression of Christianity is rooted in the rich and unique position it has in the history of the Church and in broader Christian experience. This course will give students the opportunity to explore the history of Anglican origins and the unique character of Anglicanism. In particular, this course will cover the Anglican understanding of unity and diversity, the spirituality of Anglican structures and governance, the orders of ministry (Lay, Bishop, Priest, Deacon), the centrality of liturgy ("Common Prayer") and a brief overview of the sacraments.

4) *Public Speaking for Worship* (workshop, 2-3 hours)

This course is designed to help both lay and clergy people become adept in public speaking while leading and/or participating in public worship. Students will explore what is needed to speak and read effectively in public, but specifically within the context of worship and in the role of reading sacred scripture and praying liturgical and sacramental text. The course will also cover practical matters, including instruction about appropriate use of vestments, the use of technology and give students opportunity to practice and develop their skills and confidence.

5) *Theology of Worship* (8 contact hours)

What is worship? Why do we worship? What constitutes Christian Worship? This course will examine the Biblical and theological foundations of worship and its particular expression in our Anglican liturgical tradition. Students will explore the theology, structure and purpose of the Offices and sacraments, with a view to building connections between understanding and practice, and growing in sensitivity and reverence. The course will also cover practical matters, including instruction about appropriate use of vestments, and appropriate liturgical forms according to Diocesan norms.

- 6) *How-to Workshop: Leading Morning and Evening Prayer & Funeral Service (4 hours)*
This workshop will give students a basic understanding of the theology, structure and purpose of the Daily Office, and train them to organize appropriate services from the Book of Alternative Services (BAS), the Book of Common Prayer (BCP), and locally developed service books approved by the Bishop. Students will be able to plan a service of worship effectively, taking into account the sacramental context and liturgical season, and selecting appropriate Propers, readings, hymns, prayers and collects. The course will also cover practical matters such as appropriate strategies to navigate unexpected events in worship and the use of appropriate postures for leading worship.
- 7) *How-to- Workshop: Leading Services with Reserved Sacrament (4 hours)*
This workshop will give students a basic understanding of the theology of the Eucharist and the associated rite of the Reserved Sacrament. Students will be able to understand and follow the Diocesan parameters for services with the Reserved Sacrament, and will be able to use authorized service materials (BAS & BCP), including authorized locally-adapted services, in accordance with the policies of the Anglican Diocese of Calgary. Students will also be able to plan a service of worship effectively, taking into account the pastoral context, specific needs of congregants, and the liturgical season using appropriate Propers, readings, hymns, prayers and collects. Students will also consider the realities and requirements of providing reserved sacraments in public institutions such as hospitals and seniors homes. (e.g. choking hazards, institutional protocols and procedures)
- 8) *Foundations for Preaching (12 hours)*
This course will provide students with the theological grounding of preaching in Scripture and prayer, education on how to craft and write a good sermon, instruction on good delivery and mechanics of public speaking, and opportunity to discuss the nature and specific challenges of preaching in a modern context. Students will be able to make connections between Scripture and the journey of faith, understand the importance and purpose of preaching in the life of the Christian church and the world, and distinguish appropriately between the office of preaching and the opportunity to express publicly their own private opinion, while able to incorporate stories from their personal journey of faith in an appropriate manner.
- 9) *Interpretation of Scripture (12 hours)*
This course will provide an overview of the main components involved in a responsible and faithful interpretation of scriptures, especially as this pertains to preparing sermons. These basic components will be put in the broader context of both the Anglican tradition and the wider Christian tradition. The course is intended to be practical and to provide a set of skills and an opportunity to use/demonstrate those

skills. Students will be required to complete assigned readings to reflect on how the Church has interpreted scripture and to participate in both individual and group exercises to give students hands-on experience with the exegesis of scripture.

Other Resources for Education

For anyone feeling called to pursue accredited education, the following programs for lay education are available to explore:

Davenant Hall Programs (Davenant Institute) - <https://davenanthall.com/>

Education for Ministry (EFM) - www.efmcanada.ca

Trinity College, Toronto – Certificate in Theological Studies <https://www.trinity.utoronto.ca/study-theology/general-theological-education/certificate-in-theological-studies/>

Vancouver School of Theology, Certificates and Diplomas - <https://vst.edu/programs/#section-7>

Wycliffe College, Toronto – Diploma in Christian Studies <https://www.wycliffecollege.ca/DIPCS>

8. Fee Schedule

The fees for taking courses with the CSD are set according to the number of contact hours for each course, so will vary according to the course. The fee schedule per course is as follows:

Under 2 Contact hrs:	\$20 per person
2-4 Contact hrs:	\$40 per person
4-8 Contact hrs	\$60 per person
8-16 Contact hrs	\$80 per person
Over 16 Contact hrs	\$100 per person

In-person training events may also involve facility and accommodations fees, which will be communicated up-front prior to registration.

For students who find the costs are a barrier, scholarships and bursaries may be available from the Anglican Diocese of Calgary. Students can contact the Registrar for more information about financial assistance when they apply.

Comments or questions are welcome. Please submit these to the CSD Registrar at:
ctubman@calgary.anglican.ca

Appendix A:

“Do I need a License to Offer Ministry in the Anglican Diocese of Calgary?”

LICENSE A: Leading Morning and Evening Prayer

- I read the Scripture lessons on a Sunday morning
- I lead the Prayers of the People
- I assist the Priest at the Altar
- I serve the Bread or the Chalice (wine) once it has been consecrated
- I lead the first half of the service until the Absolution
- If the Priest were taken sick on a Sunday morning, I could step up to lead Morning Prayer if necessary

*These are very important ministries: the Diocese of Calgary thanks you for offering your gifts and talents for the service of God. **You do not need a license to continue your ministry.** Please continue in your ministry under the leadership of your Priest or Parish Council as a liturgical assistant. And please think about other people in your Parish – especially younger people – who may also have the gifts for these ministries. Might you be called to mentor someone into this ministry, for the future of the Church?*

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- I regularly lead Morning Prayer or Evening Prayer for our Parish when there is no Priest present
- I lead Anglican services of worship (without Communion) for the public in our community
- I lead Anglican funerals in our community if a Priest is not able to come

*Thank you for your leadership in your community. Because we value the ministry you offer, and want to help you become ever more confident and well-trained as a Lay Minister of the Diocese and a public representative of the Anglican Church, **we have created License A to equip you and enhance your leadership.***

## **LICENSE B: Leading Reserved Sacrament**

- I take Communion to the sick or elderly of our Parish who would normally come to service at our Church, but can't come at the moment.
- I take Communion to a family member who is a life-long Anglican but can't currently attend Church
- If there was an emergency, and a stranger needed Communion, I would offer to take it to them – but it's not something I would do regularly for strangers.

*Your ministry of bringing Communion to the sick and shut-in is very valuable and makes a big difference in people's lives – thank you for offering your service under the leadership of your Priest or Parish Council. **You do not need a license to continue your ministry.** If you haven't had the benefit of training by your Priest or Regional Dean in recent years, this is something you may wish to ask for. If this is a new ministry for you, we ask that you do receive training before you begin so that you can feel comfortable and well-equipped to offer excellent ministry to those who will very deeply appreciate your service.*

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- I take Communion to members of the public (for instance at hospitals or care homes) for whom I am the face and representative of the Anglican Church
- I lead public services (for instance at hospitals or care homes) which include distributing Communion
- I am a regular Pastoral Visitor at a hospital or care home, and I bring Communion with me on my rounds
- I go to other communities and/or Parishes to take Communion to those in need
- When there is an emergency, I minister to anyone who is affected, whether they're Anglicans or not, and offer Communion

- I am specially authorized by the Bishop to lead Sunday Service using Reserved Sacrament in a community with no Priest who would not otherwise receive Communion for long periods of time.

*You are a public minister offering amazing service on behalf of the Anglican Church – and for that we thank you. Because of how highly we value the ministry you are offering, and wish to support and equip you to offer the very best ministry possible, **we have created License B to help you deepen in your ministry and enhance your leadership.***

LICENSE C:

- I'm asked to give a talk no more than once each year, during the time for the Sermon, about the work of a committee that I chair or an organization I work with or volunteer for (i.e. the annual Stewardship sermon, Church Camp sermon, Food Bank Drive sermon, etc.)
- If the Priest were ever taken sick on a Sunday morning, I would step up to offer a reflection on the readings, if necessary

*Thank you for being willing to address your congregation, to broaden their minds and deepen their faith in all that God is doing. **You do not need a license to continue your ministry.** Please continue giving of your time and skills under the leadership of your Priest or Parish Council.*

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- I am regularly scheduled as a Preacher in my Parish, preaching more than once per year
- I interpret the Word of God for my Parish as a regular part of our public services of worship
- As an Anglican and a representative of my Parish, I preach at Funerals or Weddings or other services in our community

*By the gifts that God has given you and the ministry that you are exercising, you are already a public minister and representative of the Anglican Church – and we thank you for your ministry. You are helping others hear the Word of God and deepen in their faith and practice as Anglicans; you are also helping others in your community understand what it means to be “Anglican.” Because it is such an important and influential ministry that you’ve been called to, and because we value your ministry so highly, **we have created License C to help you learn new skills for studying and understanding***

Scripture, new approaches for interpreting the Word of God in our current context, and new techniques for effective public speaking. All of this is designed to help you grow ever more deeply into the ministry to which God has called you, and to enhance the leadership you offer in your community.