

**FACILITY USE AGREEMENT**

*Christian Community Church*

**3838 Bartlett Street, Homer, AK (907)235-8291**

Please complete at least one week in advance of the event. If approved, one copy will be retained at the church office, and one copy will be returned to the party making the request.

**APPLICANT INFORMATION: (Please Print)**

| **Name:** |   |   |   |
| --- | --- | --- | --- |
|  | First | Last | Group |
| **Address:** |   |   |   |
|  | Box/Street | City | State, Zip |
| **Contact:** |   |   |   |
|  | Phone | Email |  |
| **Activity:** |   |   |   |
|  | Purpose for Rental |  |  |
| **Date:** | **S M T W Th F Sa** |   |   |
|  | Circle | Month | Day |
| **Time:** |   |   |   |
|  | Set-up | Event | Clean-up |
| **Guests:** |   |   |   |
|  | Approximate Number | Age Group | Supervisor(s) |
| **Room(s):** | [ ]Sanctuary [ ]Foyer  |  [ ]Classroom(s) [ ]Gym | [ ]Dining Room [ ]Kitchen |
| **Staff:** | [ ]Pastor [ ]Sound/Light  |  [ ]Wedding Coordinator | [ ]Musician [ ]Childcare |
|  |  |  |  |
| **Signature** | I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, shall be responsible for |

any damage or loss of property that may occur during the time I am using the facilities.

**IT IS UNDERSTOOD THAT ALL PERSONS TAKING PART IN THE ACTIVITY LISTED ABOVE DO SO AT THEIR OWN RISK, THAT THE UNDERSIGNED SHALL BE LIABLE FOR ALL DAMAGES, AND THAT ALL PARTIES TO THIS AGREEMENT SHALL BE SUBJECT TO ALL PROVISIONS OF THE ADMINISTRATIVE RULES AND REGULATIONS GOVERNING COMMUNITY USE OF SCHOOL FACILITIES.**

**CHARGES APPLIED**

| Facility Fee: | $ |
| --- | --- |
| Support Staff: | $ |
| Security Deposit: | $250 |
| TOTAL: | $ |

*\*\*\*Security Deposits will be returned to the Applicant after the facility has been cleaned and deemed absent of any damage.*

Special equipment, seating, or facility arrangements:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*I, the undersigned, have read and agree to the "Facility Use Policy" for Christian Community Church****. Any modifications to this agreement can only be made through the Church Office Administrator, per addendum below.***

Applicant’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CCC Approval:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Addendum:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Addendum:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_