



Job Title: Childcare Attendant

Location: Joy Lutheran Church, 10111 E. Eagle River Loop Rd., Eagle River, AK 99577

Position Type: Part-Time, hourly.

Pay Range: \$18-20 per hour, depending on experience

Job Overview:

We are seeking a reliable and caring childcare attendant to provide supervision and care for children ages 19 months through 5 years during Sunday morning worship and other church events. The childcare attendant will create a safe, nurturing, and engaging environment for young children, helping them feel comfortable and secure while their parents participate in worship and educational activities.

Reports To:

This position will report to the Pastor or other designee.

Hours:

- Weekly employment hours are 9:15am to 11:45am each Sunday (2.5 hours).
- This position does not work on Sundays during the summer months (Memorial Day to Labor Day).
- This position will be compensated even if no children show up.
- Additional hours and days may occasionally be requested for other church events such as Good Friday.
- Consideration of two employees sharing this position is possible.

Responsibilities:

- Greet and welcome children as they arrive.
- Provide age-appropriate activities, including games, stories, and crafts, to engage and entertain children.
- Ensure the safety and well-being of the children at all times.
- Communicate with parents and guardians about any issues or concerns that arise.
- Maintain a clean and organized childcare space.
- Supervise children during snacks, playtime, and transitions.
- Follow any church safety policies and guidelines.
- Attend to the basic needs of children, including diaper changes, if applicable.
- Assist with set-up and clean-up for the childcare area before and after events.
- Utilize materials provided by the church for activities (no formal curriculum is provided).
- Provide care for up to 5 children at a time.

Qualifications:

- Must be at least 18 years of age.
- Experience working with children ages 19 months to 5 years.
- Reliable, responsible, and punctual.
- Ability to create a safe, nurturing, and engaging environment for children.
- Strong communication skills, both with children and adults.
- CPR and First Aid certification are required. If a candidate does not currently possess these certifications, the church will cover the cost of training.
- Ability to work collaboratively with other staff members and church volunteers.
- Employment is dependent upon successful completion of a criminal background check.

How to Apply:

Please submit your resume and a brief cover letter explaining why you are interested in this position to joylutheran@gmail.com. For questions, contact Joy Lutheran Church by email or by calling (907) 694-9601.