RHUC BOARD MEETING MINUTES
April 9, 2025
(approved May 2025 Board meeting – ignore Draft watermark)

Present – Howe Foo, Karen Dale, Nancy Hart, Jane Ridout, Carolyn You, David Leyton-Brown, Doug Loweth, Ralph Dunham, Sandra Loughton, Dianne McLeod, Julie Horne, June Blanchette, DJ McCready
Guest - Steve Ruminsky
Regrets – Sue Baker, Harry Ramsaran
Devotion - June
Land Acknowledgement - Carolyn

Welcome of New Members – DJ – Welcome to Sandra Loughton (Member at large), Jane Ridout (Vice chair), Doug Loweth (Member at large)

Approval of Agenda – approved as written

Approval of Minutes of March 12 Board Meeting – approved as written

Business Arising from the Minutes

Major Gifts, QR Code, Insurance – Finance – deferred to May 2025 meeting
Story Project – no update
AGM – thanks to all who participated
Management of Performance Centre – Carolyn/DJ

Action Items from Sept. – Dec to still be acted on

Board Retreat – DJ, Jane W. (if still willing to participate), Doug, Nancy

- To be held in person – perhaps looking at one half-day in-person retreat in near future, and another when new minister is called
- Board needs to discern priorities, financial viability and implications, how do we know we're achieving the goals? Tracking progress?
- A smaller set of goals was seen after 9 Intentions
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ACTION: Board retreat group to meet to discuss possible dates/format etc

Correspondence 1 - Carolyn
Report from Carolyn and DJ on Management for a Centre for Community (Performing Arts Centre)

Motion: that the board agrees to set up a Management Board for the future Performing Arts Centre consisting of 3 RHUC members and 2 Community members with membership to be appointed at the May meeting of the RHUC board.

M/S Carolyn You, Jane Ridout
Motion Withdrawn

Discussion:

-needs to be a not-for-profit –to be incorporated? How?
-need to have clear description of relationship between RHUC board and Management board
- appointment of successors?
-could be collecting documents from other Management boards
-needs terms of reference – what is Management board expected to do/not do?
- understanding that much clarification and discussion needed before Management board established and presented to congregation
- important to have Ralph be a participant in these discussions as he was coordinating with various performing arts centre people – Ralph has ideas of who may be interested
- need to be specific in communication with community – how and what is communicated is paramount
- need to have a consensus of purpose and Vision prior to of establishment of the Management Board
- suggested that congregation needs to see repairs done before they can be passionate about going beyond
-need to create a mandate of the Management board
- return to congregation and check if 9 Intentions are the guides?
-Centre of Community is a synthesis of the 9 Intentions
-create an Advisory group at his point rather than Management board for future of C of C Arts

ACTION: Jane agrees to set up/look at creating Advisory group for future C of CA with 3 RHUC members and 2 Community members – vote taken and 6 yes, 4 no
-this would be advisory group/sounding board to offer advice on various elements, not a decision-making body

Correspondence 2 – Jane R. had sent out a communication prior to the meeting – proposing the board seek changes to the constitution re the Operations Council: concerned about possible conflict of interest with Gord also being on Operations
Discussion:
-board focus should be strategic planning
- suggested Chair of Operations be appointed by Board for not-less-than 2 years
-needs a connection to the board – should act with awareness of board priorities
-rotational chair not as good as consistent chair, especially if no vice chair
- size of board to be considered
- DJ had announced at the AGM that Jane would not be chair of Operations
- operations council don't need board approval for day-to-day expenditures when they fall within approved budget
- chair of Operations responsibility is 1 Operations meeting/month and 1 board meeting/month
-Operations Council currently: Treasurer, Minister, Custodian, Office Admin, M&P rep, Chair….. also currently Gord Ridout and Ken Dunn as occasional consultant
-suggestion need to separate team for the "Big Project" from Operations as it isn't day-to-day operations of the facility and because any costs for the "Big Project" are capital expenditures and not within the approved budget

ACTION: Jane R and David will work on wording for next month regarding involvement of chair/operations – Doug will continue as chair of operations until further decision

Minister's Report – Karen – will email out report for discussion at May board meeting, focus on Difficult Conversations

Other Regular Reports/Updates

Shining Waters Region Council- David shared the top 5 Priorities from the survey, as identified by the Ad Hoc committee report

Finance – Julie – had not met as yet

Operations – Doug – had not met as yet

New Business

<u>Justice and Outreach Forum</u> – Ralph had emailed out notes from Forum mtg– positive comments given re success of meeting and establishment of "Pillar Coordinators", timeframes, and pillar leaders

<u>Ministry Search</u>

Short Term Interim Ministry - (position between Karen's retirement and new minister calling)

ACTION: DJ will speak with Susan as chair to see if M&P will oversee Short-term Interim Ministry process, and let us know – previous short-term interim was 60% FTE

Summertime – usually Spiritual Practices organizes this coverage, only 4 volunteers along with Barry and Karen – need to consider pastoral care and governance during summer months – already plans for St Matthews to join us on 2 dates in June and for RHUC to attend St Matthews 2 or more services in July and August - SWRC (?) would cover pastoral care coverage and board meeting if needed and we didn't have as there is an appointed supervisory minister
David Kim-Craig on sabbatical September to December
Church Hub has short-term interim listings
Need continuity during time of repairs and sanctuary closure
'Pulpit-supply' is also an option

Next meeting May 14, 2025 Adjournment

Nancy Hart [illegible] McCready

(ACTION ITEMS SUMMARIZED ON NEXT PAGE)

ACTION ITEMS FROM APRIL 2025 MEETING:

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ACTION: Board retreat group to meet to discuss possible dates/format etc

ACTION: Jane agrees to set up/look at creating <u>Advisory</u> group for future C of CA with 3 RHUC members and 2 Community members – vote taken and 6 yes, 4 no
-this would be advisory group/sounding board to offer advice on various elements, not a decision-making body

ACTION: Jane R and David will work on wording for next month regarding involvement of chair/operations – Doug will continue as chair of operations until further decision
(Post-meeting update: Dianne has kindly agreed to Chair Operations until further resolution)

ACTION: DJ will speak with Susan as chair to see if M&P will oversee Short-term Interim Ministry process, and let us know – previous short-term interim was 60% FTE