

CHURCH OF SAINT JOHN THE EVANGELIST, HAMILTON

Parish Council Meeting

Tuesday, November 19, 2024, 7:30 PM, at St. John the Evangelist, Crypt Café

Invitees: Deborah Bowen, Graham Cubitt, Mary Donkin, Connor Jay, Sarah Jones, Sharon Klassen, Wendy Leigh Bell, Susan Little, Norm Newbery, Sue Newbery, Judith Purdell-Lewis, Andrew Rampton, Sue Samson, James Steeves, Dena Thomas, Patricia Troughton, Felicia Van Dyk, Margaret Wilding

Regrets:

Chair: Mary Donkin

Acting Secretary: Sharon Klassen

AGENDA

1. Call to Order & Welcome
2. Opening Prayer – Andrew Rampton
3. Approval of October Minutes
4. Reports/Discussion
 - a. Financial Report to October 31, 2024 - John Loukedelis
 - b. Corporation Report
 - c. Rector's Report
 - d. Stewardship Report – Sarah Wayland
 - e. Property Report – Norm Newbery
5. Business Arising
 - a. Sundays Unlocked – October debrief & planning for next year
 - b. Parish Council, elections and terms – Andrew Rampton
6. New Business
 - a. Library – Deborah Bowen
7. Next meeting – **December 17, 2024**
8. Adjournment
9. Closing Prayer

CHURCH OF SAINT JOHN THE EVANGELIST, HAMILTON

Parish Council Meeting Tuesday, October 15, 7:30 PM, at St. John the Evangelist, Crypt Café

Present: Deborah Bowen, Connor Jay, Sarah Jones, Wendy Leigh Bell, Susan Little, Norm Newbery, Sue Newbery, Andrew Rampton, Sarah Wayland, Margaret Wilding, Dena Thompson

Regrets: Sue Samson, Graham Cubitt, Felicia Van Dyk, Mary Donkin, Sharon Klassen, John Loukidelis, Judith Purdell-Lewis, James Steeves, Patricia Troughton.

Chair: Deborah Bowen

Acting Secretary: Margaret Wilding

AGENDA

1. Call to Order & Welcome by Chair, 7:30pm
2. Appointment of Secretary Margaret Wilding
3. Opening Prayer – Rev. Andrew Rampton
4. Approval of Minutes of September 17, 2024.
 - Business arising from previous meeting: Discussion around transparency and good communication. Andrew and Amylynn will sort out the distribution of Parish Minutes.

5. Reports/Discussion

a) Rector's report- attached

(i) proposal reviewed for revising structures of parish committees including parish council. Problem exists with several groups having overlapping or unclear mandates.

Goals of this review:

- to improve decision making processes of each committee
- improve clarity of where decisions are made when a question arises
- reduce loss of committee members' time with overlapping responsibilities

Plan : Andrew and Amylynn to catalogue all parish committees, with chairs and roles documented.

(ii) Andrew will revise the attached Parish Council term proposal and send the edited draft to Parish Council for review at the November meeting. The proposal for “Parish Council Membership and Term Limits” will be presented at the next Town Hall meeting (January 12, 2025). It was stressed that this will be a process that starts afresh in 2025, is not retroactive and is meant to prevent burnout, and increase engagement.

(iii) Sundays Unlocked: Method of organizing the Sundays UnLocked event on Oct. 20, without overloading anyone discussed. Expectations for the number of passers-by should not be high, but the Jesus Deck may well attract folks. We should ensure that there is a group/committee committed to looking after the plans for Sundays UnLocked next year.

(iv) There will be a morning event at the Cathedral on Dec. 7. The Dean is inviting mainly downtown Anglican parishes; Andrew will be speaking about music.

be) Corporation report - attached

- Template for Staff reviews will be circulated to Parish Council by Andrew. Parish council expressed gratitude that staff reviews are underway.
- A/V equipment use and needs discussed, with groups like Hearts and Minds needing A/V equipment. If worship A/V equipment is borrowed, it can create problems for Sunday morning A/V team. Andrew will send a request for an A/V equipment inventory to Eduardo Faris, Steve McKay, and Sue Samson.

c) **Financial Report** – attached.

- Andrew noted more counters have volunteered. This will allow more timely updates for the Treasurer's reports.
- Discussion of reports: found it very helpful to have budget figures available.
- Capital campaign discussion. Parish Council agreed that this is urgent, and requires a new capital campaign committee, distinct from the existing Stewardship committee.

d) **Stewardship Report** – attached

e) **Property Report** – attached

A list of pending projects ranging from “High Priority” to “Done” was presented. Norm is working with a new Property Team member on implementing and organizing these projects. Norm would really value more helpers. He is hoping for specific help on the next Work Day, date forthcoming.

He will post a signup sheet in the crypt cafe for folks to let him know what their skill-sets are.

The Chair and Council recognized and expressed appreciation for Norm's generosity in sharing his time and skill with the people of our parish.

6. New Business

- The issue of a **Gentle Remembrance service** was raised; Andrew was open to this and will look into organizing this, though it may be later in November than usual.
- General appreciation for the **Second Sunday service** on Oct. 13. A bit more clarity beforehand with organization would be helpful. Perhaps kids could be more involved in the planning process. In response to concern for his workload, Andrew assured PC that he wouldn't always be giving both the homily and the subsequent teaching session.

7. Next meeting – November 19, 7:30pm

8. Adjournment 9:10pm

9. Closing Prayer - Dena Thompson

Rector's Report to Parish Council

The Rev. Andrew Rampton

19 November 2024

I attended a morning workshop on parish finances produced by the diocese. It was a good chance to get to know Christine Morrow, the new diocesan treasurer, and to learn more about what the expectations and procedures are for parishes regarding their financial records and reporting. The diocese has several resources available to help parishes with this work. Additionally, there was conversation around requirements for external reviews of parish books. Because of our corporation structure, parishes are not legally required, under the Ontario Not-for-profit Corporations Act, to have this done. However, the diocese strongly recommends that there be some external oversight of parish finances and requires parishes with an annual revenue of \$250,000 or more to do so. (St John's is about 10% shy of that figure at this time.) The diocese can furnish a referral with hope for preferential pricing to KPMG, the diocesan auditors, for those parishes which would prefer a full audit. Less involved reviews were not discussed.

Work continues to make better use of our Parish Administrator's talents in keeping the day-to-day activities of the parish organized and moving smoothly. Her increased involvement in the financial management of the parish brings with it fresh eyes that are prompting helpful, clarifying questions about how the parish finances are tracked and reported. Fortuitously just in time for budget drafting season!

The congregational survey in cooperation with the McMaster Research Shop has concluded and the responses are being analyzed. My thanks to everyone who participated in the survey. The analysis will be shared with the parish when it is complete. It is hoped that this data will be useful both for missional planning, such as the MAP 2.0 process coming in 2025, and refining our existing community programs.

Other activities and events of note through the period include:

- Attended deanery clericus
- Participated in General Synod *Reimagining the Church* discussion session
- Hosted parish Quiz Night
- Met with Diocesan Liturgical Officer
- Met with the Rev. Drew McDonald re: a legacy/planned giving event at St. John's.
- Served as Bishop's Chaplain at Confirmation liturgy
- Met with Sander Vloebergs and Deborah Bowen to discuss dance and liturgical theology
- Preached at ordination of deacons in St George's Cathedral, Kingston
- Attended diocesan synod
- Attended regional alumni gathering for St John's College, Winnipeg
- Attended diocesan Clergy and Licensed Lay Workers Day
- Attended AGM of Canadian Church Historical Society

St John's Corporation report for PC, Nov. 19 '24

1. Expansion of Parish Administrator duties.

Amylynn has begun her expanded duties in financial record keeping.

2. Rental schedule.

We have increased our rental fee to a \$50 weekly charge.

3. Meal Train.

It was agreed that, given our stretched volunteer resources, the meal train should remain as a pastoral ministry for parishioners, and not be extended to become an outreach for others.

4. Livestream staffing.

Presently minimal: we need volunteers to take this on, since the person looking after slides can't easily also look after livestreaming.

5. A/V equipment update.

* Eduardo has inventoried all our upstairs equipment and will purchase any extra cords etc.

* Thanks to Emma Cubitt and Invizij, we now have a very efficient big screen to use for events downstairs.

6. Parish News.

We will ask Judith to advertise the diocesan website regularly in PN, even though we note that it doesn't always provide the timely information that a parish might need.

7. WOW grants and MAP.

* Andrew has consulted with Graham Cubitt about applying for a WOW grant to hire someone to produce a resource for churches re: advocating for housing development. Next deadline, Dec. 20—we're waiting to hear back from Flourish/Indwell.

* MAP 2, a simpler process than MAP 1, will happen in 2025; Emily Hill to spearhead this.

8. Sundays UnLocked follow-up.

* The October event was much better attended and therefore more valuable than the September one.

Worth pursuing for next year, but we will need a working group in charge from May/June '25.

* Andrew will coordinate a group to respond to the "Questions for God" that were collected.

9. Anglican Foundation of Canada parish membership.

We have made the donation of \$250 to become a parish member. Membership will not only support the Foundation but give us some visibility, e.g. in applying to them for grants.

10. Artaban Board.

* Mary will resign from the Board because of potential issues of conflict-of-interest as a warden. She recommends that neither wardens nor the rector be eligible to sit on this board.

* Mary is approaching a possible replacement for herself.

11. Order of Niagara service, Nov. 17.

* Norm Newbery is receiving this honour: the event is advertised in *Parish News*.

* There is unfortunately a conflict that afternoon with a TrueCity initiative to which St John's was invited, re: Hamilton churches' response to the climate crisis, taking place at St Cuthbert's in Westdale.

12. Annual reviews.

We hope to complete outstanding reviews by the end of November.

13. New wardens and treasurer.

We are in the process of approaching people to fill these positions after the annual Vestry in Feb. 2025.

Stewardship Committee Report – November 2024

Submitted by Sarah Wayland

The committee is meeting on November 21.

- 1. 2025 Pledge Campaign.** The annual fall letter and pledge package went out at the end of October. Pledges have been returned by hard copy as well on the [new website pledge portal](#) and are requested by November 24. Based on recent years, it is reasonable to expect that the returned pledges will not meet our projected budget for the coming year. Friendly reminder phone calls may be extended to households that have not signaled their financial commitments for 2025.
- 2. Gratitude moments.** These are now part of the second Sunday services at St John's. Peter Van Dyck offered a short talk on November 10, and an excerpt was printed in the Parish News. The stewardship team seeks other speakers. Guidelines and coaching can be provided.
- 3. Legacy giving.** Andrew has invited Diocesan Stewardship Advisor Dr. Drew MacDonald to provide a workshop on this topic at St John's before the end of 2024. Given Drew's availability, it may take place on a Wednesday afternoon. (The Stewardship Committee last offered a similar workshop in June 2023.) The Stewardship Committee would like to develop some resources on this topic or build on what is offered by the Diocese of Niagara.

SJE Property Report
For Parish Council Meeting – November 15, 2024

1. TK Elevator has replaced the switch and light fixtures in the main elevator.
2. Gym elevator – A request has been made to Brock regarding the condition of the hydraulic cylinder in the elevator pit but no response to date. I have purchased a new fixture for the gym elevator to be installed after Ken Bond returns.
3. Exterior stone foundation – repairs have been made to the north side – one window where there was significant deterioration. A number of other windows needs to have this done and will be completed in the spring.
4. Repairs to flat roof were made – flashing was reattached and caulked were needed.
5. A number of stain glass windows were loose and the protective Lexan sheets are needed to be cleaned and secured. **Priority High in the spring.**
6. It will also be necessary to hire a contractor in the spring to secure the other windows that are not accessible by volunteers.
7. Cleaning/Workday: Nursery/Sunday School room was given a first coat of paint. Woodwork and windows were cleaned in the crypt, chapel and choir rooms.
8. Freezer and oven in Activy Centre kitchen not working. Spoiled food has been removed. Waiting inspection and possible repairs.
9. A digital copy of the Decennial report from 2014 has been circulated to the Rector, Corporation and Property. Plans are underway to arrange for an inspector to come in the spring to do an updated inspection.

Church of Saint John the Evangelist

Balance Sheet

As of October 31, 2024

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Capital Account	
1004 Capital Account - Chequing	0.00
Total Capital Account	0.00
Credit card security account	
1007 Raffle Account - Chequing	5,002.67
Total Credit card security account	5,002.67
Operating Account	
1001 Operating Acct - Chequing	2,503.82
Total Operating Account	2,503.82
1022 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$7,506.49
Accounts Receivable (A/R)	
Accounts Receivable (A/R)	2,058.00
Total Accounts Receivable (A/R)	\$2,058.00
1010 Endowment Fund	75,053.70
1014 Rectory Fund	207,816.35
1015 General investment fund	
1011 Memorial Fund	1,703.67
1012 Parish Hall Capital Reserve Fund	30.91
1013 Organ Restoration Fund	2,923.90
Total 1015 General investment fund	4,658.48
1017 Employee Cash Advances	0.00
1018 Prepaid Expenses & Deposits	3,168.33
1019 GST Rebate Receivable	915.28
1020 PST Rebate Receivable	2,427.70
1021 Other Receivables	0.00
Uncategorized Asset	75.00
Total Current Assets	\$303,679.33
Total Assets	\$303,679.33
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	5,849.18
Total Accounts Payable (A/P)	\$5,849.18
Credit Card	
2001 TD Visa credit card	666.18
Total Credit Card	\$666.18
2003 Other Payables	0.00
2007 Capital Fund	0.00
GST/HST Payable	0.00

Church of Saint John the Evangelist

Balance Sheet

As of October 31, 2024

	TOTAL
Total Current Liabilities	\$6,515.36
Total Liabilities	\$6,515.36
Equity	
3001 Opening Balance Equity	306,877.68
Retained Earnings	52,722.01
Profit for the year	-62,435.72
Total Equity	\$297,163.97
Total Liabilities and Equity	\$303,679.33

Church of St John the Evangelist

PnL vs Budget

	Oct-24			
	2024 Budget	Budget to date	Actual to date	Diff
INCOME		0.8333		
Donations to Designated Funds				
4006 Donations to Capital Fund		-		
4007 Donations to Memorial Fund		-		
Total Donations to Designated Funds	-	-	14,350	14,350
Interest Earned on Investments				
4045 Endowment Fund, Interest	3,802	3,168		
4048 Rectory Fund, Interest	8,713	7,261		
4049 General Investment Fund, Interest	378	315		
Total Interest Earned on Investments	12,893	10,744	10,744	- (1)
Non Profit Income	-	-		
Offerings				
4001 Envelope, Online, and Other Identifiable Donc	100,000	83,333	53,246	- 30,087
4002 Preauthorized Giving (PAG)	170,000	141,667	109,534	- 32,133
4003 Other Offerings	3,000	2,500	3,471	971
4004 Loose Offerings	3,000	2,500	2,499	- 1
Total Offerings	276,000	230,000	168,750	- 61,250
Receipts from Parish Activities				
4010 Fundraising				
4011 Bazaar (Pies, crafts, calendars)	-	-		
4012 Shopping Cards	2,500	2,083		
Total 4010 Fundraising	2,500	2,083		
Other Income from Parish Activities				
4014 Rentals	2,000	1,667		
4015 Concerts	3,000	2,500		
4020 Forward Day by Day		-		
Total Other Income from Parish Activities	5,000	4,167		
Outreach Income				
4016 RDF Support (Rector discretionary fund)	1,000	833		
4018 Outreach Support (other)	500	417		
Total Outreach Income	1,500	1,250		
Total Receipts from Parish Activities	9,000	7,500	5,497	- 2,003
Sales of Product Income				
Transfers from Investments and Grants				
4025 Transfers from Endowment Fund	-	-		
4026 Transfer from Capital Fund	-	-		
4027 Transfers from Rectory Fund Growth	-	-		
Total Transfers from Investments and Grants	-	-		
Total Income	297,893	248,244	189,453	- 58,791
GROSS PROFIT	297,893	248,244		

EXPENSES

		-		-
Bad Debt		-		-
Facilities		-		-
5046 Capital Furnishings or Equipment		-		-
5047 Furnishings and Equipment	1,000	833		
5048 Organ repair and maintenance	250	208		
Building Maintenance		-		
5043 Elevator Maintenance and Fees	3,500	2,917		
5044 Regular Maintenance	17,000	14,167		
5045 Capital Maintenance	20,000	16,667		
Total Building Maintenance	40,500	33,750	32,175	1,575
Utilities		-		
5040 Heating	5,500	4,583		
5041 Water	600	500		
5042 Hydro	6,000	5,000		
Total Utilities	12,100	10,083	9,315	768
Total Facilities	53,850	44,875	58,410	13,535
Ministry and Worship		-		-
5001 DM&M	41,550	34,625	34,625	0
5002 Synod Delegate Fee	160	133		
5003 Community Marketing	300	250		
5004 Children's Ministry	2,500	2,083		
5005 Youth Ministry	750	625		
5006 Worship Supplies & Resources	2,500	2,083		
5007 Worship Music Expense	2,500	2,083		
5008 Outreach Committee	150	125		
5009 Hospitality and Christian Growth	2,200	1,833		
5010 Volunteer Expenses, Miscellaneous	200	167		
Total Ministry and Worship	52,810	44,008	41,459	2,549
Office and Administration		-		-
5030 General Office Expenses	9,500	7,917		
5031 Bank Fees and Interest	1,000	833		
5032 Insurance	18,885	15,738		
5033 Other Miscellaneous Office and Admin	9,000	7,500		
Total Office and Administration	38,385	31,988	31,765	223
Outreach Disbursements		-		-
5012 Refugee Expenses	-	-		
5013 RDF Remittance	2,000	1,667		
5014 Outreach Disbursements, Other	5,000	4,167		
Total Outreach Disbursements	7,000	5,833	448	5,385

Purchases		-		-
Salaries and Benefits		-		-
5020 Rector's Salary	52,287	43,573		
5021 Housing Allowance	22,713	18,928		
5022 Administrator	13,000	10,833		
5023 Organist and Choirmaster	16,615	13,846		
5024 Discovery Service Music Director	15,750	13,125		
5025 CPP/EI/WSIB	8,400	7,000		
5026 Pension & Benefits	21,200	17,667		
5028 Professional Development	1,800	1,500		
5027 Employee Absence Coverage	1,700	1,417		
5029 Other Employment Expense	500	417		
5035 CYFM Coordinator	11,200	9,333		
Total Salaries and Benefits	165,165	137,638	129,900	- 7,738
Transfers to Investment Funds		-		-
5050 Transfers to Endowment Fund		-		-
5052 Transfers to Memorial Fund		-		-
5055 Transfers to Parish Hall Capital Reserve Fund		-		-
Total Transfers to Investment Funds	-	-		-
Total Expenses	317,210	264,341	261,992	- 2,349
OTHER INCOME		-		-
Prior period (formerly CEWS)		-		-
Total Other Income	-	-		-
OTHER EXPENSES		-		-
Reconciliation Discrepancies		-		-
Total Other Expenses	-	-		-
NET INCOME	- 19,317	- 16,097	- 62,886	- 46,789 (2)

Notes

(1) Not a QB interim line

(2) Loss reduced by estimate of investment income

Church of St John the Evangelist

PnL vs Budget

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4015 Concerts	3,000	2,500		
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Outreach Income				
4016 RDF Support (Rector discretionary fund)	1,000	833		
4018 Outreach Support (other)	500	417		
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Total Receipts from Parish Activities	9,000	7,500	5,497	- 2,003
Sales of Product Income				
Transfers from Investments and Grants				
4025 Transfers from Endowment Fund	-	-		
4026 Transfer from Capital Fund	-	-		
4027 Transfers from Rectory Fund Growth	-	-		
Total Transfers from Investments and Grants	-	-		
Total Income	297,893	248,244	189,453	- 58,791
GROSS PROFIT	297,893	248,244		

EXPENSES

		-		-
Bad Debt		-		-
Facilities		-		-
5046 Capital Furnishings or Equipment		-		-
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5041 Water	600	500		
5042 Hydro	6,000	5,000		
Total Utilities	12,100	10,083	9,315	768
Total Facilities	53,850	44,875	58,410	13,535
Ministry and Worship		-		-
5001 DM&M	41,550	34,625	34,625	0
5002 Synod Delegate Fee	160	133		
5003 Community Marketing	300	250		
5004 Children's Ministry	2,500	2,083		
5005 Youth Ministry	750	625		
5006 Worship Supplies & Resources	2,500	2,083		
5007 Worship Music Expense	2,500	2,083		
5008 Outreach Committee	150	125		
5009 Hospitality and Christian Growth	2,200	1,833		
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Purchases		-		-
Salaries and Benefits		-		-
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5029 Other Employment Expense	500	417		
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Total Other Income	-	-		-
OTHER EXPENSES		-		-
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NET INCOME	- 19,317	- 16,097	- 62,886	- 46,789 (2)

Notes

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(2) Loss reduced by estimate of investment income

Church of Saint John the Evangelist

Profit and Loss

January - October, 2024

	TOTAL
INCOME	
Donations to Designated Funds	
4005 Donations to Endowment Fund	800.00
4006 Donations to Capital Fund	13,350.00
4007 Donations to Memorial Fund	200.00
Total Donations to Designated Funds	14,350.00
Interest Earned on Investments	8.50
Non Profit Income	847.90
Offerings	
4001 Envelope, Online, and Other Identifiable Donors	53,245.64
4002 Preauthorized Giving (PAG)	109,534.00
4003 Other Offerings	3,471.25
4004 Loose Offerings	2,498.83
Total Offerings	168,749.72
Receipts from Parish Activities	
4010 Fundraising	
4011 Bazaar (Pies, crafts, calendars)	1,486.00
4012 Shopping Cards	1,102.25
Total 4010 Fundraising	2,588.25
Other Income from Parish Activities	
4014 Rentals	1,475.58
4015 Concerts	1,704.78
4020 Forward Day by Day	-40.00
Total Other Income from Parish Activities	3,140.36
Outreach Income	
4016 RDF Support (Rector discretionary fund)	188.21
4017 Refugee Support	20.00
4018 Outreach Support (other)	10.00
Total Outreach Income	218.21
Total Receipts from Parish Activities	5,946.82
Total Income	\$189,902.94
GROSS PROFIT	
\$189,902.94	
EXPENSES	
Facilities	
5047 Furnishings and Equipment	16,346.64
5048 Organ repair and maintenance	573.34
Building Maintenance	243.06
5043 Elevator Maintenance and Fees	967.59
5044 Regular Maintenance	30,964.60
Total Building Maintenance	32,175.25

Church of Saint John the Evangelist

Profit and Loss

January - October, 2024

	TOTAL
Utilities	
5040 Heating	3,034.34
5041 Water	571.19
5042 Hydro	5,709.64
Total Utilities	9,315.17
Total Facilities	58,410.40
Ministry and Worship	
5001 DM&M	34,624.60
5003 Community Marketing	109.13
5004 Children's Ministry	459.49
5005 Youth Ministry	-1,118.35
5006 Worship Supplies & Resources	1,831.04
5007 Worship Music Expense	2,950.28
5008 Outreach Committee	390.95
5009 Hospitality and Christian Growth	2,211.76
Total Ministry and Worship	41,458.90
Office and Administration	
5030 General Office Expenses	7,589.75
5031 Bank Fees and Interest	809.98
5032 Insurance	15,841.80
5033 Other Miscellaneous Office and Admin	7,523.69
Total Office and Administration	31,765.22
Outreach Disbursements	
5012 Refugee Expenses	-37.75
5014 Outreach Disbursements, Other	485.50
Total Outreach Disbursements	447.75
Salaries and Benefits	
5020 Rector's Salary	43,572.50
5021 Housing Allowance	18,927.50
5022 Administrator	8,307.00
5023 Organist and Choirmaster	12,905.00
5024 Discovery Service Music Director	13,441.81
5025 CPP/EI/WSIB	282.92
5026 Pension & Benefits	19,081.29
5027 Employee Absence Coverage	479.99
5028 Professional Development	2,099.34
5029 Other Employment Expense	305.18
5035 CYFM Coordinator	10,497.80
Total Salaries and Benefits	129,900.33
Transfers to Investment Funds	
5050 Transfers to Endowment Fund	0.00
5052 Transfers to Memorial Fund	9.00
Total Transfers to Investment Funds	9.00
Total Expenses	\$261,991.60

Church of Saint John the Evangelist

Profit and Loss

January - October, 2024

	TOTAL
OTHER INCOME	
Prior period (formerly CEWS)	9,672.94
Total Other Income	\$9,672.94
OTHER EXPENSES	
Reconciliation Discrepancies	20.00
Total Other Expenses	\$20.00
PROFIT	\$ -62,435.72

Church of Saint John the Evangelist

Profit and Loss by Month

January - October, 2024

	JAN. 2024	FEB. 2024	MAR. 2024	APR. 2024	MAY 2024	JUN. 2024	JUL. 2024	AUG. 2024	SEP. 2024	OCT. 2024	TOTAL
INCOME											
Donations to Designated Funds											\$0.00
4005 Donations to Endowment Fund		800.00									\$800.00
4006 Donations to Capital Fund								250.00	8,000.00	5,100.00	\$13,350.00
4007 Donations to Memorial Fund		200.00									\$200.00
Total Donations to Designated Funds		1,000.00						250.00	8,000.00	5,100.00	\$14,350.00
Interest Earned on Investments		8.50									\$8.50
Non Profit Income	108.00	54.00	54.00	243.00	108.00	226.90				54.00	\$847.90
Offerings											\$0.00
4001 Envelope, Online, and Other Identifiable Donors	5,189.25	3,279.94	16,127.91	3,896.59	3,645.94	3,900.34	2,154.14	3,691.34	6,521.97	4,838.22	\$53,245.64
4002 Preauthorized Giving (PAG)	10,570.00	10,495.00	10,510.00	10,635.00	10,935.00	10,735.00	11,135.00	11,535.00	11,335.00	11,649.00	\$109,534.00
4003 Other Offerings	610.00		1,038.50	860.00	165.00	270.00		241.25	70.00	216.50	\$3,471.25
4004 Loose Offerings	220.00	251.35	535.65	285.80	261.55	243.43		282.30	137.00	281.75	\$2,498.83
Total Offerings	16,589.25	14,026.29	28,212.06	15,677.39	15,007.49	15,148.77	13,289.14	15,749.89	18,063.97	16,985.47	\$168,749.72
Receipts from Parish Activities											\$0.00
4010 Fundraising											\$0.00
4011 Bazaar (Pies, crafts, calendars)	80.00	10.00	680.00	50.00	29.00	615.00				22.00	\$1,486.00
4012 Shopping Cards	-543.00	800.00	-653.75		49.00					1,450.00	\$1,102.25
Total 4010 Fundraising	-463.00	810.00	26.25	50.00	78.00	615.00				1,472.00	\$2,588.25
Other Income from Parish Activities											\$0.00
4014 Rentals	100.00	50.00	56.48	50.00	50.00	236.50	-117.40	500.00	500.00	50.00	\$1,475.58
4015 Concerts	375.00	17.00	250.00	-1,363.02	2,218.80	82.00				125.00	\$1,704.78
4020 Forward Day by Day		-39.00		37.00	-39.00			-39.00	20.00	20.00	\$ -40.00
Total Other Income from Parish Activities	475.00	28.00	306.48	-1,276.02	2,229.80	318.50	-117.40	461.00	520.00	195.00	\$3,140.36
Outreach Income											\$0.00
4016 RDF Support (Rector discretionary fund)		726.00	767.70		-415.49	10.00	-1,000.00	100.00			\$188.21
4017 Refugee Support						20.00					\$20.00
4018 Outreach Support (other)					5.00	5.00					\$10.00
Total Outreach Income		726.00	767.70		-410.49	35.00	-1,000.00	100.00			\$218.21
Total Receipts from Parish Activities	12.00	1,564.00	1,100.43	-1,226.02	1,897.31	968.50	-1,117.40	561.00	520.00	1,667.00	\$5,946.82
Total Income	\$16,709.25	\$16,652.79	\$29,366.49	\$14,694.37	\$17,012.80	\$16,344.17	\$12,171.74	\$16,560.89	\$26,583.97	\$23,806.47	\$189,902.94
GROSS PROFIT	\$16,709.25	\$16,652.79	\$29,366.49	\$14,694.37	\$17,012.80	\$16,344.17	\$12,171.74	\$16,560.89	\$26,583.97	\$23,806.47	\$189,902.94
EXPENSES											
Facilities											\$0.00
5047 Furnishings and Equipment			4,885.18	859.58					10,601.88		\$16,346.64
5048 Organ repair and maintenance			124.73	294.47		154.14					\$573.34

Church of Saint John the Evangelist

Profit and Loss by Month

January - October, 2024

	JAN. 2024	FEB. 2024	MAR. 2024	APR. 2024	MAY 2024	JUN. 2024	JUL. 2024	AUG. 2024	SEP. 2024	OCT. 2024	TOTAL
Building Maintenance			243.06								\$243.06
5043 Elevator Maintenance and Fees	107.51	107.51	107.51	107.51	107.51	107.51	107.51	107.51		107.51	\$967.59
5044 Regular Maintenance	21,192.92	1,000.23	1,042.24	1,136.22	1,252.23	952.23	1,005.95	1,092.14	1,083.86	1,206.58	\$30,964.60
Total Building Maintenance	21,300.43	1,107.74	1,392.81	1,243.73	1,359.74	1,059.74	1,113.46	1,199.65	1,083.86	1,314.09	\$32,175.25
Utilities											\$0.00
5040 Heating	512.83	924.97	505.94	606.23	277.62	18.64	34.78	50.14	18.64	84.55	\$3,034.34
5041 Water	53.54	62.93	67.52	66.24	63.24	54.68	58.68	46.12	51.12	47.12	\$571.19
5042 Hydro	531.26	571.08	643.12	493.55	507.39	409.21	497.59	656.82	785.14	614.48	\$5,709.64
Total Utilities	1,097.63	1,558.98	1,216.58	1,166.02	848.25	482.53	591.05	753.08	854.90	746.15	\$9,315.17
Total Facilities	22,398.06	2,666.72	7,619.30	3,563.80	2,207.99	1,696.41	1,704.51	1,952.73	12,540.64	2,060.24	\$58,410.40
Ministry and Worship											\$0.00
5001 DM&M	3,462.46	3,462.46	3,462.46	3,462.46	3,462.46	3,462.46	3,462.46	3,462.46	3,462.46	3,462.46	\$34,624.60
5003 Community Marketing					41.58		31.18		36.37		\$109.13
5004 Children's Ministry	15.66		184.56						259.27		\$459.49
5005 Youth Ministry						-1,385.00	-1,627.65	2,915.00	-970.70	-50.00	\$ -1,118.35
5006 Worship Supplies & Resources	226.95	31.75	362.03	715.42	134.45	282.49			77.95		\$1,831.04
5007 Worship Music Expense		713.00	1,325.00				330.89	-75.00	432.62	223.77	\$2,950.28
5008 Outreach Committee	20.79				249.37			20.79		100.00	\$390.95
5009 Hospitality and Christian Growth		862.26	190.41	188.83	88.83	107.69		107.69	169.96	496.09	\$2,211.76
Total Ministry and Worship	3,725.86	5,069.47	5,524.46	4,366.71	3,976.69	2,467.64	2,196.88	6,430.94	3,467.93	4,232.32	\$41,458.90
Office and Administration											\$0.00
5030 General Office Expenses	1,880.93	719.35	916.59	519.68	590.22	686.85	468.78	437.98	774.78	594.59	\$7,589.75
5031 Bank Fees and Interest	67.27	56.31	78.28	74.23	70.56	95.21	96.90	133.40	71.71	66.11	\$809.98
5032 Insurance	1,584.18	1,584.18	1,584.18	1,584.18	1,584.18	1,584.18	1,584.18	1,584.18	1,584.18	1,584.18	\$15,841.80
5033 Other Miscellaneous Office and Admin	6,474.64	138.93		112.16	112.16	237.16	112.16	112.16	112.16	112.16	\$7,523.69
Total Office and Administration	10,007.02	2,498.77	2,579.05	2,290.25	2,357.12	2,603.40	2,262.02	2,267.72	2,542.83	2,357.04	\$31,765.22
Outreach Disbursements											\$0.00
5012 Refugee Expenses		3,889.97	2,021.29	-5,949.01							\$ -37.75
5014 Outreach Disbursements, Other	79.59	155.91					250.00				\$485.50
Total Outreach Disbursements	79.59	4,045.88	2,021.29	-5,949.01			250.00				\$447.75
Salaries and Benefits											\$0.00
5020 Rector's Salary	4,357.25	4,357.25	4,357.25	4,357.25	4,357.25	4,357.25	4,357.25	4,357.25	4,357.25	4,357.25	\$43,572.50
5021 Housing Allowance	1,892.75	1,892.75	1,892.75	1,892.75	1,892.75	1,892.75	1,892.75	1,892.75	1,892.75	1,892.75	\$18,927.50
5022 Administrator	830.70	830.70	830.70	830.70	830.70	830.70	830.70	830.70	830.70	830.70	\$8,307.00
5023 Organist and Choirmaster	1,290.50	1,290.50	1,290.50	1,290.50	1,290.50	1,290.50	1,290.50	1,290.50	1,290.50	1,290.50	\$12,905.00
5024 Discovery Service Music Director	1,341.70	1,341.70	1,341.70	1,341.70	1,341.70	1,348.37	1,341.70	1,341.70	1,341.70	1,359.84	\$13,441.81
5025 CPP/EI/WSIB	28.16	28.43	28.29	28.30	28.29	28.29	28.29	28.29	28.29	28.29	\$282.92

Church of Saint John the Evangelist

Profit and Loss by Month

January - October, 2024

	JAN. 2024	FEB. 2024	MAR. 2024	APR. 2024	MAY 2024	JUN. 2024	JUL. 2024	AUG. 2024	SEP. 2024	OCT. 2024	TOTAL
5026 Pension & Benefits	1,340.67	2,475.54	1,853.45	1,962.85	1,908.13	1,908.13	1,908.13	1,908.13	1,908.13	1,908.13	\$19,081.29
5027 Employee Absense Coverage	279.99		200.00								\$479.99
5028 Professional Development										2,099.34	\$2,099.34
5029 Other Employment Expense	67.10	104.04	72.80		61.24						\$305.18
5035 CYFM Coordinator	1,049.78	1,049.78	1,049.78	1,049.78	1,049.78	1,049.78	1,049.78	1,049.78	1,049.78	1,049.78	\$10,497.80
Total Salaries and Benefits	12,478.60	13,370.69	12,917.22	12,753.83	12,760.34	12,705.77	12,699.10	12,699.10	12,699.10	14,816.58	\$129,900.33
Transfers to Investment Funds											\$0.00
5050 Transfers to Endowment Fund	0.00										\$0.00
5052 Transfers to Memorial Fund	9.00										\$9.00
Total Transfers to Investment Funds	9.00										\$9.00
Total Expenses	\$48,698.13	\$27,651.53	\$30,661.32	\$17,025.58	\$21,302.14	\$19,473.22	\$19,112.51	\$23,350.49	\$31,250.50	\$23,466.18	\$261,991.60
OTHER INCOME											
Prior period (formerly CEWS)	9,672.94										\$9,672.94
Total Other Income	\$9,672.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,672.94
OTHER EXPENSES											
Reconciliation Discrepancies		20.00									\$20.00
Total Other Expenses	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
PROFIT	\$ -22,315.94	\$ -11,018.74	\$ -1,294.83	\$ -2,331.21	\$ -4,289.34	\$ -3,129.05	\$ -6,940.77	\$ -6,789.60	\$ -4,666.53	\$340.29	\$ -62,435.72