

BBC Assistant Pastor

Part-Time Position

Introduction

Bethany Baptist Church is part of the Evangelical Fellowship Baptist Churches of Canada (<http://www.fellowship.ca>). Regionally BBC is associated with Fellowship Prairies (<http://www.fellowshipprairies.ca/>). BBC is a growing church with a Sunday morning attendance that averages around 160-175 people throughout the year. We would be considered a conservative church with a balanced praise and worship style. A corporate BBC distinctive would be a very high value of the Word of God (1 Tim. 3:16-17).

Job Summary

The Part-Time Assistant Pastor (up to 20 hours/week) will support the Lead Pastor in overall church leadership, teaching, and ministry administration while providing oversight and strategic leadership for youth (grades 6-12) and college-age ministries. This role includes recruiting, training, and mentoring volunteer leaders, developing discipleship and engagement strategies, overseeing programs and events, and maintaining communication with students, parents, and volunteers. The Assistant Pastor will also assist with teaching and preaching as assigned, contributing to the spiritual growth of the church and alignment with its mission and vision.

Compensation

Compensation and other benefits are based on the remuneration policy set in place by the Board of Elders. Vacation periods, insurance coverage, retirement and other benefits are indicated by the written compensation agreement. Further details are available upon request.

Expectations

BBC expects personal and professional growth in focused areas. The Assistant Pastor is a key team player in helping guide the ministry of BBC to fulfill its purpose statement. He is encouraged to focus on his strengths to accomplish the duties placed in his care. He is directly accountable to the Lead Pastor. There will be certain character and skill qualities that the BBC leadership will be expecting such as: (1) Initiative (2) Organizational Skills (3) Integrity (4) People Skills (5) Confidence (6) Doctrinally aligned (7) Mature - Emotionally, spiritually, relationally (8) Leadership Skills (9) Self-aware (10) Team Player (11) Discipleship Skills.

Roles and Responsibilities:

General Pastoral Support (8 hours/week)

- Assist the Lead Pastor in overall church leadership, teaching preparation, and vision implementation.
- Participate in staff meetings, contributing to planning, strategy, and spiritual oversight.
- Teach and Preach as assigned by the lead pastor
- Support the Lead Pastor in general ministry planning, administration, and communication.

Youth and College Ministry Leadership/Oversight (7 hours/week)

- Provide leadership guidance and oversight of youth (grades 6-12) and college-age ministries, ensuring alignment with church mission and vision.
- Recruit, train, and mentor adult and student leaders to serve effectively in youth and college ministry programs.
- Develop and implement a strategic plan for discipleship, leadership development, and engagement of youth and college-aged adults.
- Mentor and guide emerging leaders among students and volunteers to foster their spiritual and leadership growth.

Oversight of Programs and Activities (5 hours/week)

- Oversee planning and execution of Bible studies, small groups, retreats, events, and ministry programs for youth and college students.
- Ensure volunteer teams are equipped, organized, and supported to effectively minister to students.
- Maintain communication with students, parents, and volunteers about ministry activities, spiritual growth, and church engagement.

Statement of Faith Agreement:

Before applying, please read through the *Bethany Baptist Church "Statement of Faith"* (available on our website). In your cover letter, please confirm that you have read the Statement of Faith and that you are in full agreement with it.