

SPECIAL MEETING

St. Mary's Operation Committee Minutes– Sept. 20/16

Attendees: John Beresford, David Cooper (Treasurer), Len Fallan,
Irene Feir (Chair for this meeting), Leslie Pedlow, Sue Smith

Regrets: Derek Osman, Rob Szo

- I. **Opening:** The meeting was called to order at 3:07 p.m.
- II. **Agenda:** Leslie circulated the agenda for the special meeting which was called for the purpose of updating the Committee Members on the work to be done on the parking lot.
- III. **Information Update:** Irene Feir circulated the September 15th Quote from Capital City Paving and explained the options. The new quote was based on the condition of the asphalt under the Wheelstops that were removed and two options (asphalt and cement) for the bike rack pad. It was

MOVED by John Beresford, **SECONDED** BY Sue Smith, that we remove from consideration the proposed work by Capital City Paving on the bike rack base as it is too costly. **CARRIED**

Irene interpreted the rather confusing quote and indicated that to patch at the Entrance and under the wheelstops would be \$4,250 and to crack seal the remaining parking lot would be \$1,680 for a total of \$5,930. Tyler Trace indicated that we could save money by just crack sealing the areas under the wheelstops. The difference in cost would be approximately \$1,100. After weighing the pros and cons of both options, it was

MOVED by John Beresford, **SECONDED** by Len Fallan that we proceed with patching instead of crack sealing under the wheelstops. **CARRIED.**

On the basis of the above motion it was

MOVED by Leslie Pedlow, **SECONDED** by John Beresford that the parking lot be refurbished in accordance with the proposals by Michell Excavating Ltd. (excavation and compaction of new clean gravel) and Capital City Paving Ltd. (asphalt patching and crack sealing); the final terms and conditions being negotiated by Irene Feir. The scope of this work includes the sunken area at the entrance to the parking lot, patching the areas under the Wheelstops that were recently removed, and crack sealing the remaining cracks throughout the parking lot. **CARRIED.** Len asked that it be noted that he abstained.

- IV. **Preparation of Bike Rack Site:** It was

MOVED by Leslie Pedlow that Michell Excavating Ltd. be contracted to prepare the area (8ft b 10 ft) to be used for the bicycling rack. The scope of this work includes the excavation to a depth of 4 – 6 inches, and the provision of, and compaction of, clean gravel to a grade consistent with the adjacent area, but with consideration for proper drainage. The final terms and conditions will be negotiated by Irene Feir.

The motion received no Second.

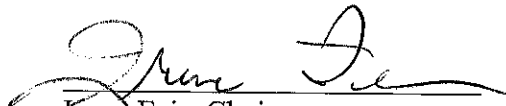
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As there were many differing opinions on the configuration of the actual bike pad, it was

MOVED by Len Fallan and **SECONDED** by John Beresford that we postpone any preparation of the bike pad site until a decision was made by the Committee, upon Derek's return, as to the scope and form of the bike pad. **CARRIED.**

The meeting was adjourned at 4:00 p.m. We closed by saving the Grace together.



Irene Feir, Chair