

POLICY REGARDING ALCOHOLIC BEVERAGES

Adopted by the Vestry on November 12, 2013

- I. GENERAL POLICY. The possession, storage, consumption and/or sale of alcoholic beverages is prohibited on the property of Pohick Church, absent the express prior approval of the Vestry. No alcohol shall be consumed or present at functions exclusively or primarily for children and/or youth. When authorized by the Vestry, the possession, storage, consumption and/or sale of alcohol shall be in strict compliance with the laws of the Commonwealth of Virginia. If any person or organization fails to adhere to this policy, the Vestry may prohibit the person or organization from holding events on the property of Pohick Church.
- II. ALCOHOL DEFINED. For purposes of this policy, “alcohol” is defined as beer or non-sacramental wine. Hard liquor or distilled spirits should not be served, stored, consumed or sold at any time.
- III. PRE-APPROVAL and APPROVAL PROCESS. The following annual or recurring events are deemed approved by the Vestry upon submission by the sponsoring organization of an Alcohol Control Plan (as described in Part IV, below) and approval of the Alcohol Control Plan by the Rector and Senior Warden:

St. Patrick’s Day Dinner

Crab Feast

Chili Cook Off

Apple Butter Weekend

Docent Guild Candlelight dinners

EFM Classes where all participants are over 21 years of age.

The Vestry may add annual or recurring events to this list from time to time.

For any other event, public or private, where the sponsoring organization or member wishes to serve alcohol, the sponsor must submit a request to the Vestry (through the Senior Warden) for consideration at a Vestry meeting that occurs before the date of the event. Such a request must be accompanied by an Alcohol Control Plan, as described below.

- IV. ALCOHOL CONTROL PLAN DEFINED. An alcohol control plan must at a minimum include the following:
 - A. The Name of the Sponsoring individual or organization, point of contact, name of the event, event location, and the beginning and ending time of availability of

such alcoholic beverages. Such times are not to be extended without the permission of the clergy or Wardens present in the building at the time. If no such persons are present, the times specified must be adhered to.

- B. A description of how positive control over all alcoholic beverages before, during and after serving times will be accomplished. Plan to ensure responsible persons are in control of the serving of alcoholic beverages, including the names of the designated persons. [Virginia's ABC statutes require that servers of alcoholic beverages are liable to criminal charges if they (knowingly) serve someone who is: under age 21 or legally prohibited from drinking, or is intoxicated.]
- C. An explanation of how sponsors intend to provide transportation for anyone whose driving abilities may be impaired.
- D. A statement that ABC license will be obtained, if required, for the event where alcohol is served or is included in the price of a ticket, but such a license may not be applied for or obtained prior to Vestry approval. Unless sponsors have a license which specifically allows the sale of alcoholic beverages, they shall be made available for a donation rather than offered for sale.
- E. The sponsors' rationale for the serving of alcohol at the event.
- F. Acknowledgement that the person or persons identified in the Alcohol Control Action Plan as sellers and/or servers of alcoholic beverages cannot consume any type of alcoholic beverage before or during their designated shift.
- G. Acknowledgement that no alcohol will be stored unattended on the property of Pohick Church before or after the event absent the express approval of the Vestry.

RECTORY EXCLUDED. The Rectory and the immediate vicinity of the Rectory are excluded from the requirements of this policy. The Rector shall have the discretion to permit the possession, storage, and consumption of alcoholic beverages of any kind at the Rectory and in the immediate vicinity of the Rectory.