

**DIRECTOR OF CHORAL MUSIC  
AGNUS DEI LUTHERAN CHURCH**

**Reports to: Pastor**

**Status: Part Time (6-8 hrs/week); Salaried**

**Developed: June 2025**

**FLSA: Non-exempt**

**Ministry Description**

The Director of Choral Music will develop, coordinate, and administer a quality music ministry involving participating vocalists, instrumentalists and the worshipping congregation.

**Responsibilities**

1. Collaboration and Communication
  - a. Meet with pastor(s) and other worship planners for worship planning and selection of appropriate church year repertoire and ensure that such planning happens in a timely and professional manner.
  - b. Collaborate with pastor(s), Minister of Music, pianist, organist, staff and other music personnel to ensure accurate communication of worship details such as special music, choral selections, etc.
  - c. Inform choir members and other music personnel of music and rehearsal schedules.
  - d. Meet with the Worship and Liturgical Arts Committees.
  - e. Arrange special music (choir, handbells, instrumentalists, vocalists, etc.)
2. Recruitment and Training
  - a. Recruit and train choir members with weekly rehearsals using techniques designed to enhance choral sound and individual vocal technique.
  - b. Recruit, schedule, and train assisting ministers and cantors.
3. Musical Resources
  - a. Oversee proper maintenance and storage of choral music and assist with copyright licenses.
  - b. Review new worship materials as they become available, and plan for the introduction and use of these resources.
  - c. Maintain musical equipment by communicating its current condition requesting maintenance as necessary.
4. Choirs
  - a. Direct the adult choir in providing liturgical and worship leadership for services from September through Pentecost.

- b. Select repertoire, rehearse and direct the adult choir.
- c. Select repertoire, rehearse and direct handbell choir.

### **Skills and Qualifications**

1. B.A. in music or years of experience as a Choral Director
2. Commitment to a solid Lutheran tradition with an openness to a variety of hymns and worship expressions.
3. Experience in planning and leading worship that will foster an appreciation for music's role in the liturgy.
4. Gifts for recruiting, training and inspiring others for worship leadership.
5. Choral conducting and keyboard skills.
6. Effective interpersonal communication skills that connect with people of all ages and backgrounds.
7. Ability to work well with others and participate collegially with staff members, pastors, and congregational leaders.

### **Physical Requirements**

- Physical capability to perform essential functions with reasonable accommodations.
- Office space provided on site.

### **Relationships**

- All staff members of Agnus Dei Lutheran Church are engaged with the church in its mission and ministry.
- To effectively serve, it is essential that all staff members approach their duties and responsibilities with an attitude of support for one another.
- The Director of Choral Music is accountable to the supervising pastor who will provide ongoing feedback and conduct formal annual reviews.

\*Salary levels will be determined at hiring, based on education and experience levels.

**Application Process:**

Please submit a resume of experience and small write up on why you would like to be the Church Organist for Agnus Dei Lutheran Church.

- Applications will be accepted until the position is filled
- Screening of applicants and interviews will be conducted following the close of the application process (Candidates can prepare music to play during the interview process)
- The Position start date is September 1, 2025

Send cover letter and résumé to: [office@agnusdeilutheran.org](mailto:office@agnusdeilutheran.org)