

North Peace Mennonite Brethren Church
Job Description: Children's/Family Ministry Director

Reports to: Lead Pastor

Allotted Hours: 40 hours per week (flexible work options may be available)

About Us

North Peace MB Church is a warm, multi-generational church located in Fort St. John, BC. Rooted in the mission "To glorify God and make disciples" and guided by the vision "Gather, Grow and Go" NPMB seeks to be a welcoming place where people encounter Christ, grow in faith, and live out their calling through service, discipleship, and healthy relationships both within the church and throughout the wider community. A member of the Conference of Mennonite Brethren Churches, NPMB has an average Sunday attendance of 600 people, with many engaged in mid-week activities as well. Our staff team includes a lead pastor, associate pastor of youth ministries, a worship director, 2 counsellors, and an administrator.

Qualifications

- Be an individual who Loves Jesus Christ & is growing in his/her personal relationship with Him.
- Have a passion to see kids being rooted and built up in Jesus and established in the faith beginning with an understanding of the gospel as stated in the mission statement for the children's ministry.
- Experience in working with parents and children an asset.
- Be a member of NPMB church or be willing to become one.
- Be in agreement with the MB confession of Faith.
- Be in agreement with the mission and vision of North Peace MB Church and the vision of children's ministry.
- Able to delegate and be a team worker.

Principles Functions

- Pray for volunteers, children, and parents involved in or connected with the ministry.
- Connect with volunteers about their spiritual well being and encourage their walk with Jesus.
- Lead or delegate the large group Open Session of Kidszone (During the Saturday or Sunday Worship service) - coordinating sound, worship, teachers, lesson for Open session
- Train/mentor/disciple and recruit volunteers for Runabouts to Grade 6. This includes equipping volunteers in classroom management, discipline and leading/teaching curriculum.
- Evaluate, review and choose curriculum.
- Coordinate VBS and recruit/train volunteers for it. (Lead or Delegate or partner with leadership of this program.)

- Prepare an annual budget in collaboration with Admin Assistant of Children's ministry.
- Work with Lead Pastor and other staff to coordinate and plan Kick Off Sunday in the fall to engage children and adults in learning about the kids programs.
- Be present and willing to lend assistance at various kids' special events.
- Train junior helpers.
- Create Activity bags needed for Family services with no Kidszone.
- Plan and coordinate Family Sunday, Family Camp and other events for families as needed.
- Coordinate or delegate coordination of Christmas Concert.
- Plan, coordinate Family services with Lead Pastor and Worship Director.
- Breakout (Program for Grade 4 to Grade 6) build and train a team of volunteers for this program.
- Provide programs/events and/or assistance for families and children to be built up in Jesus.
- Work with Children's Ministry admin to ensure logistics and flow of programs runs smoothly. (classroom readiness, resource room supplies, curriculum access, etc)
- In partnership with the Lead Pastor, develop a ministry team with people that are invested in Children's Ministry in order to collaborate on budgets, curriculum, and organize activities for children that would follow the mission statement of the Children's Ministry.
- Other duties as discussed with Lead Pastor and Administrative assistants.