

## St. Lukes Lutheran Church

### Church Council Meeting | April 24, 2025

- Called to order 5:36 PM - Randy Brandt, President Elect
- Opening Prayer - Randy Brandt
- Quorum established – 6 require

Council Member	Attendance
Jim Friedrichs - President	
Randy Brandt - President Elect	•
Stephanie McCollum - Treasurer	•
Chuck Alvey - Stewardship	•
Kim Brandt - Education	•
Josh Hall - Elder Board	•
Joshua Brown - Pastor	•
Kathy Dickens - Secretary	
Megan Oehlert - Worship	•
Pam Alvey - Mercy Ministry	•
Sean O'Brien - Property	

- Congregational Input: Steve Tate: Report on audit committee, report will be complete by May 1, implementing a closed loop process to ensure completion of all items identified as items from last report were not completed.
- Official acts were approved: **Motion to accept - Kim Brandt | Seconded - Stephanie McCollum**
- Reading of the March Minutes - Read by Pam Alvey
  - Changes requested by Josh Brown: clarification of screen installation one sheet creation, clarification of staffing update in stewardship report.
  - **Motion to accept - Chuck Alvey | Second - Josh Hall | Approved as amended.**
- Treasures Report - Stephanie McCollum | See report(s) Statement of financial position, Budget Vs Actuals March and YTD.  
 Discussion: QTR Financials to be provided to Ministry Leaders by Josh Brown to review.
  - **Motion to accept - Josh Hall | Second - Kim Brandt**
- Administrative Highlights
  - Administrative Director - Sharise Chatfield | See report plus finally received correspondence from HVAC company for 2024 repairs and installation.
  - BPM Report - Sean O'Brien | See report
  - Stewardship Report - Chuck Alvey | See report. Update on Marketing position: ~13 applicants being reviewed by Sharise, Chuck Alvey and Bob Felton while seeking additional applicants. Targeting end of summer to fill position pending identification of the right person.

- Worship Report: Megan Oehlert | See report. Request for attendance trends to be added. Discussions of tools available.
- **Ministry Highlights**
  - Elder Report - Josh Hall | See report.
  - Education Report - Kimberly Brandt | See report.
  - Mercy Report - Pam Alvey | See report.
  - Pastors Report - Pastor Josh | Am working on Easter prep, Bible Study and One Sheets.
  - Ruth Guild - See report
  - Social - See report.
  - Worship Arts - See report.
  - Youth Ministry - See report.
- **Old Business**
  - Constitution and Bylaws update | Megan O, Randy B and Josh Hall are working with Wes to get District changes incorporated into version approved by congregation. Finalizing edits and **need to schedule workshop(s) to discuss with congregation in May**. The goal remains to have the congregation hold the initial approval vote on June 8, 2025, Congregational Meeting. Concerns about changes to articles requiring unanimous approval to be presented to the congregation at the workshop(s).
  - Financial review and audit committee report | See Congregational Input above.
  - Policy & Procedure and Job Descriptions | Are still in progress. **Motion made by Josh Brown to establish a subcommittee to organize the Policy and Procedures Handbook. Second | Josh Hall. Approved**
  - Slate of Officer Candidates | committee has not found candidates for open positions. Several under prayerful consideration.
  - Staffing | discussion with stewardship report above.
- **New Business**
  - Membership Policy and Database review | Josh Hall, Head Elder, presented documents to hand out to congregation (One Sheet for 4/27/25) Why Keep Accurate Membership Rolls and proposed membership policy to discuss at 5/25/25 townhall. Discussion will involve how we plan to move forward with the clean-up of the roll in CCB, steps for moving members to inactive status and procedure for termination of membership.
  - **Motion by Stephanie McCollum to use the Short Budget method which entails having a 6-month budget from January 2026-June 2026, then having first full fiscal year July 2026 through June 2027. Second - (\*\*verify\*\*) Approved**
  - Benevolence Policy Presented by Stephanie McCollum | See Draft. **Council members to review and comment online.**

- **Motion made by Pam Alvey to approve payment of \$3,708 currently in restricted funds for Orphan Grain Train. Second - Josh Brown. Approved**
- June Voter Meeting – June 8<sup>th</sup> | Items due to congregation by 5/23 due to **Sharise before 5/18**
- Josh Brown offered Bible Study time slot as possible time for meeting and workshopping
- Recommendation to consider adding a Parliamentarian position
- Pam Alvey presented Summer of Service with themes and activities for each month
- Chuck Alvey offered team building event for the incoming and remaining council
- **A motion to adjourn by Megan Oehlert. Second - Stephanie McCollum.**
- Meeting adjourned at 8:13 PM | Meeting closed with the Lord's Prayer.