

How to use **breeze**

for the new



St. John's
Episcopal Church

giving,
directory,
calendar,
website,
& app



Overview

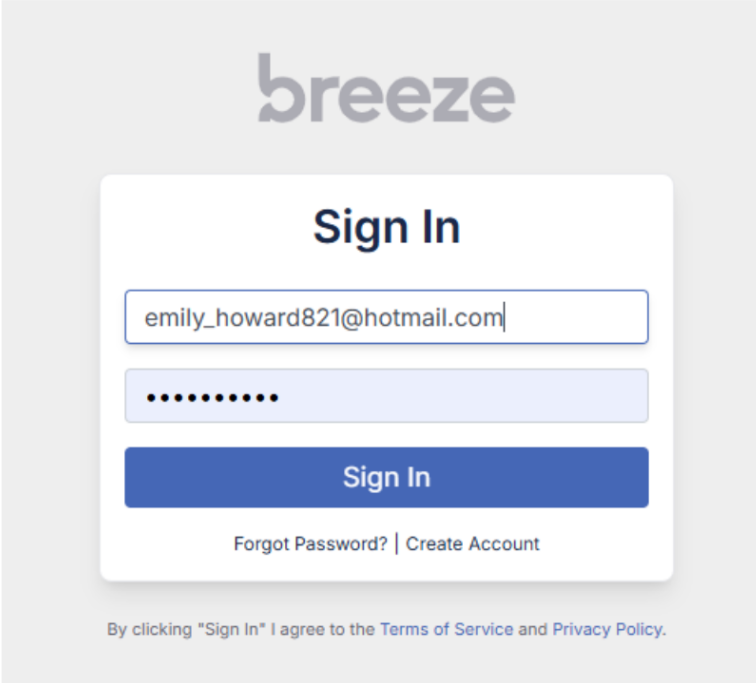
In September, St. John's will change to a new system called **Breeze** for its giving, directory, calendar, website, and app. This easy how-to guide will help you to get plugged in to this great new service.

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We will host a helpful training session on a future date to be announced soon. One-on-one trainings are also available as schedules allow. Please call 334-262-1937 or email churchoffice@stjohnsmontgomery.org if you have questions or to schedule a training session.

We are here to help.

Receiving your invite and logging in to Breeze

A screenshot of the Breeze Sign In interface. At the top is the 'breeze' logo. Below it is a 'Sign In' heading. There are two input fields: the first contains the email 'emily_howard821@hotmail.com' and the second contains masked characters '.....'. Below the fields is a blue 'Sign In' button. Under the button are links for 'Forgot Password?' and 'Create Account'. At the bottom, a small line of text states: 'By clicking "Sign In" I agree to the Terms of Service and Privacy Policy.'

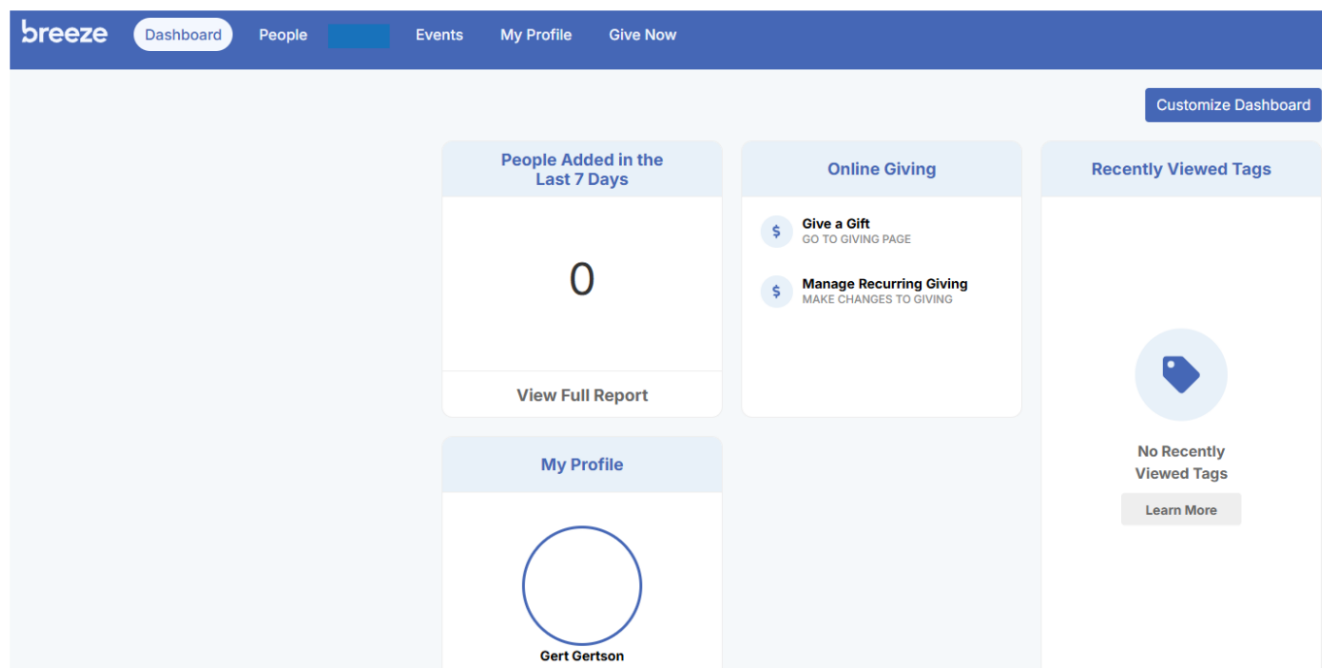
First things first: Everyone in the current St. John's Database will receive an email invite to the new Breeze system. Follow the instructions in the email to create your account.

**Email Invite
Tutorial Video**

Scan this QR code
for a helpful video.



The Breeze Dashboard



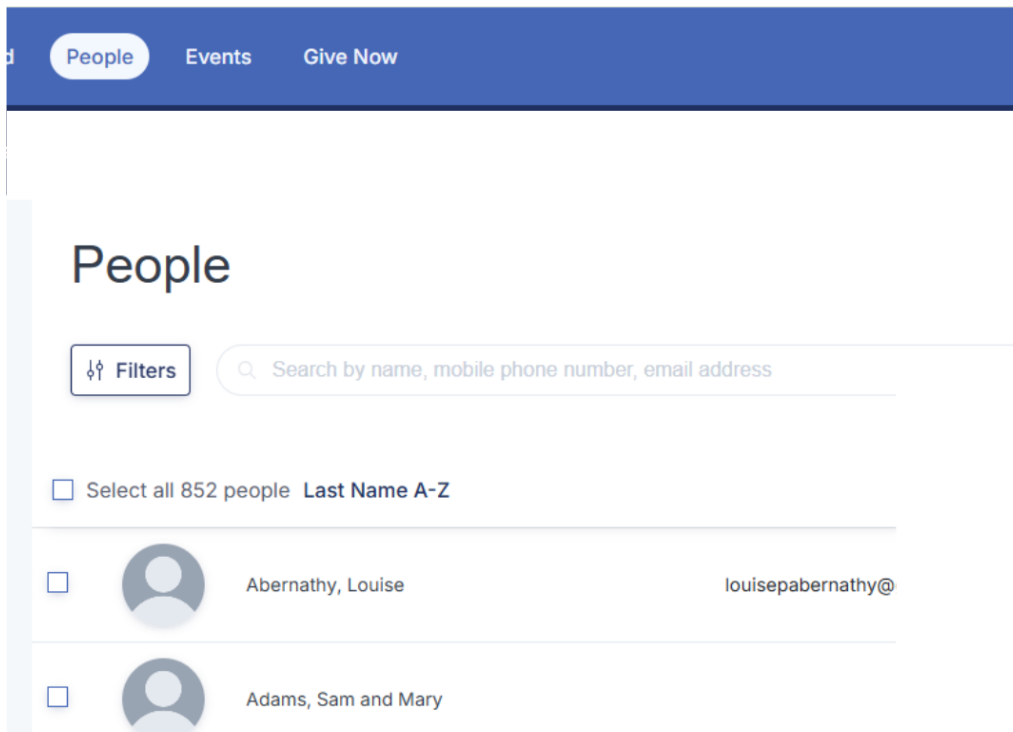
The Dashboard will be the first thing you see when you log in to Breeze. You will see tabs at the top that say **People**, **Events**, **My Profile**, and **Give Now**. These will give you access to the directory, calendar, and giving portal (where you can access your church financial records).

The url for your Breeze page will look like this:

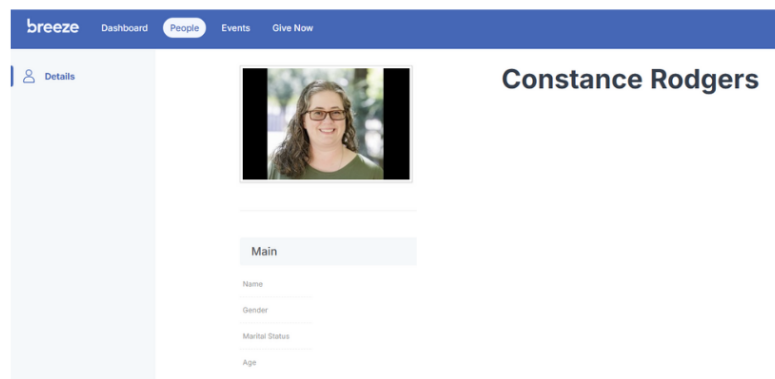
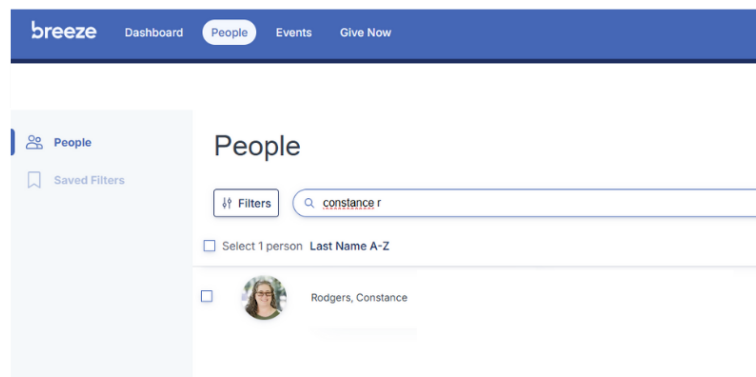
stjohnsepiscopalchurch7003.breezechms.com/r/dashboard

Bookmark this page so you can find it more easily.

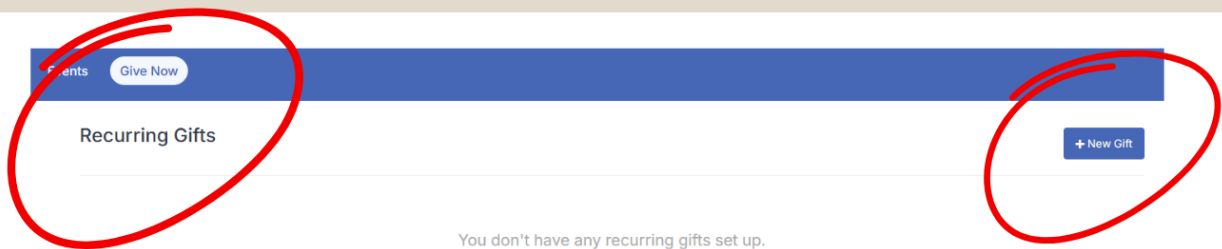
People (Directory)



When you click on the People tab, you will see a list of names. This is our church directory. You can use the search bar at the top to find church members' names, phone numbers, email addresses and more.



Giving

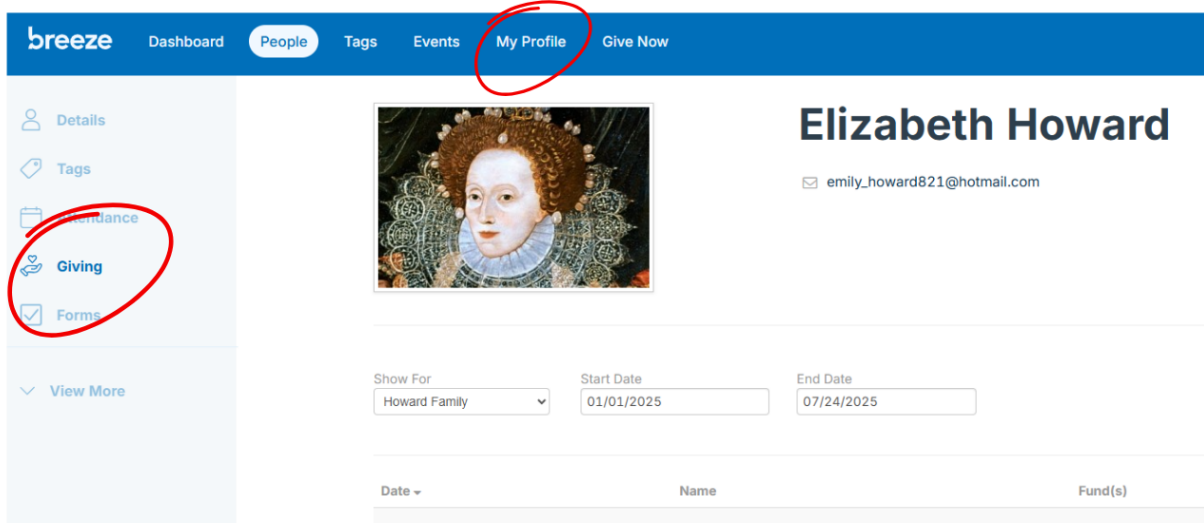


It is easier than ever to set up recurring giving in Breeze. Simply click the **“Give Now”** tab at the top and follow the prompts.

Please note: All current recurring giving will be cancelled, so be sure to use the new Breeze platform to set up your gift.

Scan this QR code for a helpful video on this process:

Recurring Gift Tutorial



To view your financial records, click **“My Profile”** at the top of the page and **“Giving”** on the column on the left.

Events (Church Calendar)

Events Give Now				
<div><div>< ></div><div>Today</div><div>📅</div></div> <div>June 2025</div>				
Sun	Mon	Tue	Wed	Thu
1	2	3	4	5
Bishop's Visit & Confirmat...	VBS			
7am Nursery-Infants		7:30am Holy Eucharist in...	11:30am Contemplative P...	12pm Healing Eucharist S...
7am Nursery-Toddlers			12pm Bach's Lunch - Org...	12pm Cursillo Reunion Gr...
7:30am Holy Eucharist Ri...			5:30pm Coffice-EYC	1:30pm Archives Commit...
9:30am All Ages Worship			6pm Al-Anon Night Meeti...	
+2 more			+1 more	
8	9	10	11	12
7am Nursery-Infants	10:30am Oak Grove Euch...	7:30am Holy Eucharist in...	11:30am Contemplative P...	12pm Healing Eucharist S...
7am Nursery-Toddlers		6pm Heavenly Hosts Din...	12pm Bach's Lunch - Org...	12pm Cursillo Reunion Gr...
7:30am Holy Eucharist Ri...			5:30pm Coffice-EYC	1:30pm Archives Commit...
9:30am All Ages Worship			6pm Al-Anon Night Meeti...	
10:30am Holy Eucharist ...			7:30pm Yoga in the Loft	
+1 more				

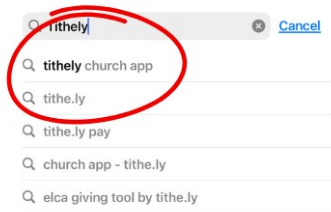
By clicking on the “**Events**” tab at the top of your dashboard, you can access the church calendar. Click on an individual event to view details.

New website, same web address: stjohnsmontgomery.org

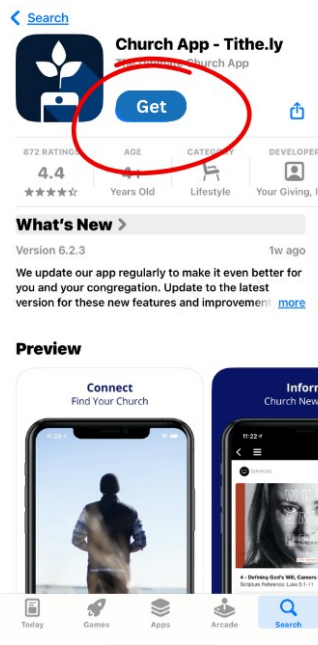


The new St. John's app...easy as

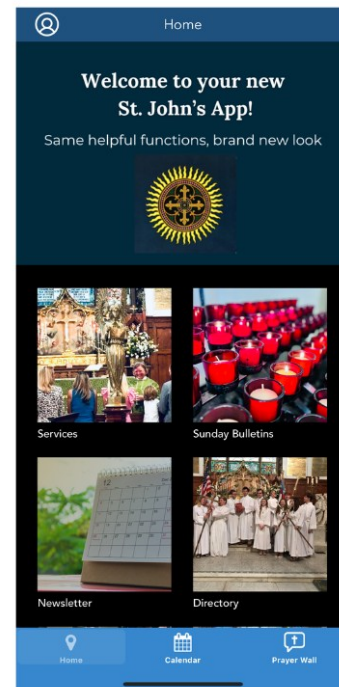
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All of the same helpful info is available on the new St. John's website and app.

To download the app to your phone, search "tithely church app" in your Google play or app store. You can log in to the app with the Breeze login you have already set up.

FAQs

Frequently Asked Questions

Why are we making this switch? After a lot of research and planning, the staff at St. John's determined that Breeze was the best and most user-friendly software available for our needs. Simply put, Breeze is just better than our current system. It is also saving money for the parish.

Will this replace the Church Community Builder program we are currently using? Yes. CCB will no longer be in use after the end of this year.

Where can I find my giving records from before the switch to Breeze? You will still have access to the current system until the end of the year, and we will be glad to send a giving statement to you if you request it.

How do I set up a recurring gift? Instructions for setting up recurring giving can be found on page six in this booklet.

Can I access the directory and my giving from the app? Yes.

Can I get a printed directory? We will print directories upon request. However, we encourage the use of the digital directory because it is always up to date and saves paper.

Welcome to Breeze

**We want to make participation in the St. John's parish as simple as possible. Please make full use of the new database, calendar, website, app, and giving features and remember:
we are here to help.**

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