

St. Mary's Operation Committee Minutes–Apr. 3, 2018

Follow-up Action Items arising from the meeting:

Name	Action Item	Page Reference	Target Date
Irene Feir	Thrifty's Smile Card Application	1	

MINUTES

Attendees: John Beresford, Len Fallan, Irene Feir, Leslie Pedlow, Ian Stuart (Chair)

Regrets: Derek Osman, Canon Peter Parker

- I. **Opening:** The meeting was called to order at 9:30 a.m.
- II. **Agenda:** The purpose of the meeting was to revisit the issue of which project we should put forward in our 2018 Smile Card Fundraising Application.
- III. **Regrets:** Derek Osman had a previous appointment. Canon Peter Parker was excused as the meeting would be very short and there was no sense in his cycling out to the Peninsula in order to attend. Ian assumed the Chair in Derek's absence.
- IV. **Project Estimates:** Ian prepared very concise estimates on the three projects under consideration which are attached: Cupboard Doors/Drawer Front replacement; Countertop replacement and the Kitchen Sink replacement and circulated them for review.
After discussing the pros and cons of each project, the number of years we would want to commit ahead to carry projects forward for approval and the financial implications from the flood and the recruitment of a new incumbent,

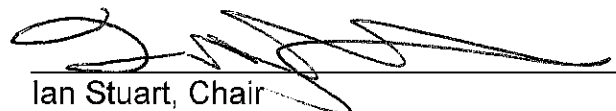
it was **Moved** by Len Fallan, **Seconded** by John Beresford that we apply to the Thrifty's Smile Card Fundraising Program for the balance of the carpeting (approximately \$400), replacing the damaged sink in the kitchen with a 60/40 split sink and replacing the countertops. The total of the projects would be \$3,100 and Irene was asked to submit an application for \$2,500. **CARRIED.**

Everyone thanked Ian for his clear and thorough presentation.

- V. **Adjournment:** The meeting adjourned at 10:10 a.m.

Next Meeting:

- May 11th, 2018 at 1:00 p.m. in the Board Room.


Ian Stuart, Chair

St. Mary's Church Kitchen Renewal Smile Card Program Estimates

Cupboard Doors/Drawer Fronts (smooth faced rolled edge melamine white)

Materials	(faces, hinges, wood for cabinet reinforcement_	
Labour	(install wood for reinforcement hidge, install doors.drawer fronts.)	\$ 1,522.50
Tax		\$ 526.00
		\$ 245.82
Total		\$ 2,294.32

Countertops Laminate 25.5" deep, seamless inside returns 3, one overwidth section.

Materials	(colour choice to be determines)	
Labour		\$ 1,260.00
Tax		\$ 442.50
		\$ 204.30
Total		\$ 1,906.80

Kitchen Sink two options , standard or 60/40

Standard Drop in		\$ 220.00
60/40 split		\$ 290.00
plumbing materials		\$ 85.00
Labour		\$ 345.00
Tax	Standard	\$ 78.00
	60/40	\$ 86.40
Totals	Standard	\$ 728.00
	60/40	\$ 806.40

Pull out roller shelving for lower cupboards

solid bottom shelf unit each \$97.80 tp \$109.80 depending on width
material to reinforce current cupboards \$83.50

I was shown the lower cupboards beside the fridge as examples on needing this work
to reinforce and install 2 large bottom units and 2 midsized upper units would be \$ 558.45