NORTHERN ILLINOIS SYNOD

WOMEN OF THE ELCA

 ANNUAL CONVENTION

RESOLUTION FORM

The following resolution is related to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (indicate subject)

Whereas: (reasons to support the resolution)

Be it resolved: (recommendations for action based on the reasons)

\_\_ Resolution submitted by: Unit/Congregation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date approved at Unit meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_ Resolution submitted by: Delegate (please sign)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Congregation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of 4 other delegates: 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Received by: (name and position) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# RESOLUTION INFORMATION SHEET

Part of the excitement of Convention is the opportunity to offer resolutions about issues that concern your local Women of the ELCA unit.

1. What is a resolution?

A resolution is a proposal, presented in written form *by a delegate*, on which the convention takes action or expresses itself as holding certain views. Resolutions express concern upon which we can take action.

1. Who prepares and presents resolutions?
* A Women of the ELCA Unit (congregational, intercongregational or special unit)
* The Synodical Women’s Organization (SWO) Board
* A group of five (5) *delegates*
1. What should you ask yourself before submitting a resolution?
* What are the costs in terms of time, talents and money to implement this action?
* In what other ways might units of our SWO deal with this concern?
* Is the concern something our SWO can address?
* Is the proposal action consistent with the positions and policies of the ELCA?
* What is the desired outcome if the action is taken?

Resolutions should not be submitted if:

* It is already part of our policy.
* There would be a cost involved and there is no funding available.
* There are immediacy and time constraints that do not allow for implementation.
1. How is a resolution written?

The resolution starts with reasons and concludes with the action desired.

1. What is the procedure for submitting a resolution?
* Identify an issue, write a resolution and have it approved at a meeting of the Unit and/or SWO Board, or have it signed by five (5) *delegates* to the convention.
* Submit the resolution to the Committee on Reference and Counsel, which has been appointed by the SWO Board to review all resolutions.
* The committee reviews and makes its recommendation for handling the resolution, as per one of the following options:
* adopting the original resolution,
* adopting the resolution as amended by the committee,
* adopting a substitute resolution,
* rejecting the resolution, or
* referring the resolution to the SWO Board for further study and/or action.
* The resolution and the committee’s recommendation for handling the resolution, is presented at the SWO convention for consideration by the delegate body.
* The resolution is discussed and voted upon by the delegate body.

If you wish to submit a resolution, write it on the official form (attach additional pages, as needed).

Resolutions may be presented during the morning session of convention, when the chair calls for new business, or sent prior to convention to the Chair of the Committee on Reference and Counsel.

Send resolutions by August 20, 2025 to: Ann Terry

 2817 E. 2219 Rd.

 Marseilles, Il