

**RHUC BOARD MEETING MINUTES**  
**October 8, 2025**  
**(approved at Nov 2025 meeting)**



**Devotion – Doug**

**Land Acknowledgement - Jane**

**Present:** Jane Ridout, Dianne McLeod, Nancy Hart, Lee Ann Ahlstrom, Doug Loweth, Carolyn You, DJ McCready, June Blanchette, Ralph Dunham, David Leyton-Brown, Julie Horne

**Regrets –** Harry Ramsaran, Sue Baker, Howe Foo, Sandra Loughton

Information: Julia Ye – ordination at Jubilee United Church Oct 26, 2025, 3 pm

**Approval of Agenda –** approved as modified

**Approval of Minutes of September 2025 Meeting -** approved

Populating committees approved in June – to be addressed at retreat

**Business Arising from the Minutes**

Update from Major Repairs Team and actions

- Doug – reviewed the 'Project Summary since last Board meeting' document
- the need has been identified to resecure the plaster ribs, possibly more than one way to secure them – discovery of one wooden rib support– structural problem and not covered in scope/cost of work previously prepared – ATJ won't begin reinstallation of organ pipes due to risk of damage/dust – unlikely to be in sanctuary (with organ) by Christmas
  - TUCC loan had been approved in principal, and this may be source of additional funding if needed
  - Sketch indicating ceiling ribs and problem areas was discussed

Board recognizes and thanks the continuing work by this committee.

Update regarding Next Steps Document and actions

Retreat - DJ/Jane - draft outline for retreat distributed – Centre for Comm and the Arts is separate from Community of Faith (COF) – folders were distributed to each board member in preparation for the Nov 1 retreat to be held at the church – email sent out asking members to inform DJ of any food restrictions

**Nancy** will contact Jane W re spreadsheet EXCEL from previous retreat where various activities occurring in church were charted

**Doug** will circulate other related documents from prior meetings with other Centres of Community and the Arts

Discussion: Events Planning – form was previously created by Operations Council to be completed by those needing to book a room etc – to be digitalized and available - **Dianne** - will take this back to Operations – how to communicate to all the process for booking a room/check availability, this includes groups that have historically reoccurring bookings

Finance - Julie - reviewed documents emailed to board members:

Finance Compliance and Risk Report Oct. 5, 2025

Statement of Operations – All Funds Jan1 – August 31, 2025

Statement of Operations by Class – January to August 2025

Statement of Financial Position as of August 31, 2025

General Fund – Statement of Operations for 8 months ended Aug 31

Reminder to be put in newsletter of using envelopes to receive a tax receipt - **Julie**  
QR code to scan offerings/givings is on table outside of parlour during service

- Finance group is looking at projections to have provisional budget hopefully at November meeting
- looking at updating 5 year projections

Lunch and Learn -David has offered to do a session for congregation re General Council 2045 – possible date November 9 , second choice November 16 – **Lee-Ann** will share with Worship committee and then **David** will check rooms/coordinate with Donna Smith

**Correspondence** - DJ – shared that Sandra is stepping down from her position as Member at Large - DJ will write a letter of thanks and appreciation for her continued leadership

Discussion: important reminder that Holy Manners to be used in all contexts of communication ie in conversation, emails - needs to be clear communication amongst all committees re special events to avoid conflicts :how is this to be done? Church calendar through Nava to be kept current?

**Minister's Report** – Lee-Ann – will be attending a previous commitment this week

**Other Business:**

Congregational Meeting - DJ – confirmed for October 26, 2025

**Next Meeting** – Nov. 12, 2025 – hybrid if needed – location will be confirmed 48 hours prior to meeting by DJ

**December pot luck – in person**

 