

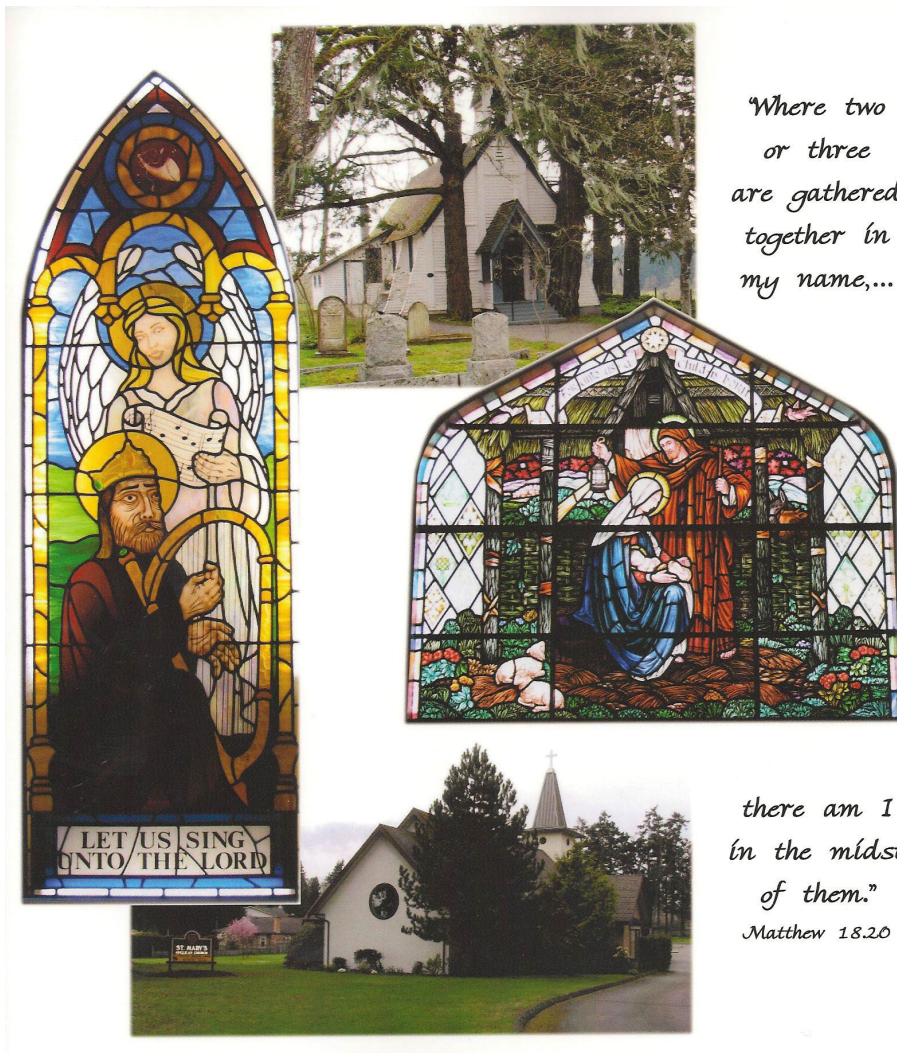


Anglican Parish of Central Saanich

St. Mary's Church St. Stephen's Church

Faith - Family - Friendship

Annual General Meeting – February 25, 2024 11:45 a.m. – In Person



2023 ANNUAL REPORTS

ParishCS.ca

At the beginning of the AGM

Lift High the Cross (CP # 602)

Refrain:

**Lift high the cross
The love of Christ proclaim,
Till all the world
Adore His sacred name**

**Come, Christian people, sing your praises, shout!
If we are silent, even stones cry out. *Refrain***

**Jesus, you wept to see our human strife;
Teach us compassion for each human life. *Refrain***

**Peace was your plea, and peace your loving theme
Let peace be our passport, peace a living dream. *Refrain***

**Worlds to be born and children yet to be,
Come, take up this song into eternity. *Refrain***

TABLE OF CONTENTS

Page No.

Agenda	ii
Acknowledgements	iii
Minutes of the Parish Annual Vestry Meeting – February 26, 2023	1
Report of the Incumbent	5
Wardens’ Reports:	
St. Mary	6
St. Stephen	7
Parish Statistics	10
Outreach:	
St. Mary	11
St. Stephen	13
Cemetery Report & Financial Statements & Draft 2023 Budget	15
Addendum to Cemetery Report	19
Parish of Central Saanich Account 2023 Financial Statements	20
2023 Financial Statements & 2024 Budgets:	
Financial Narrative	21
St. Mary - 2023 Financial Statements	23
- 2024 Budget	28
St. Stephen - revised 2022 year-end Financial Statements	29
- 2023 Financial Statements	34
- 2024 Budget	39
Appendix 1	40

A G E N D A

February 25, 2024 – 11:45 a.m. – 1:30 p.m. at St. Mary Church

Call to Order & Singing of *Lift High the Cross* (see inside front cover)

Opening Prayer and Land Acknowledgment

Memorial List: Renee Adair, Suzie Wells Beresford, Joyce Butler, Berniece Delbrouck, Donald Farmer, George Mackie, Jean Matcham, Matthew Muzyka, Olga McColl, Danielle Poulson, Judy Rowell, Wesley Schroepfer, Ken Sexton, Margaret Sherwood, Hilda Shilliday, Nicholas Towstego, Sarah (Sally) Wait,

Appointment of Recording Secretary –

Adoption of Minutes – Sunday, February 26, 2023

✓Motion to adopt

Appointments:

- a) Rector's Wardens: St. Mary & St. Stephen
- b) Envelope Secretaries: St. Mary & St. Stephen
- c) 2024 Financial Reviewers: St. Mary & St. Stephen (Karen McColm & Don Wilson)
- d) Parish Treasurer - vacant

Nominating Committee Report & Election of Officers

Please note that the Parish Leadership Team (Council) meets on the 3rd Tuesday of the month

Acknowledgement of those who have served: Deb Butler & David Cooper

- a) People's Wardens: St. Mary & St. Stephen
- b) Synod Delegates: St. Mary (1) & St. Stephen (1)
Lon Towstego & Gil Shoesmith are the Parish Clergy representatives to Synod

Reception of Team/Committee Reports

- ✓Motion to receive: All Team/Committee Reports excluding Financial/Financial Review
- ✓Motion to adopt: Special St. Mary Outreach Envelope designations for 2024

Financial Reports:

St. Stephen Cemetery Report & Budget:

- ✓Motion to adopt 2023 Financial Statements
- ✓Motion to adopt 2024 Budget

Parish of Central Saanich Account Report:

- ✓Motion to adopt 2023 Financial Statements

St. Mary Report & Budget:

- ✓Motion to adopt 2023 Financial Statements
- ✓Motion to adopt 2024 Budget

St. Stephen Report & Budget:

- ✓Motion to adopt 2023 Financial Statements
- ✓Motion to adopt 2024 Budget

Other Business

- a) Installation of Officers – March 3rd at 9:00 a.m. & 11:15 a.m. Services
- b) Announcements & Adjournment – by motion & vote
- c) Closing Prayer

**We acknowledge that we gather to worship on the traditional lands of the
WSÁNEĆ and Coast Salish peoples**

THANK YOU, THANK YOU, THANK YOU 2023!

Thank-you to various people who will rotate out of positions this year, especially to Deb Butler and David Cooper for your service on the Parish Leadership Team.

THANK-YOU TO GROUPS AND TEAMS – from the Leadership Team:

(in no particular order):

Administrator

Wardens

Parish Leadership Team

Envelope Secretaries

Financial Reviewers

Cemetery Committee Members

Our Deacon, Retired and associated Clergy

Altar Guilds

Flower Guilds

Safe Church Representative

Musicians and Singers

Coffee/Fellowship Time organizers and workers

Comfort Ministry teams

The Outreach Teams

Crafters, Canners & Prayer Shawl Knitters

Liturgical Assistants & Trained Lay Worship Leaders

Sides people

Emergency Prayer Team Coordinators

The Video and Sound Technology Teams

Building and Grounds & Operations Teams

Grocery Store Card/Receipt fundraising Teams

Refundable Recycling organizers

Poster/Sign Creators

Website and Social Media teams

Wow! Look how many ways there are to be involved as God's Ministers in this place.

**The Parish of Central Saanich gratefully acknowledges the financial assistance
provided by the District of Central Saanich by way of its
Permissive Property Tax Exemption Program**

MINUTES OF 2022 VESTRY
THE PARISH OF CENTRAL SAANICH
ANNUAL VESTRY MEETING HELD AT ST. MARY
Sunday, February 26, 2023

The 2022 Annual Vestry Meeting was called to order by the Ven. Dr. Lon Towstego, Chair, at 12:00 p.m. sharp. The chair reminded people to sign the attendance list.

Lon Towstego opened with a prayer and the Land Acknowledgement.

Lon spoke about procedural matters. He noted that no questions were received in advance of the meeting. For those wishing to ask a question, please wait until the microphone is brought to you. Questions should be addressed to the Chair and not across the room. Lon hoped that the business could be concluded within an hour to an hour and a half as he had to conduct a service at Legion Manor.

Lon prayed for those who have died: Kenneth Brind, Susan Burns, Suzie Wells Beresford, Martin & Sheila Ellis, Christopher Gosling, Barbara Hale, George Hammond, Doreen Harrison, Carl Johnson, Peter Lawson, Gladys Otto, Jean Piacente, Michael Pidgeon, Robert Pollard, Pam Reynolds, Joan Smith, Patricia Stanlake, Rosalind Stoba, Neville & Trish Tate, Sofia Ruth Tuffin, John Tutte, Bruce Watson, Margaret Sherwood and any others on our hearts.

Lon confirmed that the Canons state that a quorum for this sized parish is the Priest, one Warden and 10 people. We had an attendance of 35 including the Chair.

Leslie Pedlow accepted the appointment as Recording Secretary.

MINUTES:

Moved by Howard Kolson, **seconded** by Carl Schwazer, that the Minutes of the February 27, 2022 Annual Vestry Meeting be adopted as circulated. **Carried.**

APPOINTMENTS:

The appointments for 2023 are as follows:

Rector's Wardens – Ian Stuart & Lynda Clifford

Envelope Secretaries – Judi Clark for St. Mary & Lynda Clifford for St. Stephen

Financial Reviewers - Karen McCollm for St. Mary's, Don Wilson for St. Stephen's

Parish Treasurer – Remains vacant. Lon is in discussion with a person and with the wardens about this person. They will meet soon after this AGM to discuss moving forward. The Executive Archdeacon has approved that the Wardens may act as Treasurer in the interim.

THE NOMINATING COMMITTEE REPORT:

The Nominating Committee was comprised of Deb Butler, Lynda Clifford, Ken Pedlow and Ian Stuart. Ian expressed thanks to John Beresford for his service as he retires from Council.

Lon reiterated that the Leadership Team meets on the third Tuesday of each month.

As there was no Synod in 2022, St. Mary retains two delegates and St. Stephen one delegate. Don Wilson asked for clarification regarding Synod Reps being ex-officio to Council and those who are elected to serve as Members-at-Large.

Synod Reps:

Ian Stuart (St. M), David Cooper (St. M), Don Wilson (St. S)

Sandra Scarth and Ken Pedlow agreed to serve as the Alternate Synod Delegates. Although Alternate Synod Delegates do not have to sit on Council, it has been a pattern for the Parish to select Alternates from those already on Council.

The following names were put forward on behalf of the Nominating Committee and the Chair asked for further nominations from the floor for each position. There being none, the people below were acclaimed.

St. Mary's:

People's Warden – Ken Pedlow
Member-at-large – Judi Clark
Member-at-large – Lynn Fallan
Member-at-large – Karen McColm

St. Stephen's:

People's Warden – Deb Butler
Member-at-large – Terry Hartley
Member-at-large – Sandra Scarth
Member-at-large - Gary Moss

The installation of officers will take place at the 9:00a.m and 11:15a.m. Services on March 5th.

RECEPTION OF NON-FINANCIAL REPORTS:

Moved by Greg Robinson, **seconded** by John Beresford, that all of the non-financial Reports be received as circulated. There were no questions submitted or asked and the motion **Carried**.

Moved by Ken Pedlow, **seconded** by Ian Stuart, that St. Mary's use the list below (as presented in the Annual Report) as the 2023 Monthly Outreach Designations. **Carried**.

Ken noted that the only change was to the February monthly outreach, switching from St. Matthew's Library to Threshold Housing Society.

OUTREACH: ST. MARY'S:

January	Rector's Discretionary Fund	July	General Outreach
February	Threshold Housing	August	Anglican Appeal
March	General Outreach	September	Saanich Peninsula Hospital & Healthcare Foundation - Chaplaincy
April	Primates World Relief and Development Fund	October	Rector's Discretionary Fund
May	Saanich Peninsula Lions Food Bank	November	South Island Centre for Counselling and Training
June	ORCCA Dental Clinic	December	General Outreach

OUTREACH: ST. STEPHEN'S:

Moved by Lynda Clifford, **seconded** by Deb Butler, that St. Stephen use the list below (as presented in the Annual Report) as the 2023 Monthly Outreach Designations. **Carried**.

January	Saanich Peninsula Lions Food Bank	July	Rector's Discretionary Fund
February	Saanich Peninsula Hospital & Healthcare Foundation - Chaplaincy	August	Victoria Humane Society
March	Rector's Discretionary Fund	September	Primates World Relief and Development Fund
April	General Outreach	October	Grief & Loss Lunch Program
May	South Island Centre for Counselling and Training	November	Christmas Hampers
June	Anglican Appeal	December	General Outreach

Lon explained the ruling from the Diocese that has led to the removal of Gendemi, the mission that used to be led by Hilda Shilliday and St. Matthew's Library. After many meetings and consultations, the ruling states that we absolutely cannot accept funds for organizations that do not have CRA Charitable Status. Greg Robinson has information on an organization back east that will direct donations outside of Canada for a fee. Please liaise with Greg if you want more details.

FINANCIAL REPORTS:

St. Stephen Cemetery Report:

Ian Stuart highlighted a few points from his written report. He acknowledged the excellent work being done by Howie Kolson to ensure the smooth operation of the Cemetery.

Howie Kolson also wanted to thank Tracy Stubbs for taking on the role of digging the interment spaces after he found that he was unable due to back problems. After a test period, Tracy was found to be most capable and has continued in the role of parishioner/digger. Lon Towstego added that both Howie and Tracy go about their work in a most respectful way and are both held in high esteem.

David Cooper asked if there was going to be anything put on-line that may be accessed by the public. Ian responded that it was currently a work in progress and will be solely based on what the Diocese has advised that we are able to provide under privacy information laws.

David also asked if there would be any video or photograph records available of the Cemetery's headstones and markers, similar to ones that he is able to access in England. Unfortunately, this kind of task is usually undertaken by volunteers who are scarce.

It was **moved** by Bob Quicke, **seconded** by Lynda Clifford that the 2022 Financial Statements of St. Stephen Cemetery be adopted. **Carried**

St. Stephen Cemetery Budget:

It was noted that this is always a difficult exercise but has been fine tuned by notifications from families that they will want to proceed with interments in the better weather or when more family are available.

It was **moved** by Ian Stuart, **seconded** by Lynda Clifford, that the 2023 Budget for St. Stephen Cemetery be adopted. **Carried.**

The Financial Statements for the legal entity Parish of Central Saanich. This bank account mostly serves as a flow through account for cheques that are made payable to the legal entity. We are pleased that Karen McColm undertook a review of this account and, as per her statement, found it to be in order. Thank you, Karen, for your work.

It was **moved** by Ken Pedlow, **seconded** by Judi Clark, that the 2022 Financial Statements of the Parish of Central Saanich be adopted. There were no questions submitted or asked. The motion **Carried.**

St. Mary 2022 Financial Statements:

Ken Pedlow presented the statements with a brief recap. He explained how the \$15,000 Operating Loan worked – a transfer early in the year and then paid back at year-end. He thanked the congregation for their efforts and was pleased that the deficit at year-end was only -\$35.45. David Cooper expressed concern that the money coming in was not sufficient to cover the cost of running the Parish. David was thanked for his observation.

Moved by Ken Pedlow, **seconded** by Ian Stuart, that St. Mary 2022 Financial Statements be adopted as presented in the Annual Report. **Carried.**

St. Mary 2023 Budget:

Ken Pedlow presented the 2023 Budget for St. Mary. There were no questions submitted or asked.

Moved by Ken Pedlow, **seconded** by John Beresford that St. Mary 2023 Budget be adopted as circulated. **Carried.**

St. Stephen Financial Statements:

Lynda Clifford presented the 2022 Financial Statements. She noted that \$11,400 was used from the Contingency Reserve Fund. There was also money used from the Church Restoration Fund to repair the stained-glass window. Some donations have been received to off set the expense but not entirely.

It was **moved** by Terry Hartley and **seconded** by Marian Towstego, that the 2022 Financial Statements of St. Stephen be adopted as presented. **Carried**

St. Stephen 2023 Budget:

Lynda noted that a new expense item has been added to the budget for Diaconate Professional Development. There was nothing to add to the remarks as noted on the budget. She was reminded to mention that even though we had been advised that the insurance premium would increase by approximately thirty percent, we still did not have the exact figure.

It was **moved** by Deb Butler, **seconded** by Sandra Scarth, that the 2023 Budget for St. Stephen's be adopted as circulated. **Carried.**

OTHER BUSINESS

- a) **Installation of Officers:** The Installation of officers will take place at the 9:00 a.m and 11:15 a.m. Services on March 5th. Those who are unable to attend will be installed at the next available opportunity
- b) **Announcements –**
 - a) David Scarth rose to ask if there might be funds available to erect a marker in the cemetery noting the burial of black pioneers who are buried at St. Stephen. There was support for the concept and David was asked to put his request in writing to the Cemetery Board for their consideration. Bob Quicke expressed his support of this important and timely idea as well as something to acknowledge veterans.
 - b) Karen McColm rose to thank all of those who were at the head table for looking after our Parish so well.
 - c) David Cooper acknowledged that it has been ten years since a committee was formed to set out a new governance model for the Parish of Central Saanich and will be nine years in March, 2024 that the newly formed Parish of Central Saanich Council met for the first time. David asked if the 2023 Leadership Team might take the time in 2023 to evaluate the model and how we might come together even more. Lon thanked David for his leadership.
 - d) Lon took time to mention the importance of making ourselves acquainted to our newer members and making them feel welcome.
 - e) Greg Robinson offered a vote of thanks to Lon for his leadership, spiritual and pastoral care.
- f) **Adjournment: Ken Pedlow moved to adjourn at 12:55 p.m.**

At Lon's request, Jackie Kolson said a closing prayer.

The Ven. Dr. Lon Towstego, Chair

Here endeth the Minutes

INCUMBENT'S REPORT TO ANNUAL GENERAL MEETING

February 25, 2024

***“Those who wait for the Lord shall renew their strength,
they shall mount up with wings like eagles, they shall run and not be weary,
they shall walk and not faint.” Isaiah 40:31***

Recently a group in our parish gathered and has studied a book by Mary Parmer, ***“Invite, Welcome, Connect.”*** This introduces a ministry, not a program, but a way of living out our faith as a parish that brings excitement, creativity, and the ability with God’s help to transform obstacles into opportunities. When the disciples ask Jesus how he would feed all these people he responded with a simple “you will feed them.”

Last year at this time we were in the process of studying a book, ***“The Post Quarantine Church”*** by Thom S. Rainer. Why all these books and studies? These authors guide us and set a path for our trajectory since the pandemic and as we move beyond the worst of those days.

Now in 2024 we are moving from “maintenance and survival mode,” to “Mission mode.” We have acquired gifts and skills from God and from our day to day lives in the parish. I will list a few things that we are working on moving forward. The overall umbrella is one of learning. As we learn we develop a willingness to try innovative ideas, taking the risk of them failing, enjoying, and celebrating when they do succeed, and giving God the glory. A few examples are:

- Recent increases in Sunday attendance with people still returning to church post-pandemic and God is blessing us with some remarkably interesting new people. Welcome!
- Our music program is developing well at St. Mary under Joanne Lambert’s leadership. She has re-gathered ensemble singers. We look forward to a long and strong relationship with Joanne as our musician and we thank her.
- Gary and Rachel Moss have experienced changes in their lives as they embrace what it means for Gary to be a seminarian. Rachel continues to be the primary musician at St. Stephen.
- The group that met to study the “Invite, Welcome, Connect” book has had some great discussions, and they are now impacting the DNA of the entire parish.
- **We seek many ways to be the church in the larger community:**
 - Gil and I serve the RCMP Vets.
 - I am on the Aurora Supportive Housing Citizens Advisory Committee as is Gail Bones. The residents are adjusting, and the staff are extremely helpful and cooperative. They address programs proactively and creatively.
 - We continue our strong relations with the Saanichton Village Association. I am a member and day to day Lynn Fallan and Leslie Pedlow work closest with them.
 - We support the Saanich Peninsula Lions Food Bank and continue our relationship with First Nation People through the Grief and Loss group and other activities of reconciliation.
 - We provide two bursaries for First Nation Students at Stelly’s School seeking further education.
- We continue to develop the strength of our lay Leadership in worship team. Maria King is taking the “Lay Leadership in Worship” course. This will round out our teams for St. Stephen and St. Mary.
- We are considering new and creative ideas and looking for ways to streamline the decision-making process.
- Our Holly Fair was a tremendous success in 2023. We thank all who participated, and I know that plans are well under way for 2024.

- People are responding well to our Financial Stewardship appeals. Thank you.
- Leslie Pedlow does the administration work for the parish including most of what used to be done through the St. Stephen office and all of it for St. Mary. I have received numerous compliments on our fully complete service bulletins. Thank you, Leslie.
- I want to thank everyone on our Parish Leadership Team. A special thanks to our wardens. Thank you, Deb Butler, as you step away from your time as warden. Well done!
- We have some newer people showing interest in our Leadership Team.
- Please read our Wardens' reports for more detail and their perspective.
- I thank our retired clergy, our Altar Guilds, flower arrangers, coffee makers, grounds and building people, financial reviewers, and each of you for being part of the Parish of Central Saanich.
- We are a teaching parish and several of us attended and took part in the Ordination of the Rev. Leslie Flynn as a priest on Feb 10.
- Thank you for our parish being an integral part of the Region of the Western Peninsula and Southern Gulf Islands. We are part of a larger church here in the Diocese of Islands and Inlets, BC.

I am enjoying and looking forward to the rest of 2024. The past is in the rear-view mirror and the future is bright. May God bless our parish. God, please point us to what you are blessing.

Respectfully submitted,
Lon Towstego+

WARDENS' REPORTS

St. Mary

2023 has been a year transitioning back to pre-pandemic conditions of worship and activity levels. The operation of St Mary, within the context of our Parish of Central Saanich family, continues to be immensely positive and rewarding. We continue to give grateful thanks for the continued support of our parishioners with their time, talents, and financial contributions.

Worship services at 9:00 am on Sunday and the 10:00 am Wednesday service have been increasingly well attended throughout the year. Refreshment and fellowship time in Cooper Hall after the Sunday service has been well attended and a number of Bible Study opportunities have been offered. Social and fund-raising activities have also returned and are providing further support to the life of the parish. We continue to be very thankful for the leadership and hard work of our Incumbent, Lon, and the support given to him by our Associated Clergy. We have also seen the continued training of additional Lay Ministers in the parish. Positive and energetic leaders and the active participation of so many parishioners in many aspects of worship preparation strengthen our parish community.

The administrative and operational activities which support our worship program, and ever-expanding activity schedule, continue as required. We continue to acknowledge the arduous work and cheerful outlook exhibited by our Administrator, Leslie, and the effort she is putting into her parish-wide administrative responsibilities. We acknowledge Jill Ann Siemens and, especially thank Michael Denton, for their music leadership during the year. Thanks also to those parishioners who undertake the wide variety of tasks from Parish Council members to the Flower and Altar Guilds that are an essential component in the successful operation of our church and parish.

Reflecting on our 2023 year-end financial reporting, the Wardens are pleased to report that we have ended the year on a positive note as you will see in the financial statements. The surplus of \$5, 819 will be held as a

deficit reserve fund for future years and is a result of continuing expenditure restraint and significant increases in most income streams especially offerings and fundraising opportunities. We continue to gratefully acknowledge and give thanks for the financial support of our parishioners in so many ways. We will continue to inform parishioners regularly throughout the course of the year regarding the parish financial situation in 2024.

Operational activities by your Wardens continue ranging from operational and financial reporting to numerous entities to day-to-day building maintenance issues which continually crop up as parish activities and use of our facilities continue to grow. Building maintenance projects of note in 2023 include the painting of the parking lot lines, electrical and security system repairs and preparation for projects in 2024 which include de-mossing the roof, repairing damaged elements of the bell tower and the installation of new doors for the parish hall entrance.

We collaborate regularly with the Wardens of St. Stephen on parish-wide issues and there is a keen sense of teamwork at play. Considerable time has been spent on dealing with finding an appropriate Church Musician for St Mary and we are incredibly pleased with the selection of Joanne Lambert who started at the beginning of 2024 and is already making significant moves to revitalize our music ministry. The Wardens are always grateful for any volunteer assistance in completing maintenance tasks, especially our resolute grounds maintenance crew of Carl and John.

Your Wardens remain enthusiastic about the prospects for 2024 given some of the groundwork done in 2023. With the continued participation and cooperation of all our parishioners, staff, and clergy, we look forward to 2024 being a year of success and growth. As Wardens we will continue to bring the messages of Stewardship to the parishioners throughout the year. We give heartfelt praise to God for all he is doing for us, and we trust that what we are doing to lift God up is received with welcome praise. Our spiritual work is more important than anything and will allow St. Mary and the Parish of Central Saanich to continue to be a positive contributor to the Christian community both locally and around the world.

With Blessings to you all,
Respectfully Submitted
Ken Pedlow & Ian Stuart

St. Stephen

Gratitude is where I will begin again this year. We are so very grateful for those of you who have been so kind and continued with your financial support of our church throughout the year. We have continued to put our trust in God to lead us through another year, and without a doubt, he has carried us. We have been supported by our Diocese and our leadership here in this parish have guided us, too. The year has certainly presented challenges but we have been able to find workable solutions and in so many cases, you have stepped up to help.

I want to begin with the end of the year by thanking all of you for your financial contributions and we are grateful for the fact that we have been able to end the year with a small surplus. I am especially thankful for the support we receive from the members of this church family who are faithful with their envelopes and yet, for whatever reason, seldom are able to worship with us. You are all in our prayers, we miss you and we thank you so very much.

This year began with Leslie spending some time in our office in the lower hall but as the months went by and technology allowed, she has been doing our work at her desk in the St. Mary office. The computers at St. Stephen are incredibly slow to the point of being obsolete and it does not make sense to spend money on them at this time. This has been working well. We all communicate easily with email and phone. There is a phone and answering machine in the office still, which is monitored.

Howie, the Cemetery Custodian, has and uses his office in the hall and Lon spends most Friday mornings in his office there. We have held various meetings and study time there throughout the year. There is a slot in the door if there is a need to drop mail off. It is secure and will be seen. Do not use the wooden box outside please.

Still talking about \$\$ - you will all have noticed the donation boxes that Peter Simpson installed this past summer - one in the lower church parking lot, near the fence and Lych gate and the other up by the path to the field. Both of these boxes are emptied regularly and have collected nearly \$1,000 dollars since installation. We are thankful to Peter for this idea and his ability to make it happen. There is a plan to bring technology to these boxes with a QR code (ask us if you don't know what this is), so that people can donate via the website from their phone if they so wish. It is felt that these donations are coming from people who use the field to walk their dogs and enjoy the peacefulness of the grounds and visiting the cemetery. We hope to have an article published in the Seaside Magazine in the next few months, which will focus on the Pet Memorial Pathway and Garden.

The fundraiser we began last year by collecting refundable bottles, etc. is on going and last fall we collected a cheque of \$300.00. This money has been going to help recoup the cost of the work that had to be done on the Stained Glass Window. We intend to continue to build the Church Restoration fund back to where it was prior to the work done. If you wish to take your refundables directly to a **Return It Depot** you may do so and **quote #213**. By giving this number the refund will go to the St. Stephen account and you can do this at any **Return It** in Victoria. This is an easy way to help.

Another thing we have taken part in is the **Country Grocer Save a Tape**, which is a collection of receipts from grocery shopping. This is even easier. Just shop at a Country Grocer, save the receipt and give it to Lynda (save them up or just one at a time!!) Diana Abbott has been doing the listing and adding for us and when we have \$5,000 in receipts we turn them in to the store and they give us a \$50.00 gift card. This could be used by us for coffee supplies or ?? Or used for someone in need or? But it is \$50.00 free money - because we all tend to eat!! So if you are in the area and need to shop think of this fundraiser please. If I told you that this amount was raised between about 6 people collecting receipts..... Ask your friends and relatives to save them for us, it does not matter which store they use, we are working with the Country Grocer at Royal Oak.

Last year we found holding our outdoor services in the Pet Memorial Garden worked well. It enables us to be closer together and the trees provide some shade, and it feels like a worshipful space. We will likely continue holding services here. The animal blessing was held there in October and we were blessed with good weather for that day.

We have already received a few facility use bookings for this coming year, but ended the year with the K9 Dog Scent club. They were very pleased with our venue and have booked two Saturdays this year. The preschool has increased their time on Fridays to accommodate a drop-in day which is working well.

Fridays, where possible, finds several of us at Holy Trinity, sharing in set up, food preparation and serving and clean up for the Grief and Loss group. This group welcomes any newcomers and we would all agree that it is a very special time together. It is a wonderful opportunity to work with another parish.

The garden was very productive this past year. Cared and tended by Don Wilson, Kathy and her husband Eric Fisher, who are the official caretakers of Butterfield Park which is just up Thomson Road. They offered to assist with weeding and improving the soil, and it certainly helped. Don and Kathy donated produce to the Food Distribution which occurs in Saanichton every Thursday at the Centennial Park Campus of Saanich Baptist Church. They also offered us the opportunity to pick Dahlias too, which we did for several Sundays. Cathy Hryhoryshen has also volunteered weeding in the fenced garden and spends time in the Pet Memorial Garden too.

When the grass began to grow and grow and grow and Peter was alone on the tractor, more volunteers came forward including Eric, and he and I took turns while Peter was off to enjoy some time on the water with his very patient wife! Throughout the summer others have volunteered too. We will need help with the trimming or weed eating around the field and buildings when things begin to grow again.

Peter and I would like to see an easier care space in front of the office where weeds had taken over. Ron did a job on the weeds, but they always seem to reappear. We hope to place some cloth and bark mulch after a good tilling of the area, when the weather is dryer.

Peter looked after a number of other maintenance issues. He is a valuable asset to this community. We have enjoyed the music provided by Michael Denton and now welcomed Joanne Lambert for the first time earlier in January. It is lovely to hear the organ played so well. We are especially blessed to have the opportunity to have the above musicians and Rachel and the praise band enrich our worship time.

Our Christmas Eve service was a lovely time as we were blessed to have lots of visitors and a lovely evening service. No snow and no rain made life much easier! Thank you to all those whose efforts made it such a special time. Standing in a position to look back at the congregation while Silent Night was being sung was a joy and I found myself wondering what that day looked like in 1862.

Our prayer shawl ministry has had a busy year, having given 21 Prayer Shawls to friends and family near and far. You have been generous in donations to this ministry, too and special thanks to those who knit!!

We were able to spend the money in General outreach and the Christmas hamper fund on Gift cards that were given to people in the community and also those we were aware that were in need. Thank you to those of you who helped that Ministry to continue. Every year, Eva thinks of those who are not able to get out easily every week and we arrange for a special 'hello we are thinking of you.' It varies year to year but we plan and work together. She is always busy thinking and we so appreciate her baking.

This year we collected food during advent and delivered it to the food bank before Christmas which seems to make more sense as the need is perhaps greater, they are always so appreciative.

The monthly Men's Breakfast has been very popular and the efforts of Gary Moss and his helpers are enjoyed, I hear reports of speakers and great food. I just have to take their word for it!

We have enjoyed working at events with the members of St. Mary at Thrift Sales and Holly Fair and our combined Parish Council meetings helps to bring the two congregations together. We may differ in some way but we do have many similarities and we sure enjoy having fun.

Bible study has been great this past year and again, sharing this time together has been valuable.

As always there are needs. Eva continues to keep us supplied with treats on Sundays, and I like to be able to give her some days off so if someone is willing to bring a little to coffee time occasionally, we will all be happy!!

Help in the kitchen at coffee time is never refused. We need help when there are receptions after Memorial Services, so again, we never refuse an offer of help. One of the things that has fallen to the wardens and could be shared is the Collection Counting. The time is flexible and training is offered, with Leslie's help the form we use has been revamped and it is quite simple, says she who makes errors!!!! Really not onerous! Let's share the load where we can.

Lastly the Pot Luck Lunches seem to be a hit, so we will continue at least until June and maybe through the summer. We can discuss this later. Do not ever stay away because you forgot, there is always lots of food, (that seems to be an Anglican thing) and it is a great time of fellowship.

Thank you all who work so hard to keep this church community alive and running, each and every one is appreciated for the gifts you bring. Your willingness to help is amazing and your commitment to this and the wider community and especially to God is such a blessing.

Respectfully submitted,
Lynda Clifford and Deb Butler

PARISH STATISTICS 2023

Special Services	2020	2020	2020		2021	2021	2021		2022	2022		2023	2023
	SS	SM	V		SS	SM	V		SS	SM		SS	SM
Easter Day	0	0	267		22 (zoom)	22 (zoom)	158		63	63		40	58
Pentecost*	0	0	191		0	0	123		30	31		30	38
2 nd Sunday in September*	44	38	108		28	25	80		25	35		20	37
Harvest Sunday	36	39	99		24	54	72		27	47		29	43
Christmas Eve	0	0	430		38	42	44		45	58		85	68
Christmas Day	0	0			0	17	45		-	34 **		-	44 **

*Not included in Parish Statistics reporting in previous years.

Sacramental Rites	2020	2020		2021	2021		2022	2022		2023	2023
	SS	SM		SS	SM		SS	SM		SS	SM
# Baptized	1	1		1	0		2	3		1	0
# of Confirmed	0	0		0	0		0	0		0	0
# of Marriages	0	1		0	3		3	3		2	0
# of Memorials	7	2		10	4		17	7		13	3

** Combined SS and SM.

	2020	2020	2020	2021	2021	2021	2022	2022	2023	2023
	SS	SM	V	SS	SM	V	SS	SM	SS	SM
Population of Congregation over age 16	97	110	--	75	103	--	81	105	70	101
Identifiable Givers	91	85	--	73	74	--	75	n/a	81	83
Average Sunday Attendance	19	22	109	*32	*33	95	30	38	29	38
Average Weekly Attendance	21	30	122	34	40	105	32	45	30	50

Note: SS is in person at St. Stephen, SM is in person at St. Mary, V is virtual or on-line views.

OUTREACH

St. Mary

ST. MARY'S CHURCH 2023 OUTREACH REPORT – DECEMBER 2023

Client	Open. Bal. Jan. 1/23	Donations	Transfers In/Out of Gen. O/R	Disbursed/ Grant	Balance Dec. 31/23	Type
Rector's Discretionary Fund	0	1,248.00		1,248.00	0	Parish
ORRCA Dental Clinic	0	700.00		700.00	0	Parish
Saanich Peninsula Hospital & Health Foundation	0	550.00		550.00	0	Parish
South Island Counselling	0	437.00		437.00	0	Diocese
PWRDF	0	2,320.00		2,320.00	0	O'seas
Building Bridges (Christmas)	0	⁴ 1,650.00		1,650.00	0	Parish
Threshold Housing Society	0	522.00	+125.00	647.00		Diocese
Anglican Appeal	0	270.00		270.00	0	O'seas
Saanich Peninsula Lions Food Bank ¹	0	1,765.95	+550.00	2,315.95	0	Parish
Prayer Shawl Ministry	68.11				68.11	Parish
St. Matthew's Library ²	0	1,000.00			1,000.00	O'seas
General Use:	.62	³ 1,949.38	-675.00	<i>as below</i>		
Legion #37 Poppy Fund				100.00		Parish
Cridge Centre for the Family				650.00		Diocese
Anglican Foundation				200.00		National
Rainbow Kitchen				325.00		
TOTALS	68.73	12,412.33	0	11,412.95	1,068.11	
St. Mary's Bursary	432.43		1,442.00 <i>(recycle \$)</i>	⁵ 1,043.78	830.65	Parish
Lily Shields Bursary	0	1,000.00		1,000.00	0	Parish

1. Includes 1,215.95 from Breakfast with Santa event
2. The funds for St. Matthew's Library include donations received late in 2022 via St. Stephen. Disbursement has not been made due to two-hour banking time required for two signatories.
3. Includes \$300.38 from Holly Fair Proceeds
4. Includes \$550 from Holly Fair Proceeds
5. Includes \$1,000 Bursary plus presentation gifts to both bursary recipients.

NOTICE OF MOTION – ST. MARY

Moved by Ken Pedlow, **Seconded** by Ian Stuart that the following be the 2024 Special Monthly Outreach Designations for St. Mary’s Church:

MONTH	DESIGNATION	DESCRIPTION
January	Rector’s Discretionary Fund	This is a dedicated fund under the Rector’s control and discretion which provides (but is not limited to) financial assistance to members of the parish and the wider community.
February	Threshold Housing	Threshold Housing Society works to prevent adult homelessness by providing safe housing, support services, and community to at-risk youth.
March	General Outreach	Monies donated for General Outreach are dedicated at the end of the year to be used for requests received during the year and to “top up” totals in monthly outreach designations.
April	Primates’ World Relief and Development Fund	We support the Anglican Church of Canada’s agency for sustainable development, relief, refugees, and global justice.
May	Saanich Peninsula Lions Food Bank	Donations in monetary form combined with an ongoing collection of staple foods and hygiene products allow us to help this non-profit, charitable organization support those in need on the Peninsula.
June	ORCCA Dental Clinic	ORCCA's purpose is to provide children and adolescents under 19 years of age from low-income families access to oral care in a not for profit setting.
July	General Outreach	See description for March.
August	Anglican Appeal	Donations support the mission work and ministry in Canada’s North and our church partners overseas.
September	Saanich Peninsula Hospital	Donations provide funding toward the Spiritual Health Practitioner (formerly Chaplaincy) program at the hospital.
October	Rector’s Discretionary Fund	This is a dedicated fund under the Rector’s control and discretion which provides (but is not limited to) financial assistance to members of the parish and the wider community.
November	South Island Counselling	Our donations help fund programs and staffing at this non-profit counselling and training agency which is funded solely through donations, fees, and grants.
December	General Outreach	See description for March

ST. STEPHEN'S CHURCH 2023 OUTREACH REPORT – DECEMBER 2023

Client	Open. Bal. Jan. 1/23	Donations	Disbursed/ Grant	Balance Dec. 31/23	Type
Mission to Africa	20.00		¹ 20.00	0	
Christmas Hampers	25.75	20.00	¹ 45.75	0	
Saanich Peninsula Lions Food Bank	25.00	415.00	440.00	0	Parish
Grief & Support Lunch	-24.65	195.00	131.31	39.04	Parish
Rector's Discretionary Fund	0	3,475.00	3,475.00	0	Parish
Victoria Humane Society	0	120.00	120.00	0	Diocese
PWRDF	0	1,065.00	1,065.00	0	O'seas
Saanich Peninsula Health & Hospital Foundation	0	95.00	95.00	0	Parish
Prayer Shawl Ministry	71.56	1,227.75	579.94	719.37	all
General Outreach ²	368.05	1,340.25	1,588.60	119.70	Parish
TOTALS	485.71	7,953.00	7,560.60	878.11	

¹ Transferred to General Outreach

² includes \$175 to the Anglican Foundation and the balance to community support/outreach incl. Christmas

St. Stephen Donating to Outreach 2024

There are various ways to donate to outreach at St Stephen

1. To Donate to a specific outreach program
Write the name of the specific outreach onto the special offering line of your weekly envelope.
2. To Donate to general church outreach
Simply write "outreach" on the special offering line of your weekly envelope.
This fund is used to support various St. Stephen community outreach programs during the year.
3. To donate to the designated monthly outreach program
Put your outreach offering into the yellow "Monthly Outreach Offering" envelope. You can of course donate to any of these programs at any time of the year using method #1

NOTICE OF MOTION – ST. STEPHEN

Moved by Lynda Clifford, **Seconded** by Deb Butler that the following be the 2024 Special Monthly Outreach Designations for St. Stephen's Church:

MONTH	DESIGNATION	DESCRIPTION
January	Saanich Peninsula Lions Food Bank	Donations in monetary form combined with an ongoing collection of staple foods and hygiene products allow us to help this non-profit, charitable organization support those in need on the Peninsula.
February	Saanich Peninsula Health/Hospital Foundation	Donations provide funding toward the Spiritual Health Practitioner (formerly Chaplaincy) program at the hospital.
March	Rector's Discretionary Fund	This is a dedicated fund under the Rector's control and discretion which provides (but is not limited to) financial assistance to members of the parish and the wider community.
April	General Outreach	Monies donated for General Outreach are dedicated at the end of the year to be used for requests received during the year and to "top up" totals in monthly outreach designations.
May	South Island Counselling	Our donations help fund programs and staffing at this non-profit counselling and training agency which is funded solely through donations, fees, and grants.
June	Anglican Appeal	Donations support the mission work and ministry in Canada's North and our church partners overseas.
July	Rector's Discretionary Fund	See description for March
August	Victoria Humane Society	Rescues dogs and cats, and sometimes other small animals. The costs incurred are significant, from arranging transportation for the animals out of remote communities and into our care, to emergency medical bills to save animals lives, to spay and neuter costs, vaccinations, hospitalizations, medications and on-going food costs and incidentals. Month coincides with our Blessing of the Animals Service.
September	Primates' World Relief and Development Fund	We support the Anglican Church of Canada's agency for sustainable development, relief, refugees, and global justice.
October	Grief & Loss Lunch Program	To assist with providing food towards the lunch preparations in our joint ministry with Holy Trinity for the participants from Tsawout, Tseycum and Pauquachin communities.
November	Christmas Hampers	To provide grocery store gift cards to local families in need.
December	General Outreach	See description for April

THE ST. STEPHEN'S CEMETERY 2023 ANNUAL REPORT

This past year (2023) has been another period of strengthening the cemetery's maintenance and preservation of assets. The Cemetery team in place continues to work well together in all aspects of the business of operating effectively on this sacred ground.

The cemetery board members are: The Ven Lon Towstego, Incumbent, Ian Stuart (St. Mary Warden) Chair, Lynda Clifford (St. Stephen Warden) Secretary, Peter Simpson, Logan McMenamie, and recently the board welcomed Bob Buchanan at our last board meeting. Howie Kolson as our Cemetery Custodian continues to work very hard, often exceeding expectations with his thoughtful caring approach to the position. Howie's report follows this reporting.

The cemetery services provided during the year continued on at a steady pace with our Incumbent Lon and Custodian Howie both kept busy with internments and reservation work. The reservation work was no doubt spurred by the Parish's End of Life Planning Seminar held in the spring.

The Financial position of the cemetery is good with steady growth of our funds in various segments.

The net income for the year 2023 was \$20,705.79 with operation expenses of \$27,660.49.

The Total Assets (includes perpetual care funds) are \$332,730.89

The full details of the cemetery financial position follows along with the proposed budget for 2024 at the end of this report.

Respectfully submitted,
Ian Stuart, Chair

2023 AGM Cemetery Custodian's Report

2023 was a productive year for us with work in the Cemetery getting done and more needed jobs in the works:

#1. The Cemetery Fence was completely painted by Envision Painting, 2 coats on the inside and 1 touch-up coat on the outside as the outside of the fence had been completed the previous year by Tracy and Garry Stubbs. Thank you, Tracy and Garry. The total cost for sanding, priming and painting was \$2550.45. As a longer-term maintenance note, I would like to mention the fact that our Picket Fence at the Cemetery will have to be replaced in 2-3 years' time as the posts are now slowly starting to rot away. This will be an expensive job so it might be time to start thinking about replacing the fence with Chain Link or maybe another alternative type Fencing.

#2. We had an Arborist come and give us a free estimate on what had to be done in the Cemetery to keep it safe for everyone. We opted for OakStead Tree and Property Care Inc. as this company was the only one that offered a free estimate and did everything from Arborist consulting, cutting of the trees, removing debris as well as doing the footwork for us with the Municipality. We have to get permission from the Municipality to cut and remove trees, etc. from the Cemetery. There were 3 trees that needed to have dead branches and limbs cut off and 1 tree that was on its last legs and had to be removed. This work was completed on Jan. 23, 2024. The cost to the Cemetery for all of this was a total of \$1,601.25

#3 I also have contacted Carl Hughes of Meadowlark Monuments who does Aligning, raising and levelling of Grave Curbs, Headstone's and sunken Curbs'. I have picked out 3 plots that have to be fixed up; these are marked with a yellow peg. The ones I opted for are on either side of the Church walkway and will enhance the look of the Cemetery as people enter through the Lych Gate. This work will cost the Cemetery \$975.00. and should be started before the end of January.

There was a total of 10 Interments in the Cemetery in 2023, all of which were Ash Interments. The total number of Reserved Plots for 2023 was 14, of which 7 were full Burial Plots and 7 were Ash Interment Plots. The number of remaining Plots are as follows : Full Burial Plots : 130 and Ash Interment Plots : 275. Once again, I have to thank Angela Dyck who does a superb job keeping all the info easily available for when it is needed.

Our Lawn and Garden person: "Adam Hill Lawn and Garden Service" is doing a really good job especially in the Spring and Fall, the 2 busiest times of the year. Adam is under contract until the end of March 2024. At that time it will be determined by the Cemetery board, if we offer him a 2-year contract or keep to a 1 year contract.

That is all that I have for this AGM, so are there any questions?

Respectfully submitted

Howard Kolson,

St. Stephen Anglican Cemetery Custodian

St Stephen's Cemetery Financials - Summary of Actuals 2023/ Proposed 2024 Budget

Income	Budget in 2023	Actual in 2023	Proposed 2024 Budget	Comments on actual amounts and 2024 proposed budget where necessary
Gifts & Donations	\$ 1,000.00	\$2,750.00	\$1,500.00	Gifts & Donations were very generous, Budget amount increased in 2024.
Interments	\$ 6,000.00	\$3,000.00	\$3,000.00	Less activity than budgeted, budget amount adjusted to reflect continued activities at same level in 2024.
Reservations	\$ 20,000.00	\$37,780.00	\$30,000.00	A very active 2023 for plot reservations, budget adjusted to be attuned to this higher activity level.
Investment Income	\$ 7,500.00	\$4,836.28	\$5,000.00	A lesser amount of interest income, the budget amount has been set conservatively.
Total Income	\$ 34,500.00	\$48,366.28	\$39,500.00	2023 Income overall was 28% higher than the budget in 2023
		140%		
Expenses				
Operations	\$ 11,500.00	\$10,379.15	\$16,000.00	Maintenance (grounds care cost were within 2023 budget) The 2024 budget set to reflect a higher amount being needed to complete projects as well as an allowance for grounds keeping increases.
Administration	\$ 20,525.00	\$17,281.34	\$22,000.00	Data base work was below the expected amount, in the 2024 budget the custodian salary has been adjusted for COLA.
Total Expenses	\$ 32,025.00	\$27,660.49	\$38,000.00	In 2023 expenses were less than budgeted (80%). The 2024 budget has been set with a slight positive income position.
		86%		
Net Income	\$ 2,475.00	\$20,705.79	\$1,500.00	

The detailed 2023 Balance Sheet and Profit and Loss Statement follow

	31 Dec 23
ASSETS	
Current Assets	
Chequing/Savings	
1000 · CASH	
1010 · Coast Capital Chequing Account	96,414.05
Total 1000 · CASH	96,414.05
Total Chequing/Savings	96,414.05
Other Current Assets	
1200 · INVESTMENTS	
1250 · Perpetual Care Funds	
1251 · CTF -Esther Galbraith Fund	
1252 · CTF Market Value Variation	39,127.00
1251 · CTF -Esther Galbraith Fund - Ot...	90,717.97
Total 1251 · CTF -Esther Galbraith Fund	129,844.97
1255 · CTF -Perpetual Care Fund	
1256 · Market Value Fluctuation of CTF	615.00
1255 · CTF -Perpetual Care Fund - Other	50,000.00
Total 1255 · CTF -Perpetual Care Fund	50,615.00
1258 · 20 % Perpetual Reservations	5,230.00
Total 1250 · Perpetual Care Funds	185,689.97
1270 · New CTF 2023 Surplus Investment	10,000.00
Total 1200 · INVESTMENTS	195,689.97
1460 · GST -Refundable	158.94
1800 · Capital Assets	
1850 · Custodian Computer (2020)	467.93
1800 · Capital Assets - Other	40,000.00
Total 1800 · Capital Assets	40,467.93
Total Other Current Assets	236,316.84
Total Current Assets	332,730.89
TOTAL ASSETS	332,730.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2500 · Liability for 20% Perpetual Car	5,230.00
Total Other Current Liabilities	5,230.00
Total Current Liabilities	5,230.00
Total Liabilities	5,230.00
Equity	
30000 · Opening Bal Equity	228,034.17
32000 · Retained Earning (Net)	39,018.93
32150 · Unrealized Gain/Loss	39,742.00
Net Income	20,705.79
Total Equity	327,500.89
TOTAL LIABILITIES & EQUITY	332,730.89

	Jan - Dec 23
Ordinary Income/Expense	
Income	
4000 · OPERATING INCOME	
4100 · Gifts and Support	
4125 · Gift Through Parish or Churc...	1,100.00
4130 · Donations - General	1,650.00
Total 4100 · Gifts and Support	2,750.00
4200 · Interments	
4230 · Plot Opening/Closing Fees	3,000.00
Total 4200 · Interments	3,000.00
4300 · Reservations	
4310 · Burial Plot Reservations	3,200.00
4320 · Cremation Plot Reservations	26,280.00
4330 · Ash Containers	500.00
4340 · (20%) Perpetual Funds Reserve	7,800.00
Total 4300 · Reservations	37,780.00
4400 · Investment Income	
4440 · Interest	4,836.28
Total 4400 · Investment Income	4,836.28
Total 4000 · OPERATING INCOME	48,366.28
Total Income	48,366.28
Expense	
5000 · General Expenses	
5200 · Operations	
5245 · Maintenance	9,339.15
5250 · Plot Opening/Closing Costs	1,040.00
Total 5200 · Operations	10,379.15
5300 · Administration	
5310 · Data Base Project	590.00
5315 · Bookkeeping	330.00
5335 · Office Supplies	211.54
5340 · Custodian Salary/Benefits	16,149.80
Total 5300 · Administration	17,281.34
Total 5000 · General Expenses	27,660.49
Total Expense	27,660.49
Net Ordinary Income	20,705.79
Net Income	20,705.79

ADDENDUM TO CEMETERY REPORT

Referencing Item under New Business a) Announcements (a) from AGM Minutes held last year:

- a) David Scarth rose to ask if there might be funds available to erect a marker in the cemetery noting the burial of black pioneers who are buried at St. Stephen. There was support for the concept and David was asked to put his request in writing to the Cemetery Board for their consideration. Bob Quicke expressed his support of this important and timely idea as well as something to acknowledge veterans.*

With regard to an acknowledgment of the black pioneers buried at St. Stephen, I am pleased to report that in the fall of 2023 I made contact with Darlene Horrick, an ancestor of one of the persons interred at St. Stephen. Darlene has agreed that she would like to meet with Lon and myself, possibly in this new year to be involved in the decision as to how to acknowledge this ancestor and those of many others resting here. Please see Appendix 1 at the end of the Report Book which reprints an article from our Parish newsletter written by David Scarth and Ruth McKay.

Respectfully
Lynda Clifford

Secondly, with regard to the question regarding something to acknowledge Veterans. The Cemetery Board discussed this matter. As families have the option to use identifying symbols from Veterans Affairs to acknowledge military service and the fact that there is already a local cemetery designated for Veterans, it was decided that there will not be anything specific to acknowledge Veterans, other than what is already inside the Church.

PARISH OF CENTRAL SAANICH 2023 FINANCIAL STATEMENTS

Following are the financial Statements as of December 31, 2023, for the Anglican Parish of Central Saanich in the Diocese of British Columbia. This account is used primarily as a flow-through of funds received from the Tithe.ly website donate feature or from the churches to each other when either receives a cheque intended for them but is made out to the Parish of Central Saanich. This is not uncommon because it is the Parish of Central Saanich that is the legal entity, and the churches are not legal entities.

11:34 AM

2024-02-07

Accrual Basis

Parish of Central Saanich

Balance Sheet

As of 31 December 2023

	31 Dec 23
ASSETS	
Current Assets	
Chequing/Savings	
1005 · Angl. Parish of Central Saanich	
1010 · APCS - General	1,399.66
1015 · Wine Fest	1,544.37
Total 1005 · Angl. Parish of Central Saanich	2,944.03
Total Chequing/Savings	2,944.03
Total Current Assets	2,944.03
TOTAL ASSETS	2,944.03
LIABILITIES & EQUITY	
Equity	
32001 · *Retained Earnings	2,110.08
Net Income	833.95
Total Equity	2,944.03
TOTAL LIABILITIES & EQUITY	2,944.03

11:35 AM

2024-02-07

Accrual Basis

Parish of Central Saanich

Profit & Loss

January through December 2023

	Jan - Dec 23
Income	
4000 · Income	
4110 · Income - St. Mary's	9,242.44
4120 · Income - St. Stephen's	10,951.71
4130 · Income - Joint	0.00
4150 · Income - Pancake Breakfasts	975.25
Total 4000 · Income	21,169.40
Total Income	21,169.40
Expense	
5000 · Expenditures - General	
5010 · Expenses - St. Mary's	
5015 · Fundraising Expenses - St. Mary	167.48
5010 · Expenses - St. Mary's - Other	8,774.96
Total 5010 · Expenses - St. Mary's	8,942.44
5020 · Expenses - St. Stephen's	
5025 · Fundraising Expense-St. Stephen	221.69
5020 · Expenses - St. Stephen's - Other	10,730.02
Total 5020 · Expenses - St. Stephen's	10,951.71
5050 · Expenses - Pancake Breakfasts	441.30
Total 5000 · Expenditures - General	20,335.45
Total Expense	20,335.45
Net Income	833.95

Please see the Financial Reviewer's statement on page 29 of this report.

2023 Parish of Central Saanich Financial Report to the Annual General Meeting – February 25, 2024

The following is a brief overview of the 2023 financial results and 2024 Budget prospects of the Parish of Central Saanich which comprises the two churches of St Stephen and St Mary. 2023 has been a year when the disruptions of the Covid19 pandemic have been absent and this has been reflected in the financial results for the year.

The financial records for each church continue to be maintained independently but are being reported together here as it is important for all parishioners to be aware of the collective condition of the parish as a whole as we are increasingly interdependent and have many shared expenses. Below you will find reports for each church which summarize their individual financial situations.

We wish to thank our Bookkeeper, Leslie Pedlow, for her diligence in recording our financial transactions over the past year. We also thank Karen McCole and Don Wilson for reviewing our financial records and finding them in order. We trust that you will give the detailed 2023 financial documents included in the Annual Report and draft 2024 budgets due consideration and bring any concerns or questions forward at the Annual General Meeting in the manner provided.

St. Mary

St Mary has been able to achieve a surplus of \$5,819.48 for 2023 based on revenues of \$145,299.18 and expenditures of \$139,479.70. This is in stark contrast to the \$22,934.00 deficit budget which was approved at last year's Annual General Meeting. It is notable that revenue from regular, open and festival offerings, facilities donations and fundraising activities (Thrift Shops and Holly Fair) were all in excess of the amounts received in 2022 and projected in last year's budget. Expenditures were up only slightly from 2022 excluding the impact of the \$15,000 operating loan transactions in 2022 which were not used last year. Reasons for the under-expenditure compared to the 2023 budget primarily related to delays in finalizing both the Church Musician position and completing some significant capital repairs to the exterior of the building. Given the challenging economic circumstances developing in the latter part of 2023, this level of support from the members of this church is most gratifying and we wish to thank you most sincerely for your continuing support of St Mary during this time.

On the balance sheet financial statements, given the increased stability and predictability in our financial picture it is planned to finally undertake the reinvestment of some of the funds held in the St. Mary's accounts into the Diocesan Consolidated Trust Fund which will earn a better rate of return than at present.

With respect to the 2024 budget, projected income reflects modest increases in all categories consistent with actual levels achieved in 2023. Projected expenditures unfortunately indicate a significant increase of over \$27,000 from 2023 actuals. This reflects a significant increase in maintenance costs to accomplish the capital projects deferred from 2023, the finalization of the full time Church Musician situation, mandated salary, assessment and insurance costs from the Diocese and increased costs for other materials and services purchased. Two versions of the budget have been provided one showing a \$16,625 deficit and the other showing a \$16,625 deficit elimination appeal to balance the budget. In all other respects the budgets are the same.

St. Stephen

St Stephen in 2023 has had revenues of \$132,082.66 and expenditures of \$129,545.22 which has resulted in a surplus of \$2,537.44. It should be noted that the regular, open and festival offerings in total by our parishioners were up somewhat from 2022. A significant increase in non-preschool facilities donations and a \$10,000 bequest were also significant contributors to increased revenue. On the expenditure side, our expenditures overall were up slightly from 2022, were approximately \$13,000 less than were budgeted in 2023 and reflect savings wherever we have been able to find them despite having to pay some salary costs which were deferred from 2022. Given the challenging economic circumstances developing in the latter part of 2023, the level of support from the members of this church through offerings, especially in December, was most encouraging and we are most thankful and grateful for those who have continued to support St Stephen during this time.

On the balance sheet financial statements, we continue to achieve significant benefits from investments in the Diocesan Consolidated Trust Fund.

With respect to the 2024 budget, projected income reflects levels of offerings consistent with actual levels achieved in 2023, a conservative approach to other sources of income especially non-preschool facilities donations and weddings/funerals and the absence of any significant bequest. We will be taking advantage of any income opportunities which present themselves during the course of the year. Projected expenditures reflect an increase in expenditures of just over \$15,000 which included mandated salary and insurance costs from the Diocese, along with a reduced assessment cost, and increased expenses for building and garden maintenance and for other materials and services purchased. Two versions of the budget have been provided one showing a \$26,672 deficit and the other showing a \$26,672 deficit elimination appeal to balance the budget. In all other respects the budgets are the same.

As the Wardens of this parish, we would again like to thank all who have contributed with their time, talent and treasure to the ongoing operation of our parish and its two congregations in 2023. We would respectfully ask that all of us review the materials in the Annual Report and give prayerful consideration to what we can contribute to the continuing success of our parish in 2024.

Respectfully Submitted
Ken Pedlow, Warden (Acting Treasurer)

ST. MARY'S DECEMBER 2023 FINANCIAL REVIEW

ITEM	Actual To	% To Budget	2023	REMARKS
	31-Dec	Target=100%	BUDGET	2023 Budget to 2023 Actuals
INCOME				
REGULAR OFFERINGS	\$107,125.18	107.1%	\$100,000	
OPEN OFFERING	\$1,287.00	257.4%	\$500	
FESTIVAL	\$11,117.00	148.2%	\$7,500	
HALL /FACILITIES USE DONATIONS	\$12,080.00	151.0%	\$8,000	Includes some January rental pre-payments
BAPTISMS/ WEDDINGS/ FUNERALS	\$850.00	42.5%	\$2,000	
MISCELLANEOUS	\$110.00	22.0%	\$500	
INCOME FROM HOLLY FAIR	\$7,000.00	233.3%	\$3,000	
PARISH THRIFT SALES	\$5,480.00	109.6%	\$5,000	
SPECIFIC DONATIONS	\$0.00	0.0%	\$250	
NEW BEQUESTS	\$0.00		\$0	
DEFICIT ELIMINATION APPEAL - 2023	\$250.00		\$0	
DEFICIT RESERVE	\$0.00		\$0	
TRANSFER FROM MEMORIAL ACCOUNT			\$0	
TOTAL REVENUE	\$145,299.18	114.6%	\$126,750	
DISBURSEMENTS				
STIPEND/BENEFITS - RECTOR	\$50,295.69	100.5%	\$50,027	
RELIEF CLERGY	\$300.00	24.0%	\$1,250	
CHURCH MUSICIAN	\$5,383.47	47.5%	\$11,328	
RELIEF MUSICIAN	\$4,250.00	354.2%	\$1,200	
ADMIN. ASST/BOOKKEEPER	\$26,521.21	105.2%	\$25,200	COLA for 2021 & 2022
DIOCESAN ASSESSMENT	\$20,853.98	100.0%	\$20,854	
CHRISTIAN EDUCATION	\$152.51	61.0%	\$250	
DIACONATE PROFESS DEVELOPMENT	\$0.00	0.0%	\$200	
CLERGY CONFERENCES	\$290.40	58.1%	\$500	
MUSIC MINISTRY	\$695.11	79.4%	\$875	
SANCTUARY SUPPLIES	\$320.08	98.5%	\$325	
ADVERTISING	\$231.55	77.2%	\$300	
INSURANCE	\$7,198.00	125.7%	\$5,725	No Further Action Required
PHOTOCOPY	\$2,781.69	92.7%	\$3,000	
POSTAGE	\$96.39	64.3%	\$150	
STATIONERY	\$471.08	62.8%	\$750	
COMPUTER EXPENSES	\$0.00	0.0%	\$1,500	
MAINTENANCE - GENERAL	\$2,964.60	56.5%	\$5,250	
MAINTENANCE - CLEANING CONTRACT	\$3,690.00	87.9%	\$4,200	
MAINTENANCE - CLEANING SUPPLIES	\$850.55	212.6%	\$400	
MAINTENANCE - GARDENING	\$73.22	7.3%	\$1,000	
GARBAGE	\$481.92	96.4%	\$500	
HYDRO	\$6,300.88	71.6%	\$8,800	Gov't credit applied
WEBSITE SUPPORT (Tithe.ly)	\$108.08	18.0%	\$600	
INTERNET	\$2,953.12	107.4%	\$2,750	
TELEPHONE	\$1,319.37	94.2%	\$1,400	
WATER/SEWER	\$659.99	82.5%	\$800	
MISCELLANEOUS	\$236.83	47.4%	\$500	Inc. Fundraising expenses
BANK CHARGES & RECONCILIATIONS	\$0.00	0.0%	\$50	
TRANSFER TO MEMORIAL ACCOUNT	\$0.00		\$0	
TOTAL EXPENDITURES	\$139,479.70	93.2%	\$149,684	
OPERATING SURPLUS/DEFICIT	\$5,819.48	-25.4%	-\$22,934	

St. Mary's Anglican Church
Balance Sheet
As of 31 December 2023

	31 Dec 23
ASSETS	
Current Assets	
Chequing/Savings	
1005 · Consolidated Bank Account	
1010 · General Operating Account	24,068.20
1110 · St. Mary's Church Events	2,722.51
1210 · St. Mary's Memorial Operating	162,710.88
Total 1005 · Consolidated Bank Account	189,501.59
Total Chequing/Savings	189,501.59
Accounts Receivable	
1400 · GST Receivable	620.52
Total Accounts Receivable	620.52
Total Current Assets	190,122.11
TOTAL ASSETS	190,122.11
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
3100 · Current Special Ministries - CE	
3110 · Church Events - Altar Fund	1,743.58
3120 · Church Events - Flower	1,630.98
3130 · Church Events - Holly Fair	
3131 · Church Events - Holly Fair Sale	306.25
3135 · Church Events - Holly Fair Don	576.57
Total 3130 · Church Events - Holly Fair	882.82
3150 · Church Events - General	49.85
3160 · Church Events - Church Sales	29.01
3170 · Church Events - Social Fund	663.57
3190 · Church Events- Recycle Refunds	555.00
Total 3100 · Current Special Ministries - CE	5,554.81
3400 · Outreach Funds	
3493 · Prayer Shawl Ministry	68.11
3495 · Outreach-St. Matthews Library	1,000.00
Total 3400 · Outreach Funds	1,068.11

St. Mary's Anglican Church
Balance Sheet
As of 31 December 2023

	31 Dec 23
3500 · Deferred Sp. Ministries - Mem.	
3510 · Memorial-General	17,390.01
3520 · Memorial- Thrifty's	2,178.11
3530 · Memorial-Bequests	10,000.00
3540 · Memorial-Bursary - St. Mary's	830.65
3560 · Memorial-Guild	2,041.86
3570 · Memorial-Ron Smith Legacy	5,086.97
3590 · Memorial-Sound/Video	1,000.00
Total 3500 · Deferred Sp. Ministries - Mem.	38,527.60
Total Long Term Liabilities	45,150.52
Total Liabilities	45,150.52
Equity	
32000 · Retained Earnings	10,636.25
3900 · Opening Balance Equity-General	246.16
3910 · Retained Earnings-General	4,951.93
3920 · Retained Earnings-Church Events	6,515.82
3930 · Retained Earnings-Memorial Acct	116,801.95
Net Income	5,819.48
Total Equity	144,971.59
TOTAL LIABILITIES & EQUITY	190,122.11

St. Mary's Anglican Church
Profit & Loss
January through December 2023

	Jan - Dec 23
Income	
4000 · INCOME - General	
4100 · Offering Income	
4110 · Offering-Open Offering	1,287.00
4120 · Offering-Weekly	107,125.18
4130 · Offering - Festivals	
4131 · Offerirng-Festival-Easter	3,312.00
4132 · Offering-Festival-Thanksgiving	2,175.00
4133 · Offering - Festival-Christmas	5,630.00
Total 4130 · Offering - Festivals	11,117.00
Total 4100 · Offering Income	119,529.18
4200 · Income-Deficit Elimination	250.00
4300 · General Income	
4310 · General Income-Bapt./Wed/Funer.	850.00
4330 · General Income-Facilities Use	12,080.00
4360 · General Income-Misc./Interest	110.00
Total 4300 · General Income	13,040.00
4400 · Transfers IN-General	
4410 · Transfer IN-CE-Holly Fair	7,000.00
4420 · Transfer IN-CE-Church Sales	5,480.00
Total 4400 · Transfers IN-General	12,480.00
Total 4000 · INCOME - General	145,299.18
Total Income	145,299.18
Expense	
5000 · EXPENDITURES - General	
5100 · Wages & Benefits - General	
5110 · Salary/Benefits - Rector	50,295.69
5120 · Salary/Benefits-Music Director	5,383.47
5130 · Salary/Benefits-Admin./Bookeep.	26,521.21
5140 · Relief Clergy/Other Clergy	300.00
5150 · Relief Musician	4,250.00
Total 5100 · Wages & Benefits - General	86,750.37
5300 · Expenditures - Admin - General	
5310 · Website/Electronic. Media	108.08
5320 · Postage	96.39
5330 · Stationery Expenses	
5331 · Stationery - General	471.08
Total 5330 · Stationery Expenses	471.08

St. Mary's Anglican Church
Profit & Loss
January through December 2023

	Jan - Dec 23
5340 · Photocopier - General	2,781.69
5350 · Insurance	7,198.00
5360 · Diocesan Assessment	20,853.96
5370 · Advertising	231.55
5380 · Fundraising Expenses	203.93
Total 5300 · Expenditures - Admin - General	31,944.68
5400 · Expenditures-Ministries-General	
5410 · Music	695.11
5420 · Sanctuary	320.08
5430 · Christian Education	152.51
5440 · Conferences	290.40
Total 5400 · Expenditures-Ministries-General	1,458.10
5500 · Expenditures-Maintenance-Gener.	
5510 · General Maintenance	2,964.60
5520 · Cleaning-General	
5521 · Cleaning-Contract	3,690.00
5522 · Cleaning-Supplies	850.55
Total 5520 · Cleaning-General	4,540.55
5530 · Grounds and Equipment	73.22
Total 5500 · Expenditures-Maintenance-Gener.	7,578.37
5600 · Expenditures-Utilities-General	
5610 · Water/Sewer	659.99
5620 · Hydro	6,300.88
5640 · Communications (Internet/phone)	1,319.37
5650 · Internet	2,953.12
5660 · Garbage Disposal	481.92
Total 5600 · Expenditures-Utilities-General	11,715.28
5800 · Miscellaneous Expenses-General	32.90
Total 5000 · EXPENDITURES - General	139,479.70
Total Expense	139,479.70
Net Income	5,819.48

St. Mary Church 2023 Financial Review

As requested, I have examined the 2023 Financial records of the Parish of Central Saanich Account and of St. Mary's Church General Operating Account and have found the records accurately reflect the transactions for the year. I am confident that the Wardens and the Parish Administrator/Bookkeeper have performed their duties and provided excellent financial control over the administration of these two entities.

KMcColm

Karen McColm,
February 7, 2024

ST. MARY'S DRAFT 2024 BUDGET

St. Mary's Draft 2024 Budget (Revised)

Note: Budget 1 and 2 have the same Income and Disbursements Figures. Budget 1 shows a deficit budget, Budget 2 projects the amount of the deficit elimination appeal required to balance.

ITEM	2023	2023	2024	2024	
	Actuals	Budget	Budget (1)	Budget (2)	2024 Budget Remarks
INCOME					
REGULAR OFFERINGS	\$107,125.18	\$100,000	\$110,000	\$110,000	Budgetted slightly higher than 2023 actuals
OPEN OFFERING	\$1,287.00	\$500	\$1,300	\$1,300	Cash and offerings from non-envelope attendees have increased
FESTIVAL	\$11,117.00	\$7,500	\$11,000	\$11,000	Easter, Thanksgiving, Xmas Offerings increased to reflect current trend
HALL /FACILITIES USE DONATIONS	\$12,080.00	\$8,000	\$13,000	\$13,000	Increased to reflect higher usage
BAPTISMS/ WEDDINGS/ FUNERALS	\$850.00	\$2,000	\$1,500	\$1,500	Reduced to reflect the actual usage.
MISCELLANEOUS INCOME/INTEREST	\$110.00	\$500	\$500	\$500	Remain projected to be the same to reflect higher returns in 2024
INCOME FROM HOLLY FAIR	\$7,000.00	\$3,000	\$7,500	\$7,500	Increased to reflect 2023 actuals
PARISH THRIFT SALES (SPRING/FALL)	\$5,480.00	\$5,000	\$5,500	\$5,500	Increased slightly
SPECIFIC DONATIONS	\$0	\$250	\$0	\$0	
NEW BEQUESTS	\$0	\$0	\$0	\$0	
DEFICIT ELIMINATION APPEALS	\$250.00	\$0	\$0	\$16,625	This is the amount needed to balance the budget
TRANSFER - OTHER	\$0.00	\$0	\$0	\$0	
TOTAL REVENUE	\$145,299.18	\$126,750	\$150,300	\$166,925	
DISBURSEMENTS					
STIPEND/BENEFITS - RECTOR	50,295.69	\$50,027	\$52,686	\$52,686	50% of clergy costing sheet from the Diocese
RELIEF CLERGY & OTHER CLERGY	\$300.00	\$1,250	\$2,150	\$2,150	Increased to reflect new rate schedule with 6 Sundays of relief
CHURCH MUSICIAN	\$5,383.47	\$11,328	\$14,820	\$14,820	Contract cost for St Mary
RELIEF MUSICIAN	\$4,250.00	\$1,200	\$1,200	\$1,200	
ADMIN. ASST/BOOKKEEPER	\$26,521.21	\$25,200	\$26,814	\$26,814	Reflects 3% COLA as per Diocesan template
DIOCESAN ASSESSMENT	\$20,853.96	\$20,854	\$22,485	\$22,485	
CHRISTIAN EDUCATION	\$152.51	\$250	\$250	\$250	
DIACONATE PROFESSIONAL DEVELOPMENT	\$0	\$200	\$1,000	\$1,000	Increased to cover 50% of the cost of a Diaconate Conference that is planned for in 2024 if Gill is to attend.
CLERGY CONFERENCES	\$290.40	\$500	\$750	\$750	Increased to reflect an in-person conference this year for Lon to attend.
MUSIC MINISTRY	\$695.11	\$875	\$900	\$900	Increased to reflect higher cost of piano tuning , licenses and other music related costs with a new church musician
SANCTUARY SUPPLIES	\$320.08	\$325	\$350	\$350	Slight increase in cost projected.
ADVERTISING	\$231.55	\$300	\$750	\$750	Ads for Easter/Christmas/other events
INSURANCE	\$7,198.00	\$5,725	\$8,638	\$8,638	This is a projected 20% increase as per the Diocese's recommendation
PHOTOCOPY	\$2,781.69	\$3,000	\$3,000	\$3,000	To remain unchanged from previous year
POSTAGE	\$96.39	\$150	\$150	\$150	To remain unchanged from previous year
STATIONERY	\$471.08	\$750	\$750	\$750	Donations of copier paper has reduced the cost
COMPUTER EXPENSES	\$0	\$1,500	\$1,500	\$1,500	Expected cost for new equipment
MAINTENANCE - GENERAL	\$2,964.60	\$5,250	\$8,500	\$8,500	Increased to take care of outstanding projects
MAINTENANCE - CLEANING CONTRACT	\$3,690.00	\$4,200	\$4,200	\$4,200	To remain unchanged from previous year
MAINTENANCE - CLEANING SUPPLIES	\$850.55	\$400	\$500	\$500	More cleaning material needed with increased building usage.
MAINTENANCE - GARDENING	\$73.22	\$1,000	\$1,000	\$1,000	Thanks to dedicated volunteers the cost of ground maintenance has been low.
GARBAGE	\$481.92	\$500	\$525	\$525	Slight increase in cost projected.
HYDRO	\$6,300.88	\$8,800	\$7,032	\$7,032	Based on \$586 per month from BC Hydro
WEBSITE SUPPORT/Online Licenses	\$108.08	\$600	\$750	\$750	Name change. Ian to review for a Diocesan cost download to Parish
COMMUNICATIONS (Internet/telephone)	\$4,272.49	\$4,150	\$4,800	\$4,800	Projected increase in contracts
WATER/SEWER	\$659.99	\$800	\$875	\$875	CRD water rate increase applied for of 6.5%
MISCELLANEOUS	\$236.83	\$500	\$500	\$500	To remain unchanged from previous year
BANK CHARGES & RECONCILIATIONS	\$0.00	\$50	\$50	\$50	No cheque purchase planned for in 2024.
TOTAL EXPENDITURES	\$139,479.70	\$149,684	\$166,925	\$166,925	
OPERATING SURPLUS/DEFICIT	\$5,819.48	-\$22,934	-\$16,625	\$0	

St. Stephen's 2022 Year-End Financial Statements – Revised

See note following the Balance Sheet

St. Stephen Church -Anglican ParishCS

Balance Sheet

As of December 31, 2022

1:51 PM

03/06/23

Accrual Basis

	Dec 31, 22
ASSETS	
Current Assets	
Chequing/Savings	
1000 · CASH	
1005 · Petty Cash	167.80
1010 · Coast Capital Operating Account	137,958.68
Total 1000 · CASH	138,126.48
Total Chequing/Savings	138,126.48
Accounts Receivable	
1410 · ACCOUNTS RECEIVABLE	
1420 · Receivable -General	850.00
Total 1410 · ACCOUNTS RECEIVABLE	850.00
Total Accounts Receivable	850.00
Other Current Assets	
1400 · GST -(2.5%) Recoverable	869.92
1500 · INVESTMENTS	
1505 · Diocesan Investment (CTF)	
1506 · CTF Market Value Fluctuation	18,001.00
1505 · Diocesan Investment (CTF) - Other	130,000.00
Total 1505 · Diocesan Investment (CTF)	148,001.00
Total 1500 · INVESTMENTS	148,001.00
Total Other Current Assets	148,870.92
Total Current Assets	287,847.40
TOTAL ASSETS	287,847.40
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · ACCOUNTS PAYABLE	
2020 · Individuals Payable	(125.00)
Total 2000 · ACCOUNTS PAYABLE	(125.00)
Total Accounts Payable	(125.00)
Other Current Liabilities	
3100 · CURRENT SPECIAL MINISTRIES	
3110 · Altar Flowers /Guild	25.11
3160 · Community Lunch (#5)	215.56
3175 · Sunday School / Christian Ed.	20.00
Total 3100 · CURRENT SPECIAL MINISTRIES	260.67
3400 · OUTREACH PROJECTS	
3405 · African Childrens' Support -HS	20.00
3415 · Grief & Support Lunch	(24.65)
3420 · General Outreach	368.05
3425 · Christmas Hampers	25.75
3492 · Saanich Peninsula Food Bank	25.00
3493 · Prayer Shawls	71.56
Total 3400 · OUTREACH PROJECTS	485.71
Total Other Current Liabilities	746.38
Total Current Liabilities	621.38
Long Term Liabilities	
3500 · DEFERRED SPECIAL PROJECTS	

St. Stephen Church -Anglican ParishCS
Balance Sheet
As of December 31, 2022

	Dec 31, 22
3505 · Church Restoration (CTF)	89,400.78
3510 · Contingency Reserve Fund	15,395.90
3520 · Garden Project (#5)	215.47
3525 · Grounds Maintenance (CTF)	26,529.58
3535 · Lych-gate (#5)	2,844.37
3540 · Memorial Hall Fund	
3543 · General Memorial Funds	45,392.38
Total 3540 · Memorial Hall Fund	45,392.38
3545 · Pet Memorial (#5)	6,031.45
3560 · Education Fund (#5)	4,988.91
Total 3500 · DEFERRED SPECIAL PROJECTS	190,798.84
Total Long Term Liabilities	190,798.84
Total Liabilities	191,420.22
Equity	
30000 · Opening Bal Equity	40,712.67
32000 · Retained Earnings	38,273.29
32150 · Unrealized Gain/Loss	18,001.00
Net Income	(559.78)
Total Equity	96,427.18
TOTAL LIABILITIES & EQUITY	287,847.40

Note to Vestry regarding 2022 Year-end Statements as per a note in the financial reviewers commentary:

Notes:

The opening bank balance for Jan.1 2023 was taken from the reconciled Dec.31,2022 bank statement

As stated in an email from Parish Administrator, it was noted at the March 23, 2023 Parish Council meeting that “there was a discrepancy that we needed to be transparent about so I went back to the March 23 minutes and found the following:

a) St. Stephen Statements to December 31, 2022 – Council was advised that there was a bookkeeping omission that was discovered during the reconciliation of the January 2023 bank statement. The correction resulted in an approximately \$500 increase in the deficit at year-end. It is important to have this on the record as it will be a noticeable change from the statements that were passed at the AGM. Leslie has offered her apologies to the Wardens.

It was **Moved** by Don Wilson, **Seconded** by Lynda Clifford, that the revised statements be adopted and presented to the next AGM for clarification.”

All balances cited in this review are taken from adjusted Bank Reconciliations

St. Stephen Church -Anglican ParishCS

Profit & Loss

January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
4000 · OPERATING INCOME	
4100 · Offering Income	
4110 · Open Offerings	1,843.65
4120 · Identified Donors	
4122 · Canada Helps	5,157.79
4120 · Identified Donors - Other	81,187.02
Total 4120 · Identified Donors	86,344.81
4130 · Festival Donations	
4131 · Easter Envelopes	695.00
4132 · Thanksgiving / Harvest	600.00
4133 · Christmas Season	690.00
Total 4130 · Festival Donations	1,985.00
Total 4100 · Offering Income	90,173.46
4300 · General Income	
4310 · Weddings / Funerals	
5331 · Office Supply Cost Recovery	0.00
4310 · Weddings / Funerals - Other	2,400.00
Total 4310 · Weddings / Funerals	2,400.00
4350 · Miscellaneous Income	852.96
Total 4300 · General Income	3,252.96
4330 · Facilities Income	
4332 · Incident Cemetery Support	0.00
4334 · Community Facilities Use	1,855.00
4335 · Community Grounds User	1,080.00
4337 · Pre-School	11,700.00
4339 · Donation Boxes	248.70
Total 4330 · Facilities Income	14,883.70
4340 · Interest	6,258.03
4400 · Transfers -IN	
4410 · Transfers in -General	11,400.00
4415 · Loans or Support from Cemetery	0.00
Total 4400 · Transfers -IN	11,400.00
Total 4000 · OPERATING INCOME	125,968.15
4095 · Total Income - Operations	
4091 · Diocesan Direct Deposits	0.00
Total 4095 · Total Income - Operations	0.00
4990 · Uncategorized Income	371.43
Total Income	126,339.58
Gross Profit	126,339.58
Expense	
Reconciliation Discrepancies	(6.38)
5000 · General Expenditure	
5100 · Wages & Benefits	
5110 · Priest Salary/Benefits	48,254.75
5130 · Administrator -Salary/Benefits	11,845.08
5140 · Relief Clergy	712.50
5150 · Musicians	
5151 · Musicians -Contract	7,244.35
5152 · Occasional Musicians	1,762.50

St. Stephen Church -Anglican ParishCS

Profit & Loss

January through December 2022

	Jan - Dec 22
5153 · Sound/Projection	500.00
Total 5150 · Musicians	9,506.85
5170 · Assistant Clergy	750.00
5180 · Payroll Variances	1,671.08
Total 5100 · Wages & Benefits	72,740.26
Total 5000 · General Expenditure	72,740.26
5300 · General Administration	
5310 · Web Maintenance	70.80
5320 · Post Box & Postage	287.97
5330 · Office Supplies	646.19
5332 · Office Computers / Software	208.24
5340 · Photocopier	2,994.07
5350 · Insurance	5,722.00
5355 · Publications	222.20
5360 · Diocesan Assessment	20,307.00
5370 · Advertising	133.25
5390 · Bank Charges /Error Correction	90.00
Total 5300 · General Administration	30,681.72
5400 · Ministry Expense	
5410 · Music Supplies	206.50
5420 · Church & Sanctuary Supplies	460.77
5430 · Christian Education (VBS/SS)	136.42
5450 · Social Events	102.44
Total 5400 · Ministry Expense	906.13
5500 · Maintenance Expenses	
5510 · General Maintenance	2,750.36
5520 · Cleaning Expense	
5521 · Janitorial Contract	3,497.59
5522 · Cleaning Supplies	416.69
Total 5520 · Cleaning Expense	3,914.28
5530 · Grounds Keeping	
5531 · Grounds Keeping Supplies	157.31
5532 · Grounds Equipment	0.00
5533 · Grounds Labour	734.62
Total 5530 · Grounds Keeping	891.93
5550 · Security	589.74
Total 5500 · Maintenance Expenses	8,146.31
5600 · Utilities Expenses	
5620 · Hydro	
5621 · Electricity - Church	2,169.29
5622 · Electricity - Hall	2,293.44
Total 5620 · Hydro	4,462.73
5630 · Heating Oil - Hall	6,778.31
5640 · Telephone Links	
5642 · Office Line	
5643 · Long Distance Fees	1.04
5642 · Office Line - Other	264.14
Total 5642 · Office Line	265.18
5644 · Rector's Cell	600.00
Total 5640 · Telephone Links	865.18

St. Stephen Church -Anglican ParishCS

Profit & Loss

January through December 2022

	Jan - Dec 22
5650 · Internet Service	1,480.47
5660 · Garbage & Recycling	810.21
Total 5600 · Utilities Expenses	14,396.90
5700 · Transfers -OUT	
5720 · Parish Transfers	
5728 · Owed to Cemetery	0.00
Total 5720 · Parish Transfers	0.00
Total 5700 · Transfers -OUT	0.00
7980x · Uncategorized Expenses	34.42
Total Expense	126,899.36
Net Ordinary Income	(559.78)
Other Income/Expense	
Other Expense	
80000 · Ask My Book-keeper	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	(559.78)

St. Stephen's 2023 Financial Review

ITEM	Actual To	% To Budget	2023 BUDGET	REMARKS 2023 Budget to 2023 Actuals
	31-Dec	Target=100%		
INCOME				
REGULAR OFFERINGS	\$80,489.46	80.5%	\$100,000	
OPEN OFFERING	\$2,190.62	273.8%	\$800	
FESTIVAL	\$11,270.00	450.8%	\$2,500	
HALL /Preschool Donation	\$11,820.00	112.6%	\$10,500	
OTHER HALL DONATIONS	\$7,311.40	0.0%	\$0	Includes \$2,750.85 for grounds use.
WEDDINGS/ FUNERALS	\$2,400.00	600.0%	\$400	
FUNERAL BULLETIN FEES	\$0.00	0.0%	\$0	
SOCIAL EVENTS	\$0.00	0.0%	\$0	
INTEREST INCOME	\$3,794.28	63.2%	\$6,000	
DONATIONS/Targeted	\$0.00	0.0%	\$0	
WAGE SUBSIDY	\$0.00	0.0%	\$0	
CEMETERY SUPPORT	\$0.00	0.0%	\$0	
DEFICIT RESERVE	\$0.00	0.0%	\$0	
MISCELLANEOUS INCOME	\$2,806.90	0.0%	\$0	Diocesan CTF interest for church & cemetery
NEW BEQUESTS	\$10,000.00			
TOTAL REVENUE	\$132,082.66	109.9%	\$120,200	
DISBURSEMENTS				
STIPEND/BENEFITS - RECTOR	\$50,296.64	100.5%	\$50,027	
RELIEF & OTHER CLERGY	\$300.00	25.0%	\$1,200	
CHURCH MUSICIAN	\$7,963.92	106.2%	\$7,500	
RELIEF MUSICIANS	\$2,100.00	105.0%	\$2,000	Includes \$100 for sound/projection
ADMIN. ASST/BOOKKEEPER	\$14,208.94	103.0%	\$13,800	
PAYROLL VARIANCES	\$0.00			
DIOCESAN ASSESSMENT	\$21,122.04	100.0%	\$21,122	
CHRISTIAN EDUCATION	\$28.18	5.6%	\$500	
DIACONATE PROFESS. DEVELOPMENT	\$0.00	0.0%	\$200	
CLERGY CONFERENCES	\$290.40	58.1%	\$500	
MUSIC SUPPLIES	\$217.00	72.3%	\$300	
SANCTUARY SUPPLIES	\$352.23	70.4%	\$500	
ADVERTISING	\$376.37	188.2%	\$200	
INSURANCE	\$7,121.00	97.8%	\$7,284	No Further Action
PHOTOCOPY	\$3,576.50	119.2%	\$3,000	
POSTAGE	\$172.75	43.2%	\$400	
STATIONERY	\$647.78	64.8%	\$1,000	\$120 for shredding backlog
OFFICE COMPUTERS	\$77.99	3.9%	\$2,000	
SOCIAL EVENTS	\$0.00	0.0%	\$300	Moved to special fund.
MAINTENANCE - GENERAL	\$2,842.86	51.7%	\$5,500	
SECURITY	\$428.28	65.9%	\$650	
MAINTENANCE - CLEANING CONTRACT	\$3,413.24	97.5%	\$3,500	
MAINTENANCE - CLEANING SUPPLIES	\$195.10	39.0%	\$500	
MAINTENANCE - GROUNDS	\$396.48	13.2%	\$3,000	
GARBAGE	\$1,114.07	111.4%	\$1,000	
HYDRO	\$4,401.12	80.0%	\$5,500	
WEB MAINTENANCE	\$108.08	18.0%	\$600	
HEATING OIL (HALL)	\$3,579.93	51.1%	\$7,000	
INTERNET	\$1,540.77	99.4%	\$1,550	
TELEPHONE	\$887.12	88.7%	\$1,000	
YOUTH MINISTRY	\$0.00	0.0%	\$100	
SUNDAY SCHOOL	\$0.00	0.0%	\$200	
MISCELLANEOUS	\$89.80	0.0%	\$0	Inc. Fundraising expenses
BANK CHARGES & RECONCILIATIONS	\$154.49	154.5%	\$100	
RECONCILIATION VARIANCES	\$1,542.14	0.0%	\$0	CTF transfer owed to cemetery
TOTAL EXPENDITURES	\$129,545.22	91.2%	\$142,033	
OPERATING SURPLUS/DEFICIT	\$2,537.44	-11.6%	-\$21,833	

St. Stephen Church -Anglican ParishCS
Balance Sheet
As of 31 December 2023

	31 Dec 23
ASSETS	
Current Assets	
Chequing/Savings	
1000 · Consolidated Bank	
1010 · Coast Capital Operating Account	142,270.19
Total 1000 · Consolidated Bank	142,270.19
Total Chequing/Savings	142,270.19
Accounts Receivable	
1410 · ACCOUNTS RECEIVABLE	
1420 · Receivable -General	2,806.90
Total 1410 · ACCOUNTS RECEIVABLE	2,806.90
Total Accounts Receivable	2,806.90
Other Current Assets	
1400 · GST -(2.5%) Recoverable	1,404.35
1500 · INVESTMENTS	
1505 · Diocesan Investment (CTF)	
1506 · CTF Market Value Fluctuation	(8,308.26)
1505 · Diocesan Investment (CTF) - Other	130,000.00
Total 1505 · Diocesan Investment (CTF)	121,691.74
Total 1500 · INVESTMENTS	121,691.74
Total Other Current Assets	123,096.09
Total Current Assets	268,173.18
TOTAL ASSETS	268,173.18
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · ACCOUNTS PAYABLE	
2020 · Individuals Payable	(125.00)
2040 · Suppliers Payable	1,542.14
Total 2000 · ACCOUNTS PAYABLE	1,417.14
Total Accounts Payable	1,417.14
Other Current Liabilities	
3100 · CURRENT SPECIAL MINISTRIES	
3110 · Altar Flowers /Guild	105.45
3160 · Community Lunch (#5)	215.56
3175 · Sunday School / Christian Ed.	20.00
3190 · Social Fund	361.56
Total 3100 · CURRENT SPECIAL MINISTRIES	702.57

St. Stephen Church -Anglican ParishCS
Balance Sheet
As of 31 December 2023

	31 Dec 23
3400 · OUTREACH PROJECTS	
3415 · Grief & Support Lunch	39.04
3420 · General Outreach	119.70
3493 · Prayer Shawls	719.37
Total 3400 · OUTREACH PROJECTS	878.11
Total Other Current Liabilities	1,580.68
Total Current Liabilities	2,997.82
Long Term Liabilities	
3500 · DEFERRED SPECIAL PROJECTS	
3505 · Church Restoration (CTF)	91,048.58
3510 · Contingency Reserve Fund	25,256.47
3520 · Garden Project (#5)	215.47
3525 · Grounds Maintenance (CTF)	26,529.58
3535 · Lych-gate (#5)	500.00
3540 · Memorial Hall Fund	
3543 · General Memorial Funds	44,392.49
Total 3540 · Memorial Hall Fund	44,392.49
3545 · Pet Memorial (#5)	438.50
3560 · Education Fund (#5)	4,988.91
Total 3500 · DEFERRED SPECIAL PROJECTS	193,370.00
Total Long Term Liabilities	193,370.00
Total Liabilities	196,367.82
Equity	
30000 · Opening Bal Equity	40,712.67
32000 · Retained Earnings	36,863.51
32150 · Unrealized Gain/Loss	(8,308.26)
Net Income	2,537.44
Total Equity	71,805.36
TOTAL LIABILITIES & EQUITY	268,173.18

ST. STEPHEN 2023 FINANCIAL REVIEW

The Financial Reviewer has examined the accounts of St. Stephen Anglican Church, Parish of Central Saanich, reviewed procedures of counting and accounting under the current **Canon 6.10.c**, reviewed reconciled receipts and disbursements with bank deposits and bank balances, and has found the balances displayed correctly, presented fairly, with proper procedures, and records properly kept.

Signed:  Date 2/4/2024
Financial Review Committee Member

Donald W Wilson

Committee Member

St. Stephen Church -Anglican ParishCS
Profit & Loss
January through December 2023

	Jan - Dec 23
Ordinary Income/Expense	
Income	
4000 · OPERATING INCOME	
4100 · Offering Income	
4110 · Open Offerings	2,190.62
4120 · Identified Donors	80,489.46
4130 · Festival Donations	
4131 · Easter Envelopes	1,125.00
4132 · Thanksgiving / Harvest	140.00
4133 · Christmas Season	10,005.00
Total 4130 · Festival Donations	11,270.00
Total 4100 · Offering Income	93,950.08
4300 · General Income	
4310 · Weddings / Funerals	2,400.00
4350 · Miscellaneous Income	0.00
4380 · General Income - New Bequests	10,000.00
Total 4300 · General Income	12,400.00
4330 · Facilities Income	
4334 · Community Facilities Use	3,600.00
4335 · Community Grounds User	2,750.85
4337 · Pre-School	11,820.00
4339 · Donation Boxes	960.55
Total 4330 · Facilities Income	19,131.40
4340 · Interest	3,794.28
Total 4000 · OPERATING INCOME	129,275.76
4990 · Uncategorized Income	2,806.90
Total Income	132,082.66
Gross Profit	132,082.66
Expense	
5000 · General Expenditure	
5100 · Wages & Benefits	
5110 · Priest Salary/Benefits	50,296.64
5130 · Administrator -Salary/Benefits	14,208.94
5140 · Relief Clergy	300.00
5150 · Musicians	
5151 · Musicians -Contract	7,963.92
5152 · Occasional Musicians	2,000.00
5153 · Sound/Projection	100.00
Total 5150 · Musicians	10,063.92
5180 · Payroll Variances	0.00
Total 5100 · Wages & Benefits	74,869.50
Total 5000 · General Expenditure	74,869.50

St. Stephen Church -Anglican ParishCS
Profit & Loss
January through December 2023

	Jan - Dec 23
5300 · General Administration	
5310 · Web Maintenance	108.08
5320 · Post Box & Postage	172.75
5330 · Office Supplies	647.78
5332 · Office Computers / Software	77.99
5340 · Photocopier	3,576.50
5350 · Insurance	7,121.00
5360 · Diocesan Assessment	21,122.04
5370 · Advertising	376.37
5380 · Fundraising Expenses	89.80
5390 · Bank Charges /Error Correction	154.49
Total 5300 · General Administration	33,446.80
5400 · Ministry Expense	
5410 · Music Supplies	217.00
5420 · Church & Sanctuary Supplies	352.23
5430 · Christian Education	28.18
5440 · Conferences	290.40
Total 5400 · Ministry Expense	887.81
5500 · Maintenance Expenses	
5510 · General Maintenance	2,842.86
5520 · Cleaning Expense	
5521 · Janitorial Contract	3,413.24
5522 · Cleaning Supplies	195.10
Total 5520 · Cleaning Expense	3,608.34
5530 · Grounds Keeping	
5532 · Grounds Equipment	396.48
5533 · Grounds Labour	0.00
Total 5530 · Grounds Keeping	396.48
5550 · Security	428.28
Total 5500 · Maintenance Expenses	7,275.96
5600 · Utilities Expenses	
5620 · Hydro	
5621 · Electricity - Church	1,630.46
5622 · Electricity - Hall	2,770.66
Total 5620 · Hydro	4,401.12
5630 · Heating Oil - Hall	3,579.93
5640 · Communications (Phone/Internet)	
5642 · Office Line	287.12
5644 · Rector's Cell	600.00
Total 5640 · Communications (Phone/Inte...	887.12
5650 · Internet Service	1,540.77
5660 · Garbage & Recycling	1,114.07
Total 5600 · Utilities Expenses	11,523.01
5700 · Transfers -OUT	
5720 · Parish Transfers	
5728 · Owed to Cemetery	1,542.14
Total 5720 · Parish Transfers	1,542.14
Total 5700 · Transfers -OUT	1,542.14
Total Expense	129,545.22
Net Ordinary Income	2,537.44
Net Income	2,537.44

ST. STEPHEN'S DRAFT 2024 BUDGET

St. Stephen's Draft 2024 Budget (Revised)		Note: Budget 1 and 2 have the same Income and Disbursements Figures. Budget 1 shows a deficit budget, Budget 2 projects the amount of the deficit elimination appeal required to balance.			
ITEM	2023	2023	2024	2024	
	Actuals	BUDGET	Budget (1)	Budget (2)	Budget Remarks
INCOME					
REGULAR OFFERINGS	\$80,489.46	\$100,000	\$81,000	\$81,000	Budgetted slightly higher than 2023 actuals
OPEN OFFERING	\$2,190.62	\$800	\$2,000	\$2,000	Cash and offerings from non-envelope attendees have increased
FESTIVAL	\$11,270.00	\$2,500	\$11,000	\$11,000	Easter, Thanksgiving, Xmas Offerings increased to reflect 2023 actual
HALL/Preschool Donation	\$11,820.00	\$10,500	\$13,500	\$13,500	Increased to reflect 2023 actual
OTHER HALL DONATIONS	\$7,311.40	\$0	\$3,000	\$3,000	Increased to reflect 2023 actual
WEDDINGS/ FUNERALS	\$2,400.00	\$400	\$1,000	\$1,000	Increased to reflect 2023 actual
FUNERAL BULLETIN FEES	\$0.00	\$0	\$400	\$400	Can this category be removed? Handled as recoveries to photocopying
INTEREST INCOME	\$3,794.28	\$6,000	\$6,000	\$6,000	Receivable expected and will be dealt with later
DEFICIT ELIMINATION APPEALS	\$0.00	\$0	\$0	\$26,672	This is the amount needed to balance the budget
MISCELLANEOUS INCOME	\$2,806.90	\$0	\$0	\$0	Diocesan CTF interest for church & cemetery
NEW BEQUESTS	\$10,000.00	\$0	\$0	\$0	
TOTAL REVENUE	\$132,082.66	\$120,200	\$117,900	\$144,572	
DISBURSEMENTS					
STIPEND/BENEFITS - RECTOR	50,296.64	\$50,027	\$52,686	\$52,686	50% of clergy costing sheet from the Diocese
RELIEF CLERGY & OTHER CLERGY	\$300.00	\$1,200	\$2,150	\$2,150	Increased to reflect new rate schedule with 6 Sundays of relief
CHURCH MUSICIAN	\$7,963.92	\$7,500	\$9,701	\$9,701	2023 budget (Rachel)+ 3% cost of living + \$1,976 cost for Joanne
RELIEF MUSICIANS + SOUND	\$2,100.00	\$2,000	\$1,200	\$1,200	Reduced because of Joanne's contract
ADMIN. ASST/BOOKKEEPER	\$14,208.94	\$13,800	\$13,445	\$13,445	Reflects 3% COLA as per the Diocesan template
DIOCESAN ASSESSMENT	\$21,122.04	\$21,122	\$17,945	\$17,945	Reduced as per Diocesan information
CHRISTIAN EDUCATION	\$28.18	\$500	\$400	\$400	Reduced slightly
DIACONATE PROFESSIONAL DEVELOPMENT	\$0	\$200	\$1,000	\$1,000	Increase to cover 50% of the cost of a Diaconate Conference that is planned for in 2024 if Gill is to attend.
CLERGY CONFERENCES	\$290.40	\$500	\$750	\$750	Increased to reflect an in-person conference this year for Lon to attend.
MUSIC MINISTRY	\$217.00	\$300	\$300	\$300	To remain unchanged from previous year
SANCTUARY SUPPLIES	\$352.23	\$500	\$500	\$500	To remain unchanged from previous year
ADVERTISING	\$376.37	\$200	\$750	\$750	Increased to cover ads for holidays/other events/Cent Saanich Signage
INSURANCE	\$7,121.00	\$7,284	\$8,545	\$8,545	This is a projected 20% increase
PHOTOCOPY	\$3,576.50	\$3,000	\$3,500	\$3,500	Increased to cover 2023 expense
POSTAGE	\$172.75	\$400	\$400	\$400	To remain unchanged from previous year
STATIONERY	\$647.78	\$1,000	\$600	\$600	Reduced to match 2023 expenditure
COMPUTER EXPENSES	\$77.99	\$2,000	\$2,000	\$2,000	Expected cost for new equipment
SOCIAL EVENTS	\$0.00	\$300	\$0	\$0	Delete category. Moved to special fund
MAINTENANCE - GENERAL	\$2,842.86	\$5,500	\$5,000	\$5,000	Decreased slightly
SECURITY	\$428.28	\$650	\$650	\$650	To remain unchanged from previous year
MAINTENANCE - CLEANING CONTRACT	\$3,413.24	\$3,500	\$3,500	\$3,500	To remain unchanged from previous year
MAINTENANCE - CLEANING SUPPLIES	\$195.10	\$500	\$500	\$500	To remain unchanged from previous year
MAINTENANCE - GARDENING	\$396.48	\$3,000	\$3,000	\$3,000	Thanks to dedicated volunteers the cost of ground maintenance has been low.
GARBAGE	\$1,114.07	\$1,000	\$1,000	\$1,000	Reduced cost hoped for with a new contractor
HYDRO	\$4,401.12	\$5,500	\$5,500	\$5,500	To remain unchanged from previous year
WEBSITE SUPPORT/Online Licenses	\$108.08	\$600	\$600	\$600	Jan to review for a Diocesan cost download to Parish
HEATING OIL (HALL)	\$3,579.93	\$7,000	\$6,000	\$6,000	Reduced due to 2023 costs
COMMUNICATIONS (Internet/telephone)	\$2,427.89	\$2,550	\$2,550	\$2,550	To remain unchanged from previous year
YOUTH MINISTRY	\$0.00	\$100	\$100	\$100	To remain unchanged from previous year
SUNDAY SCHOOL	\$0.00	\$200	\$200	\$200	To remain unchanged from previous year
MISCELLANEOUS	\$89.80	\$0	\$0	\$0	To remain unchanged from previous year
BANK CHARGES & RECONCILIATIONS	\$154.49	\$100	\$100	\$100	To remain unchanged from previous year
RECONCILIATION VARIANCES	\$1,542.14	\$0	\$0.00	\$0.00	CTF transfer owed to cemetery
TOTAL EXPENDITURES	\$129,545.22	\$142,033	\$144,572	\$144,572	
OPERATING SURPLUS/DEFICIT	\$2,537.44	-\$21,833	-\$26,672	\$0	

APPENDIX 1

In acknowledgement of Black History Month

Our Black Pioneers

By David Scarth & Ruth McKay

There are definitely two, possibly three Black pioneers buried in our cemetery; and therein lies the mystery. The most prominent grave, as it bears a large upstanding sandstone monument, is that of Jane McMillan, wife of Jesse McMillan who was from Kentucky and had settled on fifty acres on Telegraph Road (Island View Road) in 1858, where he grew tobacco from seed which he had carried with him from his home land. The original Shady Creek Church, a community church which welcomed both Methodists and Baptists was situated on McMillan's farm, and in addition to church services there was a Sunday School and many social activities. Jane is buried in plot 65 at St. Stephen's while Jessie is in the Shady Creek Cemetery on East Saanich Road.

Maria Whims is buried in plot 66 to the north of the McMillan plot; she died of consumption on May 21, 1870 at the age of 14. Her short life history will serve to tell the story of the large group of African-Americans who in the early 1850's joined the stampede to the California gold fields, drawn by dreams of wealth and by hopes of finding a less oppressive racial atmosphere.

Maria's parents, Hiram and Elizabeth (Eliza) were born in Tennessee, children of slaves. An 1850 United States census for Newton County, Missouri shows Hiram 40, Eliza 33 and their four children; John 9, Vina 6, Mary 3 and Hiram Clarke 1, living and working as freed slaves on the holding of a white farmer named John Weems. Another son, William was born in 1852 and shortly after this the Whims family joined a wagon train at St. Louis, Missouri for the long and arduous overland trek to the goldfields in California. This was to be a six-month journey across the great plains and through the mountains where they were constantly set upon by hostile natives and endured both food and water shortages. The three oldest children; John, Vina and Mary did not survive the journey, buried alongside the trail with countless other settlers. Maria was born in California in 1856 and for the Whims family and hundreds of Black settlers the future finally held great promise; but this was not to be.

The oppression of Blacks intensified in California during the 1850's and by the Spring of 1858 many of them, including the Whims family, were ready to emigrate. The British colony of Vancouver Island in Canada was appealing for two reasons; Governor James Douglas, in need of both labourers and settlers, had welcomed the "Pioneer Committee" of thirty-five Blacks which had visited Victoria, with open arms. Of greater significance to the Black community was the discovery of gold on the Fraser River which would lead to the Territory's first gold rush; it is estimated that between 600 and 800 Black pioneers came to Victoria in early 1858, part of the thousands of prospectors seeking their fortune in Canada.

While most of the single members of the Black community headed for the Fraser River, others found jobs in boom town Victoria in order to buy land to farm. As most of these newcomers were deeply religious and attending church was an important part of their lives, many accepted the Rev. Edward Cridge's invitation to join his Anglican church in Victoria. This is likely where the Whims family met Fielding Spotts and his family. Spotts, who was born in Virginia, was working as a cooper in Victoria and had purchased a house lot on Pioneer Street (North Park Street) between Quadra and Blanshard.

In 1858 the whole Peninsula had been surveyed and divided into one hundred acre parcels. In 1860, when the price of "public" land was reduced to \$1 per acre, Fielding Spotts and Hiram Whims appear to have shared a parcel of land on Tanner Ridge just off the East Saanich Road, where they built cabins and farmed. Along with Charles Alexander they were active in community activities, including the construction of the original Shady Creek Church.

The Anglican Diocese archive records show that Maria Whims, age 14, died of consumption on May 21, 1870 and is buried in plot 66 in our cemetery, the only Anglican cemetery on the Peninsula in those days. While there was a suggestion that Eliza Whims, Maria's mother, also died about this time, there was never a designated plot for her...until recently. A pencil drawn cemetery plot plan dating to 1880 was found in the cemetery vault this spring during the move of records to the new Cemetery office. This shows a full burial for Whims in plot 64, to the south of the McMillan plot. More recent cemetery plot plans have designated plot 64 as "Unknown". This can now be changed; rest in peace Eliza.

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