

1st Annual UnityCRArts & Crafts Fair

The Arts and Crafts Fair hours - **Saturday, October 18, from 10 am to 3 pm,**
- **Sunday, October 19, from 9 am to 12 Noon**

Thank you for being a vendor!

Our address & email:

Unity Center of Cedar Rapids
3791 Blairs Ferry Road NE
Cedar Rapids, Iowa 52402
marketing@unitycr.org

1. On Saturday, your booth needs to be set up and ready to go at 9:45 am in the UnityCR CommUnity Room.
2. You will be provided with 4 feet of table space (half of an eight-foot table), which you will share with another vendor.
3. Two chairs will be available for you and a friend.
4. You will provide, if needed: Table covering, displays, etc.
Empty boxes can be kept under your table.
5. Moving your items in and out of the fair is your responsibility.
We will not have personnel to help you.
6. Items will be securely held overnight at the end of the day on Saturday.
Items should be packed and removed by 1 pm Sunday, October 19.

We recommend you have business cards available.

Complementary water, coffee, and tea will be provided.
Brownies or cookies will be available for a dollar each.

No luncheon will be available. Outside food is permitted.

All items will be purchased through a central cashier provided by Unity Center of Cedar Rapids. 20% of the sales will be donated to Unity Center of Cedar Rapids*. 80% will be paid to the vendor by check within 2 weeks.

Thank you for agreeing to participate in our 1st Annual Arts & Crafts Fair. We are looking forward to a joyous event!

- ★ Unity Center of Cedar Rapids is a non-profit organization under Section 501 (c) (3).
Tax ID available upon request.