



FAITH EVANGELICAL CHURCH

3145 Sweet Water Drive
Billings, Montana 59102
(406) 656-8747 www.faithe.org

Employment Application

For which position are you applying? _____

Application Date: _____ Date you can begin working? _____

Basic Information

Name _____
First Middle Last

Address _____
Street Address City State Zip

Phone numbers _____
Home Work Cell

Email _____

Social Security # _____ - _____ - _____ Driver's License # _____ State _____

Employer _____ Employer address _____

Position at job _____ Years at current job _____ May we call you at work? ☐ Yes ☐ No

Church membership: ☐ Member ☐ Regular Attender
(If applicable) How long have you attended Faith E Church? _____ Birth Date _____
Month / Day / Year

Please provide the following information for all of the churches you have regularly attended during the past five years.

Church Name	Pastor's Name	Address	Phone	Dates attended
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Church Name	Pastor's Name	Address	Phone	Dates attended
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Emergency contact _____ Phone # _____
name and relationship

Security

List states and counties of residence for the past three years : _____

☐ **Yes** ☐ **No** Have you used any names or Social Security Numbers other than given above? If so, please list in comments, below.

☐ **Yes** ☐ **No** Have you ever been charged and/or convicted of a crime? If so, please describe in the boxes below. A charge or conviction will not necessarily be a bar to employment. In accordance with company policy and applicable state and federal laws, factors such as age at time of the offense, remoteness of the offense, time since last conviction, nature of the job sought and rehabilitation effort will be reviewed.

INCIDENT	CITY/STATE	CHARGE
1. _____	_____	_____
2. _____	_____	_____

Family Information – (Optional)

Marital Status (check one): ☐ Single ☐ Married (anniversary date) _____(mm/dd/yyyy)
☐ Separated ☐ Divorced ☐ Widowed

Spouse's Name (if married) _____

Children's Names & Age (if any)

Name	Age	Name	Age
1. _____	_____	4. _____	_____
2. _____	_____	5. _____	_____
3. _____	_____	6. _____	_____

Education

High school	City	State	Grad year
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College/tech school	City	State	Grad year
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Degree and major	Minor
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Other education, training, and licenses _____

Previous Employers

PLEASE NOTE: Your application will not be considered unless every question in this section is answered. Since we will make every effort to contact previous employers, the **correct telephone numbers and addresses of past employers are critical**. Ask for a phone book or call information if necessary.

MOST RECENT EMPLOYER

☐ Yes ☐ No Are you currently working for this employer?

☐ Yes ☐ No If yes, may we contact?

PHONE ()

EMAIL

COMPANY NAME

ADDRESS

CITY

STATE

ZIP

FROM DATE EMPLOYED	TO	JOB TITLE	SUPERVISOR NAME
DUTIES			
SALARY (HOUR, WEEK, MONTH)		PER (HOUR, WEEK, MONTH)	
REASON FOR LEAVING			

SECOND MOST RECENT EMPLOYER

☐ Yes ☐ No Are you currently working for this employer?
☐ Yes ☐ No If yes, may we contact?

PHONE ()
EMAIL

COMPANY NAME	ADDRESS	CITY	STATE	ZIP
FROM DATE EMPLOYED	TO	JOB TITLE	SUPERVISOR NAME	
DUTIES				
SALARY (HOUR, WEEK, MONTH)		PER (HOUR, WEEK, MONTH)		
REASON FOR LEAVING				

THIRD MOST RECENT EMPLOYER

☐ Yes ☐ No Are you currently working for this employer?
☐ Yes ☐ No If yes, may we contact?

PHONE ()
EMAIL

COMPANY NAME	ADDRESS	CITY	STATE	ZIP
FROM DATE EMPLOYED	TO	JOB TITLE	SUPERVISOR NAME	
DUTIES				
SALARY (HOUR, WEEK, MONTH)		PER (HOUR, WEEK, MONTH)		
REASON FOR LEAVING				

References

Please provide the contact information for three character references (other than family members) who can identify your strengths and weaknesses and describe your background.

1.

Name	Email	Contact Phone
Address	Zip	Relationship
2.

Name	Email	Contact Phone
Address	Zip	Relationship
3.

Name	Email	Contact Phone
Address	Zip	Relationship

Self-Description

Please circle the words that best describe you, and cross out words that least describe you.

trustworthy *dependable* *active* *compassionate* *reliable* *self-starter* *punctual* *flexible* *laid-back* *quick*
thinker *spontaneous* *decisive* *teachable* *team player* *humorous* *thoughtful* *solitary* *leader*
cautious *risk taker* *patient* *reflective* *honest* *organized* *creative* *disciplined* *faithful*

What are your spiritual gifts?

Medical Information

Have you had any prior injuries that might be aggravated by working in ministry?

Are you currently taking any medication prescribed by a doctor for physical or other conditions that would affect your ministry?

Do you have any medical conditions that might be hazardous to others?

*If you answered yes to any of the questions above, please attach another page and explain completely.

PLEASE READ CAREFULLY

NOTICE – BACKGROUND INVESTIGATION

In connection with your employment with Faith Evangelical Church (the "Company"), notice is hereby given that a consumer report and/or investigative consumer report may be obtained from a consumer reporting agency for employment purposes. These reports may contain information about your character, general reputation, personal characteristics and mode of living, whichever are applicable. They may involve personal interviews with sources such as your neighbors, friends or associates. The reports may also contain information about you relating to your criminal history, credit history, driving and/or motor vehicle records, education or employment history, or other background checks.

You have the right, upon written request made within a reasonable time after the receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report prepared by contacting the Company and Active Screening Faith 3853 Northdale Blvd, Ste 362 Tampa, FL 33624; Phone: 1-866-378-8389. For information about Active Screening Faith's privacy practices, see www.activescreeningfaith.com. The scope of this notice and below authorization is not limited to the present and, if you are hired, will continue throughout the course of your employment and allow the Company to conduct future screenings for retention, promotion or reassignment, as permitted by law and unless revoked by you in writing.

ACKNOWLEDGEMENT AND AUTHORIZATION

By signing below I hereby authorize the obtaining of consumer reports and/or investigative consumer reports by the Company at any time after receipt of this authorization and throughout the course of my employment, if applicable.

DATE

APPLICANT'S SIGNATURE

Tell us About Yourself	
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1. When and how did you become a Christian?
2. What do you regard as your primary values? Why are these values important to you?
3. In your most recent work experience, describe what has challenged you the most.
4. What special gifts, qualities or qualifications would you contribute to the Faith E Church staff?
5. How has your experience and background prepared you for this job position?

6. Which responsibilities of this position do you think would stretch you the most? Why?
7. How do you earn and build trust with coworkers?
8. What is the most innovative idea that you have developed and implemented in the last five years of your work experience?
9. What would you describe as the most important qualities of a successful employee?
10. Is there anything that you would add that would help us to know you and your work potential?



STATEMENT OF BELIEF

We Believe...

- ☐ That the Bible is God's inspired word and is the infallible authority for Christian living.
- ☐ That God is Father, Son and Holy Spirit.
- ☐ That God became a man through the Virgin Birth of Jesus, being fully God and fully man.
- ☐ That Jesus was crucified, dead and buried and raised bodily from the dead.
- ☐ That the Holy Spirit convicts, comforts, sustains, sanctifies and guides believers into all truth.
- ☐ That man was created in the image of God, that he sinned in Adam and that he is now a sinner by nature and by choice.
- ☐ That man is lost in sins but can receive forgiveness and peace through faith in Jesus Christ as Savior and Lord.
- ☐ That all believers are commanded to share the "Good News" of forgiveness and peace through Christ.
- ☐ That we will all give an account of ourselves at the last judgment.
- ☐ That Jesus is coming again to take those who love Him to spend eternity with Him.

Date

Applicant's Signature