

DEC meeting of June 19, 2025.

Members: the Rev. Canon Deacon Peter Clarke, Gail Shewchuk, Stan Berry, the Rev. Don Thompson, the Rev. Rose Howell, Brian Vance, Cheryl Anderson, Bishop David Greenwood, Tammy McKeachnie, the Rev. Fr. Leon Cadsap, Jamie McIlvenna, Candace Mahaffey, Pam Berry, the Hon. Judge Bill Paul (Chancellor)

Present: Gail Shewchuk, the Rev. Don Thompson Brian Vance, Cheryl Anderson, Bishop David Greenwood (30 minutes late), the Rev. Fr. Leon Cadsap, Candace Mahaffey, Stan Berry, Pam Berry; the Rev. Deacon Canon Peter Clarke

Regrets: Candace Mahaffey, Rose Howell

Absent: None

Meeting opened with prayer at 7:00 pm by Gail

Minutes from previous meeting

MOTION: Jamie / Tammy: approve DEC minutes from May 29, 2025, as revised (date change from March to May).

- Carried unanimously.

(Bishop David joined meeting)

MINISTRY COMMITTEE

1. Legacy Giving Brochure: no action since last meeting. Tabled until next meeting (September).
2. Diocesan Catechism: Ministry Committee looking at various options; Father Leon looking at revising a catechism from The Episcopal Church (USA) into the Canadian format. Pam has not received the Image Bearer books yet (Synod Office will look into – need to use PO Box address (do not do house delivery)).
3. Music Ministry and Copyright Licensing: Ministry Committee investigating options with CCLI and will report back to next meeting.
4. Sunday School / All-age-group education:
Diocesan Education Officer (DEO) focusing on Lay Readers. Ministry team will followup with On Eagles' Wings to see if it's a possibility for younger children education.
5. Holy Communion – Public Distribution of Reserved Sacrament: Ministry Committee will follow up with Regional Deans on need and possible remedies, and report back to

DEC at the next meeting. Synod Office can set up zoom meeting once Tammy notifies of date and time.

6. Sermon Supply: Diocesan Education Officer looking at teaching Lay Readers' on sermons in September.

PROPERTY COMMITTEE

7. Fort Chipewyan Rectory

- Want to demolish. Received a quote just under \$22,000 to do so. Fort Chip fire department declined using the Fort Chip rectory as a training facility to do a practice burn ("fire behaviour study").

MOTION: Stan / Peter: That DEC approve demolishing the Fort Chip Rectory as per the quote of around \$22,000, from the Property Replacement Fund.

- Nine in favour, one abstention – carried.

8. Bishop's Lodge Cemetery

- Sign proofs received, need to be validated. Bishop will review spelling and clarify dates (birth / death).

9. Lac La Biche Rebuild Final Payment

- Still being negotiated. Thanks given to Brian for his stewardship of this scope and cost. Darrell Portz (Lloyd Sadd) had a meeting with Brian and the contractor representative (Priscilla Vahakuopus - ServiceMaster) where Darrell acted as mediator to move forward on resolving remaining deficiencies, change orders, and finalizing the cost, with Brian and Priscilla agreeing on remaining items and costing. There are a few items (such as outside railings) which will need to be addressed outside the insurance scope.
- Also, living out allowance charges are being assessed, so Brian will investigate and negotiate once the other items are taken care of (to be brought back to DEC).
- Worst case scenario Brian is guessing we will have \$5,000 of insurance money "left over" once Service Master is finished.

MOTION: Brian / Jamie: Modify change order to replace varnished wood door with a mdf door for the office, at a reduced price to be negotiated by Brian Vance.

- Carried unanimously.

MOTION: Brian / Stan: Create a change order to eliminate the altar railing for a price reduction of \$4,631.56+GST.

- 9 in favour, 1 opposed: carried.

Casing and moldings were replaced with materials which are cheaper than the scoped materials. Price reduction being negotiated.

MOTION: Gail / Peter (as per Brains' doc.) : Create a change order to use MDF moldings and rubber baseboard at a negotiated credit, price reduction to be negotiated by Brian.

- Carried unanimously

MOTION: Brian / Stan: Create a change order for \$2283.20 for the lift.

- Carried unanimously

MOTION: Tammy / Pam: Create a change order for \$1310 for an Engineer's report for the crack repairs.

- Carried unanimously
 - Brian was thanked again for the intensive work he is putting into this project in stewarding our interests.
10. Wabasca Roofing. Go ahead has been given for the metal roofing, timeline expected to be in September.
11. Lac La Biche Basement Leak. Go ahead given to contractor.
12. LLB Pew Refinishing. Men's shelter to sand down and finish the fire-damaged pews.
13. St. Thomas' Fort McMurray – second invoice for sewer backflow valve received by parish, funding to be determined. DEC members will be updated by email.

MANAGEMENT COMMITTEE

14. Gift motion from the Parish Financial Assistance Fund.
Motion: Cheryl / Don: Through the Parish Financial Assistance Fund, that \$1000 be sent to Lac La Biche.
- Carried unanimously
 - Motion: Cheryl / Gail: Through the Parish Financial Assistance Fund, that \$2000 be sent to Berwyn-Grimshaw.
 - Carried unanimously
- (note: bishop will contact each parish ahead to verify they are willing to accept)
15. Regulation # 19:
Motion: Gail / Tammy Regulation # 19 Cash Management / Investments be approved as distributed.
- Carried unanimously
16. Diocese of New Westminster: thank you letter sent.

Next meeting: September 25 at 7 pm, via zoom

8:58 pm – Closed with prayer