

DEC meeting of October 23, 2025.

Members: the Rev. Canon Deacon Peter Clarke, Gail Shewchuk, Stan Berry, the Rev. Don Thompson, the Rev. Rose Howell, Brian Vance, Cheryl Anderson, Bishop David Greenwood, Tammy McKeachnie, the Rev. Fr. Leon Cadsap, Jamie McIlvenna, Candace Mahaffey, Pam Berry, the Hon. Judge Bill Paul (Chancellor)

Present: Gail Shewchuk, Stan Berry, the Rev. Don Thompson, Brian Vance, Cheryl Anderson, Bishop David Greenwood, the Rev. Fr. Leon Cadsap, Candace Mahaffey, Pam Berry, the Rev. Canon Deacon Peter Clarke, Tammy McKeachnie

Regrets: Rose, Jamie

Absent: the Chancellor

Meeting opened with prayer at 7:00 pm by Bishop David

Minutes from previous meeting

MOTION: Stan / Candace: approve DEC minutes from September 25, 2025, as distributed

- Carried unanimously

Committees entered their breakout rooms for 40 minutes.

MINISTRY COMMITTEE

1. Legacy Giving Brochure: Bishop has published a video to the Diocesan Youtube channel; will proceed with officially publishing (including mailing brochures to parishes). Please let Tammy know if you have comments (copy this url into your browser if clicking on it doesn't work): <https://youtu.be/VfHbcVUgRkc>.
2. Diocesan Catechism: Ministry Committee investigating. Thinking of a "zoom group" to share catechism items (starting with 39 Articles) and get feedback. Leon going to have a catechism class with his confirmation class. Bishop will share items on Weekly Diocesan Emails. Requested to have in contemporary language, and at a "I'm curious" level.
3. Sunday School / All-age-group education: Sunday School Lessons being sent out monthly in the Diocesan Weekly Email. All Saints', Fort McMurray, have started using. Also, positive feedback from Dioceses of Edmonton, Calgary, and On Eagles' Wings (who are distributing in the north). Also posted on Provincial ministry website (<https://ministry.northernlightsprov.ca/portfolio/sunday-schoollesson-plans/>) – as is our "Doing and Saying" Discipleship course! (<https://athdio.ca/pages/doingand-saying->

[course-material](#)). Lessons into November are now available. Tammy sharing as a home-study for children in her parish. Thank you Benita!

4. Lay Reader Education: DEO (Diocesan Education Officer) gave an initial Sermon workshop in October, the next one is planned for Nov. 12. Details at <https://athdio.ca/resources/layreaders>. Bishop encouraged DEC members to share with their parishes.
5. Music Ministry and Copyright Licensing: Diocesan-wide CCLI licensing now in place – Tammy and Diocesan Admin working with CCLI to create a procedure for reporting across the diocese (every 2.5 - 3 years). The Diocesan CCLI # is 671969 (replaces parish CCLI #'s). Tammy will enquire regarding reimbursements of remaining parish licenses.

PROPERTY COMMITTEE

6. Fort Chipewyan Rectory: Waiting to hear back from contractor on demolishing.
7. Bishop's Lodge Cemetery: Crosses have been replaced.
8. Lac La Biche (LLB) rebuild
 - a. Still Negotiating for final payment with Service Master. Darrell Portz (LloydSadd Claims Advocate) now involved. Service Master have agreed to accept our change orders, we are waiting their signature on them. Approximately \$145,000 is still outstanding as per our contract, not including per diem / travel costs (to be negotiated, could be \$35-40,000).
 - b. Application to complete building safety code permit signed and submitted.
 - c. Steps and ramp rebuild completed.
9. LLB basement leak:
 - a. Waiting for invoice from outside contractor
 - b. Monitoring for further basement water leakage
10. Mould in house in High Level: Waiting for response from Ecclesiastical as to if covered or not.
11. LLB pew refinishing: A local contractor has started refinishing the remaining pews at no cost.
12. Rich Lake: Have query from local parishioner: what is the plan for the church building? Some windows are now broken.
13. Property Committee have the list of diocesan properties, are strategizing how to approach to identify best usage for the diocese.

MANAGEMENT COMMITTEE

14. Gift motion(s) from the Parish Financial Assistance Fund.

MOTION: Cheryl / Gail : DEC offer \$1000 to the parish of Berwyn-Grimshaw from Parish Financial Assistance Fund.

- Carried unanimously

(note: bishop will contact each parish ahead to verify they are willing to accept)

15. Updating of Regulations: Management Committee proposing updates to Regulations 8-11, and 13-19.

MOTION: Stan / Don: DEC approve updates to Regulations 10, 11, 13, 14, 15, 16, 17, 18 as distributed.

- Carried unanimously
- Regulations 7 & 8 did not change, Regulation 9 and 19 to be revisited by Management Committee.

16. Proposed 2026 Budget. Note: The Bishop recused himself for this part of the meeting.

MOTION: Moved by Peter C.,seconded by Candace M. That the Administrative Assistant rate of pay increase by 8 percent .

- Carried unanimously.
 - **Decided to meet Tuesday, Oct 28, as an extraordinary meeting on the 2026 Budget and FSBA for the purpose of presentation to the Deaneries for feedback.**

Next meeting: October 28 at 7 pm, via zoom. In-person meeting in March or April to debrief and plan for upcoming Diocesan Synod.

10:07 pm – Closed with prayer