

St. Lukes Lutheran Church

Church Council Meeting | March 27, 2025

Meeting was called to order at 6:06 PM | Jim Friedrichs, President

Quorum established.

Prayer: Elder Josh Hall

Congregational Input: Elizabeth Henningsen requested purchasing twelve (12) round tables. This will be addressed in the BPM report.

Official acts were approved.

Motion to approve February 20th, 2025, minutes by Chuck Alvey. Second, by Sean O'Brien. Motion to approve February 27th, 2025, minutes by Chuck Alvey. Second, by Sean O'Brien.

Treasures Report: Stephanie McCullum | See report. Statement of financial position. February YTD

Discussion: Pastor Josh would like a housing allowance of \$66,511.00 for 2025.

Motion to approve Pr. Josh's the housing allowance by Chuck Alvey. Second Megan Oehlert. Pastor Josh will notify the council in October of 2025 of the housing estimate for 2026. He is giving an estimate for next year of \$68,000.

Motion to approve the treasurer's report by Megan Oehlert. Second by Kathy Dickens.

Administrative Highlights: Sharise Chatfield | See report. The Internal Audit Committee met this week March 25. The official audit will begin April 1, 2025.

Pr. Josh and Sharise have put together a document summarizing the procedure for purchasing and installing the screen in the fellowship hall.

BPM Report: Sean O'Brien | See report. Sean also added there is a \$59,000 estimate to re-asphalt in the church parking lot. The cost is \$16,000 for just below the white house. Sierra Nevada Construction supplied the estimate. Sean recommends only filling the cracks this year which will be \$4700. They will give us a church discount. As far as the tables; see #14 in report - eight tables have already been approved. The reason they have not been ordered is because of storage. Storage will be in the fellowship hall storage room. The maintenance supplies will be moving from the storage room. BPM storage will move to the basement of the White House. KT Grace Foundation is donating storage racks to the church. The first of the four racks are being used in the basement of the white house to store BPM supplies.

Freeing up space in other areas in the welfare closet to store other needed items. The round tables will be paid for from the facilities budget not the social budget line item. Social Ministry has currently black [round] tablecloths. White tablecloths are being purchased for the upcoming [April 12, 2025] tea. A wish list [Amazon] will be set up for additional round tablecloths.

Stewardship Report: Chuck Alvey | See report. Is drafting a pledge campaign and gave us an overview of what he has drawn up. See handouts. Pr. Josh Brown would like to write a job for the called worker, possibly a DCE or share his thoughts about the position.

Worship Report: Megan Oehlert | See report.

Ministry Highlights:

Elder Report: Josh Hall | See report.

Education Report: Kimberly Brandt | See report.

Mercy Report: Pam Alvey | See report.

Pastors Report: Pastor Josh | See report. In addition Pastor added that an e-mail survey has been sent out regarding changing the service times to incorporate a Sunday Bible Study. He plans to start with Philippians on April 27th. He encouraged everyone to share their input and fill out the survey.

Ruth Guild: See report | in addition Nancy O'Brien added that the Guild donated \$1200 each to four local charities.

Social: See report.

Worship Arts: See report.

Youth Ministry: See report.

Old Business:

Constitution and Bylaws update | Megan O, Randy B and Josh Hall are working to gather information and soon will have the details. The goal is to have information to bring to the congregation for our June, 2025 Congregational Meeting.

Financial review and audit committee report: they would like to have the audit committee and financial review completed in April or May.

Policy & Procedure and Job Descriptions: Are still in progress. Stephanie McCollum will look at the administrative policies that Sharise has thus far. We will have a meeting to approve the policy and procedures.

New Business:

The congregational meeting is scheduled for June 8, 2025 after second service.

Slate of officer: No update.

2026 Fiscal Budget: July 1 to June 30, 2026. We will extend the template through June 2026 and the expenses between January and June will be evaluated.

Staffing: A Communication staff person will be hired this year. It is a full-time position. Chuck Alvey has a job description for position.

Discussion: Chelsey Thompson stated that she is will be stepping down from volunteering July 31, 2025.

A motion to adjourn this meeting was made by Kathy Dickens. Motion was second by Stephanie McCollum.

Meeting adjourned at 7:58 PM

Meeting closed with the Lord's Prayer.

