

## FEE SCHEDULE FOR FACILITY USE AT ZION EVANGELICAL LUTHERAN CHURCH

14 West Walnut St., Tipp City, Ohio 45371 Phone: (937)-667-3110

RATE SCHEDULE for 1 day usage Additional days are negotiable

Zion Lutheran Church is recognized by the Internal Revenue Service as a non-profit charitable organization. As such, reimbursement is required from users of our facilities for the expenses incurred by making the property available for their use. After receiving usage approval from the Facility Coordinator, the user will receive a statement of expected fees for use of the facility. An immediate refundable security deposit of \$150 must be provided to hold the facility and cover any cost over-runs or property damage. Payment of fees must be made two weeks prior to the event.

FACILITY	ZION MEMBER/ EMPLOYEE* Personal use	NON- MEMBER Or FOR PROFIT	NON-PROFIT
Refundable Security Deposit	N/A	\$150	\$150
Fellowship Hall	Suggested donation \$50	\$150	\$100
Set Up of Hall by custodian	\$15	\$30	\$30
Fee for Use of Audio/Visual Equip. Operator for A/V Equip.	No charge \$20 per hour	\$25.00 plus \$20 per hour	\$25.00 plus \$20 per hour
Kitchen	No charge	\$100	\$50
Basement	No charge	\$25	No charge
Meeting Room, Conference Room Sunday School or Adult SS Room	No charge	\$25	No charge
Wedding/ Sanctuary	No charge	\$100	N/A
Funeral/Sanctuary	No charge	No Charge	N/A
Parking Lot	No Charge	Negotiable	Negotiable
Additional custodial hours as needed	\$30 per hour	\$30 per hour	\$30 per hour
Use of table linens <i>Round tables - a little over 65.5"</i>	\$50	\$50	\$50
Use of dishes, pots, dishwasher etc.	No Charge	\$100	\$50
Lost Key	\$25	\$25	\$25

\*A Zion member arranging to use the facility (personal use) must be present at all times during the event, open the building and secure the building at the end of the event.